

# CITY OF SEAL BEACH, CALIFORNIA



## ADOPTED OPERATING & CAPITAL IMPROVEMENT BUDGET

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### FISCAL YEAR 2022-2023



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# CITY OF SEAL BEACH, California

## ADOPTED OPERATING AND CAPITAL IMPROVEMENT BUDGET FISCAL YEAR 2022-2023



Prepared by the Finance Department



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June 27, 2022,

Honorable Mayor and Members of the City Council:

It is my pleasure to present to you the Operating and Capital Improvement Budget for the City of Seal Beach for Fiscal Year 2022-23. This document implements the policy direction provided by the Mayor and City Council through your adopted Strategic Goals and serves as a financial plan for the continued improvement of the quality of life for Seal Beach residents, businesses, and stakeholders.

Over the past couple of years, the City of Seal Beach, along with cities across the nation, have continued to adapt to the ongoing challenge of managing operations during the COVID-19 pandemic, which began in March 2020. The City has faced unprecedented economic uncertainty that resulted in a steep decline in revenues, such as sales tax and transient occupancy tax. However, due to the continued support of the community, within 12 months, the City began showing signs of a strong economic recovery, and during the last 12 months that recovery has continued. Many of our revenues have reached pre-pandemic levels, and in some cases, such as property taxes, exceeded those levels. Unfortunately, revenues are not increasing at the same pace as the increasing costs to provide quality services and programs to our community, and ongoing expenditure reductions are not sustainable long-term. It is therefore incumbent upon City staff and the City Council to explore and generate new revenue-producing opportunities.

While last year’s budget development process focused on determining what the post-COVID environment was going to look like and not just plan on getting back to normal, but to plan on doing better than normal, we were once again faced with closures, and added supply chain issues. This year’s budget development once again focused on the post-COVID environment. In addition to the pandemic, this year had the added issue of inflation as well as on-going supply chain issues and record high fuel costs. All departments took a solution-oriented approach to deal with operational and community challenges. Many of the projects and deferred items from prior years were once again budgeted to get City facilities back in good condition and execute priorities that were planned in prior years.

Even with these barriers, our focus has been to preserve and maintain the excellent level of service that our community has become accustomed to and develop solutions to staffing level challenges which will help us to provide those services. We are pleased to present you with the budget for Fiscal Year 2022-23, which uses \$2,594,000 in General Fund savings from prior fiscal years to address items that were deferred due to the pandemic.

**CITYWIDE BUDGET HIGHLIGHTS**

The citywide Fiscal Year 2022-23 Operating and Capital Improvement Budget for the City of Seal Beach is **\$76,512,200** (including transfers out). The budget reflects the operating and capital activities of 30 funds across 11 departments and includes 111 full-time positions and 41.72 part-time positions (in full-time equivalents). The table below shows a summary of the estimated citywide revenues and expenditures for all funds.

Description	Amended Budget FY 2021-22	Adopted Budget FY 2022-23	\$ Increase/ (Decrease)	% Increase/ (Decrease)
Revenues	\$ 57,655,367	\$ 61,339,600	\$ 3,684,233	6%
Operating Expenditures	57,912,621	59,090,600	1,177,979	2%
<b>Net Operating Surplus/(Deficit)</b>	<b>(257,254)</b>	<b>2,249,000</b>		
Capital Improvement Program	13,095,589	17,421,600	4,326,011	33%
<b>Net Surplus/(Deficit)</b>	<b>\$ (13,352,843)</b>	<b>\$ (15,172,600)</b>		

Citywide revenues are estimated at \$61.3 million, a 6% increase from the Amended Fiscal Year 2021-22 Budget. Other than the revenues impacted by COVID-19, the estimated revenue budget has been prepared based on projections received from the City's financial consultants or using the projected revenues for the last three fiscal years as a base. The base has been adjusted for known one-time events and then projected to increase or decrease based upon current economic conditions.

Citywide operating expenditures are estimated at \$76.5 million, a 8% increase from the Amended Fiscal Year 2021-22 Budget. The increase is related to ongoing employee and consulting contract increases and capital improvement project budgets being reappropriated in the adopted budget. They are reappropriated through the annual Capital Improvement Program rollover process. The personnel services portion of the Fiscal Year 2021-22 Budget has been prepared by projecting salaries and benefits by position and has been adjusted by the appropriate amounts as provided for in the applicable Memoranda of Understanding for the following employee groups: Police Officers Association, Police Management Association and Seal Beach Marine Safety Management Association employees. Mid-Management and Confidential, Seal Beach Supervisors and Professionals Association, and Orange County Employees Association employees had not entered into new agreements at the time the budget was prepared, and no estimate of increases were included. The maintenance and operations, and capital outlay/improvements portions of the Fiscal Year 2022-23 Budget, have been prepared by using historical data as a basis to estimate costs, which are then verified through a zero-based budgeting process.

The budget does not include additional funding for the new Information Technology Replacement Internal Service Fund or the Vehicle Replacement Internal Service Fund.

## GENERAL FUND BUDGET HIGHLIGHTS

The Fiscal Year 2022-23 General Fund Budget includes estimated revenues of \$40.3 million, operating expenditures of \$40.3 million and capital project expenditures of \$2.6 million. The revenues projected for the next year are conservatively estimated to reflect the continuation of the recovery from the economic impacts of the COVID-19 pandemic. Due to a lean budget in Fiscal Year 2021-22 and the continuation of many deferred items related to the COVID-19 pandemic, certain items have again been re-budgeted from prior years resulting in the one-time use of \$2,594,000 in General Fund savings from prior years. The operating budget has been presented as balanced. The table below shows a summary of the estimated revenues and expenditures for the General Fund.

Description	Amended Budget FY 2021-22	Adopted Budget FY 2022-23	\$ Increase/ (Decrease)	% Increase/ (Decrease)
Revenues	\$ 37,464,500	\$ 40,346,400	\$ 2,881,900	8%
Operating Expenditures	38,425,310	40,319,900	1,894,590	5%
<b>Net Operating Surplus/(Deficit)</b>	<b>(960,810)</b>	<b>26,500</b>		
Transfer Out - CIP	450,000	2,620,500	2,170,500	482%
<b>Net Surplus/(Deficit)</b>	<b>\$ (1,410,810)</b>	<b>\$ (2,594,000)</b>		

## CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is included as part of the Fiscal Year 2022-23 Operating and Capital Improvement Budget. This program identifies specific projects that are planned for construction in the city. Improvements to the water, sewer, buildings, streets, and other facilities are discussed in the project information sheets in the Capital Improvement Program section of the budget. During Fiscal Year 2022-23, the Public Works Department is expected to spend approximately \$17.4 million on capital projects. In addition, approximately \$11.4 million is being carried over from the Fiscal Year 2021-22 appropriations. This is only an estimate and could change as the Public Works Department continues to make progress on various projects. The projects that are funded using the General Fund total \$2,620,500 million, the majority of which is paid for using General Fund Reserves.

## ACKNOWLEDGEMENT

The City's Executive Management Team deserves special recognition for their diligent efforts in developing realistic revenue and expenditure projections that continue to meet the needs of the community. The City of Seal Beach is supported by a lean, accountable, effective, and well-managed team of professionals focused on the needs of the community. The City extends a special thank you to the staff in the Finance Department for their commitment in completing the budget amid these unprecedented times. Their leadership, dedication, long hours, and necessary teamwork required to bring this budget to completion is greatly appreciated.

## CONCLUSION

The Fiscal Year 2022-23 Operating and Capital Improvement Budget incorporates recommendations from our professional City staff that are responsive to the City Council's core priority of providing, and preserving, quality services to the residents of Seal Beach. The budget has been prepared in concurrence with the City Council's fiscal policies and is based upon Federal, State, and City Council mandates.

In that regard, we continue to be prudent and conservative in our approach to budgeting and will continue to monitor the fiscal impacts of COVID-19. Throughout the year we will provide financial updates to City Council to ensure we are prudent in adjusting revenues and expenditures accordingly. We are strongly committed to our community and despite the ongoing challenges, we believe that our residents will continue to receive an exceptional level of service that will serve to enhance their quality of life.

Respectfully submitted,



Jill R. Ingram  
City Manager



# City of Seal Beach

## CITY COUNCIL

### STRATEGIC OBJECTIVES

1

#### FISCAL SUSTAINABILITY

1. Develop a 5-year General Fund financial forecast regarding the financial condition of the City as part of the annual budget
2. Research strategies to reduce the City's pension liability and other long-term debt obligations
3. Continue to search for new revenues and cost reductions in order to support City needs and goals

2

#### ORGANIZATIONAL CULTURE

4. Develop an IT Master Plan and Needs Assessment, to include the identification of software improvements
5. Continue implementing the City's development permitting process changes and new land management software, and the City's financial software
6. Address staffing needs

3

#### COMMUNITY OUTREACH AND CAPITAL PROJECTS

7. Continue to improve communication with the community through enhanced use of social media, other outlets and events
8. Compile results of community outreach from stakeholder committee on preliminary scope, project cost and options to finance the community pool
9. Stakeholder committee to undertake community outreach; Staff to solicit and present design concept for Downtown street/sidewalk enhancements and possible parklet retention
10. Engage community in a discussion about options at the end of the Pier

4

#### OTHER PRIORITY PROJECTS UNDERWAY

11. Update the Housing Element
12. Draft a Local Coastal Plan
13. Assess capital improvement needs
14. Sand Replenishment Plan

CITY COUNCIL



Joe Kalmick  
Mayor  
DISTRICT 1



Mike Varipapa  
Mayor Pro Tem  
DISTRICT 3



Thomas Moore  
Council Member  
DISTRICT 2



Schelly Sustarsic  
Council Member  
DISTRICT 4



Sandra Massa-Lavitt  
Council Member  
DISTRICT 5

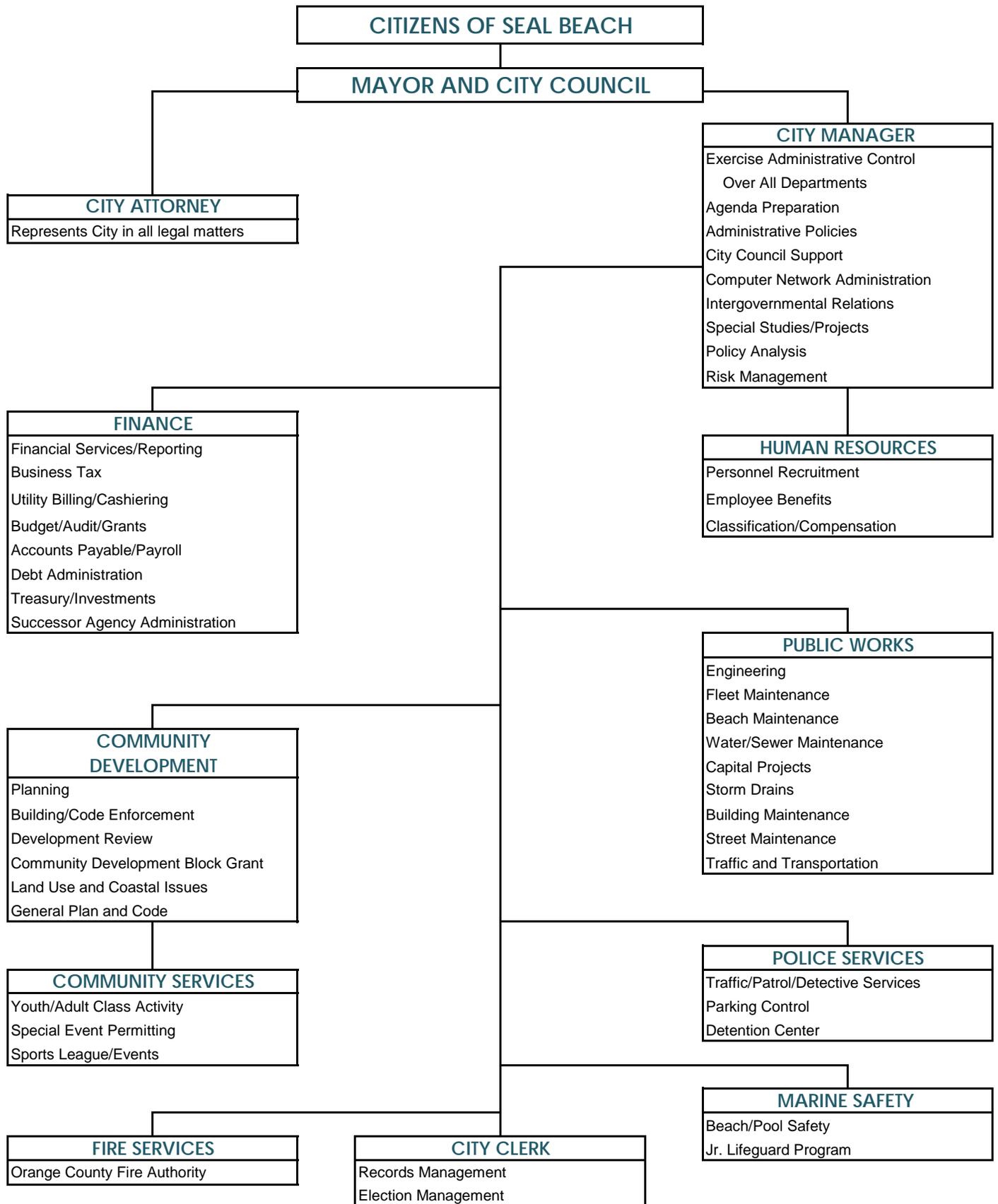
EXECUTIVE OFFICERS

Jill R. Ingram, City Manager  
Craig A. Steele, City Attorney

EXECUTIVE TEAM

Patrick Gallegos, Assistant City Manager  
Phil Gonshak, Police Chief  
Steve Myrter, Director of Public Works  
Joe Bailey, Marine Safety Chief

Sherry Johnson, Interim Director of Finance/City  
Treasurer  
Alexa Smittle, Director of Community Develop.  
and Community Services  
Gloria D. Harper, City Clerk



## RESOLUTION 7312

**A RESOLUTION OF THE SEAL BEACH CITY COUNCIL ADOPTING THE FISCAL YEAR 2022-23 OPERATING AND CAPITAL IMPROVEMENT BUDGET, SETTING THE APPROPRIATION LIMIT FOR FISCAL YEAR 2022-23, APPROVING THE PREVIOUSLY ADOPTED AND AMENDED FISCAL YEAR 2021-22 COST RECOVERY SCHEDULE TO BE USED FOR FISCAL YEAR 2022-23**

### RECITALS

- A. On June 2, 2022, and June 7, 2022, the City Council conducted budget workshops to study and solicit public input on the Proposed Fiscal Year 2022-23 Operating and Capital Improvement Budget.
- B. Pursuant to Seal Beach City Charter Article X, the City Council held a duly noticed public hearing on June 27, 2022, to consider adopting the Fiscal Year 2022-23 Operating and Capital Improvement Budget. Copies of the proposed budget have been available for inspection by the public in the City Clerk's Office and on the City's website at least 10 days prior to the public hearing.
- C. On November 6, 1979, the voters of California added Article XIII B to the State Constitution placing various limitations on the appropriations of the State and local governments. Article XIII B provides that the appropriations limit for the Fiscal Year 2022-23 shall not exceed the appropriations limit for the prior year adjusted for the change in the cost of living and the change in population. The proposed appropriations of \$28,370,100 does not exceed the appropriations limit for Fiscal Year 2022-23 of \$35,968,448, which has been adjusted for the change in the cost of living and the change in population.
- D. At the duly noticed workshops and the public hearing held on June 27, 2022, the City Council provided an opportunity for the public to comment on the Proposed Fiscal Year 2022-23 Operating and Capital Improvement Budget and the appropriations limit.

NOW THEREFORE, THE SEAL BEACH CITY COUNCIL DOES HEREBY RESOLVE:

SECTION 1. That certain document entitled "City of Seal Beach Fiscal Year 2022-23 Operating and Capital Improvement Budget", a copy of which is on file in the office of the City Clerk and available on the City's website at <https://www.sealbeachca.gov/Departments/Finance/Budget>, which may hereafter

be amended by the Council, is hereby approved as the operating and capital improvement budget for the City of Seal Beach for the Fiscal Year 2022-23, beginning July 1, 2022 and ending June 30, 2023.

SECTION 2. Appropriations in the amount not to exceed \$76,512,200 are authorized for the purpose of carrying on the business of the City. The City Manager is hereby authorized to make appropriation transfers within and between any item, account, program, department, or fund, in accordance with Fiscal Policy, as long as such transfers do not increase the adopted annual budget appropriations.

SECTION 3. The Operating Budget for Fiscal Year 2022-23 shall be considered amended upon the close of Fiscal Year 2021-22 to include and re-appropriate all encumbrances carried forward.

SECTION 4. The Capital Improvement Program Budget for Fiscal Year 2022-23 shall be considered amended upon the close of Fiscal Year 2021-22 to include the re-appropriated funds for all previously approved capital projects that have not been completed.

SECTION 5. The City Council hereby authorizes the City Manager to issue salary adjustments as provided in applicable Memoranda of Understanding, effective on July 1, 2022, for those employees in the following employee groups: Police Officers Association; Police Management Association; and Seal Beach Marine Safety Management Association employees.

SECTION 6. The City Council hereby approves the Financial and Budget Policies in the Proposed Fiscal Year 2022-23 Operating and Capital Improvement Budget.

SECTION 7. Pursuant to Seal Beach Municipal Code Section 3.20.005, the City Council hereby authorizes the City Manager to delegate spending authority to Department Heads. Other than the Director of Public Works and the Director of Finance/City Treasurer this authority shall not exceed \$15,000 per purchase or contract. For the Director of Public Works, the limit is established per the City's Charter Section 1010. For the Director of Finance/City Treasurer, other than for Finance Department expenditures which is set at \$15,000, there is additional authority to authorize purchases for City Departments up to the City Manager's established contract signing authority.

SECTION 8. The City Council hereby establishes an appropriations limit of \$35,968,448 for Fiscal Year 2022-23, in full compliance with Article XIIIB of the State Constitution.

SECTION 9. The City Council hereby authorizes and re-adopts the Cost Recovery Schedule approved on December 13, 2021, as a part of Resolution

7231 and amended on December 14, 2020, and March 8, 2020, as a part of Resolutions 7100, and 7118 respectively, to be used without amendment for Fiscal Year 2022-23.

PASSED, APPROVED, AND ADOPTED by the Seal Beach City Council at a regular meeting held on 27<sup>th</sup> day of June, 2022, by the following vote:

AYES: Council Members: Kalmick, Massa-Lavitt, Moore, Sustarsic, Varipapa

NOES: Council Members: None

ABSENT: Council Members: None

ABSTAIN: Council Members: None



\_\_\_\_\_  
Joe Kalmick, Mayor

ATTEST:



\_\_\_\_\_  
Dana Engstrom, Acting City Clerk



STATE OF CALIFORNIA }  
COUNTY OF ORANGE } SS  
CITY OF SEAL BEACH }

I, Dana Engstrom, Acting City Clerk of the City of Seal Beach, do hereby certify that the foregoing resolution is the original copy of Resolution 7312 on file in the office of the City Clerk, passed, approved, and adopted by the Seal Beach City Council at a regular meeting held on 27<sup>th</sup> day of June, 2022.



\_\_\_\_\_  
Dana Engstrom, Acting City Clerk

The annual budget sets forth the resources and appropriations for the fiscal year and provides the legal authority for expenditures and a means for control of city operations throughout the fiscal year. The City Charter requires that a budget for the fiscal year be adopted by June 30<sup>th</sup> of each year.

The budget is a financial plan that serves as a communication tool that encompasses the City's goals, direction and financial resources which shows how taxpayer dollars are being spent. The budget document:

- Determines the City programs and services being provided to the community
- Details expenditure requirements by City department and program
- Details the estimated revenues available to meet expenditure requirements

The annual budget demonstrates the City's accountability to its residents, businesses and the community-at-large.

## BUDGET PROCESS

### Operating Budget

The budget process provides departments the opportunity to justify departmental needs, to propose changes in services, and to recommend revisions in organizational structure and work methods. It also enables the City Manager to review these aspects and make appropriate recommendations to the City Council.

The City uses zero-based budgeting for all accounts, programs and departments. Zero-based budgeting is a method of budgeting in which all proposed expenditures must be justified each year. Departments prepare their budget requests in January and February. Each department then meets with the Finance Department and the City Manager to discuss their requests for the coming fiscal year. Subsequent to the meetings with the departments, the Finance Department works in conjunction with the other departments to implement budget balancing measures to establish the level of services to be rendered with the available resources.

### Capital Improvement Program (CIP) Budget

The CIP budget is a 5-year planning tool that details planned capital projects for the current budget year and the next five years. Capital projects are broken down by category including: beach and pier, building and facilities, parks, sewer, storm drain, streets and transportation and water. Appropriations are only approved by City Council for the current fiscal year. The remaining fiscal years will be approved by City Council during later budgetary cycles. The CIP budget also includes a summary of unfunded projects which are crucial to identifying and planning for the future needs of the City.

The goal of the CIP is to effectively manage the City's physical assets by delivering capital projects that meet schedule, stay within budget, and minimize the impact to the public.

### Preparation of Preliminary Budget and Budget Adoption

Once the budget numbers are finalized, the Finance Department prepares the Proposed Operating and Capital Budget document. The City holds a minimum of one study session in May to present the Proposed Operating and Capital Budget to the City Council and provides the opportunity for the community to comment. The Finance Department incorporates any changes requested by City Council in a revised Proposed Operating and Capital Budget which is presented to City Council for adoption in June.

A summarized timeline of the City's budget process is below.



## BASIS OF BUDGETING

The modified accrual basis of accounting is used by all General, Special Revenue, Debt Service and Capital Project Funds. This means that revenues are recognized when they become both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when liabilities are incurred, except that principal and interest payments on long-term debt are recognized as expenditures when due. The accrual basis of accounting is utilized by all Enterprise and Internal Service Funds. This means that revenues are recorded when earned and that expenses are recorded at the time liabilities are incurred.

The City's basis for budgeting is consistent with accounting principles generally accepted in the United States of America and with the City's financial statements as presented in the Annual Comprehensive Financial Report (ACFR) with the following exceptions:

- Capital expenditures within the Enterprise Funds and Internal Service Funds are recorded as assets on an accounting basis but are shown as expenditures on a budgetary basis.
- Depreciation of capital assets and amortization of various deferred charges are recorded on an accounting basis only. These charges are not reflected in the budget document.
- Principal payments on long-term debt within the Enterprise Funds and Internal Service Funds are applied to the outstanding liability on an accounting basis but are shown as expenditures on a budgetary basis.
- Continued/carryover appropriations approved by City Council at the beginning of the fiscal year are added to the City's Budget but are not included in the budget document or original budget submission to City Council.

## NAVIGATING THE BUDGET DOCUMENT

The budget is organized into the following sections:

### Budget Message

This section includes the City Manager's Budget Message which is addressed to the City Council. It provides a general overview of the annual operating and capital improvement program budget. It also includes the City Council's Strategic Goals which directs the budget development process.

### General Information

This section includes the city leadership, organizational chart, the guide to the budget, and financial and budget policies.

### Budget Summaries

This section provides a budget overview of financial analyses such as the beginning and ending fund balances, charts and graphs of revenues and appropriations, revenue details/narratives with historical trends, a summary of appropriations and transfers by different criteria, and a summary of personnel changes by department. This section also includes summarized budgetary information for the General Fund.

### Department Budgets

This section divides the document by department. It starts with the City Council. The reader will find a narrative of the department including objectives, and performance measures. This section also provides the financial data of each department including multi-year comparisons of expenditures sorted in several ways –by program, by funding source and by expenditure category.

## Capital Improvement Program

This section provides financial status of the ongoing capital improvement projects which will not be completed prior to the end of the fiscal year, therefore their unspent appropriations will roll over into FY 2022-23. It also includes a summary of the capital improvement projects planned for the year by category and by funding source, and project detail forms that include their descriptions, funding sources, and the estimated cost of each project. This section also includes a five-year capital improvement project schedule and a summary of unfunded projects.

## Special Assessment Districts

This section provides financial information for the Street Lighting Assessment District and the various Community Facility Districts. It also provides a description of geographic area in which the real estate is enhanced due to these restricted funds.

## Successor Agency

This section provides a description and calculation of financial information for the dissolved Seal Beach Redevelopment Agency submitted annually to the California Department of Finance for approval in the form of the Recognized Obligation Payment Schedule (ROPS). The Seal Beach Successor Agency was dissolved on January 20, 2022.

## Appendix

This section includes a brief history of the City; miscellaneous statistics (such as date of incorporation, form of government, population, etc.); glossary of budget terms; descriptions of funds and accounts (the funds are listed by fund type: Governmental Funds (includes the General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds); Proprietary Fund; and Internal Service Fund); allocation of all positions within the City; ten year trend; and various statistical data about the City's debt obligations.

## Cost Recovery Schedule

The cost recovery schedule is adopted on an annual basis and sets forth the established fees and charges for goods, services, and facilities provided by the City.

The City's budget development is shaped by several financial and budget policies. These policies ensure the organization's consistency, transparency and responsibility from year to year. This section identifies some of the financial policies developed by the Director of Finance/Treasurer and City Manager which are used to guide the development of the annual budget. The policies described below are, in most cases, summaries of the City Charter or Council Policy language. This list is not exhaustive and as policies are modified or adopted, they will be incorporated into future budget publications.

## BALANCED BUDGET AND USE OF ONE-TIME REVENUE

The City has adopted a Balanced Budget Fiscal Policy to ensure that the City's budgets are consistent with Government Finance Officers Association (GFOA) recommendations. GFOA recommends that governments adopt a policy that defines a balanced budget, commits to ensuring a balanced budget is maintained to provide the best possible services to taxpayers, and provides disclosure when the City deviates from a balanced budget.

The City's policy is to adopt an annual budget that is structurally balanced at an individual fund level. A budget is structurally balanced when ongoing revenues equal ongoing expenditures, and limited duration or one-time revenues are only used for limited duration or one-time costs. This means current operating expenditures are financed with current revenues. When developing a balanced budget, the following elements must be considered:

- The City's reserve policies for individual funds (e.g., General Fund, Water and Sewer) must be taken into consideration to achieve or maintain an individual fund's reserve target;
- If a structural imbalance occurs or one-time revenues are used, the budget will include a plan to bring revenues and expenditures into structural balance; and
- Appropriated revenues may include transfers from fund balances where such fund balance is expected to exist by the end of the fiscal year preceding the year of the adopted budget, and contingent upon meeting the minimum reserve requirements.

## RESERVE FUND POLICY

### Background

Appropriate reserves are a key attribute of a financially stable organization and are an important component of the City of Seal Beach's (the "City") overall financial health. Strong reserves position an organization to weather significant economic downturns more effectively, manage the consequences of outside agency actions that may result in revenue reductions, and address unexpected emergencies. Establishing a formalized Reserve Policy will serve as the policy framework to enable the City to meet its financial commitments and address unexpected future events in a fiscally prudent manner.

The City considered a number of factors when establishing the Reserve Policy (the "Policy"), including the Government Finance Officers Association (GFOA) Best Management Practices, previously established Financial and Budget Policies, as well as the City's current and historical risk profile and financial condition.

### Purpose

The purpose of the Reserve Policy is to build upon the City's established Financial and Budget Policies and to document the City's approach to establishing and maintaining strong General Fund reserves. The guidelines set forth will better enable the City to mitigate various risks, which could result in a shortfall of available money to meet basic services and needs of the City. Examples of risks include natural disasters, such as earthquakes, storms, floods, or unexpected shortfalls in revenue sources, such as property taxes and sales tax.

This policy is designed to:

1. Identify funds for which reserves should be established and maintained.
2. Establish target reserve levels and methodology for determining levels.
3. Establish criteria for the use of reserves and mechanisms to replenish reserves.

## Reserve Fund Policy

Reserve balances will be reviewed on an annual basis at, or near, the end of the fiscal year to ensure compliance with this Policy. In the event that the reserves exceed the established targets, excess monies can be transferred annually to the Capital Reserve. On an as-needed basis, money from the Capital Reserve can be used to supplement the Disaster/Hazard Mitigation Reserve to cover any shortfalls created by a public emergency or natural disaster.

### *Unassigned General Fund Balance:*

The City's policy is to maintain an unassigned General Fund balance of a minimum of 20% and a maximum of 25% of operating expenditures to maintain the City's credit worthiness and cash flow requirements. Unassigned fund balance refers to the portion of the fund balance that is not obligated to assigned funds, thus making it available for use as previously identified.

The General Fund's unassigned fund balance is maintained to provide for:

- Contingencies for unforeseen operating or capital needs.
- Economic uncertainties, local disasters, and other financial hardships or downturns in the local or national economy.
- Cash flow requirements.

The purpose of this reserve is to provide budgetary stabilization and not serve as an alternate funding source for new programs and ongoing operating expenditures. Recommendations to appropriate from the Unassigned General Fund Balance will be brought forward by the City Manager and will require approval by a majority of the City Council. In the event this reserve is reduced below the amount established by this Policy, the City Council shall prepare a plan as promptly as conditions warrant to replenish the balance to the policy level.

### *Committed General Fund Balance:*

Committed General Fund balance is the obligation of funds due to policy implementation. The City will maintain the following reserve categories of committed general fund balance.

#### Disaster/Hazard Mitigation Reserve

A Disaster/Hazard Mitigation Reserve will be maintained for the purpose of sustaining General Fund operations in the case of a public emergency such as a natural disaster or other unforeseen catastrophic event. The Disaster/Hazard Mitigation Reserve will not be accessed to meet operating shortfalls or to fund new programs or personnel. This reserve may be expended only if an event is declared to be a public emergency by the City Manager and confirmed by a majority vote of the City Council, when such expenditures are necessary to ensure the safety of the City's residents and their property. The target level for this reserve is 10% of the General Fund operating expenditures.

#### Fiscal Policy Reserve

The GFOA recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted budgetary fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures. The City will establish a Fiscal Policy Reserve to mitigate financial and service delivery risk due to unexpected revenue shortfalls or unanticipated critical expenditures. The purpose of this reserve is to provide budgetary stabilization and not serve as an alternative funding source for new programs and ongoing operating expenditures. It is for one-time needs and expenditures identified in the budget and not ongoing structural challenges. The City will aim to maintain a minimum balance in the Fiscal Policy Reserve equal to approximately three months' worth of the City's General Fund operating expenditures. This minimum level will be recalculated each year according to the newly adopted budget and will be increased by the Consumer Price Index (CPI) generally used by the City to adjust contracts.

Recommendations to appropriate from the Fiscal Policy Reserve will be brought forward by the City Manager and will require approval by a majority of the City Council. In the event this reserve is reduced below the amount established by this Policy, the City Council shall prepare a plan as promptly as conditions warrant to replenish the balance to the policy level.

## Vehicle and Equipment Replacement Reserve

The City will maintain a Vehicle and Equipment Replacement Reserve, set up as an internal service fund, to provide for the timely replacement of vehicles and capital equipment with an individual replacement cost of \$15,000 or more. The annual contribution to this reserve will generally be based on the annual use allowance, which is determined based on the estimated life of the vehicle, or equipment and its original purchase cost. The City will endeavor to maintain a minimum amount of \$500,000 in this reserve. A minimum of \$310,000 of this reserve will be assigned for vehicle replacement and the remainder will be allocated to equipment replacement.

## Technology Replacement Reserve

As a subset of the Vehicle and Equipment Replacement Reserve, the City will maintain a Technology Equipment Replacement Reserve for the replacement of technological equipment, endeavoring to maintain a minimum amount of \$150,000 in this reserve.

## Capital Reserve

The City will strive to maintain a minimum target balance of \$5 million in the Capital Reserve. The Capital Reserve will consist of the following two sub-accounts:

### Capital Improvement Reserve

As part of the annual budget process, the City adopts a 5-year Capital Improvement Plan (CIP) budget. The City will establish a Capital Projects Reserve and will strive to maintain a minimum target balance in that reserve equal to 25% of the 5-year CIP budget.

The City Manager will recommend projects to be funded during the annual budget process. As projects are approved, funds will be appropriated from available revenues, this reserve, or from the Unassigned General Fund balance.

### Tidelands Improvement Reserve

The City will also establish a reserve for the Tidelands Fund. The Tidelands Fund is required by the State of California to account for all revenues and expenditures related to the beach and pier operations in the City (lifeguard, pier and beach operations). The City will establish a minimum target balance for this reserve equal to 25% of the 5-year CIP budget for the Tidelands Fund.

Fund balances and projected improvement projects will be reviewed by staff and the City Council during the presentation and approval of the annual budget.

## Conclusion

Maintaining, regularly updating, and adhering to an appropriately constructed reserve policy is a good business practice recognized by the Government Finance Officers Association, and is among the factors considered by credit rating agencies and the investment community when assessing the credit-worthiness of an organization. The City recognizes that the Reserve Policy is a cornerstone of an organization's fiscal health. As such, an annual review of the Reserve Policy will be performed and any changes to the Reserve Policy will be brought forward for City Council consideration and approval.

## **REVENUE MANAGEMENT**

The City will strive to maintain a diversified and stable revenue base to protect it from short-term fluctuations in any one revenue source, with a focus on optimizing existing revenue sources and developing potential new revenue sources. Revenue estimates will be based on realistic assumptions and should be estimated conservatively using information provided by the State and other governmental agencies, consultants specializing in their field, historical trends and other relevant information available.

To the extent possible, revenues are associated with operating programs. Fees and charges for services will be evaluated and adjusted regularly through a documented evaluation and review process. The City's objective in setting fees and charges for services is to achieve an appropriate level of cost recovery for services based on the annual cost and fee study, that are not provided to, or do not benefit, the community at large.

## User Fee Cost Recovery Goals

Fees will be reviewed and updated on an ongoing basis to ensure that they keep pace with changes in the cost-of-living as well as changes in methods or levels of service delivery. User fees are fees for services that are exclusively provided by the City and cannot exceed the cost of the service provided.

The City has established a policy for evaluating and setting user fees and cost recovery levels. The full text of the City's User Fee and Cost Recovery Policy is available at the Finance Department's website.

## EXPENDITURE MANAGEMENT

### Budgetary Control

The level of control exists at the program level. Annual budgets are set at the individual account level by program and fund. Department Heads are responsible for budget monitoring and ensuring the overall program budget is not exceeded.

### Continued/Carryover Appropriations

All unexpended or unencumbered appropriations are cancelled at the end of the fiscal year, except for appropriations for capital projects that are required for the completion of the approved project. Other encumbered funds from the previous fiscal year are carried over to the current fiscal year through a list of continued appropriations. The City has established a review process that allows a department to submit justification the carryover of encumbered funds. Once submitted, the Finance Department reviews the requested carryover to ensure only one-time contracts or purchase orders are rolled over. Only Finance Department approved items are carried over. These continuing appropriations are not included in the budget document.

### Budget Transfers

A budget transfer is a reallocation of funds from one expenditure account to another. Budget transfers do not change the overall budget within a fund. Departments can initiate budget transfers by submitting a request to the Finance Department. After review and concurrence by the Finance Department, the budget transfer request will be sent to the Finance Director for approval. The City Manager is authorized to transfer appropriations within and between programs and departments, as long as such transfers do not increase the adopted annual budget appropriations.

Transfer of appropriations between funds and increased appropriations are considered budget amendments and must be authorized by the City Council. City Council approval is required for all transfers from unappropriated fund balances.

### Budget Amendments

After the budget is adopted, it is sometimes necessary to amend the budget or provide for the appropriation or transfer of additional funds. Supplemental appropriations are necessary to provide additional spending authority to meet unexpected events that impact operations or capital projects. If the need for a supplemental appropriation arises, the department will prepare a staff report requesting a supplemental appropriation for City Council consideration. If approved, a budget amendment will be prepared by the Finance Department and entered into the Amended Budget.

### Mid-Year Budget Review

On an annual basis, the Finance Department will provide the City Council with a budget to actual status of revenues and expenditures as of December of each year. This presentation will be provided as soon as practical when the December actual information is available.

## CAPITAL IMPROVEMENT MANAGEMENT

The purpose of the Capital Improvement Plan (CIP) is to systematically plan, schedule, and finance capital projects to ensure cost-effectiveness as well as conformance with established policies. The CIP is a five-year plan organized into the same functional groups used for the operating programs. The CIP will reflect a balance between capital replacement projects that repair, replace, or enhance existing facilities, equipment or infrastructure, and capital facility projects that significantly expand or add to the City's existing fixed assets.

Construction projects and equipment purchases (excluding vehicles) whose cost exceeds \$10,000 or extend the life of the project or equipment five years or more will be included in the CIP. Minor capital outlays of less than \$10,000 will be included with the operating program budgets. Projects and equipment purchases with total costs exceeding \$5,000 will be included as part of the City's capital assets for accounting reporting purposes.

## INVESTMENT POLICY

In accordance with the City Charter and under authority granted by the City Council, the Finance Director is designated the responsibilities of the Treasurer and is responsible for investing the unexpended cash in the City Treasury. The City's investment program is managed in conformance with federal, state, and other legal requirements, including California Government Code Sections 16429.1-16429.4, 53600-53609, and 53630-53686.

The City's Investment Policy is updated and approved by City Council on an annual basis to ensure the effective and judicious fiscal and investment management of the City's funds. The City's portfolio is designed and managed in a manner that provides a market rate of return consistent with the public trust and the prioritized objectives of safety, liquidity, and yield. The full text of the City's Investment Policy is available at the Finance Department's website.

## DEBT POLICY

The California Constitution requires that long-term debt pledged by the full faith and credit of the City can only be approved by voter referendum. Per State of California statute, the City's debt limit is set at 15% of total adjusted assessed valuation of all real and personal property within the City. This limit applies to debt supported by taxes. The full text of the City's Debt Management Policy is available at the Finance Department's website.

The City carries bonded debt secured by specific revenue sources and Lease Revenue Bonds secured by interests in City assets as well as capital leases and loans. The Finance Department actively monitors the City's debt portfolio to ensure that adequate revenues exist to service debt and to identify opportunities to reduce debt service costs.

## HUMAN RESOURCE MANAGEMENT

The budget will fully appropriate the resources needed for authorized full-time positions and part-time positions. All full-time positions must be approved by City Council. Part-time employees will generally augment regular City staffing as extra-help employees, seasonal employees, contract employees, interns, and work-study assistants. The City Manager and Department Heads will encourage the use of part-time rather than full-time employees to meet peak workload requirements, fill interim vacancies, and accomplish tasks where less than full-time, year-round staffing is required. The use of part-time employees by a department must be approved by the City Manager based on the review and recommendation of Human Resources.

Independent contractors are not considered City employees. Independent contractors are used for a) Short-term, peak workload assignments to be accomplished through the use of personnel contracted through an outside temporary employment agency (OEA); and b) construction of public works projects and delivery of operating, maintenance or specialized professional services not routinely performed by City Employees. Contract awards will be guided by the City's purchasing policies and procedures.

## OVERHEAD COST ALLOCATION PLAN

An overhead cost allocation plan summarizes, in writing, the methods and procedures the City uses to allocate costs to grants and programs. When determining an appropriate base for allocating costs, the City includes the relative benefits received, the materiality of the cost, and the amount of time and cost to perform the allocation. The full schedule of the City's Overhead Cost Allocation Plan is available at the Finance Department's website. A summary of the Position Allocation Plan is included in the Appendix.

## APPROPRIATION (GANN) LIMIT

Proposition 4 or the "Gann Initiative" was passed in November 1979 and Article 13-B was added to the California Constitution. For state and local governments, the initiative mandates that the total annual spending limit for a fiscal year cannot exceed the spending limit for the prior fiscal year. This limitation is adjusted for the change in cost of living and population, except as outlined in the government code. The initiative requires that the City Council establish its spending limit each year by resolution.

The Appropriations Limit is calculated by determining appropriations financed by proceeds of taxes in the 1978/79 base year and adjusting the limit each subsequent year for changes in the cost of living and population. This Appropriation Limit is the maximum limit of proceeds from taxes the City may collect or spend each year. Appropriations financed by proceeds of taxes are limited to actual revenues collected if they are lower than the limit. The Appropriations Limit may be amended at any time during the fiscal year to reflect new data.

The City's Appropriation Limit Calculation is included in the Appendix.

## ANNUAL REPORTING

In accordance with the City Charter, the City will contract for an annual audit by a qualified independent certified public accountant. The City will use generally accepted accounting principles in preparing its annual financial statements, and will strive to meet the requirements of the GFOA's Award for Excellence in Financial Reporting program. The City will issue the audited financial statements within one hundred twenty (120) days after the end of the fiscal year, unless such time shall be extended by City Council.



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**SUMMARY OF PROJECTED FUND BALANCES**

**FY 2022-2023**

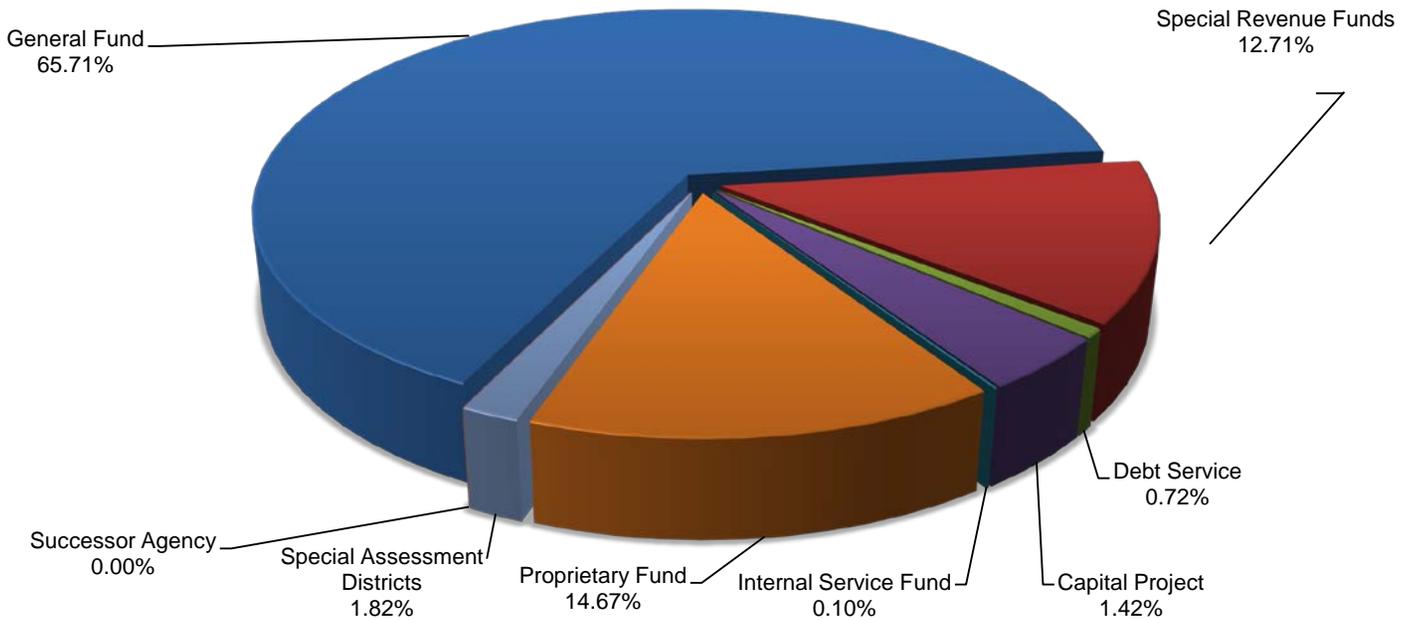
FUND	FY 2021-22 Fund Balance as of 6/30/21	FY 2021-22 Projected Revenues	FY 2021-22 Projected Expenditures	FY 2021-22 Projected Net Income	Projected Fund Balance 6/30/22	Projected Fund Balances July 1, 2022	Adopted Revenues	Adopted Transfers In	Total Adopted Revenues	Adopted Operating Expenditures	Adopted Capital Expenditures	Adopted Transfers Out	Total Adopted Expenditures	Projected Fund Balances June 30, 2023
<b>GENERAL FUND</b>														
General Fund - 101 (105)	26,053,795	38,205,258	38,981,295	(676,037)	25,377,758	25,377,800	\$ 40,155,200	\$ 191,200	\$ 40,346,400	\$ 38,436,100	-	\$ 4,504,300	\$ 42,940,400	\$ 22,783,800
<b>SPECIAL REVENUE FUNDS</b>														
Leased Facilities - 102	166,583	160,900	103,488	57,412	223,995	224,000	160,900	-	160,900	78,700	-	-	160,900	224,000
Special Projects - 103	3,268,917	156,601	338,985	(182,384)	3,086,533	3,086,500	141,400	-	141,400	400,100	-	82,200	1,425,100	1,802,800
Waste Management Act - 104	209,600	125,000	227,300	(102,300)	107,300	107,300	95,000	-	95,000	202,300	-	-	202,300	-
Tidelands Beach - 106	122,151	2,892,145	2,892,145	-	122,151	122,200	1,707,300	1,540,800	3,248,100	3,248,100	-	-	3,248,100	122,200
Parking In-Lieu - 107	175,887	7,200	7,200	-	183,087	183,100	7,200	-	7,200	215,400	-	-	215,400	190,300
Supplemental Law Enforcement - 201	158,483	161,300	215,000	(53,700)	104,783	104,800	159,000	-	159,000	215,400	-	-	215,400	48,400
Inmate Welfare - 202	28,398	-	-	-	28,398	28,400	-	-	-	-	-	-	-	28,400
Air Quality - State - 203	3,099	100	-	100	3,199	3,200	100	-	100	3,000	-	-	3,000	300
Asset Forfeiture - District - 204	40,114	30,100	70,000	(39,900)	214	200	30,100	-	30,100	30,000	-	-	30,000	300
Asset Forfeiture - Federal - 205	(122,009)	5,100	124,900	(119,800)	(241,800)	(241,800)	100	-	100	262,000	-	-	262,000	(603,700)
Park Improvement - 208	52,559	600	-	600	53,159	53,200	600	-	600	-	-	-	-	53,800
SBI RMRA - 209	519,316	511,776	68,535	443,241	962,600	962,600	563,200	-	563,200	3,000	-	30,000	770,000	755,800
Gas Tax - 210	839,116	654,224	145,759	693,365	1,347,581	1,347,600	727,500	-	727,500	3,000	-	-	3,000	1,727,100
Measure M2 - 211	1,000,613	470,895	170,000	300,895	1,301,508	1,301,500	496,300	-	496,300	1,430,000	-	-	1,430,000	367,200
Traffic Impact Fees - 213	190,024	1,600	-	1,600	191,624	191,600	1,600	-	1,600	-	-	-	-	193,200
Seal Beach Cable - 214	482,763	112,000	92,500	19,500	502,263	502,300	112,000	-	112,000	145,000	-	20,000	165,000	449,300
Community Development Block Grant - 215	62,119	180,000	180,000	-	62,100	62,100	200,000	-	200,000	200,000	-	-	200,000	62,100
Police Grants - 216	(19,037)	76,066	275,141	(199,075)	(218,112)	(218,100)	388,700	-	388,700	312,400	-	-	312,400	(141,800)
Citywide Grants - 217	116,618	175,000	210,800	(35,800)	80,818	80,800	1,250,300	-	1,250,300	15,000	-	-	1,331,100	-
ARPA - 219	-	2,878,216	234,000	2,644,216	2,644,216	2,644,200	15,000	-	15,000	-	-	-	2,366,000	293,200
Street Lighting District No. 1 - 280	-	205,100	205,000	100	100	100	141,000	63,500	204,500	204,500	-	-	204,500	100
<b>DEBT SERVICE FUND</b>														
Fire Station Debt Service - 402	742,148	460,000	460,000	-	742,148	742,100	100	444,500	444,600	444,500	-	-	444,500	742,200
<b>CAPITAL PROJECT FUND</b>														
Capital Improvement Projects - 301	(235,922)	2,387,360	2,161,438	235,922	-	-	-	2,620,500	2,620,500	-	-	-	2,620,500	-
<b>PROPRIETARY FUNDS*</b>														
Water - 501	20,804,945	4,927,325	8,771,196	(3,843,871)	16,961,074	16,961,100	6,580,900	-	6,580,900	6,705,500	-	-	11,684,500	11,857,500
Sewer - 503	24,363,781	2,101,200	3,230,778	(1,129,578)	23,234,203	23,234,200	2,427,000	-	2,427,000	2,274,500	-	-	4,874,500	20,786,700
<b>INTERNAL SERVICE FUNDS</b>														
Vehicle Replacement - 601	1,320,146	-	167,602	(167,602)	1,152,544	1,152,500	60,000	-	60,000	38,500	-	165,000	203,500	1,009,000
Information Technology Replacement - 602	438,423	-	75,000	(75,000)	363,423	363,400	-	-	-	-	-	-	-	363,400
<b>SPECIAL ASSESSMENT DISTRICTS</b>														
CFD Landscape Maintenance District 2002-01 - 281	648,508	195,700	167,900	27,800	676,308	676,300	195,700	-	195,700	104,300	-	31,400	135,700	736,300
CFD Heron Pointe 2002-01 - 282	355,759	271,000	265,900	5,100	360,859	360,900	271,000	-	271,000	246,700	-	15,000	261,700	370,200
CFD Pacific Gateway 2005-01 - 283	828,115	544,600	536,700	7,900	836,015	836,000	545,600	-	545,600	520,100	-	25,000	545,100	836,500
CFD Heron Pointe 2002-01 - Admin - 284	56,937	15,000	9,700	5,300	62,237	62,200	-	15,000	15,000	8,100	-	1,600	9,700	67,500
CFD Pacific Gateway 2005-01 - Admin - 285	99,901	91,300	150,191	(58,891)	41,010	41,000	66,300	25,000	91,300	92,300	-	26,000	118,300	14,000
<b>SUCCESSOR AGENCY*</b>														
Successor Agency Debt Service - 709	2,462	-	-	-	2,462	2,500	-	-	-	-	-	-	-	2,500
Successor Agency Retirement Obligation Fund - 711	13,457	528,034	543,954	(15,920)	(2,463)	(2,500)	-	-	-	-	-	-	-	(2,500)
<b>TOTAL ALL FUNDS</b>	<b>92,787,769</b>	<b>\$ 59,540,700</b>	<b>\$ 60,975,207</b>	<b>\$ (2,434,507)</b>	<b>80,353,262</b>	<b>80,353,300</b>	<b>\$ 56,499,100</b>	<b>\$ 4,900,500</b>	<b>\$ 61,399,600</b>	<b>\$ 54,190,100</b>	<b>\$ 17,421,600</b>	<b>\$ 4,900,500</b>	<b>\$ 76,512,200</b>	<b>\$ 65,240,700</b>

\* These funds are accounted for on the accrual basis of accounting. Therefore, fund balance includes the value of long-term assets and liabilities.

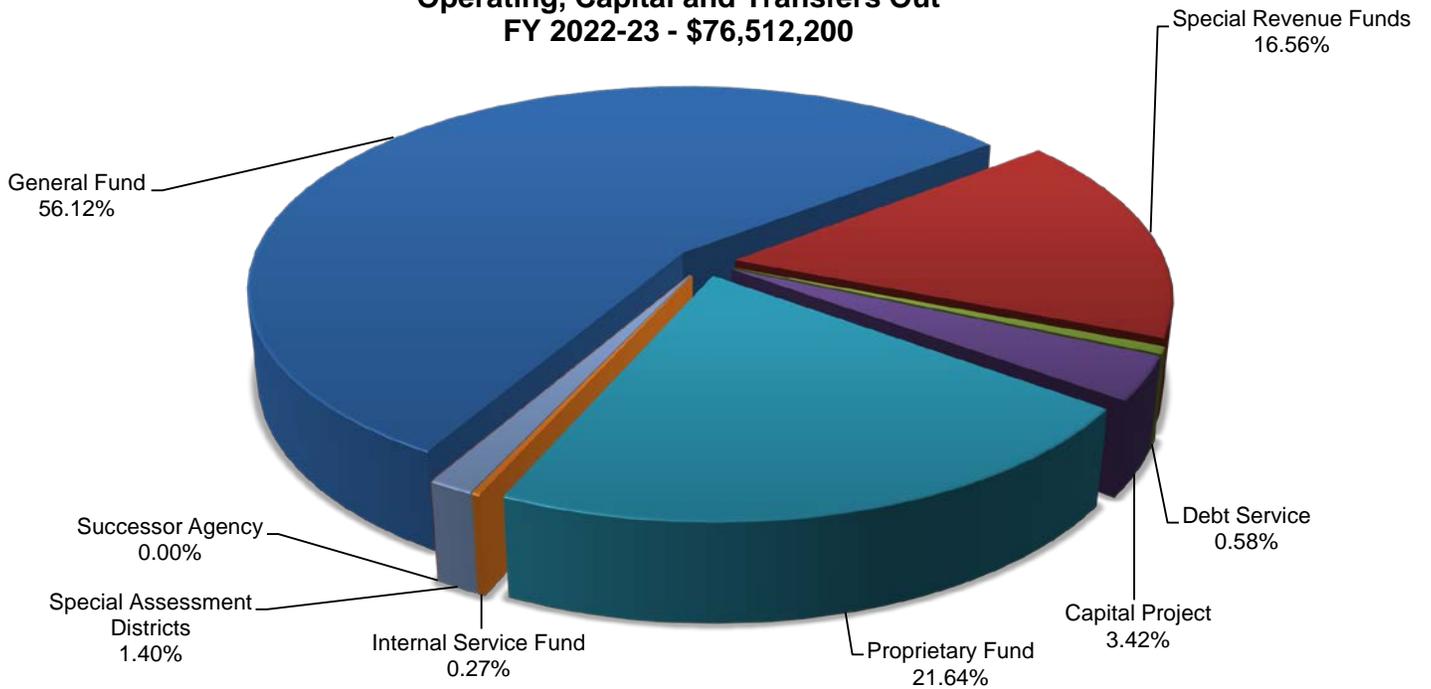
# SUMMARY OF REVENUES AND APPROPRIATIONS | FY 2022-2023

## BY FUND TYPE - ALL FUNDS

**Revenues and Transfers In  
FY 2022-23 - \$61,399,600**



**Operating, Capital and Transfers Out  
FY 2022-23 - \$76,512,200**



# SUMMARY OF TOTAL REVENUES

# FY 2022-2023

## BY FUND - ALL FUNDS

Description	Actual	Amended	Estimated	Adopted
	FY 2020-21	Budget FY 2021-22	Actual FY 2021-22	Budget FY 2022-23
<b>GENERAL FUND - 101</b>	<b>\$ 39,219,402</b>	<b>\$ 37,464,500</b>	<b>\$ 38,205,258</b>	<b>\$ 40,346,400</b>
<b>SPECIAL REVENUE FUNDS</b>				
Leased Facilities - 102	\$ 134,829	\$ -	\$ 160,900	\$ 160,900
Special Projects - 103	207,624	286,400	156,601	141,400
Waste Management Act - 104	123,877	125,000	125,000	95,000
Tidelands - 106	2,871,009	2,662,900	2,892,145	3,248,100
Parking In-Lieu - 107	7,200	7,200	7,200	7,200
Supplemental Law Enforcement - 201	159,817	157,500	161,300	159,000
Detention Center - 202	507	-	-	-
State Asset Forfeiture - 203	46	100	100	100
Air Quality Improvement - 204	32,866	30,100	30,100	30,100
Federal Asset Forfeiture - 205	25,957	200,100	5,100	100
Park Improvement - 208	10,692	500	600	600
SB1 RMRA - 209	470,140	497,000	511,776	563,200
Gas Tax - 210	580,932	656,800	654,224	727,500
Measure M2 - 211	439,762	421,900	470,895	496,300
Traffic Impact - 213	4,264	2,000	1,600	1,600
Seal Beach Cable - 214	116,026	104,000	112,000	112,000
Community Development Block Grant - 215	230,302	229,151	180,000	200,000
Police Grants - 216	190,828	314,600	76,066	388,700
Citywide Grants - 217	385,056	598,000	175,000	1,250,300
CARES Act - 218	1,070,691	-	-	-
ARPA - 219	-	2,928,216	2,878,216	15,000
Street Lighting Assessment District - 280	195,235	220,000	205,100	204,500
<b>Total Special Revenue Funds</b>	<b>\$ 7,257,660</b>	<b>\$ 9,441,467</b>	<b>\$ 8,803,923</b>	<b>\$ 7,801,600</b>
<b>DEBT SERVICE</b>				
Fire Station Debt Service - 402	\$ 570,471	\$ 460,000	\$ 460,000	\$ 444,600
<b>Total Debt Service</b>	<b>\$ 570,471</b>	<b>\$ 460,000</b>	<b>\$ 460,000</b>	<b>\$ 444,600</b>
<b>CAPITAL PROJECT</b>				
Capital Improvement Projects - 301	\$ 1,772,505	\$ 1,048,000	\$ 2,397,360	\$ 2,620,500
<b>Total Capital Project</b>	<b>\$ 1,772,505</b>	<b>\$ 1,048,000</b>	<b>\$ 2,397,360</b>	<b>\$ 2,620,500</b>
<b>PROPRIETARY FUNDS</b>				
Water Operations - 501	\$ 4,289,220	\$ 5,000,800	\$ 4,927,325	\$ 6,580,900
Water Capital Improvement - 502	1,458,313	-	-	-
Sewer Operations - 503	904,675	3,057,000	2,101,200	2,427,000
Sewer Capital Improvement - 504	2,152,499	-	-	-
<b>Total Proprietary Funds</b>	<b>\$ 8,804,707</b>	<b>\$ 8,057,800</b>	<b>\$ 7,028,525</b>	<b>\$ 9,007,900</b>
<b>INTERNAL SERVICE FUNDS</b>				
Vehicle Replacement - 601	\$ 12,686	\$ 15,000	\$ -	\$ 60,000
Information Technology Replacement - 602	474,406	50,000	-	-
<b>Total Internal Service Funds</b>	<b>\$ 487,092</b>	<b>\$ 65,000</b>	<b>\$ -</b>	<b>\$ 60,000</b>

# SUMMARY OF TOTAL REVENUES

# FY 2022-2023

## BY FUND - ALL FUNDS

Description	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>Special Assessment Districts</b>				
CFD Landscape Maintenance District 2002-01 - 281	\$ 193,709	\$ 195,700	\$ 195,700	\$ 195,700
CFD Heron Point - Refund 2015 - 282	274,980	271,000	271,000	271,000
CFD Pacific Gateway - Refund 2016 - 283	536,164	545,600	544,600	545,600
CFD Heron Pointe - 2015 Admin Exp - 284	15,000	15,000	15,000	15,000
CFD Pacific Gateway - 2016 Land/Admin - 285	91,532	91,300	91,300	91,300
<b>Total Assessment Districts</b>	<b>\$ 1,111,385</b>	<b>\$ 1,118,600</b>	<b>\$ 1,117,600</b>	<b>\$ 1,118,600</b>
<b>Successor Agency</b>				
Retirement Fund Debt Service - 709	\$ 93	\$ -	\$ -	\$ -
Retirement Obligation Fund - 711	20,484	-	528,034	-
<b>Total Successor Agency</b>	<b>\$ 20,577</b>	<b>\$ -</b>	<b>\$ 528,034</b>	<b>\$ -</b>
<b>Total Revenues All Funds</b>	<b>\$ 59,243,799</b>	<b>\$ 57,655,367</b>	<b>\$ 58,540,700</b>	<b>\$ 61,399,600</b>

# SUMMARY OF TOTAL APPROPRIATIONS

# FY 2022-2023

## BY FUND - ALL FUNDS

Description	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>GENERAL FUND - 101</b>				
<b>GENERAL FUND - 101</b>	<b>\$ 36,351,094</b>	<b>\$ 38,875,310</b>	<b>\$ 38,881,295</b>	<b>\$ 42,940,400</b>
<b>SPECIAL REVENUE FUNDS</b>				
Leased Facilities - 102	\$ 66,540	\$ -	\$ 103,488	\$ 160,900
Special Projects - 103	55,755	1,659,351	338,985	1,425,100
Waste Management Act - 104	235,494	327,331	227,300	202,300
Local Emergency - 105	301,885	-	-	-
Tidelands Beach - 106	2,735,617	2,668,300	2,892,145	3,248,100
Supplemental Law Enforcement - 201	185,720	224,800	215,000	215,400
Inmate Welfare - 202	203	-	-	-
Asset Forfeiture - State - 203	-	3,000	-	3,000
Air Quality Improvement District - 204	619	31,000	70,000	30,000
Asset Forfeiture - Federal - 205	208,265	240,400	124,900	262,000
SB1 RMRA - 209	630,729	438,535	68,535	770,000
Gas Tax - 210	772,342	205,759	145,759	348,000
Measure M2 - 211	508,567	900,000	170,000	1,430,000
Seal Beach Cable - 214	63,118	102,500	92,500	165,000
Community Development Block Grant - 215	178,425	229,151	180,000	200,000
Police Grants - 216	188,006	314,600	275,141	312,400
Citywide Grants - 217	536,960	1,166,124	210,800	1,331,100
CARES Act - 218	559,433	-	-	-
ARPA - 219	-	2,670,000	234,000	2,366,000
Street Lighting District No. 1 - 280	195,235	220,000	205,000	204,500
<b>Total Special Revenue Funds</b>	<b>\$ 7,422,913</b>	<b>\$ 11,400,851</b>	<b>\$ 5,553,553</b>	<b>\$ 12,673,800</b>
<b>DEBT SERVICE</b>				
Fire Station Debt Service - 402	\$ 475,589	\$ 460,000	\$ 460,000	\$ 444,500
<b>Total Debt Service</b>	<b>\$ 475,589</b>	<b>\$ 460,000</b>	<b>\$ 460,000</b>	<b>\$ 444,500</b>
<b>CAPITAL PROJECT</b>				
Capital Improvement Projects - 301	\$ 1,794,240	\$ 2,161,438	\$ 2,161,438	\$ 2,620,500
<b>Total Capital Project</b>	<b>\$ 1,794,240</b>	<b>\$ 2,161,438</b>	<b>\$ 2,161,438</b>	<b>\$ 2,620,500</b>
<b>PROPRIETARY FUNDS</b>				
Water - 501	\$ 5,463,699	\$ 11,328,892	\$ 8,771,196	\$ 11,684,500
Water Capital Improvements - 502	896,293	-	-	-
Sewer - 503	1,441,642	5,320,665	3,230,778	4,874,500
Sewer Capital Improvements - 504	1,264,158	-	-	-
<b>Total Proprietary Funds</b>	<b>\$ 9,065,792</b>	<b>\$ 16,649,557</b>	<b>\$ 12,001,974</b>	<b>\$ 16,559,000</b>
<b>INTERNAL SERVICE FUNDS</b>				
Vehicle Replacement - 601	\$ 212,350	\$ 167,602	\$ 167,602	\$ 203,500
Information Technology Replacement - 602	35,983	162,752	75,000	-
<b>Total Internal Service Funds</b>	<b>\$ 248,333</b>	<b>\$ 330,354</b>	<b>\$ 242,602</b>	<b>\$ 203,500</b>

# SUMMARY OF TOTAL APPROPRIATIONS

# FY 2022-2023

## BY FUND - ALL FUNDS

Description	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>SPECIAL ASSESSMENT DISTRICTS</b>				
CFD Landscape Maintenance District 2002-01 - 281	\$ 126,158	\$ 167,400	\$ 167,900	\$ 135,700
CFD Heron Pointe 2002-01 - 282	258,496	265,900	265,900	261,700
CFD Pacific Gateway 2005-01 - 283	523,585	536,700	536,700	545,100
CFD Heron Pointe 2002-01 - Admin - 284	18,527	9,700	9,700	9,700
CFD Pacific Gateway 2005-01 - Admin - 285	114,134	150,000	150,191	118,300
<b>Total Special Assessment Districts</b>	<b>\$ 1,040,900</b>	<b>\$ 1,129,700</b>	<b>\$ 1,130,391</b>	<b>\$ 1,070,500</b>
<b>SUCCESSOR AGENCY</b>				
Successor Agency Debt Service - 709	\$ 11,319	\$ -	\$ 2,462	\$ -
Successor Agency Retirement Obligation Fund - 711	21,836	1,000	541,492	-
<b>Total Successor Agency</b>	<b>\$ 33,155</b>	<b>\$ 1,000</b>	<b>\$ 543,954</b>	<b>\$ -</b>
<b>Total Appropriation All Funds</b>	<b>\$ 56,432,016</b>	<b>\$ 71,008,210</b>	<b>\$ 60,975,207</b>	<b>\$ 76,512,200</b>

# REVENUE DETAIL

FY 2022-2023

## BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>GENERAL FUND</b>					
<b>General Fund - 101</b>					
<b>Taxes</b>					
Property Taxes - Secured	101-000-0000-40010	\$ 8,439,136	\$ 8,915,600	\$ 8,915,600	\$ 9,198,400
Property Taxes - Unsecured	101-000-0000-40020	253,494	296,300	270,000	275,000
Homeowners Exemption	101-000-0000-40030	41,365	42,300	42,000	42,000
Secured/Unsecured Prior Year	101-000-0000-40040	78,825	57,000	57,000	70,000
Property Tax - Other	101-000-0000-40050	742,456	695,000	550,000	650,000
Supplemental Tax Secured/Unsecured	101-000-0000-40060	178,768	135,000	135,000	135,000
Property Tax In - Lieu VLF	101-000-0000-40070	2,967,716	3,060,300	3,060,300	3,128,200
Property Transfer Tax	101-000-0000-40080	225,135	135,000	200,000	150,000
Sales Tax/Use Tax	101-000-0000-40100	4,250,490	4,271,500	4,374,000	4,955,700
Transaction/Use Tax - Measure BB	101-000-0000-40110	5,593,113	5,743,000	5,909,000	6,510,000
Public Safety Sales Tax	101-000-0000-40120	303,361	291,900	300,000	300,000
Utility Users Tax	101-000-0000-40300	4,129,727	4,151,000	4,151,000	4,170,000
Transient Occupancy Tax	101-000-0000-40400	878,165	998,000	1,200,000	1,250,000
Franchise Fees - Electric	101-000-0000-40500	280,903	280,000	306,100	280,000
Franchise Fees - Pipeline	101-000-0000-40510	44,746	71,000	71,000	71,000
Franchise Fees - Cable TV	101-000-0000-40520	461,665	475,000	450,000	450,000
Franchise Fees - Natural Gas	101-000-0000-40540	41,909	40,000	40,000	40,000
Franchise Fees - Refuse	101-500-0051-40530	237,875	220,000	250,000	250,000
Business License	101-000-0000-40600	583,960	520,000	500,000	500,000
Excise Tax	101-000-0000-40700	825	1,000	800	800
Barrel Tax	101-000-0000-40800	136,023	160,000	130,000	130,000
<b>Total Taxes</b>		<b>\$ 29,869,657</b>	<b>\$ 30,558,900</b>	<b>\$ 30,911,800</b>	<b>\$ 32,556,100</b>
<b>Licenses and Permits</b>					
Animal License	101-000-0000-41010	\$ 45,717	\$ 50,000	\$ 45,000	\$ 52,100
Contractor Licenses	101-000-0000-41020	138,014	150,000	150,000	150,000
Oil Production Licenses	101-000-0000-41030	10,260	10,300	26,300	15,000
Bicycle License	101-000-0000-41040	125	-	-	-
Building Permits	101-000-0000-41610	433,974	400,000	410,268	450,000
Electrical Permits	101-000-0000-41620	19,787	20,000	19,305	22,000
Film Location Permits	101-000-0000-41630	950	1,000	900	1,000
Issuance Permits	101-000-0000-41640	74,610	65,000	67,134	70,000
Plumbing Permits	101-000-0000-41660	28,392	30,000	22,926	27,000
Other Permits	101-000-0000-41690	22,275	23,000	21,852	25,000
Parking Permits	101-210-0025-41650	132,359	140,000	155,000	155,000
<b>Total Licenses and Permits</b>		<b>\$ 906,463</b>	<b>\$ 889,300</b>	<b>\$ 918,685</b>	<b>\$ 967,100</b>
<b>Intergovernmental</b>					
Motor Vehicle In-Lieu	101-000-0000-42050	\$ 19,070	\$ 15,000	\$ 29,000	\$ 15,000
Waste Disposal/Recycling	101-000-0000-42100	-	65,000	56,200	56,000
POST Reimbursement	101-210-0022-42150	-	5,000	-	5,000
Inmate Fee from Other Agency	101-210-0024-42250	46,739	-	-	-
Senior Bus Program	101-400-0016-42200	73,020	70,000	70,000	70,000
<b>Total Intergovernmental</b>		<b>\$ 138,829</b>	<b>\$ 155,000</b>	<b>\$ 155,200</b>	<b>\$ 146,000</b>

# REVENUE DETAIL

FY 2022-2023

## BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>GENERAL FUND, CONTINUED</b>					
<b>Charges for Services</b>					
Recreation Service Charges	101-000-0000-43020	\$ 202	\$ 4,000	\$ 4,000	\$ 4,000
Recreation/Lap Swim Passes	101-000-0000-43060	(136)	-	700	700
Alarm Fees	101-000-0000-43130	45,219	40,000	28,000	30,000
Planning Fees	101-000-0000-43140	31,191	30,000	45,089	45,000
Plan Check Fees	101-000-0000-43150	163,263	180,000	224,103	210,000
Admin Fee - Construction/Demo	101-000-0000-43160	3,735	4,500	3,065	3,000
Transportation Permit Fees	101-000-0000-43190	1,680	2,000	1,500	2,000
Bus Sheltering Advertising	101-000-0000-43200	74,235	43,000	48,600	48,600
Film Location Fees	101-000-0000-43320	1,925	3,500	3,500	3,500
Sale of Printed Material	101-000-0000-43330	10,893	10,000	10,000	10,000
Special Events	101-000-0000-43340	1,240	5,000	6,000	6,000
Charging Station Revenue	101-000-0000-43350	4,570	4,000	4,000	4,000
Returned Check Fee	101-000-0000-43380	369	400	200	200
Reimburse for Misc Service	101-000-0000-43390	597	20,000	19,000	19,000
Election Fees	101-120-0013-43360	25	-	-	300
Traffic Report - Electronic	101-210-0023-43260	8,164	5,500	26,000	20,000
Booking Fees	101-210-0024-43290	5,951	6,600	425	-
Reimburse for Miscellaneous Service	101-210-0024-43390	1,581	-	-	-
Parking Meters	101-210-0025-43300	55,666	65,000	116,000	116,000
Recreation Facilities Rent	101-230-0073-43050	-	4,000	-	4,000
Recreation/Lap Swim Passes	101-230-0073-43060	67,965	60,000	60,000	68,000
Swimming Lessons	101-230-0073-43070	83,244	47,000	47,000	85,000
Swimming Pool Rentals	101-230-0073-43080	36,206	36,500	36,500	36,000
Plan Check Code Compliance	101-300-0030-43170	1,777	3,000	9,360	3,000
Plan Check Energy Code Com.	101-300-0030-43180	3,353	3,500	7,857	4,000
Special Services Fee	101-300-0031-43210	10,171	6,000	7,874	6,000
Administration Citation	101-300-0031-43310	500	1,000	(150)	500
Senior Nutrition Transportation	101-400-0016-43370	4,836	4,800	4,800	4,800
Sport Fees	101-400-0071-43030	241	13,000	13,000	13,000
Leisure Program Fees	101-400-0072-43010	112,957	140,000	140,000	185,000
Recreation Cleaning Fees	101-400-0072-43040	420	-	5,000	5,000
Recreation Facilities Rent	101-400-0072-43050	38,692	120,000	120,000	120,000
Tennis Center Services	101-400-0074-43090	265,577	247,000	290,000	300,000
Pro Shop Sales	101-400-0074-43100	9,419	16,000	16,000	16,000
DPW Permit Application Fees	101-500-0042-43220	21,818	15,000	22,000	22,000
Engineering Inspection Fee	101-500-0042-43230	6,910	500	8,000	10,000
Engineering Plan Check	101-500-0042-43235	20,974	20,000	40,000	40,000
Engineering Permit Fee	101-500-0042-43240	(1,281)	2,000	4,000	4,000
Street Sweeping Services	101-500-0044-43110	53,750	54,000	54,000	54,000
Tree Trimming Services	101-500-0049-43120	38,773	39,000	39,000	39,000
Refuse Services	101-500-0051-43250	1,331,781	1,390,000	1,350,000	1,400,000
Reimburse for Miscellaneous Service	101-500-0051-43390	57,831	55,000	55,000	56,000
<b>Total Charges for Services</b>		<b>\$ 2,576,284</b>	<b>\$ 2,700,800</b>	<b>\$ 2,869,423</b>	<b>\$ 2,997,600</b>
<b>Fines and Forfeitures</b>					
Municipal Code Violations	101-000-0000-44100	\$ 17,335	\$ 8,000	\$ 4,000	\$ 4,000
Vehicle Code Violations	101-000-0000-44200	86,874	80,000	75,000	80,000
Animal Citations	101-210-0036-44400	-	-	-	27,000
Unclaimed Property	101-000-0000-44300	4,798	600	7,000	5,000
Parking Citations	101-210-0025-44400	1,704,148	1,515,000	1,600,000	1,801,500
<b>Total Fines and Forfeitures</b>		<b>\$ 1,813,155</b>	<b>\$ 1,603,600</b>	<b>\$ 1,686,000</b>	<b>\$ 1,917,500</b>

# REVENUE DETAIL

FY 2022-2023

## BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>GENERAL FUND, CONTINUED</b>					
<b>Use of Money and Property</b>					
Interest on Investments	101-000-0000-45100	\$ 400,604	\$ 348,000	\$ 348,000	\$ 400,000
Unrealized Gain/Loss on Investment	101-000-0000-45200	(670,581)	-	-	-
Rental of Property	101-000-0000-45300	71,586	80,000	25,000	25,000
Rental of Property - Telecom	101-000-0000-45400	231,784	225,000	250,000	250,000
<b>Total Use of Money and Property</b>		<b>\$ 33,393</b>	<b>\$ 653,000</b>	<b>\$ 623,000</b>	<b>\$ 675,000</b>
<b>Allocated Costs</b>					
Sewer Overhead	101-000-0000-46800	\$ 54,000	\$ 293,500	\$ 293,500	\$ 293,500
Water Overhead	101-000-0000-46900	324,500	440,000	440,000	440,000
<b>Total Allocated Costs</b>		<b>\$ 378,500</b>	<b>\$ 733,500</b>	<b>\$ 733,500</b>	<b>\$ 733,500</b>
<b>Other Revenues</b>					
Fuel Royalties	101-000-0000-47000	\$ 12,474	\$ 5,000	\$ 13,000	\$ 13,000
Damaged Property	101-000-0000-47050	54,630	2,500	37,700	15,000
Insurance Reimbursement	101-000-0000-47100	3,020,252	-	-	-
Donations	101-000-0000-47350	4	-	-	-
Sale of Property Proceeds	101-000-0000-47850	119,000	-	-	-
Sale of Surplus Property	101-000-0000-47900	60,837	5,000	23,000	10,000
Cash Over/Short	101-000-0000-47950	68	-	-	-
Miscellaneous Revenue	101-000-0000-47995	83,760	6,000	3,000	3,000
Miscellaneous Revenue	101-210-0021-47995	3,175	-	-	-
Subpoena Fees	101-210-0022-47300	580	100	2,500	1,000
Citation Sign Off	101-210-0023-47200	21	200	200	200
Vehicle Release	101-210-0023-47250	43,374	45,000	120,000	120,000
Miscellaneous Revenue	101-210-0023-47995	19,961	-	250	200
<b>Total Other Revenues:</b>		<b>\$ 3,418,136</b>	<b>\$ 63,800</b>	<b>\$ 199,650</b>	<b>\$ 162,400</b>
<b>Transfers</b>					
Transfer In - Operational	101-000-0000-49200	\$ 84,985	\$ 106,600	\$ 108,000	\$ 191,200
<b>Total Transfers</b>		<b>\$ 84,985</b>	<b>\$ 106,600</b>	<b>\$ 108,000</b>	<b>\$ 191,200</b>
<b>Total General Fund - 101</b>		<b>\$ 39,219,402</b>	<b>\$ 37,464,500</b>	<b>\$ 38,205,258</b>	<b>\$ 40,346,400</b>

# REVENUE DETAIL

# FY 2022-2023

## BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>SPECIAL REVENUE FUNDS</b>					
<b>Leased Facilities - 102</b>					
Rental of Property	102-150-0802-45300	\$ 134,829	\$ -	\$ 160,900	\$ 160,900
<b>Total Leased Facilities - 102</b>		<b>\$ 134,829</b>	<b>\$ -</b>	<b>\$ 160,900</b>	<b>\$ 160,900</b>
<b>Special Projects - 103</b>					
Canine Unit	103-210-0222-47404	\$ 50,000	\$ -	\$ -	\$ -
AB109	103-210-0223-47418	2,888	2,400	2,400	2,400
Third Party Testing	103-300-0230-47415	(1,600)	4,000	-	-
Plan Archival - Building	103-300-0231-47406	8,294	6,000	7,487	6,000
General Plan - Building	103-300-0231-47412	59,382	50,000	59,072	55,000
GIS - Building	103-300-0231-47416	44,517	40,000	44,282	45,000
Technical Training	103-300-0231-47419	2,478	2,000	2,238	2,000
Automation	103-300-0231-47421	4,352	3,000	3,525	-
Business License ADA Fee	103-300-0231-47422	8,714	5,000	7,097	5,000
5K/10K - Recreation	103-400-0270-47423	-	10,000	-	10,000
Plan Archival - Engineering	103-500-0242-47407	109	1,000	6,000	6,000
Engineering Plan Check - I405	103-500-0242-47413	593	150,000	500	-
Resource/recycling/recovery	103-500-0242-47417	11,477	5,000	-	-
Benches - Pub. Works Yard	103-500-0244-47408	16,172	7,000	24,000	10,000
Tree Replacement - Pub Wrk Yd	103-500-0249-47409	248	1,000	-	-
<b>Total Special Projects - 103</b>		<b>\$ 207,624</b>	<b>\$ 286,400</b>	<b>\$ 156,601</b>	<b>\$ 141,400</b>
<b>Waste Management Act - 104</b>					
ACT Implementation Fee	104-110-0011-43400	\$ 120,000	\$ 120,000	\$ 120,000	\$ 90,000
Interest on Investments	104-000-0000-45100	3,877	5,000	5,000	5,000
<b>Total Waste Management Act - 104</b>		<b>\$ 123,877</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 95,000</b>
<b>Tidelands Beach - 106</b>					
Other Agency Revenue	106-000-0000-42300	\$ -	\$ 40,000	\$ 40,000	\$ 40,000
Film Location Fees	106-000-0000-43320	1,400	2,000	-	2,000
Reimburse for Miscellaneous Service	106-000-0000-43390	8,142	10,000	49,000	30,000
Off-Street Parking	106-000-0000-43560	1,070,843	996,000	915,000	915,000
Landing Fees	106-000-0000-47402	251,351	260,000	260,000	265,200
Junior Lifeguard Fees	106-000-0000-47403	155,489	190,000	150,000	190,000
Adopt A Highway	106-000-0000-47450	-	3,100	-	3,100
Naval Weapons Station Co-Op	106-000-0000-47650	-	-	-	20,000
Leisure Program Fees	106-400-0072-43010	365,383	220,000	220,000	240,000
Recreation Facilities Rent	106-400-0072-43050	(268)	2,000	3,000	2,000
Transfer In - CIP	106-000-0000-49100	72,672	-	-	-
Transfer In - Operational	106-000-0000-49200	945,997	939,800	1,255,145	1,540,800
<b>Total Tidelands - 106</b>		<b>\$ 2,871,009</b>	<b>\$ 2,662,900</b>	<b>\$ 2,892,145</b>	<b>\$ 3,248,100</b>
<b>Parking In-Lieu - 107</b>					
Parking In-Lieu Fees	107-000-0000-42000	\$ 7,200	\$ 7,200	\$ 7,200	\$ 7,200
<b>Total Parking In-Lieu - 107</b>		<b>\$ 7,200</b>	<b>\$ 7,200</b>	<b>\$ 7,200</b>	<b>\$ 7,200</b>
<b>Supplemental Law Enforcement - 201</b>					
Other Agency Revenue	201-000-0000-42300	\$ -	\$ -	\$ -	\$ 2,500
Grant Reimbursement	201-000-0000-42400	156,731	155,000	160,000	155,000
Interest on Investments	201-000-0000-45100	3,086	2,500	1,300	1,500
<b>Total Supplemental Law Enforcement - 201</b>		<b>\$ 159,817</b>	<b>\$ 157,500</b>	<b>\$ 161,300</b>	<b>\$ 159,000</b>

# REVENUE DETAIL

# FY 2022-2023

## BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>SPECIAL REVENUE FUNDS, CONTINUED</b>					
<b>Inmate Welfare - 202</b>					
Commissary	202-000-0000-45600	\$ 79	\$ -	\$ -	\$ -
Miscellaneous Revenue	202-000-0000-47995	428	-	-	-
<b>Total Inmate Welfare - 202</b>		<b>\$ 507</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Asset Forfeiture - State - 203</b>					
Interest on Investments	203-000-0000-45100	\$ 46	\$ 100	\$ 100	\$ 100
<b>Total Asset Forfeiture - State - 203</b>		<b>\$ 46</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>
<b>Air Quality Improvement District - 204</b>					
AB2766 Revenues AQMD	204-000-0000-42950	\$ 32,634	\$ 30,000	\$ 30,000	\$ 30,000
Interest on Investments	204-000-0000-45100	232	100	100	100
<b>Total Air Quality Improvement District - 204</b>		<b>\$ 32,866</b>	<b>\$ 30,100</b>	<b>\$ 30,100</b>	<b>\$ 30,100</b>
<b>Asset Forfeiture - Federal - 205</b>					
Asset Forfeiture	205-000-0000-42075	\$ 25,869	\$ 200,000	\$ 5,000	\$ -
Interest on Investments	205-000-0000-45100	88	100	100	100
<b>Total Asset Forfeiture - Federal - 205</b>		<b>\$ 25,957</b>	<b>\$ 200,100</b>	<b>\$ 5,100</b>	<b>\$ 100</b>
<b>Park Improvement - 208</b>					
Quimby Act Fees	208-000-0000-42450	\$ 10,000	\$ -	\$ 100	\$ 100
Interest on Investments	208-000-0000-45100	692	500	500	500
<b>Total Park Improvement - 208</b>		<b>\$ 10,692</b>	<b>\$ 500</b>	<b>\$ 600</b>	<b>\$ 600</b>
<b>SB1 RMRA - 209</b>					
Road Maintenance Rehab	209-000-0000-42800	459,097	490,000	506,276	557,200
Interest on Investments	209-000-0000-45100	\$ 11,043	\$ 7,000	\$ 5,500	\$ 6,000
<b>Total SB1 RMRA - 209</b>		<b>\$ 470,140</b>	<b>\$ 497,000</b>	<b>\$ 511,776</b>	<b>\$ 563,200</b>
<b>Gas Tax - 210</b>					
Gas Tax 2103	210-000-0000-42550	\$ 173,545	\$ 221,500	\$ 207,278	\$ 240,700
Gas Tax 2105	210-000-0000-42600	129,018	144,300	144,571	157,700
Gas Tax 2106	210-000-0000-42650	83,429	91,800	92,056	100,100
Gas Tax 2107	210-000-0000-42700	174,596	183,600	197,019	215,500
Gas Tax 2107.5	210-000-0000-42750	5,000	6,000	5,000	5,000
Interest on Investments	210-000-0000-45100	15,344	9,600	8,300	8,500
<b>Total Gas Tax - 210</b>		<b>\$ 580,932</b>	<b>\$ 656,800</b>	<b>\$ 654,224</b>	<b>\$ 727,500</b>
<b>Measure M2 - 211</b>					
M2 Local Fairshare	211-000-0000-42900	\$ 425,244	\$ 411,900	\$ 462,595	\$ 487,800
Interest on Investments	211-000-0000-45100	14,518	10,000	8,300	8,500
<b>Total Measure M2 - 211</b>		<b>\$ 439,762</b>	<b>\$ 421,900</b>	<b>\$ 470,895</b>	<b>\$ 496,300</b>
<b>Traffic Impact Fees - 213</b>					
Other Agency Revenue	213-000-0000-42300	\$ 1,463	\$ -	\$ -	\$ -
Interest on Investments	213-000-0000-45100	2,801	2,000	1,600	1,600
<b>Total Traffic Impact Fees - 213</b>		<b>\$ 4,264</b>	<b>\$ 2,000</b>	<b>\$ 1,600</b>	<b>\$ 1,600</b>

# REVENUE DETAIL

# FY 2022-2023

## BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>SPECIAL REVENUE FUNDS, CONTINUED</b>					
<b>Seal Beach Cable - 214</b>					
Interest on Investments	214-000-0000-45100	\$ 5,071	\$ 4,000	\$ 3,000	\$ 3,000
PEG Fees	214-000-0000-47550	110,955	100,000	109,000	109,000
<b>Total Seal Beach Cable - 214</b>		<b>\$ 116,026</b>	<b>\$ 104,000</b>	<b>\$ 112,000</b>	<b>\$ 112,000</b>
<b>Community Development Block Grant - 215</b>					
CDBG	215-000-0000-42025	\$ 230,302	\$ 180,000	\$ 180,000	\$ 200,000
Grant Reimbursement-PLHA	215-300-0036-42400	-	49,151	-	-
<b>Total Community Development Block Grant - 215</b>		<b>\$ 230,302</b>	<b>\$ 229,151</b>	<b>\$ 180,000</b>	<b>\$ 200,000</b>
<b>Police Grants - 216</b>					
Other Agency Reimbursement	216-210-0371-42350	\$ -	\$ 205,000	\$ 29,066	\$ 196,800
Grant Reimbursement - BPV	216-210-0442-42400	446	5,000	5,000	5,000
Grant Reimbursement - DUI	216-210-0472-42400	40,926	58,600	42,000	58,800
Grant Reimbursement - ABC	216-210-0473-42400	9,816	46,000	-	46,000
Grant Reimbursement - Tobacco	216-210-0474-42400	139,640	-	-	82,100
<b>Total Police Grants - 216</b>		<b>\$ 190,828</b>	<b>\$ 314,600</b>	<b>\$ 76,066</b>	<b>\$ 388,700</b>
<b>Citywide Grants - 217</b>					
Grant Reimb - County COVID	217-300-0370-42300	\$ 77,000	\$ -	\$ -	\$ -
Grant Reimb - OCTA	217-500-0361-42400	183,277	-	-	641,500
Grant Reimb - OCTA Co-Op	217-500-0366-42400	124,779	370,000	175,000	416,000
Grant Reimb - Prop 68	217-500-0368-42400	-	-	-	192,800
Grant Reimb - BCI - OCTA	217-500-0369-42400	-	228,000	-	-
<b>Total Citywide Grants - 217</b>		<b>\$ 385,056</b>	<b>\$ 598,000</b>	<b>\$ 175,000</b>	<b>\$ 1,250,300</b>
<b>CARES Act - 218</b>					
Interest on Investments	218-000-0000-45100	\$ 1,115	\$ -	\$ -	\$ -
Other Agency Revenue	218-300-0032-42300	556,976	-	-	-
Other Agency Revenue	218-300-0033-42300	204,020	-	-	-
Other Agency Revenue	218-300-0034-42300	308,580	-	-	-
<b>Total CARES Act - 218</b>		<b>\$ 1,070,691</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ARPA - 219</b>					
Interest on Investments	219-000-0000-45100	\$ -	\$ -	20,000	\$ 15,000
Other Agency Revenue	219-300-0033-42300	-	70,000	-	-
Other Agency Revenue	219-300-0034-42300	-	2,858,216	2,858,216	-
<b>Total ARPA - 219</b>		<b>\$ -</b>	<b>\$ 2,928,216</b>	<b>\$ 2,878,216</b>	<b>\$ 15,000</b>
<b>Street Lighting District No. 1 - 280</b>					
Property Taxes - Secured	280-000-0000-40010	\$ 139,579	\$ 140,000	\$ 140,000	\$ 140,000
Secured/Unsecured Prior Year	280-000-0000-40040	814	500	700	800
Property Tax - Other	280-000-0000-40050	54	100	200	200
Transfer In - Operational	280-000-0000-49200	54,788	79,400	64,200	63,500
<b>Total Street Lighting District No. 1 - 280</b>		<b>\$ 195,235</b>	<b>\$ 220,000</b>	<b>\$ 205,100</b>	<b>\$ 204,500</b>
<b>DEBT SERVICE FUNDS</b>					
<b>Fire Station Debt Service - 402</b>					
Interest on Investments	402-000-0000-45100	\$ 67	\$ 100	\$ 100	\$ 100
Transfer In - Operational	402-000-0000-49200	570,404	459,900	459,900	444,500
<b>Total Fire Station Debt Service - 402</b>		<b>\$ 570,471</b>	<b>\$ 460,000</b>	<b>\$ 460,000</b>	<b>\$ 444,600</b>

# REVENUE DETAIL

# FY 2022-2023

## BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>CAPITAL PROJECT FUND</b>					
<b>Capital Improvement Projects - 301</b>					
Transfer In - CIP	301-000-0000-49100	\$ 1,772,505	\$ 1,048,000	\$ 2,397,360	\$ 2,620,500
<b>Total Capital Improvement Projects - 301</b>		<b>\$ 1,772,505</b>	<b>\$ 1,048,000</b>	<b>\$ 2,397,360</b>	<b>\$ 2,620,500</b>
<b>PROPRIETARY FUNDS</b>					
<b>Water - 501</b>					
Engineering Inspection Fee	501-000-0000-43230	\$ -	\$ 2,000	\$ -	\$ 1,000
Water Revenue	501-000-0000-43410	2,520,330	4,830,000	4,830,000	6,380,700
Residential Water	501-000-0000-43420	962,049	-	-	-
Commercial Water	501-000-0000-43430	44,925	-	-	-
Water Turn On Fee	501-000-0000-43440	6,886	4,000	150	4,000
Late Charge	501-000-0000-43450	(84)	20,000	-	5,000
Door Tag Fee	501-000-0000-43460	-	500	-	200
Water Meters	501-000-0000-43470	5,839	1,000	3,675	2,000
Fire Service	501-000-0000-43480	62,702	63,800	12,000	15,000
Fire Water Flow Test	501-000-0000-43490	-	1,000	6,500	3,000
Unclaimed Property	501-000-0000-44300	5	-	-	-
Interest on Investment	501-000-0000-45100	-	75,000	75,000	90,000
Water Overhead	501-000-0000-46900	4,004	-	-	-
Sale of Surplus Property	501-000-0000-47900	1,802	-	-	80,000
Miscellaneous Revenue	501-000-0000-47995	-	3,500	-	-
Transfer In - Operational	501-000-0000-49200	680,762	-	-	-
<b>Total Water - 501</b>		<b>\$ 4,289,220</b>	<b>\$ 5,000,800</b>	<b>\$ 4,927,325</b>	<b>\$ 6,580,900</b>
<b>Water Capital Improvements - 502</b>					
Water Connection Fee	502-000-0000-43500	\$ 71,771	\$ -	\$ -	\$ -
Water Capital Charge	502-000-0000-43510	1,279,054	-	-	-
Interest on Investments	502-000-0000-45100	104,808	-	-	-
Transfer In - Operational	502-000-0000-49200	2,680	-	-	-
<b>Total Water Capital Improvements - 502</b>		<b>\$ 1,458,313</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Sewer - 503</b>					
Other Agency Reimbursement	503-000-0000-42350	\$ -	\$ 40,000	\$ -	\$ -
F.O.G. Discharge Permit Fee	503-000-0000-43520	21,674	27,000	1,200	27,000
Sewer Fees	503-000-0000-43530	877,480	2,870,000	2,000,000	2,240,000
Interest on Investments	503-000-0000-45100	-	120,000	100,000	100,000
Sale of Surplus Property	503-000-0000-47900	-	-	-	60,000
Transfer In - Operational	503-000-0000-49200	5,521	-	-	-
<b>Total Sewer - 503</b>		<b>\$ 904,675</b>	<b>\$ 3,057,000</b>	<b>\$ 2,101,200</b>	<b>\$ 2,427,000</b>
<b>Sewer Capital Improvements - 504</b>					
Sewer Connection Fee	504-000-0000-43540	\$ 10,803	\$ -	\$ -	\$ -
Sewer Capital Charge	504-000-0000-43550	1,975,743	-	-	-
Interest on Investments	504-000-0000-45100	152,037	-	-	-
Transfer In - Operational	504-000-0000-49200	13,916	-	-	-
<b>Total Sewer Capital Improvements - 504</b>		<b>\$ 2,152,499</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# REVENUE DETAIL

# FY 2022-2023

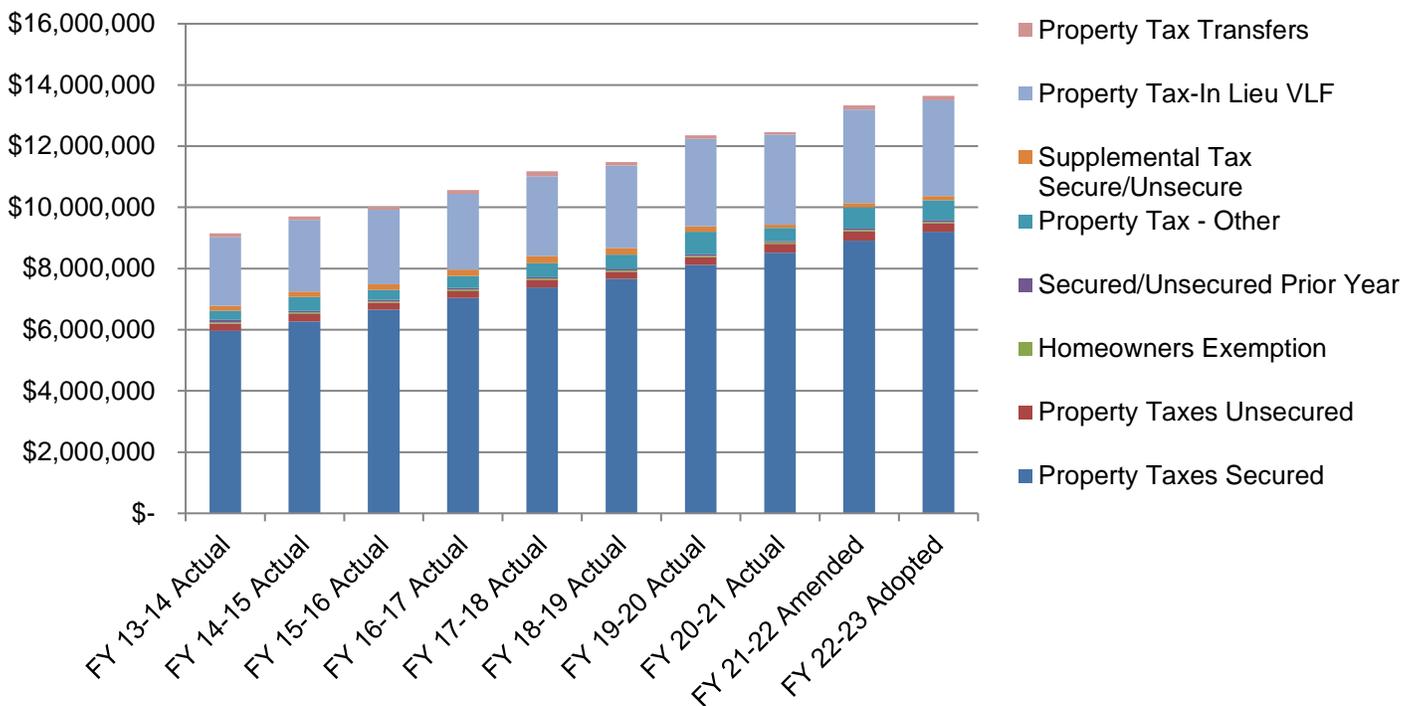
## BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>INTERNAL SERVICE FUNDS</b>					
<b>Vehicle Replacement - 601</b>					
Sales of Surplus Property	601-000-0000-47900	\$ 12,686	\$ 15,000	\$ -	\$ 60,000
<b>Total Vehicle Replacement - 601</b>		<b>\$ 12,686</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ 60,000</b>
<b>Information Technology Replacement - 602</b>					
Transfer In - CIP	602-000-0000-49100	\$ 474,406	\$ -	\$ -	\$ -
Transfer In - Operational	602-000-0000-49200	-	50,000	-	-
<b>Total Information Technology Replacement - 602</b>		<b>\$ 474,406</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>SPECIAL ASSESSMENT DISTRICT FUNDS</b>					
<b>CFD Landscape Maintenance District 2002-01 - 281</b>					
Property Taxes - Secured	281-000-0000-40010	\$ 184,665	\$ 188,700	\$ 188,700	\$ 188,700
Interest on Investments	281-000-0000-45100	9,044	7,000	7,000	7,000
<b>Total CFD Landscape Maintenance District 2002-01 - 201</b>		<b>\$ 193,709</b>	<b>\$ 195,700</b>	<b>\$ 195,700</b>	<b>\$ 195,700</b>
<b>CFD Heron Pointe 2002-01 - 282</b>					
Property Taxes - Secured	282-000-0000-40010	\$ 269,596	\$ 270,000	\$ 270,000	\$ 270,000
Secured/Unsecured Prior Year	282-000-0000-40040	2,182	-	-	-
Property Tax - Other	282-000-0000-40050	1,619	-	-	-
Interest on Investments	282-000-0000-45100	1,583	1,000	1,000	1,000
<b>Total CFD Heron Pointe 2002-01 - 282</b>		<b>\$ 274,980</b>	<b>\$ 271,000</b>	<b>\$ 271,000</b>	<b>\$ 271,000</b>
<b>CFD Pacific Gateway 2005-01 - 283</b>					
Property Tax - Secured	283-000-0000-40010	\$ 533,697	\$ 544,600	\$ 544,600	\$ 544,600
Interest on Investments	283-000-0000-45100	2,467	1,000	1,000	1,000
<b>Total CFD Pacific Gateway 2005-01 - 283</b>		<b>\$ 536,164</b>	<b>\$ 545,600</b>	<b>\$ 544,600</b>	<b>\$ 545,600</b>
<b>CFD Heron Pointe 2002-01 - Admin - 284</b>					
Transfer In - Special Tax	284-000-0000-47400	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
<b>Total CFD Heron Pointe 2002-01 - Admin - 284</b>		<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>
<b>CFD Pacific Gateway 2005-01 - Admin - 285</b>					
Property Taxes - Secured	285-500-0470-40010	\$ 66,532	\$ 66,300	\$ 66,300	\$ 66,300
Transfer In - Special Tax	285-500-0480-47400	25,000	25,000	25,000	25,000
<b>Total CFD Pacific Gateway 2005-01 - 285</b>		<b>\$ 91,532</b>	<b>\$ 91,300</b>	<b>\$ 91,300</b>	<b>\$ 91,300</b>
<b>SUCCESSOR AGENCY</b>					
<b>Successor Agency Debt Service - 709</b>					
Interest on Investment	709-000-0000-45100	\$ 93	\$ -	\$ -	\$ -
<b>Total Successor Agency Debt Service - 709</b>		<b>\$ 93</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Successor Agency Retirement Obligation Fund - 711</b>					
Interest On Investments	711-000-0000-45100	\$ 2	\$ -	\$ -	\$ -
Unrealized Gain/Loss on Invest.	711-000-0000-45200	(2)	-	-	-
SA Tax Increment	711-000-0000-45700	20,484	-	-	-
Rental Assistance Program	711-000-0000-47600	-	-	528,034	-
<b>Total Successor Agency Retirement Obligation Fund - 711</b>		<b>\$ 20,484</b>	<b>\$ -</b>	<b>\$ 528,034</b>	<b>\$ -</b>
<b>Total Revenue of All Funds</b>		<b>\$ 59,243,799</b>	<b>\$ 57,655,367</b>	<b>\$ 58,540,700</b>	<b>\$ 61,399,600</b>

Property Taxes account for \$13.6 million or 33.8% of Fiscal Year 2022-23 General Fund revenues which results in a \$312,100 increase compared to the Amended Fiscal Year 2021-22 Budget. It represents Seal Beach’s largest revenue source for the General Fund. Property tax is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (moveable property) located in Seal Beach. Properties are distinguished as secured and unsecured (property for which the value of the lien is not sufficient to assure payment of the tax). In 1978, the California voters adopted Proposition 13 that changed the definition of taxable value for all real property in the state. Proposition 13 defines the taxable value of real property as factored base year value or market value on lien date (January 1<sup>st</sup>), whichever is lower. The base year value of property acquired before March 1, 1975 is the 1975 assessed value and the base year value of property acquired on or after March 1, 1975 is usually the market value when the property was transferred and/or purchased. The factored base year value of properties that have not changed ownership since the prior January 1<sup>st</sup> is calculated by adding the value of any new construction and the Consumer Price Index (CPI) increase but no more than 2% per year.

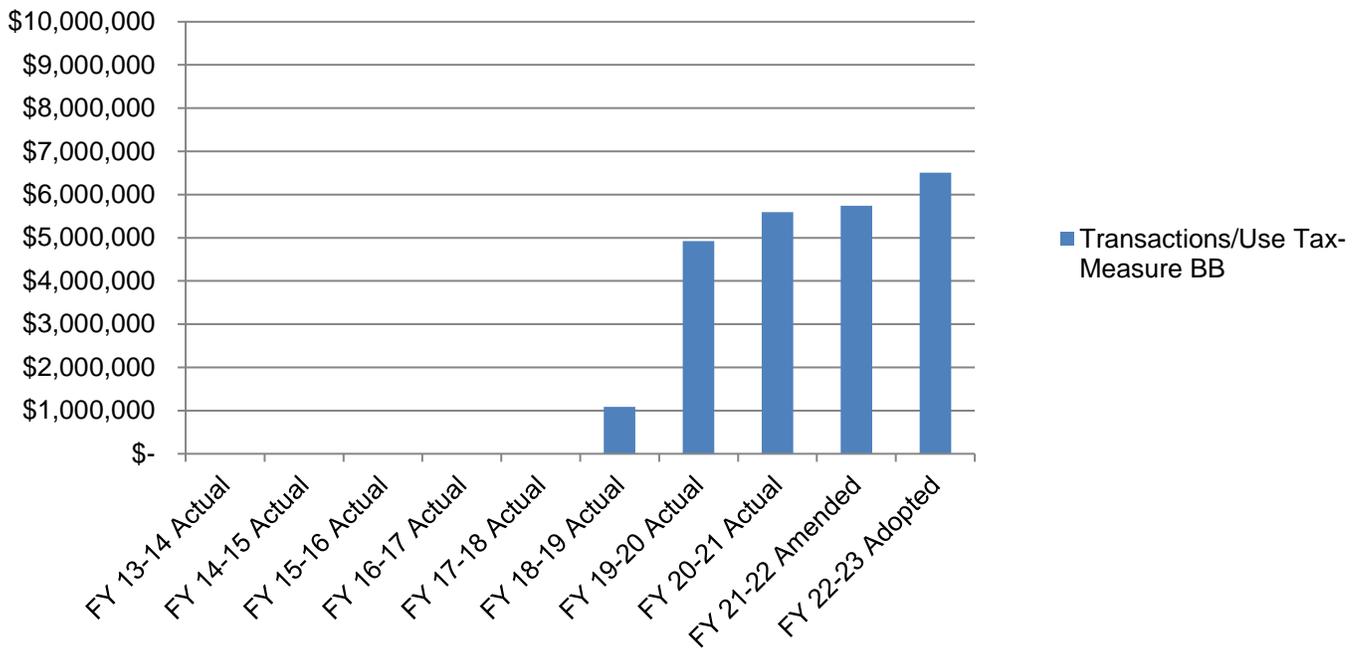
Included in Property Taxes, other than secured, are unsecured property taxes, supplemental assessments, homeowner’s exemption, property tax in-lieu of vehicle license fees, and various other property taxes including those related to penalties and interest.

**Budget Assumptions** – As the below information illustrates, property taxes continue to be a stable revenue source for the City. The projection for FY 2022-23 shows an increase in expected revenue. The reason for the increase is that in FY 2021-22 additional property taxes are expected to be received as a result of continued strength in the local real estate market, and at a higher rate than the previous fiscal year. Despite the COVID-19 pandemic, the housing market exceeded all economists’ predictions about a downturn with regards to housing sales with a six year high in home prices which will result in an increase in property taxes. The pandemic caused many industries to focus on a more work-at-home type environment which may have caused a demand for more space and fueled the housing market. The 2021 median price of a home in the City was \$1,375,000.



Transaction and Use Tax accounts for \$6.5 million or 16.1% of Fiscal Year 2022-23 General Fund revenues which results in a \$767,000 increase compared to the Amended Fiscal Year 2021-22 Budget. It represents Seal Beach’s second largest revenue source for the General Fund. This revenue source was created by the voters in November 2018, when the residents of Seal Beach passed a 1% Transactions and Use Tax, commonly known as Measure BB. With the passage of the ballot measure the City now receives an additional 1% tax collected on transactions that originate in the City of Seal Beach. The Transaction and Use Tax has been used to support City services since it was first levied.

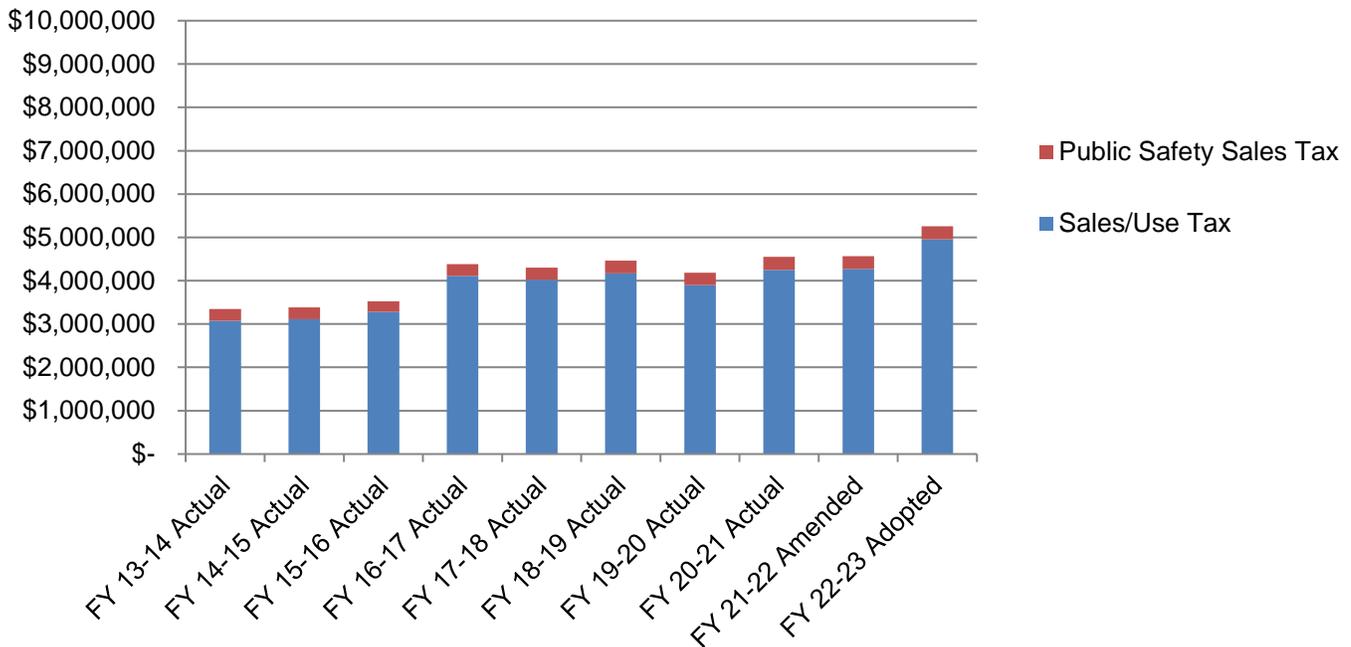
**Budget Assumptions** – Estimated revenues for Transaction and Use Tax for Fiscal Year 2021-22 and projections for Fiscal Year 2022-23 were based on information prepared by Hinderliter, de Llamas and Associates (HdL), a consulting firm that specializes in sales and use tax analysis conducted using sales tax information provided to them by the California Department of Tax and Fee Administration (CDTFA). Based on the analysis performed by HdL, the Transaction and Use Tax is not expected to be impacted by COVID-19 in the same way that the Sales and Use Tax is because of how it is levied at the point of sale.



Sales and Use Tax accounts for \$5.3 million or 13% of Fiscal Year 2022-23 General Fund revenues which results a \$692,300 increase compared to the Amended Fiscal Year 2021-22 Budget. It represents Seal Beach's third largest revenue source for the General Fund. The sales tax rate is 7.75%. The City receives 1% of all sales and use tax collected. All goods sold within the City are subject to sales tax except non-prepared food and prescription drugs. The sales and use tax rate at the City is broken down as follows:

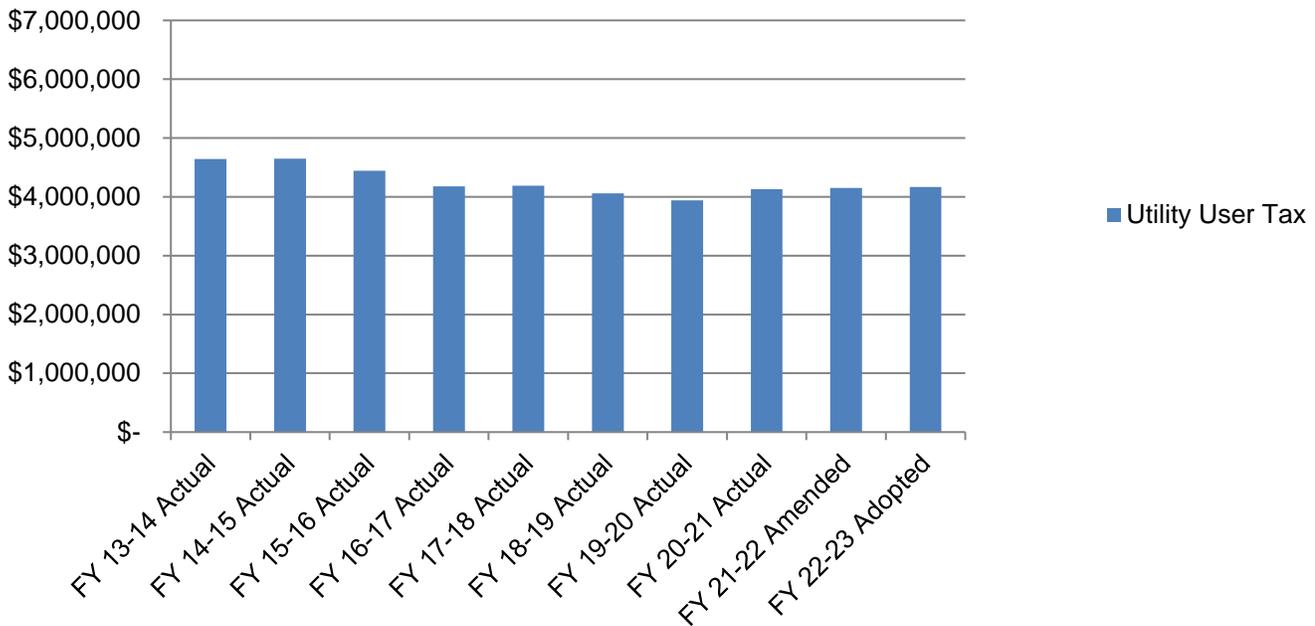
State General Fund	3.94%
<b>City of Seal Beach General Fund</b>	<b>1.00%</b>
Countywide Transportation Tax	0.25%
County Mental Health	1.56%
Public Safety Augmentation Fund (Prop 172)	0.50%
County Transaction Tax (Measure M)	0.50%
<b>Total Rate</b>	<b>7.75%</b>

**Budget Assumptions** – Estimated revenues for Sales and Use Tax for Fiscal Year 2021-22 and projections for Fiscal Year 2022-23 were based on information prepared by Hinderliter, de Llamas and Associates, a consulting firm that specializes in sales and use tax analysis conducted using sales tax information provided to them by the California Department of Tax and Fee Administration (CDTFA). Since the City of Seal Beach does not have major brick and mortar stores or automobile dealerships, sales tax revenue has been relatively flat. With multiple COVID-19 vaccine options now available, this should give more comfortability to the consumers to roam publicly which in turn will help the local economy to decrease unemployment due to higher consumer spending. The City is projecting an increase in sales taxes.



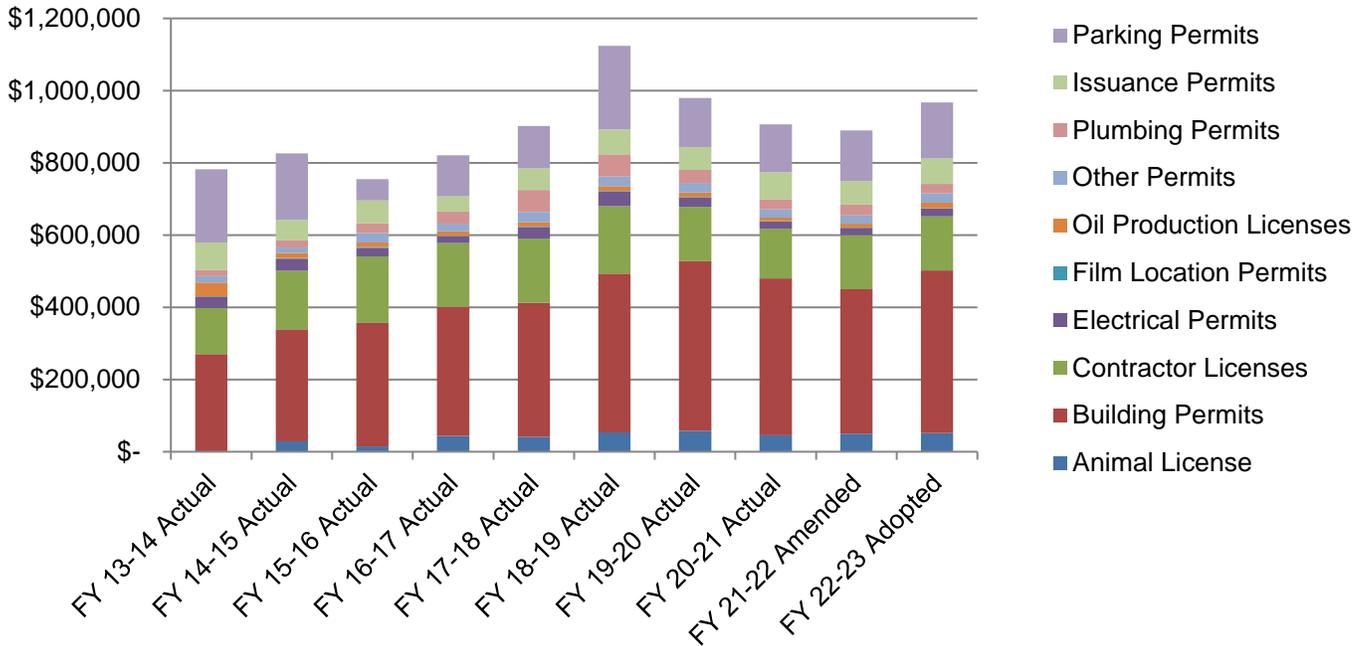
Utility Users Tax (UUT) accounts for \$4.2 million or 10.3% of Fiscal Year 2022-23 General Fund revenues which results a \$19,000 increase compared to the Amended Fiscal Year 2021-22 Budget. It represents Seal Beach's fourth largest revenue source for the General Fund. The Utility Users Tax rate is charged to customers of electric, natural gas, and telecommunications companies to raise revenue for general governmental purposes of the City. The Utility Users Tax rate, which was lowered by the voters in 2014, is currently 10% of the customer's applicable monthly charges. Beginning in January 2016 retailers that sell pre-paid wireless plans were required to collect the UUT at the point of sale. The rate for pre-paid wireless is capped at 9%. The utility companies collect the taxes and remit them to the City.

**Budget Assumptions** – The chart below illustrates the Utility Users Tax revenues continue to be a relatively stable and predictable revenue source. The City has a senior citizen exemption program for the Utility Users Tax. For the current fiscal year the revenue is expected to have a minimal increase from the prior fiscal year.



Licenses and Permits account for \$967,100 or 2.4% of Fiscal Year 2022-23 General Fund revenues which results in an increase of \$77,800 compared to Amended Fiscal Year 2021-22 Budget. Licenses and permits are issued for either regulatory or cost recover purposes, to applicants who conduct business activities within the City. Majority categories are building permits, contractor licenses, and parking permits.

**Budget Assumptions** – The chart below illustrates the Licenses and Permits for Amended Fiscal Year 2021-22 Budget kept constant compared to the Fiscal Year 2020-21 Actual Revenue receipts. The City is expecting a slight increase in revenues for Fiscal Year 2022-23 projections due to an increase in building permits.



## FRANCHISE FEES

Franchise fees are imposed on various public utilities and account for \$1.1 million or 2.7% of Fiscal Year 2022-23 General Fund revenues which results in a slight increase of \$5,000 compared to the Amended Fiscal Year 2021-22 Budget. The franchise grants the public utilities the right to use public property for system infrastructure such as lines and pipes. It also grants exclusive rights to provide cable television within the City.

## TRANSIENT OCCUPANCY TAX

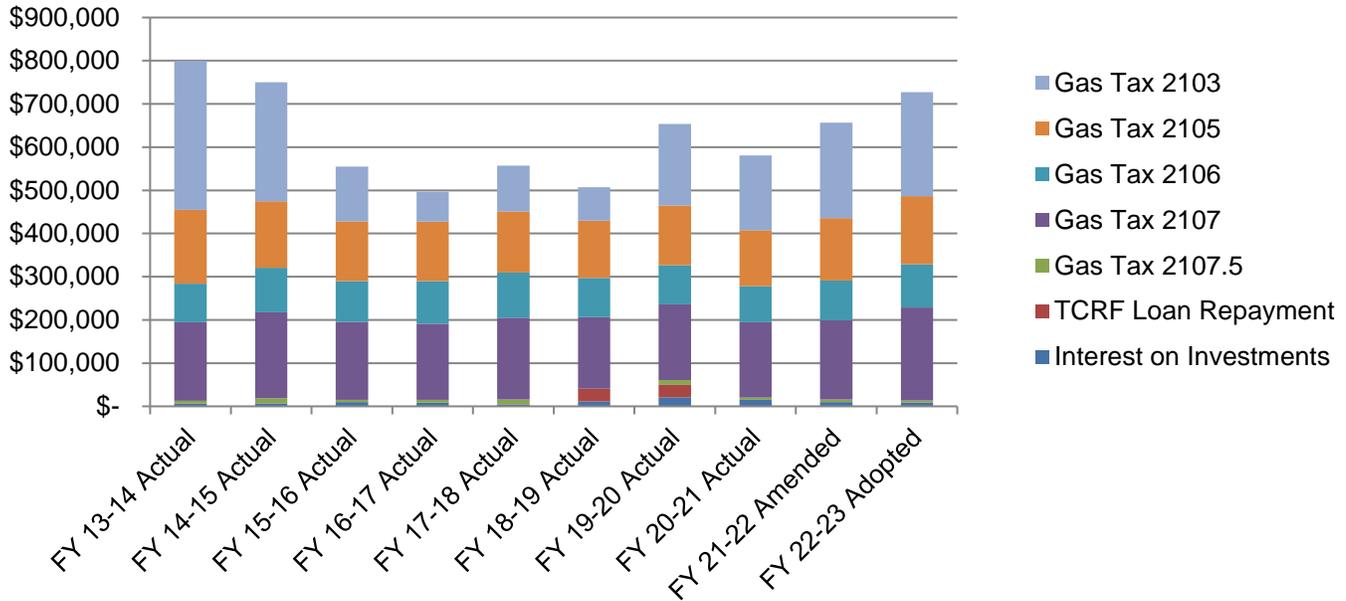
Transient Occupancy Tax (TOT) (i.e. Hotel Bed Tax) accounts for \$1,250,000 or 3.1% of Fiscal Year 2022-23 General Fund revenues which results in a increase of \$252,000 compared to Amended Fiscal Year 2021-22 Budget. The approved rate for Transient Occupancy Tax is 12% and over the last several years this source of revenue has recovered and stabilized. However, in Fiscal Year 2019-20, there was an expected decline due to the economic impacts of COVID-19 which continued the trend into Fiscal Year 2020-21. Unfortunately, as the economy begins to recover from the COVID-19 pandemic, this revenue source is likely to be the last to recover. Conservatively, TOT possibly will stabilize in FY 2022-23 to pre-pandemic amounts, but it depends mainly on business type travel.

## CHARGES FOR SERVICES

Charges for Services account for \$3 million or 7.4% of Fiscal Year 2022-23 General Fund revenues which results in an increase of \$296,800 compared to the Amended Fiscal Year 2021-22 Budget. Charges for services are used to recover costs of programs for specific end users. Programs provided through Community Services are typically subsidized by the General Fund to encourage participation.

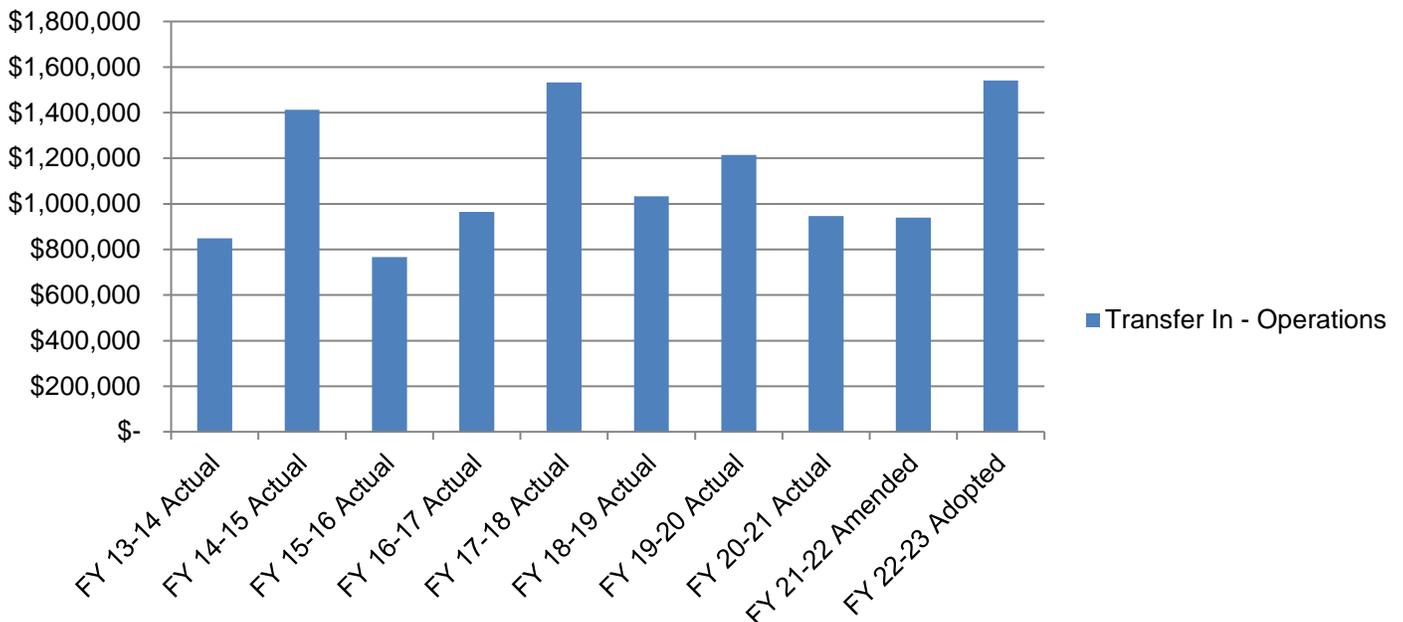
## STATE GAS TAX

The State of California collects 51.1¢ per gallon as of July 1, 2021 for vehicle fuel which is allocated to the State, Counties and Cities. The City allocation is distributed based on population. The Road Repair and Accountability Act of 2017 created the Road Maintenance and Rehabilitation Program (RMRA) to address deferred maintenance on highways, local streets and roadway systems. The program is funded by a per-gallon motor fuel excise taxes that is adjusted annually for inflation.



## TIDELANDS BEACH FUND – TRANSFER IN – GENERAL FUND SUBSIDY

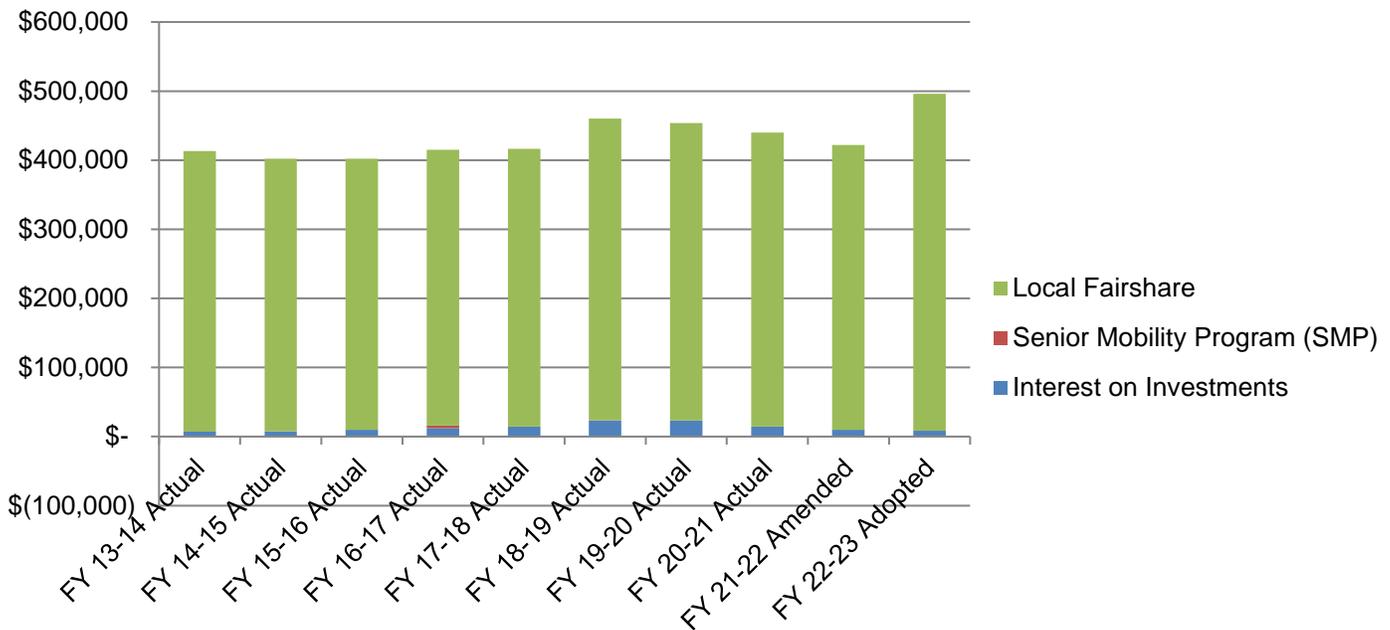
The Tidelands Beach Fund is required by the State of California and is used to account for all revenues derived from beach and pier operations in the City. Typically, the revenues generated at the beach and pier, such as beach parking revenues, and property rental do not fully cover the cost of operations. As a result, the Tidelands Beach Fund is generally subsidized by the General Fund as illustrated in the following graph.



## MEASURE M2

The Measure M “Local Turnback” revenues are part of the ½ cent sales tax increase approved by voters November 6, 1990 which would provide transportation funding through 2011. In November 2006, voters approved the continuation of the ½ cent sales tax through 2041. These funds can only be expended on street and highway improvements. The allocation of the ½ cent sales tax is based on the City’s population and on the City’s “Maintenance of Effort” and/or the minimum amount of General Fund funds expended on street and sidewalk maintenance. Each year the City must file a “Maintenance of Effort” report with the Orange County Transportation Authority (OCTA). The report itemizes the estimated expenses the City will spend with General Fund dollars on streets, storm drains and sidewalk repairs that include supplies, and salaries and benefits, and compares that figure with the County’s benchmark figure of minimum expenditures for street maintenance.

The City anticipates receipt of \$487,800 from Measure M2 – Local Fairshare revenues for Fiscal Year 2022-23.



## WATER REVENUES

The City’s Water Rate Schedule is tiered and based on consumption and meter size. Revenues for the Water Operations Fund are projected to be \$6.6 million, excluding transfers in, for Fiscal Year 2022-23. The Water Capital Improvement Fund will be consolidated with the Water Operations Fund as a part of the new rate structure that was implemented May 1, 2021.

## SEWER REVENUES

The Sewer Fees are also tiered. Revenues for the Sewer Operations Fund are projected to be \$2.4 million, excluding transfer in, for Fiscal Year 2022-23. The Sewer Capital Improvement Fund will be consolidated with the Sewer Operations Fund as a part of the new rate structure that was implemented May 1, 2021.

# SUMMARY OF APPROPRIATIONS

# FY 2022-2023

## BY DEPARTMENT/BY CATEGORY (INCLUDES CIP) - ALL FUNDS

Department/Category	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>City Council</b>				
Personnel Services	\$ 33,291	\$ 33,300	\$ 33,300	\$ 33,300
Maintenance and Operations	70,555	160,710	160,710	161,900
Capital Outlay	-	-	-	-
<b>Total City Council</b>	<b>\$ 103,846</b>	<b>\$ 194,010</b>	<b>\$ 194,010</b>	<b>\$ 195,200</b>
<b>City Manager</b>				
Personnel Services	\$ 795,257	\$ 951,570	\$ 997,943	\$ 999,100
Maintenance and Operations	4,218,727	4,585,897	4,439,966	4,761,300
Capital Outlay	35,983	162,752	75,000	-
<b>Total City Manager</b>	<b>\$ 5,049,967</b>	<b>\$ 5,700,219</b>	<b>\$ 5,512,909</b>	<b>\$ 5,760,400</b>
<b>City Clerk</b>				
Personnel Services	\$ 279,571	\$ 290,373	\$ 290,257	\$ 294,900
Maintenance and Operations	37,827	39,700	39,700	84,800
Capital Outlay	-	-	-	-
<b>Total City Clerk</b>	<b>\$ 317,398</b>	<b>\$ 330,073</b>	<b>\$ 329,957</b>	<b>\$ 379,700</b>
<b>City Attorney</b>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	477,743	454,500	454,500	439,000
Capital Outlay	-	-	-	-
<b>Total City Attorney</b>	<b>\$ 477,743</b>	<b>\$ 454,500</b>	<b>\$ 454,500</b>	<b>\$ 439,000</b>
<b>Finance</b>				
Personnel Services	\$ 639,605	\$ 613,421	\$ 613,154	\$ 762,700
Maintenance and Operations	188,663	227,363	222,863	194,100
Capital Outlay	-	-	-	-
<b>Total Finance</b>	<b>\$ 828,268</b>	<b>\$ 840,784</b>	<b>\$ 836,017</b>	<b>\$ 956,800</b>
<b>Non-Departmental*</b>				
Personnel Services	\$ 887,733	\$ 936,200	\$ 945,320	\$ 890,200
Maintenance and Operations	5,265,385	3,641,361	4,543,236	6,067,500
Capital Outlay	-	-	-	-
<b>Total Non-Departmental</b>	<b>\$ 6,153,118</b>	<b>\$ 4,577,561</b>	<b>\$ 5,488,556</b>	<b>\$ 6,957,700</b>
<b>Police</b>				
Personnel Services	\$ 11,612,715	\$ 12,790,995	\$ 12,629,673	\$ 13,549,700
Maintenance and Operations	2,168,253	2,250,298	2,248,353	2,435,000
Capital Outlay	9,752	3,800	3,800	21,000
<b>Total Police</b>	<b>\$ 13,790,720</b>	<b>\$ 15,045,093</b>	<b>\$ 14,881,827</b>	<b>\$ 16,005,700</b>

# SUMMARY OF APPROPRIATIONS

# FY 2022-2023

## BY DEPARTMENT/BY CATEGORY (INCLUDES CIP) - ALL FUNDS

Department/Category	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>Fire Services</b>				
Personnel Services	\$ 354,522	\$ 390,000	\$ 390,000	\$ 385,200
Maintenance and Operations	6,497,256	6,753,500	6,753,500	6,897,100
Capital Outlay	-	-	-	-
<b>Total Fire Services</b>	<b>\$ 6,851,778</b>	<b>\$ 7,143,500</b>	<b>\$ 7,143,500</b>	<b>\$ 7,282,300</b>
<b>Community Development</b>				
Personnel Services	\$ 700,901	\$ 709,024	\$ 708,416	\$ 888,400
Maintenance and Operations	1,278,551	1,631,751	1,245,476	1,266,600
Capital Outlay	-	2,670,000	234,000	2,391,000
<b>Total Community Development</b>	<b>\$ 1,979,452</b>	<b>\$ 5,010,775</b>	<b>\$ 2,187,892</b>	<b>\$ 4,546,000</b>
<b>Public Works</b>				
Personnel Services	\$ 4,374,975	\$ 4,241,750	\$ 4,219,490	\$ 4,828,500
Maintenance and Operations	9,886,480	10,165,530	8,725,200	10,073,200
Capital Outlay	3,816,219	14,188,191	7,763,280	15,510,600
<b>Total Public Works</b>	<b>\$ 18,077,674</b>	<b>\$ 28,595,471</b>	<b>\$ 20,707,970</b>	<b>\$ 30,412,300</b>
<b>Community Services</b>				
Personnel Services	\$ 293,918	\$ 461,300	\$ 429,054	\$ 650,500
Maintenance and Operations	596,712	782,725	848,447	798,800
Capital Outlay	-	-	-	-
<b>Total Community Services</b>	<b>\$ 890,630</b>	<b>\$ 1,244,025</b>	<b>\$ 1,277,501</b>	<b>\$ 1,449,300</b>
<b>Marine Safety</b>				
Personnel Services	\$ 1,675,478	\$ 1,603,659	\$ 1,661,470	\$ 1,825,000
Maintenance and Operations	235,944	268,540	299,098	302,800
Capital Outlay	-	-	-	-
<b>Total Marine Safety</b>	<b>\$ 1,911,422</b>	<b>\$ 1,872,199</b>	<b>\$ 1,960,568</b>	<b>\$ 2,127,800</b>
<b>TOTAL APPROPRIATIONS - ALL FUNDS</b>				
Personnel Services	\$ 21,647,966	\$ 23,021,592	\$ 22,918,078	\$ 25,107,500
Maintenance and Operations	30,922,095	30,961,875	29,981,049	33,482,100
Capital Outlay	3,861,954	17,024,743	8,076,080	17,922,600
<b>TOTAL APPROPRIATIONS - ALL FUNDS</b>	<b>\$ 56,432,016</b>	<b>\$ 71,008,210</b>	<b>\$ 60,975,207</b>	<b>\$ 76,512,200</b>

\*For purposes of this schedule, Special Assessment Districts and Successor Agency have been included in Non-Departmental

# SUMMARY OF APPROPRIATIONS

## BY DEPARTMENT/BY FUND (INCLUDES CIP)

Fund	City Council	City Manager	City Clerk	City Attorney	Finance
<b>GENERAL FUND</b>					
General Fund - 101	\$ 195,200	\$5,558,100	\$ 379,700	\$ 439,000	\$ 956,800
<b>SPECIAL REVENUE FUNDS</b>					
Leased Facilities - 102	-	-	-	-	-
Special Projects - 103	-	-	-	-	-
Waste Management Act - 104	-	202,300	-	-	-
Tidelands Beach - 106	-	-	-	-	-
Parking In-Lieu - 107	-	-	-	-	-
Supplemental Law Enforcement - 201	-	-	-	-	-
Inmate Welfare - 202	-	-	-	-	-
Asset Forfeiture - State - 203	-	-	-	-	-
Air Quality Improvement District - 204	-	-	-	-	-
Asset Forfeiture - Federal - 205	-	-	-	-	-
Park Improvement - 208	-	-	-	-	-
SB1 RMRA - 209	-	-	-	-	-
Gas Tax - 210	-	-	-	-	-
Measure M2 - 211	-	-	-	-	-
Trust and Agency -212	-	-	-	-	-
Traffic Impact Fees - 213	-	-	-	-	-
Seal Beach Cable - 214	-	-	-	-	-
Community Development Block Grant - 215	-	-	-	-	-
Police Grants - 216	-	-	-	-	-
Citywide Grants - 217	-	-	-	-	-
CARES Act - 218	-	-	-	-	-
ARPA - 219	-	-	-	-	-
Street Lighting District No. 1 - 280	-	-	-	-	-
<b>DEBT SERVICE FUNDS</b>					
Pension Obligation Debt Service - 401	-	-	-	-	-
Fire Station Debt Service - 402	-	-	-	-	-
<b>CAPITAL PROJECT</b>					
Capital Improvement Projects - 301	-	-	-	-	-
<b>PROPRIETARY FUND</b>					
Water - 501	-	-	-	-	-
Water Capital Improvements - 502	-	-	-	-	-
Sewer - 503	-	-	-	-	-
Sewer Capital Improvements - 504	-	-	-	-	-
<b>INTERNAL SERVICE FUND</b>					
Vehicle Replacement - 601	-	-	-	-	-
Information Technology Replacement - 602	-	-	-	-	-
<b>SPECIAL ASSESSMENT DISTRICTS</b>					
CFD Landscape Maint. Dist. 2002-01 - 281	-	-	-	-	-
CFD Heron Pointe 2002-01 - 282	-	-	-	-	-
CFD Pacific Gateway 2005-01 - 283	-	-	-	-	-
CFD Heron Pointe 2002-01 - Admin - 284	-	-	-	-	-
CFD Pacific Gateway 2005-01 - Admin - 285	-	-	-	-	-
<b>SUCCESSOR AGENCY</b>					
Successor Agency Retirement Obligation Fund - 711	-	-	-	-	-
<b>TOTAL ALL FUNDS</b>	<b>\$ 195,200</b>	<b>\$5,760,400</b>	<b>\$ 379,700</b>	<b>\$ 439,000</b>	<b>\$ 956,800</b>

\*For purposes of this schedule, Special Assessment Districts and Successor Agency have been included in Non-Departmental

Non-Departmental	Police	Fire	Community Development	Public Works	Community Services	Marine Safety	Capital Improvement Project	Total
\$ 5,561,300	\$ 14,907,300	\$ 6,837,800	\$ 1,645,600	\$ 4,944,300	\$ 1,234,300	\$ 281,000	\$ -	\$ 42,940,400
160,900	-	-	-	-	-	-	-	160,900
-	70,200	-	309,400	20,000	-	500	1,025,000	1,425,100
-	-	-	-	-	-	-	-	202,300
-	235,400	-	-	981,400	185,000	1,846,300	-	3,248,100
-	-	-	-	-	-	-	-	-
-	215,400	-	-	-	-	-	-	215,400
-	-	-	-	-	-	-	-	-
-	3,000	-	-	-	-	-	-	3,000
-	-	-	-	-	30,000	-	-	30,000
-	262,000	-	-	-	-	-	-	262,000
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	770,000	770,000
-	-	-	-	33,000	-	-	315,000	348,000
-	-	-	-	-	-	-	1,430,000	1,430,000
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
165,000	-	-	-	-	-	-	-	165,000
-	-	-	200,000	-	-	-	-	200,000
-	312,400	-	-	-	-	-	-	312,400
-	-	-	-	-	-	-	1,331,100	1,331,100
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	2,366,000	2,366,000
-	-	-	-	204,500	-	-	-	204,500
-	-	-	-	-	-	-	-	-
-	-	444,500	-	-	-	-	-	444,500
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	2,620,500	2,620,500
-	-	-	-	6,705,500	-	-	4,979,000	11,684,500
-	-	-	-	-	-	-	-	-
-	-	-	-	2,274,500	-	-	2,600,000	4,874,500
-	-	-	-	-	-	-	-	-
-	-	-	-	203,500	-	-	-	203,500
-	-	-	-	-	-	-	-	-
135,700	-	-	-	-	-	-	-	135,700
261,700	-	-	-	-	-	-	-	261,700
545,100	-	-	-	-	-	-	-	545,100
9,700	-	-	-	-	-	-	-	9,700
118,300	-	-	-	-	-	-	-	118,300
-	-	-	-	-	-	-	-	-
\$ 6,957,700	\$ 16,005,700	\$ 7,282,300	\$ 2,155,000	\$ 15,366,700	\$ 1,449,300	\$ 2,127,800	\$ 17,436,600	\$ 76,512,200

# SUMMARY OF APPROPRIATIONS

# FY 2022-2023

## BY ACCOUNT (INCLUDES CIP) - ALL FUNDS

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Sworn	50010	\$ 4,807,648	\$ 5,839,800	\$ 5,731,812	\$ 6,434,200
Regular Salaries - Non-Sworn	50020	5,944,202	5,460,327	5,408,055	6,156,100
Part-Time Salaries	50030	1,448,393	1,344,979	1,370,927	1,477,100
Part-Time Salaries - Junior Lifeguard	50040	27,943	85,000	85,000	85,000
Overtime - Sworn	50050	528,933	768,800	837,333	521,000
Overtime - Non-Sworn	50060	540,211	331,700	289,292	260,900
Overtime - Part-Time	50070	24,291	19,700	27,587	14,000
Special Pay	50080	8,009	200	6,000	10,000
Holiday Pay	50120	283,683	298,200	292,808	393,100
Auto Allowance	50130	5,771	15,815	19,004	26,900
Cell Phone Allowance	50140	30,450	30,789	30,461	25,900
Uniform Allowance	50150	48,817	70,800	69,997	63,500
Annual Education	50160	157,087	162,400	159,250	169,800
Cafeteria Taxable	50170	139,829	147,442	154,513	113,500
Comptime Buy/Payout	50180	26,304	23,030	29,311	20,200
Vacation Buy/Payout	50190	226,812	262,450	288,551	189,400
Sick Buy/Payout	50200	9,701	55,500	60,183	-
Medical Waiver	50210	82,538	96,540	87,693	41,300
Health and Wellness Program	50220	16,070	23,850	24,735	22,700
Tuition Reimbursement	50500	31,698	19,000	10,000	8,000
Deferred Compensation	50520	134,858	145,656	134,964	159,800
PERS Retirement	50530	4,707,263	5,110,930	5,085,762	5,903,400
PARS Retirement	50540	17,484	16,440	16,317	19,200
Medical Insurance	50550	2,037,421	2,334,000	2,345,636	2,627,200
AFLAC Insurance - Cafeteria	50560	14,070	13,500	13,103	12,400
Medicare Insurance	50570	206,876	223,510	217,350	235,200
Life and Disability	50580	86,832	93,352	89,969	99,100
FICA	50590	33	100	100	100
Flexible Spending - Cafeteria	50600	14,460	15,382	19,090	18,500
Unemployment	50610	40,249	7,100	8,000	-
Retiree Health Savings	50620	-	5,300	5,275	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>21,647,935</b>	<b>23,021,592</b>	<b>22,918,078</b>	<b>25,107,500</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Council Discretionary - District 1	51101	-	20,000	20,000	20,000
Council Discretionary - District 2	51102	-	39,825	39,825	20,000
Council Discretionary - District 3	51103	30,000	26,885	26,885	20,000
Council Discretionary - District 4	51104	-	20,000	20,000	20,000
Council Discretionary - District 5	51105	10,744	20,000	20,000	20,000
Office Supplies	51200	102,598	90,200	90,200	105,400
Public/Legal Notices	51210	12,870	10,000	10,000	10,000
Printing	51220	9,766	12,600	12,600	12,600
Memberships and Dues	51230	68,541	82,350	65,750	65,200
Training and Meetings	51240	70,878	160,550	145,150	181,300
Office and Technology Resources	51250	214,149	79,796	79,796	61,700
Promotional	51260	-	8,000	8,000	8,000
Rental/Lease Equipment	51270	129,046	136,700	136,700	135,000
Vehicle Leasing	51275	1,263	-	-	84,300

# SUMMARY OF APPROPRIATIONS

## FY 2022-2023

### BY ACCOUNT (INCLUDES CIP) - ALL FUNDS

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS (CONTINUED)</b>					
Contract Professional	51280	5,739,520	8,140,225	7,571,705	8,324,400
Intergovernmental	51290	9,523,487	9,782,689	9,575,000	9,899,100
Plan Archival - Engineering	51300	-	10,000	-	10,000
Benches - PW Yard	51300	16,191	14,000	24,000	10,000
Tree Replacement - PW Yard	51300	1,000	43,706	-	-
Special Expense	51300	801,100	175,100	213,545	160,000
BSCC - PD	51301	3,205	41,145	50,000	60,000
General Plan	51301	-	450,000	200,000	239,900
Building Technology	51302	(800)	229,500	20,000	22,500
Engineering Plan Check - I405	51303	593	-	-	-
Business License ADA Fee	51306	1,760	1,000	440	2,000
Prior Year Expense	51400	8,934	-	-	-
Water Services	51600	16,123	23,000	23,000	23,000
West Comm	51700	863,047	874,800	874,800	939,000
General Liability	51810	1,095,246	1,263,617	1,263,617	1,149,500
Property Insurance Premium	51820	322,604	394,269	394,269	431,700
Workers' Compensation	51830	656,733	763,700	763,700	964,600
Legal - Monthly Register	51910	247,388	253,000	253,000	261,000
Legal - Litigation Services	51920	73,808	80,000	80,000	80,000
Legal - General Prosecution	51930	-	1,000	1,000	5,000
Legal - Other Attorney Services	51950	88,811	45,500	45,500	45,500
Legal - Personnel Matters	51960	64,760	5,000	5,000	5,000
Legal - Personnel Matters - LCW	51961	-	70,000	70,000	27,500
Legal - Special Counsel	51970	2,976	-	-	15,000
Equipment and Materials	52100	597,268	783,600	770,911	868,100
Special Departmental	52200	496,470	417,225	984,962	640,400
Special Departmental - Chamber of Comm	52201	-	6,000	6,000	-
Street Sweeping	52300	112,111	180,000	180,000	200,000
Building/Materials/Supplies	52500	58,669	47,400	40,000	56,500
Building/Landscape Material	52501	-	15,000	15,000	19,400
Fuel	52600	30,029	19,700	19,700	18,000
Telephone	56300	146,682	152,053	152,953	161,000
Cable Television	56400	3,902	4,100	4,100	4,100
Gas	56500	24,450	32,640	31,639	40,400
Electricity	56600	637,470	670,500	571,001	640,800
Water	56700	170,298	285,000	285,000	285,000
Sewer	56725	4,859	35,000	35,000	35,000
Street Sweeping	56750	384	500	500	500
Tree Trimming	56775	192	300	300	300
Sewer Overhead	56800	54,000	293,500	293,500	293,500
Water Overhead	56900	324,500	440,000	440,000	440,000
Depreciation	57100	1,867,261	-	-	-
Amortization	57200	12,070	-	-	-
Principal Payments	58000	896,920	929,600	929,600	952,300
Interest Payments	58500	589,583	557,900	557,900	488,100
Transfer Out - CIP	59100	2,319,583	1,048,000	883,800	2,620,500
Transfer Out - Operational	59200	2,359,053	1,635,700	1,635,700	2,240,000
Special Tax Transfer	59400	40,000	40,000	40,000	40,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>30,922,095</b>	<b>30,961,875</b>	<b>29,981,049</b>	<b>33,482,100</b>

# SUMMARY OF APPROPRIATIONS

FY 2022-2023

## BY ACCOUNT (INCLUDES CIP) - ALL FUNDS

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>CAPITAL OUTLAY</b>					
Furniture and Fixtures	53100	9,752	3,800	3,800	-
Machinery & Equipment	53200	-	-	-	215,000
Vehicles	53600	12,371	292,602	292,602	286,000
Capital Projects	55000	3,839,831	16,728,341	7,779,678	17,421,600
<b>TOTAL CAPITAL OUTLAY</b>		<b>3,861,954</b>	<b>17,024,743</b>	<b>8,076,080</b>	<b>17,922,600</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 56,432,016</b>	<b>\$ 71,008,210</b>	<b>\$ 60,975,207</b>	<b>\$ 76,512,200</b>

# TRANSFERS IN/OUT

FY 2022-2023

Fund Description	Account Number	Transfer In	Transfer Out	Purpose
Capital Improvement Project Fund	301-000-0000-49100	\$ 2,620,500	\$ -	FY 2021-22 Capital Improvement Program
General Fund	101-150-0080-59100	-	2,620,500	FY 2021-22 Capital Improvement Program
<b>TOTAL:</b>		<b>2,620,500</b>	<b>2,620,500</b>	
CFD Heron Pointe Fund	284-000-0000-47400	15,000	-	Overhead and Admin Costs
CFD Heron Pointe 2002-01 Fund	282-500-0460-59400	-	15,000	Overhead and Admin Costs
CFD Pacific Gateway Fund	285-500-0480-47400	25,000	-	Overhead and Admin Costs
CFD Pacific Gateway Fund	283-500-0470-59400	-	25,000	Overhead and Admin Costs
<b>TOTAL:</b>		<b>40,000</b>	<b>40,000</b>	
General Fund	101-000-0000-49200	191,200	-	Overhead and Admin Costs
Lease Facilities	102-150-0802-59200	-	82,200	Transfer net proceeds to General Fund
Gas Tax Fund	210-500-0090-59200	-	30,000	Admin costs transfer to General Fund
Seal Beach Cable Fund	214-150-0019-59200	-	20,000	Admin costs transfer to General Fund
CFD Landscape Fund	281-500-0450-59200	-	31,400	Admin costs transfer to General Fund
CFD Heron Pointe - Fund	284-500-0460-59200	-	1,600	Admin costs transfer to General Fund
CFD Pacific Gateway Fund	285-500-0470-59200	-	15,000	Admin costs transfer to General Fund
CFD Pacific Gateway Fund	285-500-0480-59200	-	11,000	Admin costs transfer to General Fund
<b>TOTAL:</b>		<b>191,200</b>	<b>191,200</b>	
General Fund	101-150-0080-59200	-	1,883,800	
Street Lighting District Fund	280-000-0000-49200	63,500	-	Street Lighting District Debt Service
Fire Station Bond D/S Fund	402-000-0000-49200	444,500	-	Fire Station Debt Service
Tidelands Beach Fund	106-000-0000-49200	1,375,800	-	Tidelands Operations
<b>TOTAL:</b>		<b>1,883,800</b>	<b>1,883,800</b>	
<b>TOTAL (ALL FUNDS):</b>		<b>\$ 4,735,500</b>	<b>\$ 4,735,500</b>	

# SUMMARY OF APPROPRIATIONS

# FY 2022-2023

## BY ACCOUNT (GENERAL FUND ONLY)

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Sworn	50010	\$ 4,634,424	\$ 5,127,200	\$ 5,092,195	\$ 5,539,600
Regular Salaries - Non-Sworn	50020	3,484,612	3,720,227	3,688,314	4,154,600
Part-Time Salaries	50030	611,208	637,779	647,003	694,300
Overtime - Sworn	50050	379,808	658,800	658,833	371,000
Overtime - Non-Sworn	50060	104,692	116,800	116,688	86,000
Overtime - Part-Time	50070	4,611	6,200	6,135	500
Special Pay	50080	8,009	200	6,000	10,000
Holiday Pay	50120	277,732	288,500	288,508	366,400
Auto Allowance	50130	3,750	14,315	14,001	19,100
Cell Phone Allowance	50140	22,724	23,089	22,668	18,800
Uniform Allowance	50150	47,817	68,800	68,697	59,300
Annual Education	50160	152,587	153,400	153,350	155,200
Cafeteria Taxable	50170	98,395	106,642	106,463	73,300
Comptime Buy/Payout	50180	22,891	20,730	20,499	20,200
Vacation Buy/Payout	50190	131,565	223,150	222,989	147,100
Sick Buy/Payout	50200	7,257	55,500	55,237	-
Medical Waiver	50210	68,181	83,940	83,793	36,000
Health and Wellness Program	50220	8,849	15,950	16,800	15,000
Tuition Reimbursement	50500	24,887	8,000	8,000	8,000
Deferred Compensation	50520	78,884	89,556	89,229	104,900
PERS Retirement	50530	3,821,401	4,262,330	4,262,058	4,866,100
PARS Retirement	50540	7,394	7,240	7,055	8,900
Medical Insurance	50550	1,720,077	1,927,100	1,926,638	2,122,100
AFLAC Insurance - Cafeteria	50560	12,673	12,600	12,376	11,900
Medicare Insurance	50570	145,496	165,710	165,710	173,500
Life and Disability	50580	65,590	69,152	69,018	74,500
FICA	50590	33	100	100	100
Flexible Spending - Cafeteria	50600	7,629	11,182	11,052	10,800
Unemployment	50610	13,793	8,100	8,100	-
Retiree Health Savings	50620	-	4,300	4,275	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>15,966,968</b>	<b>17,886,592</b>	<b>17,831,784</b>	<b>19,147,200</b>

## MAINTENANCE AND OPERATIONS

Council Discretionary - Dist. 1	51101	-	20,000	20,000	20,000
Council Discretionary - Dist. 2	51102	-	39,825	39,825	20,000
Council Discretionary - Dist. 3	51103	30,000	26,885	26,885	20,000
Council Discretionary - Dist. 4	51104	-	20,000	20,000	20,000
Council Discretionary - Dist. 5	51105	10,744	20,000	20,000	20,000
Office Supplies	51200	63,636	50,400	50,400	58,400
Public/Legal Notices	51210	12,870	10,000	10,000	10,000

# SUMMARY OF APPROPRIATIONS

# FY 2022-2023

## BY ACCOUNT (GENERAL FUND ONLY)

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS (CONTINUED)</b>					
Printing	51220	9,766	12,600	12,600	12,600
Memberships and Dues	51230	52,354	62,150	62,150	59,100
Training and Meetings	51240	50,502	100,150	91,750	129,800
Office and Technology Resources	51250	207,802	79,796	79,796	61,700
Promotional	51260	-	8,000	8,000	8,000
Rental/Lease Equipment	51270	126,380	134,100	134,100	135,000
Vehicles Leasing	51275	1,263	-	-	800
Contract Professional	51280	10,445,242	12,211,719	11,993,105	12,263,100
Intergovernmental	51290	709,663	755,289	761,500	534,600
Special Expense	51300	101,141	13,100	13,045	-
West Comm	51700	863,047	874,800	874,800	939,000
General Liability	51810	1,095,246	1,263,617	1,263,617	1,149,500
Property Insurance	51820	322,604	394,269	394,269	431,700
Workers' Compensation	51830	656,733	763,700	763,700	964,600
W/C Administration	51840				
Legal - Monthly Retainer	51910	247,388	253,000	253,000	261,000
Legal - Litigation Services	51920	73,808	80,000	80,000	80,000
Legal - General Prosecution	51930	-	1,000	1,000	5,000
Legal - Other Attorney Services	51950	88,811	45,500	45,500	45,500
Legal - Personnel Matters	51960	64,760	5,000	5,000	5,000
Legal - Personnel Matters - LCW	51961	-	70,000	70,000	27,500
Legal - Special Counsel	51970	2,976	-	-	15,000
Equipment and Materials	52100	263,694	307,300	282,923	376,000
Special Departmental	52200	328,224	360,525	356,952	514,600
Special Departmental - Chamber of C.	52201	-	6,000	6,000	-
Street Sweeping	52300	112,111	180,000	180,000	200,000
Building/Material/Supplies	52500	41,145	10,000	10,000	10,000
Building/Landscape Material	52501	-	15,000	15,000	19,400
Telephone	56300	124,379	122,453	132,053	139,100
Cable Television	56400	3,902	4,100	4,100	4,100
Gas	56500	18,888	25,640	25,639	34,200
Electricity	56600	223,752	247,200	247,201	261,000
Water	56700	170,298	285,000	285,000	285,000
Sewer	56725	4,859	35,000	35,000	35,000
Street Sweeping	56750	384	500	500	500
Tree Trimming	56775	192	300	300	300
Principal Payments	58000	76,920	79,600	79,600	82,300
Interest Payments	58500	14,891	12,300	12,300	9,500
Transfer Out - CIP	59100	1,477,402	450,000	750,000	2,620,500
Transfer Out - Operational	59200	2,276,596	1,529,100	1,529,100	1,883,800
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>20,374,374</b>	<b>20,984,918</b>	<b>21,045,711</b>	<b>23,772,200</b>

# SUMMARY OF APPROPRIATIONS

# FY 2022-2023

## BY ACCOUNT (GENERAL FUND ONLY)

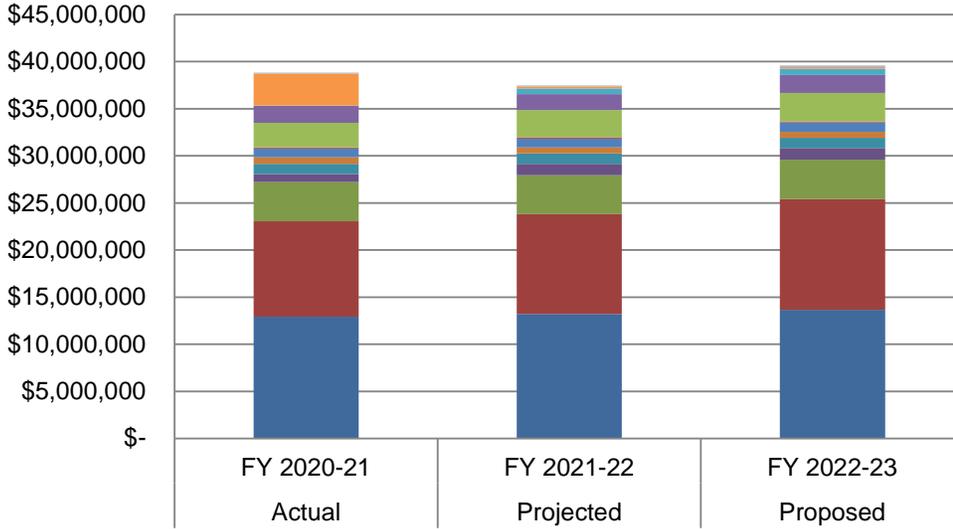
Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>CAPITAL OUTLAY</b>					
Furniture and Fixtures	53100	9,752	3,800	3,800	-
Vehicles	53600	-	-	-	21,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>9,752</b>	<b>3,800</b>	<b>3,800</b>	<b>21,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 36,351,094</b>	<b>\$ 38,875,310</b>	<b>\$ 38,881,295</b>	<b>\$ 42,940,400</b>

# SUMMARY OF REVENUES AND APPROPRIATIONS | FY 2022-2023

## GENERAL FUND

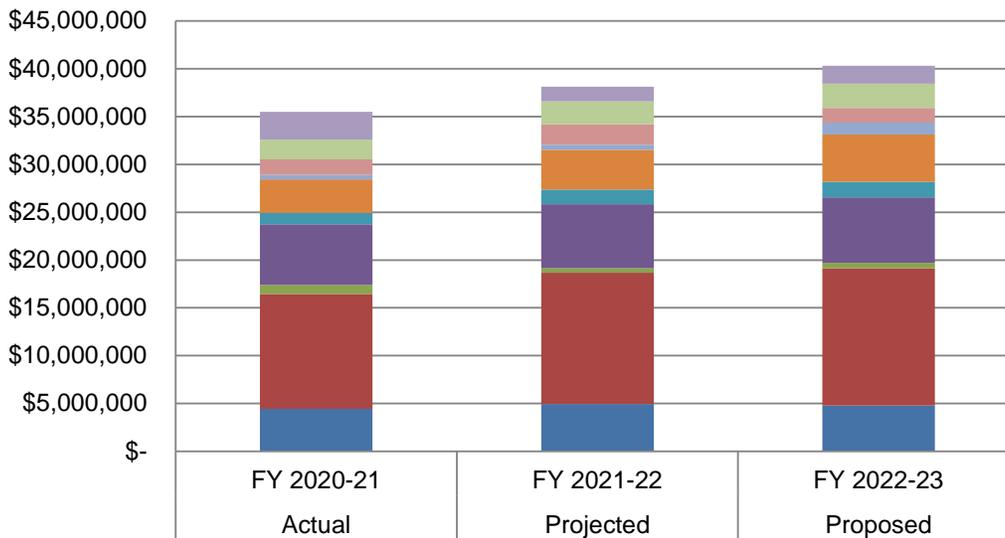
**Revenues and Transfers In  
FY 2022-2023 - \$40,346,400**

- Transfers in from Other Funds
- Other Revenue
- Use of Money and Property
- Fines and Forfeitures
- Charges for Services
- Intergovernmental
- Licenses and Permits
- Other Taxes
- Franchise Fees
- Transient Occupancy Tax
- Utility Users Tax
- Sales and Use Tax
- Property Tax Revenue



**Operating, Capital and Transfers Out  
FY 2022-23 - \$42,940,400**

- Transfers Out - Operating
- Liability/Risk Management
- Recreation
- Refuse Services
- Public Works
- Community Development
- Fire Protection Services
- Detention Facilities
- Police Department
- General Administration



# GENERAL FUND - FUND BALANCE

# FY 2022-2023

	Actual FY 2020-21	Projected FY 2021-22	Adopted FY 2022-23
<b>BEGINNING FUND BALANCE, July 1</b>	\$ 23,796,364	\$ 26,053,795	\$ 25,377,758
<b>REVENUES</b>			
Property Tax Revenue	12,926,895	13,229,900	13,648,600
Sales and Use Tax	10,146,964	10,583,000	11,765,700
Utility Users Tax	4,129,727	4,151,000	4,170,000
Transient Occupancy Tax	878,165	1,200,000	1,250,000
Franchise Fees	1,067,098	1,117,100	1,091,000
Other Taxes	720,808	630,800	630,800
Licenses and Permits	906,463	918,685	967,100
Intergovernmental	138,829	155,200	146,000
Charges for Services	2,576,284	2,869,423	2,997,600
Fines and Forfeitures	1,813,155	1,686,000	1,917,500
Use of Money and Property	33,393	623,000	675,000
Allocated Costs	378,500	733,500	733,500
Other Revenue	3,418,136	199,650	162,400
Transfers in from Other Funds	84,985	108,000	191,200
<b>Total Revenues</b>	<b>39,219,402</b>	<b>38,205,258</b>	<b>40,346,400</b>
<b>EXPENDITURES</b>			
<b>Operating Expenditures</b>			
General Administration	\$ 4,447,850	\$ 4,941,652	\$ 4,794,000
Police Department	12,019,572	13,737,685	14,357,800
Detention Facilities	909,041	460,056	549,500
Fire Protection Services	6,376,189	6,683,500	6,837,800
Community Development	1,181,652	1,528,452	1,645,600
Public Works	3,482,958	4,165,079	4,944,300
Refuse Services	489,804	524,668	1,246,000
Recreation	1,615,448	2,139,517	1,515,300
Liability/Risk Management	2,074,583	2,421,586	2,545,800
Transfers Out - Operating	2,887,473	1,529,100	1,883,800
<b>Total Operating Expenditures</b>	<b>35,484,569</b>	<b>38,131,295</b>	<b>40,319,900</b>
<b>Capital Expenditures</b>			
Transfers Out - Capital	1,477,402	750,000	2,620,500
<b>Total Capital Expenditures</b>	<b>1,477,402</b>	<b>750,000</b>	<b>2,620,500</b>
<b>Total Expenditures</b>	<b>36,961,971</b>	<b>38,881,295</b>	<b>42,940,400</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ 2,257,431</b>	<b>\$ (676,037)</b>	<b>\$ (2,594,000)</b>
<b>ENDING FUND BALANCE, June 30</b>	<b>\$ 26,053,795</b>	<b>\$ 25,377,758</b>	<b>\$ 22,783,758</b>
<b>CLASSIFICATIONS OF FUND BALANCE</b>			
Committed and Assigned for:			
Fiscal Policy	\$ 8,718,424	\$ 9,532,824	\$ 10,079,975
Economic Contingency	1,750,000	1,750,000	1,750,000
College Park East Capital Projects	477,000	477,000	477,000
Pier Restaurant	1,395,638	1,395,638	1,395,638
Swimming Pool Capital Project	4,545,207	4,545,207	4,545,207
Ongoing Capital Projects	1,939,170	2,500,000	1,500,000
Street Improvement Projects	117,167	117,167	117,167
Other	1,725,444	1,979,808	100,754
<b>Total Committed and Assigned</b>	<b>20,668,050</b>	<b>22,297,644</b>	<b>19,968,582</b>
Unassigned Fund Balance	5,385,745	3,080,114	2,815,176
<b>TOTAL FUND BALANCE</b>	<b>\$ 26,053,795</b>	<b>\$ 25,377,758</b>	<b>\$ 22,783,758</b>
<i>Unassigned FB as a % of Total Operating Exp</i>	15.2%	8.1%	7.0%
<i>Fiscal Policy Reserve as a % of Total Operating Exp</i>	24.6%	25.0%	25.0%

# PERSONNEL SUMMARY

# FY 2022-2023

POSITION	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>CITY COUNCIL</b>				
Council Member	5.00	5.00	5.00	5.00
<b>Total City Council</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>CITY MANAGER</b>				
City Manager	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Management Analyst	2.00	2.00	2.00	2.00
<b>Total City Manager</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>CITY CLERK</b>				
City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00
Part-Time Employees (in FT equivalents)	0.75	0.75	0.75	0.75
<b>Total City Clerk</b>	<b>2.75</b>	<b>2.75</b>	<b>2.75</b>	<b>2.75</b>
<b>FINANCE</b>				
Director of Finance/City Treasurer	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00
Accounting Technician	3.00	3.00	3.00	2.00
Finance Manager	1.00	1.00	1.00	1.00
Financial Analyst	-	1.00	1.00	1.00
Senior Account Technician	1.00	1.00	1.00	1.00
Part-Time Employees (in FT equivalents)	-	0.60	0.60	1.50
<b>Total Finance Department</b>	<b>7.00</b>	<b>8.60</b>	<b>8.60</b>	<b>8.50</b>
<b>POLICE</b>				
Police Chief	1.00	1.00	1.00	1.00
Accounting Technician	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Police Services Manager (Reclass from Lead CSO)	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00	2.00
Police Civilian Investigator	1.00	1.00	1.00	1.00
Police Corporal	4.00	4.00	4.00	5.00
Police Lieutenant	2.00	2.00	2.00	2.00
Police Officer	25.00	25.00	25.00	25.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Sergeant	6.00	6.00	6.00	5.00
Senior Community Services Officer	8.00	8.00	8.00	10.00
Part-Time Employees (in FT equivalents)	7.53	7.97	7.97	7.69
<b>Total Police Department</b>	<b>61.53</b>	<b>61.97</b>	<b>61.97</b>	<b>63.69</b>

# PERSONNEL SUMMARY

# FY 2022-2023

POSITION	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>COMMUNITY DEVELOPMENT</b>				
Director of Community Development	1.00	1.00	1.00	1.00
Assistant Planner	1.00	1.00	1.00	1.00
Executive Assistant	-	1.00	1.00	1.00
Building Official	1.00	-	-	-
Building Inspector	1.00	-	-	-
Code Enforcement Officer	1.00	1.00	1.00	1.00
Senior Building Inspector	-	1.00	1.00	-
Senior Building Technician	1.00	1.00	1.00	-
Senior Planner	1.00	1.00	1.00	1.00
<b>Total Community Development</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>5.00</b>
<b>PUBLIC WORKS</b>				
Director of Public Works	1.00	1.00	1.00	1.00
Deputy Director of PW/City Engineer	1.00	1.00	1.00	1.00
Deputy Director of Public Works	1.00	1.00	1.00	1.00
Associate Engineer	1.00	1.00	1.00	1.00
Assistant Engineer	1.00	1.00	1.00	1.00
Electrician	1.00	-	-	-
Executive Assistant	2.00	2.00	2.00	2.00
Fleet Maintenance Program Manager	1.00	1.00	1.00	1.00
Maintenance Services Supervisor	2.00	2.00	2.00	2.00
Maintenance Worker	1.00	2.00	2.00	2.00
Management Analyst	-	1.00	1.00	1.00
Mechanic	1.00	1.00	1.00	1.00
Senior Maintenance Worker	7.00	6.00	6.00	6.00
Senior Water Operator	1.00	1.00	1.00	-
Water Services Supervisor	1.00	1.00	1.00	1.00
Water Operator	4.00	4.00	4.00	5.00
Part-Time Employees (in FT equivalents)	6.49	6.75	6.75	6.13
<b>Total Public Works</b>	<b>32.49</b>	<b>32.75</b>	<b>32.75</b>	<b>32.13</b>
<b>COMMUNITY SERVICES</b>				
Recreation Manager	1.00	1.00	1.00	1.00
Community Services Coordinator	1.00	1.00	1.00	1.00
Recreation Specialist	-	3.00	3.00	3.00
Part-Time Employees (in FT equivalents)	4.88	1.50	1.50	2.44
<b>Total Community Services</b>	<b>6.88</b>	<b>6.50</b>	<b>6.50</b>	<b>7.44</b>
<b>MARINE SAFETY</b>				
Marine Safety Chief	1.00	1.00	1.00	1.00
Marine Safety Lieutenant	1.00	1.00	1.00	1.00
Marine Safety Officer	2.00	2.00	2.00	2.00
Part-Time Employees (in FT equivalents)	15.25	16.08	16.08	19.21
<b>Total Marine Safety</b>	<b>19.25</b>	<b>20.08</b>	<b>20.08</b>	<b>23.21</b>
<b>TOTAL FULL-TIME EMPLOYEES</b>	<b>146.90</b>	<b>149.65</b>	<b>149.65</b>	<b>152.72</b>

## INTRODUCTION

The City of Seal Beach prepares a five-year forecast of General Fund revenues and expenditures on an annual basis to evaluate the City's fiscal condition and to guide policy and programmatic decisions. The development of the five-year forecast as part of the budget development process is identified as a best practice by the Government Finance Officers Associations (GFOA). GFOA recognizes a financial forecast as a "fiscal management tool that presents estimated information based on past, current, and projected financial conditions. This will help identify future revenue and expenditure trends that may have an immediate or long-term influence on government policies, strategic goals, and community services."

The five-year forecast focuses primarily on the forecast of future revenues and expenditures of the City's General Fund and analyzes future expenditure trends with particular emphasis on negotiated labor contracts, pension and retiree medical unfunded liability costs, capital improvement needs and the current priorities of the City Council. The City utilizes the information in the five-year forecast as part of its annual budget development and updates the projections each year.

## REVENUE ASSUMPTIONS

**Property Tax** – Property tax revenues are expected to grow by 2.3 percent in Fiscal Year 2022-23 and are expected to increase by 3.8 percent each year after that.

**Sales Tax** – Sales tax, which includes the transaction and use tax approved through Measure BB is expected to grow by 14.2 percent in Fiscal Year 2022-23 as the economy continues to recover from the COVID-19 pandemic, and then modest increases ranging from 2.2 to 2.9 percent in the years after that.

**Utility Users Tax** – Utility users tax is expected to see slow growth of less than 1 percent in each fiscal year.

**Transient Occupancy Tax** – Transient occupancy tax is expected to see growth as the hospitality industry begins to recover from the COVID-19 pandemic. This revenue stream is expected to grow at 25 percent for the next 3 years, and then expected to show modest growth of 1 percent to 2 percent after that.

**Franchise Fees** – Franchise fees are expected to see modest growth of 0.5 percent to 1.2 percent per year.

**Other Taxes** – Other taxes are expected to see a decline of 7.4 percent and then a modest growth of 2.6 percent followed by 1.8 percent growth each year following.

**Other Revenues** – Other revenues includes licenses and permits, charges for services, intergovernmental, fines and forfeitures, use of money and property and other revenues. These revenues are less susceptible to economic changes and often include one-time revenues. Therefore, these revenues are expected to see modest growth of 1 percent to 3 percent per year.

## EXPENDITURE ASSUMPTIONS

**Regular Salaries and Benefits** – The projection for regular salaries includes the costs associated with terms already negotiated in existing MOUs and assumes a possible 5 percent increase in regular salaries for fiscal year 2023-24 and then a 2 percent in the remaining years.

**Retirement** – This amount includes the projection for required increases estimated by CalPERS to pay down the unfunded actuarial liabilities of all plans. In addition, for budget practices, the normal cost of retirement is estimated to increase by 2 percent annually.

**Other Pay & Benefits** – Other pay and benefits includes special pay items, health benefits and other payroll related items. These estimates fluctuate based on the individual benefits. For instance, cafeteria plan is budgeted at 7 percent increase each year because on average, that has been the historical experience. This also does not include the possible outcomes of labor negotiations that are currently under way during budget development.

**Maintenance and Operations** – This group includes day-to-day operating costs of the City. The largest items include utilities, facilities maintenance, consulting, training, and contract professional. The assumptions for these costs vary depending on the account, however they are based on factors such as the consumer price index, utility cost increase estimates, and increase in contract renewal. Usually, one-time costs are backed out from the proposed budget and anticipate future one-time requests that are already on the radar.

**Debt Service** – This cost includes principal, interest, and fiscal agent fees for the City's outstanding debt service. These amounts are based on the debt service schedules which show the required payments for each year.

**Transfers** – These costs vary based on subsidies needed to fund operations of other funds.

## CONCLUSION

The forecast in this document reflects staff's best estimate for revenues and expenditures based on current trends and information available as of the date it is prepared. New information is available on an ongoing basis which may have an impact on the reliability of the forecast. The City hires several consultants who are subject matter experts to assist in trend analysis and forecasting. This information was used in the development of these estimates.

City of Seal Beach  
General Fund Budget Forecast Model

FY 2022-2023

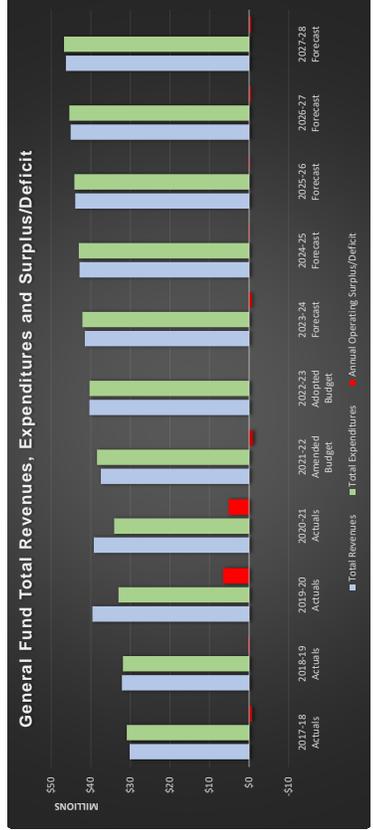
5-YEAR FORECAST GENERAL FUND OPERATING

FROM FISCAL YEAR 2017-18 THROUGH 2027-28

	2017-18 Actuals	2018-19 Actuals	2019-20 Actuals	2020-21 Actuals	2021-22 Amended Budget	2022-23 Adopted Budget	2023-24 Forecast	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
<b>Revenues:</b>											
Property Tax	\$ 11,800,197	\$ 11,481,535	\$ 12,958,062	\$ 12,926,895	\$ 13,326,500	\$ 13,646,600	\$ 14,171,922	\$ 14,708,068	\$ 15,271,626	\$ 15,855,895	\$ 16,463,611
Sales Tax	4,303,618	5,546,284	9,108,934	10,146,984	10,306,400	11,765,700	12,020,945	12,316,824	12,644,278	13,005,080	13,376,306
Utility Users Tax	4,186,594	4,061,031	3,941,537	3,941,537	4,151,000	4,170,000	4,174,170	4,178,394	4,182,323	4,186,705	4,190,692
Transient Occupancy Tax	1,066,986	1,631,445	1,288,707	876,165	986,000	1,230,000	1,362,500	1,363,125	1,392,168	2,012,109	2,032,230
Franchise Fees	1,059,581	1,097,774	1,034,280	1,067,098	1,086,000	1,091,000	1,104,410	1,118,004	1,131,785	1,145,756	1,159,920
Other Taxes	787,661	686,166	724,854	720,807	681,000	630,800	647,108	688,729	670,569	682,633	694,925
Licenses and Permits	903,463	1,124,449	979,452	906,463	889,300	967,100	978,321	989,685	1,001,195	1,012,852	1,024,658
Intergovernmental	212,258	257,792	346,017	138,828	155,000	145,000	148,580	151,219	153,920	156,683	159,510
Charges for Services	2,920,719	2,927,480	2,929,671	2,518,453	2,645,800	2,841,600	2,998,546	3,057,232	3,116,779	3,177,513	3,238,455
Fines and Forfeitures	1,085,515	934,754	1,239,154	1,813,154	1,603,600	1,817,500	1,974,935	2,034,091	2,095,020	2,157,775	2,222,283
Use of Money and Property	254,200	1,672,559	1,719,497	33,383	653,000	675,000	560,250	537,603	517,860	530,227	542,908
Other Revenues	383,439	216,234	2,873,135	3,475,987	118,800	191,200	220,584	222,790	225,018	227,268	229,541
Transfers In	833,700	131,100	642,245	84,985	106,600	191,200	195,024	198,924	202,903	206,961	211,100
Allocated Costs	378,500	378,500	378,500	378,500	733,500	733,500	733,500	733,500	733,500	733,500	733,500
<b>Total Revenues</b>	<b>30,160,401</b>	<b>32,149,103</b>	<b>39,573,787</b>	<b>39,219,400</b>	<b>37,464,500</b>	<b>40,346,400</b>	<b>41,491,165</b>	<b>42,859,139</b>	<b>43,939,163</b>	<b>45,090,967</b>	<b>46,279,847</b>
							2.8%	3.3%	2.5%	2.6%	2.6%
<b>Expenditures:</b>											
Salaries and Benefits	7,600,832	7,832,186	8,580,697	8,730,248	9,494,406	10,388,500	10,642,665	10,729,311	10,817,690	10,907,836	10,999,786
Regular Salaries	2,485,842	2,876,347	3,352,954	3,828,796	4,269,570	4,875,000	5,226,663	5,331,034	5,339,465	5,435,924	5,483,062
Retirement	3,225,567	3,300,672	3,216,506	3,407,897	4,132,773	3,983,400	4,062,624	4,255,781	4,485,781	4,671,302	4,900,602
Other Pay & Benefits	14,109,508	14,893,626	15,672,244	16,528,568	19,920,918	19,197,400	20,070,112	20,900,366	21,773,652	22,671,745	23,625,469
Maintenance & Operations	1,869,289	1,897,693	579,982	594,400	548,818	536,300	412,654	91,811	45,905	-	-
Capital Outlay	7,400	7,500	12,632	9,752	3,800	-	-	-	-	-	-
Project/Admin Allowance Exp	-	-	-	-	-	-	-	-	-	-	-
Transfers - Operation**	53,909	54,930	59,268	54,788	129,400	63,500	63,500	63,500	63,500	63,500	63,500
Transfers - Tidelands Operations	1,532,648	1,032,587	1,215,068	946,997	939,800	1,375,800	1,389,558	1,403,464	1,417,488	1,431,663	1,445,980
Transfers - Vehicle Replacement	-	-	310,000	-	-	-	250,000	250,000	250,000	250,000	250,000
<b>Total Expenditures</b>	<b>30,887,004</b>	<b>31,895,551</b>	<b>32,999,653</b>	<b>34,070,446</b>	<b>38,439,485</b>	<b>40,319,900</b>	<b>42,124,576</b>	<b>43,022,637</b>	<b>44,163,481</b>	<b>45,431,970</b>	<b>46,768,388</b>
							4.8%	2.1%	2.6%	2.8%	2.8%
<b>Annual Operating Surplus/Deficit</b>	<b>(\$726,603)</b>	<b>\$253,552</b>	<b>\$6,573,934</b>	<b>\$5,148,953</b>	<b>(\$974,985)</b>	<b>\$26,500</b>	<b>(\$633,411)</b>	<b>(\$163,499)</b>	<b>(\$224,318)</b>	<b>(\$541,003)</b>	<b>(\$486,541)</b>

NOTE: To understand the context of the amounts above, please review this schedule in conjunction with the assumption information on the preceding pages.

\* Debt service and Transfers - Operation has been adjusted to move debt related costs to Debt Service.





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**MANAGING DEPARTMENT HEAD:** City Council

## MISSION STATEMENT

The City Council serves as the governing body that addresses the current and future needs of the City. Always mindful of the needs, interests, and concerns of the City's constituents, the Council will operate an open and responsive government, establishing City policies and legislation that promote the best interests of its citizens, businesses, community organizations, and visitors while keeping quality of life a priority. City Council also participates in a wide variety of community and regional activities and spends a considerable amount of time with residents, business owners, and community stakeholders.

## PRIMARY ACTIVITIES

### **City Council – 0010**

The City Council reviews and sets policy on issues affecting the City; enacts laws and directs actions as required to provide for the general welfare of the community through programs, services, and activities; creates sustainable revenue for essential City services; provides policy guidance to City staff; adopts and monitors the annual operating and capital improvement budgets; makes appointments to vacancies on various commissions and committees; monitors legislative activity that has a financial impact on the City; provides City policy and input on local, state, and federal matters affecting Seal Beach.

## OBJECTIVES

- To provide policy leadership for the community and administration on issues affecting the health, safety, and welfare of Seal Beach.
- To ensure that the City maintains a sustainable revenue base to support essential City services.
- To allocate resources in accordance with the needs of the community while understanding that citizen expectations for services will continue to exceed the available funding.

Summary of Appropriations by Program

	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b><u>EXPENDITURES BY PROGRAM</u></b>				
<b>City Council - 0010</b>				
Personnel Services	\$ 33,291	\$ 33,300	\$ 33,300	\$ 33,300
Maintenance and Operations	70,555	160,710	160,710	161,900
Capital Outlay	-	-	-	-
Subtotal	<u>103,846</u>	<u>194,010</u>	<u>194,010</u>	<u>195,200</u>
<b>TOTAL</b>				
Personnel Services	33,291	33,300	33,300	33,300
Maintenance and Operations	70,555	160,710	160,710	161,900
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<u>\$ 103,846</u>	<u>\$ 194,010</u>	<u>\$ 194,010</u>	<u>\$ 195,200</u>
<b><u>EXPENDITURES BY FUND</u></b>				
101 General Fund	\$ 103,846	\$ 194,010	\$ 194,010	\$ 195,200
<b>TOTAL</b>	<u>\$ 103,846</u>	<u>\$ 194,010</u>	<u>\$ 194,010</u>	<u>\$ 195,200</u>

**PROGRAM:** 0010 City Council  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Part-Time Salaries	101-100-0010-50030	\$ 32,400	\$ 32,400	\$ 32,400	\$ 32,400
PARS Retirement	101-100-0010-50540	421	400	400	400
Medicare Insurance	101-100-0010-50570	470	500	500	500
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 33,291</b>	<b>\$ 33,300</b>	<b>\$ 33,300</b>	<b>\$ 33,300</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Council Discretionary - District 1	101-100-0010-51101	\$ -	\$ 20,000	\$ 20,000	\$ 20,000
Council Discretionary - District 2	101-100-0010-51102	-	39,825	39,825	20,000
Council Discretionary - District 3	101-100-0010-51103	30,000	26,885	26,885	20,000
Council Discretionary - District 4	101-100-0010-51104	-	20,000	20,000	20,000
Council Discretionary - District 5	101-100-0010-51105	10,744	20,000	20,000	20,000
Office Supplies	101-100-0010-51200	175	1,000	1,000	1,000
Memberships and Dues	101-100-0010-51230	16,230	19,000	19,000	19,000
Training and Meetings	101-100-0010-51240	250	3,000	3,000	11,000
Contract Professional	101-100-0010-51280	12,900	10,000	10,000	27,900
Special Departmental	101-100-0010-52200	256	1,000	1,000	3,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 70,555</b>	<b>\$ 160,710</b>	<b>\$ 160,710</b>	<b>\$ 161,900</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 103,846</b>	<b>\$ 194,010</b>	<b>\$ 194,010</b>	<b>\$ 195,200</b>

**Explanation of Significant Accounts:**

Memberships and Dues	101-100-0010-51230	Southern California Association of Government, League of California Cities, Orange County Council of Governments, and Miscellaneous
Training and Meetings	101-100-0010-51240	Meetings and training include, but not limited to annual training conferences, mileage, and general meetings of the City Council
Special Departmental	101-100-0010-52200	Miscellaneous events
Contract Professional	101-100-0010-51280	Strategic Workshops, Consultant services

Summary of Appropriations by Account

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Part-Time Salaries	50030	\$ 32,400	\$ 32,400	\$ 32,400	\$ 32,400
PARS Retirement	50540	421	400	400	400
Medicare Insurance	50570	470	500	500	500
<b>TOTAL PERSONNEL SERVICES</b>		<b>33,291</b>	<b>33,300</b>	<b>33,300</b>	<b>33,300</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Council Discretionary - District 1	51101	-	20,000	20,000	20,000
Council Discretionary - District 2	51102	-	39,825	39,825	20,000
Council Discretionary - District 3	51103	30,000	26,885	26,885	20,000
Council Discretionary - District 4	51104	-	20,000	20,000	20,000
Council Discretionary - District 5	51105	10,744	20,000	20,000	20,000
Office Supplies	51200	175	1,000	1,000	1,000
Memberships and Dues	51230	16,230	19,000	19,000	19,000
Training and Meetings	51240	250	3,000	3,000	11,000
Contract Professional	51280	12,900	10,000	10,000	27,900
Special Departmental	52200	256	1,000	1,000	3,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>70,555</b>	<b>160,710</b>	<b>160,710</b>	<b>161,900</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 103,846</b>	<b>\$ 194,010</b>	<b>\$ 194,010</b>	<b>\$ 195,200</b>

**MANAGING DEPARTMENT HEAD:** City Manager

## MISSION STATEMENT

Appointed by the City Council, the City Manager serves as the chief administrative officer of the City, responsible for providing effective municipal services in accordance with City Council Policies, the Municipal Code, and provisions of the City Charter. The City Manager enforces all municipal laws and regulations for the benefit of the community, providing oversight of the overall planning of City programs, administration of the City's Risk Management program including public liability insurance and workers' compensation insurance the Information Technology program which is responsible for the operations, maintenance, deployment, and utilization of all City computers.

## PRIMARY ACTIVITIES

### **City Manager – 0011**

The City Manager's Office provides the administration of municipal services by effectively directing all City activities, finances, and personnel. Contract administration, risk management, legislation, and lobbyist activities, public information, personnel services, City Council agenda preparation, website operation, ocean water quality issues, grant applications, franchise agreement management, property management, and workers compensation administration are direct functions of this office.

### **Human Resources – 0014**

Human Resources provides the full range of traditional and core human resources services that include: recruitment and selection, classification and compensation systems, employee development and training, and labor/employee relations. Responsibilities include: administration of group health and welfare benefits and retirement plans for active employees and retirees; evaluates and makes recommendations to improve benefits, such as utilizing wellness programs; oversees flexible spending accounts and long-term disability insurance; oversees required/optional industrial medical examinations; and the Employee Assistance Program (EAP).

### **Risk Management – 0018**

The City's Risk Management Program includes administration of the City's insurance programs through use of a joint powers insurance authority as well as the coordination of claims processing between the City and the Authority. Responsibilities include: administration of comprehensive loss prevention programs that incorporate current practices and philosophies most effective in preventing injuries, liabilities and damage to City equipment, vehicles, and materials; identifying and minimizing exposures that could result in financial loss to the City and to provide City representation in claims litigation. Worker's compensation insurance reflects cost of insurance premiums, claims administration and claims settlement. Public liability covers insurance costs, claims administration and claims settlement for any liability incurred against the City.

### **Information Systems – 0020**

Information Systems is responsible for network administration; software development and installation; maintenance of hardware and software, including upgrade and replacement; and the support and oversight of all technology-related products and services for all departments, including the Police Department. Information Systems is a contracted service with Synoptek IT Services. Information Systems manages the networking resources of the City; and also operates and monitors computer equipment in support of both Public Safety and general City services. The City's IT contract provider also coordinate systems implementations, maintenance, and processing solutions for ad hoc data processing requests in networked client-server and internet environments.

## Refuse – 0051

Refuse services provide residents with weekly trash collection, implementation of Source Reduction and Recycling Element and Household Hazardous Waste Element programs.

## OJECTIVES

- Enforce all laws and ordinances as prescribed in the City Charter and the Municipal Code
- Promote the efficient administration of all City departments
- Formulate and submit recommended actions concerning policy issues to City Council
- Improve service delivery to residents in a cost-effective manner
- Ensure that the City Budget is balanced, providing for a healthy reserve as prescribed by City Council policy and to identify future sources of revenues for unfunded necessities of the City
- Ensure that the City’s interests are effectively represented in decisions made by other governmental agencies
- Protect the City’s assets through cost-effective risk management services
- Protect public and employee safety
- Recommend changes to all departments to remove City from possible liability
- Stay current in knowledge of principles, practices, and methods of safety and loss prevention as well as state and federal laws relating to health and safety, including CAL/OSHA
- Provide City insurance coverage without interruption and to ensure that all City agreements provide for adequate liability and worker’s compensation coverage
- Provide effective services to all City employees regards to information system needs.
- Advise and implement computer software and equipment for the City to continue to serve the citizens of the City of Seal Beach

## PERFORMACE MEASURES

	<b>Actual FY 2019-20</b>	<b>Actual FY 2020-21</b>	<b>Estimated FY 2021-22</b>	<b>Adopted FY 2022-23</b>
Number of job applicants processed	179	200	560	300
Number of recruitments processed	10	10	20	10
Help Desk requests resolved	4,518	5,700	5,880	4,000

## Summary of Appropriations by Program

	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b><u>EXPENDITURES BY PROGRAM</u></b>				
<b>City Manager - 0011</b>				
Personnel Services	\$ 676,421	\$ 773,400	\$ 819,846	\$ 756,800
Maintenance and Operations	24,286	206,931	69,500	101,300
Capital Outlay	-	-	-	-
Subtotal	<u>700,707</u>	<u>980,331</u>	<u>889,346</u>	<u>858,100</u>
<b>Human Resources - 0014</b>				
Personnel Services	118,836	178,170	178,097	242,300
Maintenance and Operations	114,326	117,584	117,584	101,200
Capital Outlay	-	-	-	-
Subtotal	<u>233,162</u>	<u>295,754</u>	<u>295,681</u>	<u>343,500</u>
<b>Risk Management - 0018</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	2,074,583	2,421,586	2,421,586	2,545,800
Capital Outlay	-	-	-	-
Subtotal	<u>2,074,583</u>	<u>2,421,586</u>	<u>2,421,586</u>	<u>2,545,800</u>
<b>Information Systems - 0020</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	718,792	629,796	629,796	767,000
Capital Outlay	35,983	162,752	75,000	-
Subtotal	<u>754,775</u>	<u>792,548</u>	<u>704,796</u>	<u>767,000</u>
<b>Refuse - 0051</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	1,286,740	1,210,000	1,201,500	1,246,000
Capital Outlay	-	-	-	-
Subtotal	<u>1,286,740</u>	<u>1,210,000</u>	<u>1,201,500</u>	<u>1,246,000</u>
<b>TOTAL</b>				
Personnel Services	795,257	951,570	997,943	999,100
Maintenance and Operations	4,218,727	4,585,897	4,439,966	4,761,300
Capital Outlay	35,983	162,752	75,000	-
<b>TOTAL</b>	<u>\$ 5,049,967</u>	<u>\$ 5,700,219</u>	<u>\$ 5,512,909</u>	<u>\$ 5,760,400</u>
<b><u>EXPENDITURES BY FUND</u></b>				
General Fund - 101	\$ 4,778,490	\$ 5,210,136	\$ 5,210,609	\$ 5,558,100
Waste Management Act - 104	235,494	327,331	227,300	202,300
IT Replacement - 602	35,983	162,752	75,000	-
<b>TOTAL</b>	<u>\$ 5,049,967</u>	<u>\$ 5,700,219</u>	<u>\$ 5,512,909</u>	<u>\$ 5,760,400</u>

<b>PROGRAM:</b>	<b>0011 City Manager</b>
<b>FUND:</b>	<b>101 General Fund</b>

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	101-110-0011-50020	\$ 268,262	\$ 364,900	\$ 364,852	\$ 358,000
Part-Time Salaries	101-110-0011-50030	31,021	-	9,500	-
Overtime - Non-Sworn	101-110-0011-50060	144	-	-	-
Overtime - Part-Time	101-110-0011-50070	180	-	-	-
Auto Allowance	101-110-0011-50130	3,750	5,500	5,469	5,500
Cell Phone Allowance	101-110-0011-50140	3,402	2,400	2,395	1,500
Cafeteria Taxable	101-110-0011-50170	2,024	1,600	1,543	700
Comptime Buy/Payout	101-110-0011-50180	-	1,000	1,000	-
Vacation Buy/Payout	101-110-0011-50190	20,369	23,100	23,024	19,300
Health and Wellness Program	101-110-0011-50220	706	1,500	1,500	1,400
Deferred Compensation	101-110-0011-50520	13,676	19,400	19,340	16,900
PERS Retirement	101-110-0011-50530	93,962	137,200	137,180	150,600
Medical Insurance	101-110-0011-50550	11,385	32,100	32,054	27,700
AFLAC Insurance - Cafeteria	101-110-0011-50560	509	400	381	300
Medicare Insurance	101-110-0011-50570	4,914	6,100	6,083	5,800
Life and Disability	101-110-0011-50580	826	2,400	2,370	1,800
Flexible Spending - Cafeteria	101-110-0011-50600	43	900	855	800
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 455,173</b>	<b>\$ 598,500</b>	<b>\$ 607,546</b>	<b>\$ 590,300</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	101-110-0011-51200	\$ 2,133	\$ 3,000	\$ 3,000	\$ 3,000
Memberships and Dues	101-110-0011-51230	3,935	4,500	4,500	7,500
Training and Meetings	101-110-0011-51240	289	6,000	6,000	10,000
Contract Professional	101-110-0011-51280	45	35,000	35,000	35,000
Special Departmental	101-110-0011-52200	3,638	6,000	6,000	10,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 10,040</b>	<b>\$ 54,500</b>	<b>\$ 54,500</b>	<b>\$ 65,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 465,213</b>	<b>\$ 653,000</b>	<b>\$ 662,046</b>	<b>\$ 655,800</b>

**Explanation of Significant Accounts:**

Memberships and Dues	101-110-0011-51230	Orange County City Manager's Assoc., International City/County Mgmt. Assoc., CA. City Mgmt., Assoc., CA. Assoc. of Public Information Officials, League of CA Cities, Public Employers Labor Relations Association, American Society for Public Admin, 3CMA, and MMASC
Training and Meetings	101-110-0011-51240	League of California Cities, Orange County City Manager's Assoc., International City/County Management Association, California Association of Public Information Officials, California Joint Powers Insurance Authority, MMASC, and 3CMA
Contract Professional Services	101-110-0011-51280	Communication and consultant services
Special Departmental	101-110-0011-52200	Staff Development Day, AED Replacement Pads, Halloween, Christmas Parade, Pop up City Hall, and miscellaneous

**PROGRAM: 0014 Human Resources**  
**FUND: 101 General Fund**

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	101-110-0014-50020	\$ 62,598	\$ 105,500	\$ 105,481	\$ 144,800
Auto Allowance	101-110-0014-50130	-	1,130	1,131	1,300
Cell Phone Allowance	101-110-0014-50140	135	300	315	500
Cafeteria Taxable	101-110-0014-50170	354	200	179	800
Vacation Buy/Payout	101-110-0014-50190	12,452	6,000	6,000	3,900
Sick Buy/Payout	101-110-0014-50200	3,665	-	-	-
Health and Wellness Program	101-110-0014-50220	128	600	600	700
Deferred Compensation	101-110-0014-50520	2,138	3,700	3,653	5,000
PERS Retirement	101-110-0014-50530	26,289	45,800	45,803	65,800
Medical Insurance	101-110-0014-50550	9,395	12,900	12,862	15,900
AFLAC Insurance - Cafeteria	101-110-0014-50560	-	-	-	200
Medicare Insurance	101-110-0014-50570	1,171	1,600	1,633	2,300
Life and Disability	101-110-0014-50580	511	333	333	1,000
Flexible Spending - Cafeteria	101-110-0014-50600	-	107	107	100
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 118,836</b>	<b>\$ 178,170</b>	<b>\$ 178,097</b>	<b>\$ 242,300</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	101-110-0014-51200	\$ 375	\$ 1,000	\$ 1,000	\$ 1,000
Memberships and Dues	101-110-0014-51230	4,675	6,000	6,000	5,400
Training and Meetings	101-110-0014-51240	215	3,000	3,000	4,000
Contract Professional	101-110-0014-51280	108,895	106,584	106,584	90,500
Special Departmental	101-110-0014-52200	166	1,000	1,000	300
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 114,326</b>	<b>\$ 117,584</b>	<b>\$ 117,584</b>	<b>\$ 101,200</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 233,162</b>	<b>\$ 295,754</b>	<b>\$ 295,681</b>	<b>\$ 343,500</b>

**Explanation of Significant Accounts:**

Memberships and Dues	101-110-0014-51230	Southern CA. Personnel Mgmt. Assoc., Orange County Human Resources Consortium, Liebert Cassidy Whitmore, CA Public Employer Labor Relations Assoc., So. CA Public Labor Relations Council, CA Public Agency Compensation Survey, National Public Labor Relations Assoc., and Society for Human Resources Mgmt.
Training and Meetings	101-110-0014-51240	CA. Public Employer Retirement System, So. CA Public Labor Relations Council, Liebert Cassidy Whitmore, and peer support program for employees
Contract Professional Services	101-110-0014-51280	Section 125, Employee Assistance Program, Livescan, TASC, Pre-employment screening, psychology consultant, unemployment, CALOPPS, personnel investigation, recruitment advertising/testing, and miscellaneous
Special Departmental	101-110-0014-52200	Labor posters

**PROGRAM:** 0018 Risk Management  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
General Liability	101-110-0018-51810	\$ 1,095,246	\$ 1,263,617	\$ 1,263,617	\$ 1,149,500
Property Insurance Premium	101-110-0018-51820	322,604	394,269	394,269	431,700
Workers' Compensation	101-110-0018-51830	656,733	763,700	763,700	964,600
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 2,074,583</b>	<b>\$ 2,421,586</b>	<b>\$ 2,421,586</b>	<b>\$ 2,545,800</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 2,074,583</b>	<b>\$ 2,421,586</b>	<b>\$ 2,421,586</b>	<b>\$ 2,545,800</b>

**Explanation of Significant Accounts:**

General Liability	101-110-0018-51810	Annual Insurance Premium
Property Insurance Premium	101-110-0018-51820	Annual Insurance Premium, Crime and Pollution Insurance
Workers' Compensation	101-110-0018-51830	Annual Insurance Premium

<b>PROGRAM:</b>	0020 Information Systems
<b>FUND:</b>	101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Office and Technology Resources	101-110-0020-51250	\$ 207,068	\$ 79,796	\$ 79,796	\$ 61,700
Contract Professional	101-110-0020-51280	511,724	550,000	550,000	705,300
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 718,792</b>	<b>\$ 629,796</b>	<b>\$ 629,796</b>	<b>\$ 767,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 718,792</b>	<b>\$ 629,796</b>	<b>\$ 629,796</b>	<b>\$ 767,000</b>

**Explanation of Significant Accounts:**

Office and Technology Resources	101-110-0020-51250	Equipment and peripherals, IT misc.
Contract Professional	101-110-0020-51280	IT software licensing, warranty renewals, phones, website hosting and maintenance, and phone and internet service providers.

**PROGRAM:** 0051 Refuse  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	101-500-0051-51280	\$ 1,286,740	\$ 1,210,000	\$ 1,201,500	\$ 1,246,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<u>\$ 1,286,740</u>	<u>\$ 1,210,000</u>	<u>\$ 1,201,500</u>	<u>\$ 1,246,000</u>
<b>TOTAL EXPENDITURES</b>		<u>\$ 1,286,740</u>	<u>\$ 1,210,000</u>	<u>\$ 1,201,500</u>	<u>\$ 1,246,000</u>

**Explanation of Significant Accounts:**

Contract Professional                      101-500-0051-51280                      Refuse contract

**PROGRAM:** 0011 City Manager  
**FUND:** 104 Waste Management Act

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	104-110-0011-50020	\$ 122,991	\$ 102,100	\$ 118,300	\$ 105,700
Part-Time Salaries	104-110-0011-50030	17,064	10,400	19,200	4,100
Overtime - Non-Sworn	104-110-0011-50060	3,229	5,000	3,100	5,000
Overtime - Part-Time	104-110-0011-50070	417	500	300	500
Auto Allowance	104-110-0011-50130	289	300	300	1,100
Cell Phone Allowance	104-110-0011-50140	404	200	400	400
Cafeteria Taxable	104-110-0011-50170	996	1,800	800	800
Vacation Buy/Payout	104-110-0011-50190	9,587	2,300	5,400	3,600
Health and Wellness Program	104-110-0011-50220	360	300	400	400
Tuition Reimbursement	104-110-0011-50500	42	-	-	-
Deferred Compensation	104-110-0011-50520	3,927	2,800	3,600	3,500
PERS Retirement	104-110-0011-50530	40,293	30,100	39,100	22,400
PARS Retirement	104-110-0011-50540	60	100	100	100
Medical Insurance	104-110-0011-50550	18,250	16,200	18,300	16,200
AFLAC Insurance - Cafeteria	104-110-0011-50560	73	100	100	100
Medicare Insurance	104-110-0011-50570	2,278	1,800	2,100	1,800
Life and Disability	104-110-0011-50580	812	800	700	700
Flexible Spending - Cafeteria	104-110-0011-50600	44	100	100	100
Unemployment	104-110-0011-50610	132	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 221,248</b>	<b>\$ 174,900</b>	<b>\$ 212,300</b>	<b>\$ 166,500</b>
<b>MAINTENANCE AND OPERATIOI</b>					
Contract Professional	104-110-0011-51280	\$ 13,687	\$ 142,431	\$ 15,000	\$ 34,800
Equipment and Materials	104-110-0011-52100	559	10,000	-	1,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>14,246</b>	<b>152,431</b>	<b>15,000</b>	<b>35,800</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 235,494</b>	<b>\$ 327,331</b>	<b>\$ 227,300</b>	<b>\$ 202,300</b>

**Explanation of Significant Accounts:**

Equipment and Materials	104-110-0011-52100	Equipment and materials, outreach, educational training, contract services printing, and dog bags
Contract Professional	104-110-0011-51280	Solid waste technical assistance (organics), and renegotiate or seek competitive proposals

**PROGRAM:** 0020 Information Systems  
**FUND:** 602 Information Technology Replacement Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>CAPITAL OUTLAY</b>					
Capital Projects	602-110-0020-55000	\$ 35,983	\$ 162,752	\$ 75,000	\$ -
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 35,983</b>	<b>\$ 162,752</b>	<b>\$ 75,000</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 35,983</b>	<b>\$ 162,752</b>	<b>\$ 75,000</b>	<b>\$ -</b>

**Explanation of Significant Accounts:**

Capital Projects - IT                      602-110-0020-55000    Implementation of Tyler Incode and other IT infrastrucure improvement projects

Summary of Appropriations by Account

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	50020	\$ 453,851	\$ 572,500	\$ 588,633	\$ 608,500
Part-Time Salaries	50030	48,085	10,400	28,700	4,100
Overtime - Non-Sworn	50060	3,373	5,000	3,100	5,000
Overtime - Part-Time	50070	597	500	300	500
Auto Allowance	50130	4,039	6,930	6,900	7,900
Cell Phone Allowance	50140	3,941	2,900	3,110	2,400
Cafeteria Taxable	50170	3,374	3,600	2,522	2,300
Comptime Buy/payout	50180	-	1,000	1,000	-
Vacation Buy/Payout	50190	42,408	31,400	34,424	26,800
Sick Buy/Payout	50200	3,665	-	-	-
Health and Wellness Program	50220	1,194	2,400	2,500	2,500
Tuition Reimbursement	50500	42	-	-	-
Deferred Compensation	50520	19,741	25,900	26,593	25,400
PERS Retirement	50530	160,544	213,100	222,083	238,800
PARS Retirement	50540	60	100	100	100
Medical Insurance	50550	39,030	61,200	63,216	59,800
AFLAC Insurance - Cafeteria	50560	582	500	481	600
Medicare Insurance	50570	8,363	9,500	9,816	9,900
Life and Disability	50580	2,149	3,533	3,403	3,500
Flexible Spending - Cafeteria	50600	87	1,107	1,062	1,000
Unemployment	50610	132	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>795,257</b>	<b>951,570</b>	<b>997,943</b>	<b>999,100</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	51200	2,508	4,000	4,000	4,000
Memberships and Dues	51230	8,610	10,500	10,500	12,900
Training and Meetings	51240	504	9,000	9,000	14,000
Office and Technology Resources	51250	207,068	79,796	79,796	61,700
Contract Professional	51280	1,921,091	2,044,015	1,908,084	2,111,600
General Liability	51810	1,095,246	1,263,617	1,263,617	1,149,500
Property Insurance Premium	51820	322,604	394,269	394,269	431,700
Workers' Compensation	51830	656,733	763,700	763,700	964,600
Equipment and Materials	52100	559	10,000	-	1,000
Special Departmental	52200	3,804	7,000	7,000	10,300
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>4,218,727</b>	<b>4,585,897</b>	<b>4,439,966</b>	<b>4,761,300</b>
<b>CAPITAL OUTLAY</b>					
Capital Projects	55000	35,983	162,752	75,000	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>35,983</b>	<b>162,752</b>	<b>75,000</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 5,049,967</b>	<b>\$ 5,700,219</b>	<b>\$ 5,512,909</b>	<b>\$ 5,760,400</b>



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**MANAGING DEPARTMENT HEAD:** City Clerk

## MISSION STATEMENT

The City Clerk's Office is dedicated to accurately recording and archiving the actions of the City Council, Successor Agency and other related Boards, Commissions and/or Committees; and providing clear, concise and transparent information while serving the public, City Council, City staff and constituents. The City Charter, City Municipal Code, and various codes of the State of California legally mandate the duties and responsibilities of the City Clerk. The City Clerk is a full time employee of the City.

## PRIMARY ACTIVITIES

### City Clerk – 0012

The City Clerk manages all activities in the clerk's office; attends all meetings of the City Council and other meetings as requested by the City Manager; is responsible for maintaining an accurate record of the actions resulting from those meetings; maintains all meeting minutes and official documents including ordinances, resolutions, contracts/agreements, and documents recorded with the County; processes amendments to the Municipal Code and City Charter; certifies official and legal documents; administers legal publications; receives/opens bids; administers oaths; custodian of official City seal; receives, reviews and processes Fair Political Practices Commission (FPPC) forms; receipt of claims; requests for information to public; and provides notary services for equivalents.

### Elections – 0013

As the local elections official, the City Clerk conducts all activities associated with municipal elections in accordance with the City Charter and State law.

## OBJECTIVES

- To work efficiently and ethically at all times
- Stay informed and in compliance with federal and state regulations imposed on all local government agencies, City Municipal Code, City Charter and City policies and procedures
- Complete the implementation of the next phase of the automated Agenda Management system to create efficiency and reduce costs related to unfunded State mandates
- Leverage the Avante Laserfiche Electronic Document Management System to increase the use of electronic records management citywide, including the use of automated workflows, and creating increased accessibility to City staff and the public
- Implement a PrimeGov feature for interested subscribers to receive an Email Notification when items are published to the City's website, e.g., City Council Agendas, Planning Commission Agendas, City Events, etc.
- Process and respond to the increasing requests for public records through the implemented online California Public Records Act processing solution NextRequest
- Implement electronic filing of State required Conflict of Interest and Campaign Finance Form
- Maintain the video streaming and archiving of City Council and Planning Commission meetings
- Continue managing the City's Municipal Code codification process
- Leverage the City website to expand government transparency matters on the City Clerk webpage
- Provide Community Outreach regarding City Clerk services and voting information

PERFORMANCE MEASURES

	<b>Actual FY 2019-20</b>	<b>Actual FY 2020-21</b>	<b>Estimated FY 2021-22</b>	<b>Adopted FY 2022-23</b>
Percentage of claims filed that are closed without litigation	78%	80%	75%	100%
Completed City Council minutes by the following Council meeting	30	37	36	35
Number of public records requests processed	459	385	337	350

Summary of Appropriations by Program

	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b><u>EXPENDITURES BY PROGRAM</u></b>				
<b>City Clerk - 0012</b>				
Personnel Services	\$ 279,571	\$ 290,373	\$ 290,257	\$ 294,900
Maintenance and Operations	25,670	30,700	30,700	26,800
Capital Outlay	-	-	-	-
Subtotal	<u>305,241</u>	<u>321,073</u>	<u>320,957</u>	<u>321,700</u>
<b>Elections - 0013</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	12,157	9,000	9,000	58,000
Capital Outlay	-	-	-	-
Subtotal	<u>12,157</u>	<u>9,000</u>	<u>9,000</u>	<u>58,000</u>
<b>TOTAL</b>				
Personnel Services	279,571	290,373	290,257	294,900
Maintenance and Operations	37,827	39,700	39,700	84,800
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<u>\$ 317,398</u>	<u>\$ 330,073</u>	<u>\$ 329,957</u>	<u>\$ 379,700</u>
<b><u>EXPENDITURES BY FUND</u></b>				
General Fund - 101	<u>\$ 317,398</u>	<u>\$ 330,073</u>	<u>\$ 329,957</u>	<u>\$ 379,700</u>
<b>TOTAL</b>	<u>\$ 317,398</u>	<u>\$ 330,073</u>	<u>\$ 329,957</u>	<u>\$ 379,700</u>

**PROGRAM:** 0012 City Clerk  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	101-120-0012-50020	\$ 176,023	\$ 181,727	\$ 181,727	\$ 180,000
Part-Time Salaries	101-120-0012-50030	32,444	26,120	26,120	33,500
Overtime - Non-Sworn	101-120-0012-50060	-	1,000	1,000	-
Auto Allowance	101-120-0012-50130	-	2,500	2,455	3,400
Cell Phone Allowance	101-120-0012-50140	561	1,634	1,634	700
Cafeteria Taxable	101-120-0012-50170	1,445	1,416	1,416	1,600
Health and Wellness Program	101-120-0012-50220	1,020	850	850	1,000
Deferred Compensation	101-120-0012-50520	4,564	4,656	4,656	6,200
PERS Retirement	101-120-0012-50530	31,517	35,480	35,481	36,800
PARS Retirement	101-120-0012-50540	413	340	340	400
Medical Insurance	101-120-0012-50550	24,340	29,400	29,352	26,100
Medicare Insurance	101-120-0012-50570	3,023	3,110	3,109	3,300
Life and Disability	101-120-0012-50580	1,469	1,500	1,478	1,400
Flexible Spending - Cafeteria	101-120-0012-50600	947	640	639	500
Unemployment	101-120-0012-50610	1,805	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 279,571</b>	<b>\$ 290,373</b>	<b>\$ 290,257</b>	<b>\$ 294,900</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	101-120-0012-51200	\$ 3,731	\$ 1,500	\$ 1,500	\$ 1,500
Public/Legal Notices	101-120-0012-51210	12,670	9,200	9,200	9,200
Memberships and Dues	101-120-0012-51230	215	1,100	1,100	1,100
Training and Meetings	101-120-0012-51240	-	4,000	4,000	4,000
Contract Professional	101-120-0012-51280	8,553	13,500	13,500	9,000
Special Departmental	101-120-0012-52200	-	900	900	1,500
Telephone	101-120-0012-56300	501	500	500	500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 25,670</b>	<b>\$ 30,700</b>	<b>\$ 30,700</b>	<b>\$ 26,800</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 305,241</b>	<b>\$ 321,073</b>	<b>\$ 320,957</b>	<b>\$ 321,700</b>

**Explanation of Significant Accounts:**

Public/Legal Notices	101-120-0012-51210	Legal notices, public hearings, ordinance
Memberships and Dues	101-120-0012-51230	ARMA International (Records & Information), California City Clerk's Association, International Institute of Municipal Clerks, and National Notary Association
Training and Meetings	101-120-0012-51240	Master Municipal Clerk Academy, City Clerk Association of California, and ARMA International
Special Departmental	101-120-0012-52200	Potential mandates and miscellaneous events
Contract Professional	101-120-0012-51280	Codification services and record management

**PROGRAM:** 0013 Elections  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Training and Meetings	101-120-0013-51240	\$ -	\$ 1,000	\$ 1,000	\$ -
Special Departmental	101-120-0013-52200	12,157	8,000	8,000	58,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 12,157</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 58,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 12,157</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 58,000</b>

**Explanation of Significant Accounts:**

Special Departmental 101-120-0013-52200 MCA Direct annual services, training and education, publications, materials and supplies, and Orange County Registrar of Voters (3 Districts, Run-off)

Summary of Appropriations by Account

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	50020	\$ 176,023	\$ 181,727	\$ 181,727	\$ 180,000
Part-Time Salaries	50030	32,444	26,120	26,120	33,500
Overtime - Non-Sworn	50060	-	1,000	1,000	-
Auto Allowance	50130	-	2,500	2,455	3,400
Cell Phone Allowance	50140	561	1,634	1,634	700
Cafeteria Taxable	50170	1,445	1,416	1,416	1,600
Health and Wellness Program	50220	1,020	850	850	1,000
Deferred Compensation	50520	4,564	4,656	4,656	6,200
PERS Retirement	50530	31,517	35,480	35,481	36,800
PARS Retirement	50540	413	340	340	400
Medical Insurance	50550	24,340	29,400	29,352	26,100
Medicare Insurance	50570	3,023	3,110	3,109	3,300
Life and Disability	50580	1,469	1,500	1,478	1,400
Flexible Spending - Cafeteria	50600	947	640	639	500
Unemployment	50610	1,805	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>279,571</b>	<b>290,373</b>	<b>290,257</b>	<b>294,900</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	51200	3,731	1,500	1,500	1,500
Public/Legal Notices	51210	12,670	9,200	9,200	9,200
Memberships and Dues	51230	215	1,100	1,100	1,100
Training and Meetings	51240	-	5,000	5,000	4,000
Contract Professional	51280	8,553	13,500	13,500	9,000
Special Departmental	52200	12,157	8,900	8,900	59,500
Telephone	56300	501	500	500	500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>37,827</b>	<b>39,700</b>	<b>39,700</b>	<b>84,800</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 317,398</b>	<b>\$ 330,073</b>	<b>\$ 329,957</b>	<b>\$ 379,700</b>

**MANAGING DEPARTMENT HEAD:** City Attorney

## MISSION STATEMENT

The City Attorney provides legal counsel and representation to the City, City Council, commissions, and staff with the goal of assuring legal compliance and protecting the City's interest in all legal matters. The City Attorney is a contracted service with the legal firm of Richards, Watson and Gershon.

## PRIMARY ACTIVITIES

### **City Attorney – 0015**

The City Attorney provides legal counsel and advice during official meetings and study sessions of the City Council and Planning Commission; serves as a legal advisor to City staff; prepares and reviews City ordinances, resolutions, contracts and legal documents; represents the City in civil and criminal litigation; oversees the work of outside private counsel when hired to assist in litigation; and coordinates/reviews claims filed against or for the City.

## OBJECTIVES

- Provide effective legal services to all City officers, departments, and commissions
- Advise City regarding compliance issues to minimize risk of litigation
- Effectively represent the City in litigation matters

Summary of Appropriations by Program

	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b><u>EXPENDITURES BY PROGRAM</u></b>				
<b>City Attorney - 0015</b>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	477,743	454,500	454,500	439,000
Capital Outlay	-	-	-	-
Subtotal	477,743	454,500	454,500	439,000
<b>TOTAL</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	477,743	454,500	454,500	439,000
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$ 477,743</b>	<b>\$ 454,500</b>	<b>\$ 454,500</b>	<b>\$ 439,000</b>
<b><u>EXPENDITURES BY FUND</u></b>				
General Fund - 101	\$ 477,743	\$ 454,500	\$ 454,500	\$ 439,000
<b>TOTAL</b>	<b>\$ 477,743</b>	<b>\$ 454,500</b>	<b>\$ 454,500</b>	<b>\$ 439,000</b>

**PROGRAM:** 0015 City Attorney  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Legal - Monthly Retainer	101-130-0015-51910	\$ 247,388	\$ 253,000	\$ 253,000	\$ 261,000
Legal - Litigation Services	101-130-0015-51920	73,808	80,000	80,000	80,000
Legal - General Prosecution	101-130-0015-51930	-	1,000	1,000	5,000
Legal - Other Attorney Services	101-130-0015-51950	88,811	45,500	45,500	45,500
Legal - Personnel Matters	101-130-0015-51960	64,760	5,000	5,000	5,000
Legal - Personnel Matters - LCW	101-130-0015-51961	-	70,000	70,000	27,500
Legal - Special Counsel	101-130-0015-51970	2,976	-	-	15,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 477,743</b>	<b>\$ 454,500</b>	<b>\$ 454,500</b>	<b>\$ 439,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 477,743</b>	<b>\$ 454,500</b>	<b>\$ 454,500</b>	<b>\$ 439,000</b>

**Explanation of Significant Accounts:**

Legal - Monthly Retainer	101-130-0015-51910	RWG Monthly Retainer
Legal - Litigation Services	101-130-0015-51920	RWG Litigation Services and Costs
Legal - General Prosecution	101-130-0015-51930	DRL General Prosecution
Legal - Other Attorney Services	101-130-0015-51950	RWG Other Attorney Services such as PRA Requests
Legal - Personnel Matters	101-130-0015-51960	RWG Personnel Matters
Legal - Personnel Matters - LCW	101-130-0015-51961	LCW Personnel Matters
Legal - Special Counsel	101-130-0015-51970	Special Counsel

Summary of Appropriations by Account

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Legal - Monthly Register	51910	\$ 247,388	\$ 253,000	\$ 253,000	\$ 261,000
Legal - Litigation Services	51920	73,808	80,000	80,000	80,000
Legal - General Prosecution	51930	-	1,000	1,000	5,000
Legal - Other Attorney Services	51950	88,811	45,500	45,500	45,500
Legal - Personnel Matters	51960	64,760	5,000	5,000	5,000
Legal - Personnel Matters - LCW	51961	-	70,000	70,000	27,500
Legal - Special Counsel	51970	2,976	-	-	15,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		477,743	454,500	454,500	439,000
<b>TOTAL EXPENDITURES</b>		\$ 477,743	\$ 454,500	\$ 454,500	\$ 439,000

**MANAGING DEPARTMENT HEAD:** Director of Finance/City Treasurer

## MISSION STATEMENT

The Finance Department is a general government support function serving the Public, City Council, City Manager, other department heads, employees, and residents. The main responsibilities fall into three categories: accounting, finance, and treasury. The department's priorities are to be prudent in classifying and recording transactions, ensuring that City assets are safeguarded against theft or misuse, preparing financial reports, and conducting fiscal planning of the City.

## PRIMARY ACTIVITIES

### Finance - 0017

Finance advises the City Manager and City Council, and performs the following activities: accounts payable, accounts receivable, citywide cash receipting, payroll, business licensing, utility billing, general ledger maintenance, timely financial reporting in conformity with generally accepted accounting principles, fixed asset recording, budgeting, grant administration, assessment district administration, debt administration, and cash and investment management. The department also monitors compliance with Utility Users Tax, Transient Occupancy Tax, Business Licenses, and many others.

## OBJECTIVES

- Ensure business registration compliance and to expedite the processing of business license applications
- Provide quality customer service by paying all business partners accurately and within payment terms
- Issue utility bills to community members in a timely manner
- Safeguard the City's cash through the timely processing and deposit of all City funds
- Promote positive customer service relations with the City's customers
- Maximize the total return, pursuant to California Government Code, on the investment portfolio while meeting the daily cash flow demands of the City
- Monitor budgetary compliance for all funds
- Provide timely financial reporting to management and City Council
- Maximize the use of restricted funding sources to minimize the impact on the City's General Fund
- Maintain the Five-Year Forecasting Model
- Evaluate and develop funding plans for the Capital Improvement Program
- Prepare the Annual Comprehensive Financial Report and Annual Operating and Capital Improvement Budget documents that qualify for the annual award programs from GFOA
- Prepare timely fiscal analysis for labor negotiations

## PERFORMANCE MEASURES

	<b>Actual FY 2019-20</b>	<b>Actual FY 2020-21</b>	<b>Estimated FY 2021-22</b>	<b>Adopted FY 2022-23</b>
Number of accounts payable checks issued	4,699	4,224	4,700	4,700
Number of audit adjustments (auditor recommended)	0	0	0	0
Number of journal entries prepared	305	311	400	325
Number of payroll direct deposits issued	4,112	4,895	4,895	4,895
Years received GFOA Distinguished Budget Award	0	2	2	3
Years received the GFOA CAFR Award	20	21	21	22

**Summary of Appropriations by Program**

	<b>Actual FY 2020-21</b>	<b>Amended Budget FY 2021-22</b>	<b>Estimated Actual FY 2021-22</b>	<b>Adopted Budget FY 2022-23</b>
<b><u>EXPENDITURES BY PROGRAM</u></b>				
<b>Finance - 0017</b>				
Personnel Services	\$ 639,605	\$ 613,421	\$ 613,154	\$ 762,700
Maintenance and Operations	188,663	227,363	222,863	194,100
Capital Outlay	-	-	-	-
Subtotal	<u>828,268</u>	<u>840,784</u>	<u>836,017</u>	<u>956,800</u>
<b>TOTAL</b>				
Personnel Services	639,605	613,421	613,154	762,700
Maintenance and Operations	188,663	227,363	222,863	194,100
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<u><u>\$ 828,268</u></u>	<u><u>\$ 840,784</u></u>	<u><u>\$ 836,017</u></u>	<u><u>\$ 956,800</u></u>
<b><u>EXPENDITURES BY FUND</u></b>				
General Fund - 101	\$ 828,268	\$ 840,784	\$ 836,017	\$ 956,800
<b>TOTAL</b>	<u><u>\$ 828,268</u></u>	<u><u>\$ 840,784</u></u>	<u><u>\$ 836,017</u></u>	<u><u>\$ 956,800</u></u>

**PROGRAM: 0017 Finance**  
**FUND: 101 General Fund**

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	101-140-0017-50020	\$ 452,723	\$ 378,300	\$ 378,297	\$ 446,200
Part-Time Salaries	101-140-0017-50030	-	18,300	18,300	28,400
Overtime - Non-Sworn	101-140-0017-50060	391	5,000	5,000	1,000
Auto Allowance	101-140-0017-50130	-	905	905	2,900
Cell Phone Allowance	101-140-0017-50140	2,251	970	969	1,200
Cafeteria Taxable	101-140-0017-50170	9,444	10,426	10,425	7,600
Comptime Buy/Payout	101-140-0017-50180	1,313	800	798	-
Vacation Buy/Payout	101-140-0017-50190	14,802	23,320	23,317	5,300
Sick Buy/Payout	101-140-0017-50200	-	3,200	3,187	-
Medical Waiver	101-140-0017-50210	2,398	-	-	-
Health and Wellness Program	101-140-0017-50220	2,305	2,300	2,300	2,200
Deferred Compensation	101-140-0017-50520	12,214	10,100	10,043	13,000
PERS Retirement	101-140-0017-50530	96,968	103,600	103,576	180,600
PARS Retirement	101-140-0017-50540	-	-	-	400
Medical Insurance	101-140-0017-50550	32,701	43,200	43,177	62,900
Medicare Insurance	101-140-0017-50570	7,146	6,800	6,803	7,300
Life and Disability	101-140-0017-50580	3,766	3,300	3,229	3,700
Flexible Spending - Cafeteria	101-140-0017-50600	1,183	1,900	1,828	-
Unemployment	101-140-0017-50610	-	1,000	1,000	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 639,605</b>	<b>\$ 613,421</b>	<b>\$ 613,154</b>	<b>\$ 762,700</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	101-140-0017-51200	\$ 4,840	\$ 5,000	\$ 5,000	\$ 5,000
Public/Legal Notices	101-140-0017-51210	200	800	800	800
Memberships and Dues	101-140-0017-51230	1,025	2,500	2,500	900
Training and Meetings	101-140-0017-51240	1,153	7,500	3,000	3,200
Office and Technology Resources	101-140-0017-51250	734	-	-	-
Contract Professional	101-140-0017-51280	154,724	192,863	192,863	166,500
Equipment and Materials	101-140-0017-52100	2,723	-	-	-
Special Departmental	101-140-0017-52200	23,264	18,700	18,700	17,700
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 188,663</b>	<b>\$ 227,363</b>	<b>\$ 222,863</b>	<b>\$ 194,100</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 828,268</b>	<b>\$ 840,784</b>	<b>\$ 836,017</b>	<b>\$ 956,800</b>

<b>PROGRAM:</b>	<b>0017 Finance</b>
<b>FUND:</b>	<b>101 General Fund</b>

**Explanation of Significant Accounts:**

Public/Legal Notices	101-140-0017-51210	State Controller's Report and budget public notices
Memberships and Dues	101-140-0017-51230	Government Finance Officers Association, California Society of Municipal Finance Officers, GASB
Training and Meetings	101-140-0017-51240	CSFMO Conference, Government Tax Seminar and other Government Accounting Training Programs
Special Departmental	101-140-0017-52200	Bank courier services, financial statement and budget award programs, financial statement and budget printing
Contract Professional Services	101-140-0017-51280	Audit, State Controllers Reports, CA Municipal Statistics, LSL GASB 68 calc, BNY, PFM, Muni Services, CalPERS GASB 68 valuation, Infosend, and HDL

## Summary of Appropriations by Account

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	50020	\$ 452,723	\$ 378,300	\$ 378,297	\$ 446,200
Part-Time Salaries	50030	-	18,300	18,300	28,400
Overtime - Non-Sworn	50060	391	5,000	5,000	1,000
Auto Allowance	50130	-	905	905	2,900
Cell Phone Allowance	50140	2,251	970	969	1,200
Cafeteria Taxable	50170	9,444	10,426	10,425	7,600
Comptime Buy/Payout	50180	1,313	800	798	-
Vacation Buy/Payout	50190	14,802	23,320	23,317	5,300
Sick Buy/Payout	50200	-	3,200	3,187	-
Medical Waiver	50210	2,398	-	-	-
Health and Wellness Program	50220	2,305	2,300	2,300	2,200
Deferred Compensation	50520	12,214	10,100	10,043	13,000
PERS Retirement	50530	96,968	103,600	103,576	180,600
PARS Retirement	50540	-	-	-	400
Medical Insurance	50550	32,701	43,200	43,177	62,900
Medicare Insurance	50570	7,146	6,800	6,803	7,300
Life and Disability	50580	3,766	3,300	3,229	3,700
Flexible Spending - Cafeteria	50600	1,183	1,900	1,828	-
Retiree Health Savings	50620	-	1,000	1,000	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>639,605</b>	<b>613,421</b>	<b>613,154</b>	<b>762,700</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	51200	4,840	5,000	5,000	5,000
Public/Legal Notices	51210	200	800	800	800
Memberships and Dues	51230	1,025	2,500	2,500	900
Training and Meetings	51240	1,153	7,500	3,000	3,200
Office and Technology Resources	51250	734	-	-	-
Contract Professional	51280	154,724	192,863	192,863	166,500
Equipment and Materials	52100	2,723	-	-	-
Special Departmental	52200	23,264	18,700	18,700	17,700
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>188,663</b>	<b>227,363</b>	<b>222,863</b>	<b>194,100</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 828,268</b>	<b>\$ 840,784</b>	<b>\$ 836,017</b>	<b>\$ 956,800</b>

**MANAGING DEPARTMENT HEAD:** Director of Finance/City Treasurer

## MISSION STATEMENT

For accounting and budgeting purposes only, Non-Departmental serves as a cost center to house charges and appropriations that are not assigned or chargeable to a specific department or function. It is categorized as a general government support function.

## PRIMARY ACTIVITIES

### **Non-Departmental – 0019**

The program accounts for subsidies and/or payments for city activities and programs.

### **Transfers – 0080**

This cost center accounts for interfund transfers planned for the fiscal year, including the transfer to the Capital Improvement Fund.

# NON-DEPARTMENTAL

# FY 2022-2023

## Summary of Appropriations by Program

	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>EXPENDITURES BY PROGRAM</b>				
<b>Non-Departmental - 0019</b>				
Personnel Services	\$ 778,805	\$ 803,600	\$ 803,600	\$ 821,000
Maintenance and Operations	479,720	664,161	628,023	401,000
Capital Outlay	-	-	-	-
Subtotal	1,258,525	1,467,761	1,431,623	1,222,000
<b>Transfers - 0080</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	3,753,998	1,979,100	2,279,100	4,504,300
Capital Outlay	-	-	-	-
Subtotal	3,753,998	1,979,100	2,279,100	4,504,300
<b>Annex Building - 0802</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	66,540	-	103,488	160,900
Capital Outlay	-	-	-	-
Subtotal	66,540	-	103,488	160,900
<b>TOTAL</b>				
Personnel Services	778,805	803,600	803,600	821,000
Maintenance and Operations	4,300,258	2,643,261	3,010,611	5,066,200
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$ 5,079,063</b>	<b>\$ 3,446,861</b>	<b>\$ 3,814,211</b>	<b>\$ 5,887,200</b>
<b>EXPENDITURES BY FUND</b>				
General Fund - 101	\$ 4,949,405	\$ 3,344,361	\$ 3,618,223	\$ 5,561,300
Property Management - 102	66,540	-	103,488	160,900
Seal Beach Cable - 214	63,118	102,500	92,500	165,000
<b>TOTAL</b>	<b>\$ 5,079,063</b>	<b>\$ 3,446,861</b>	<b>\$ 3,814,211</b>	<b>\$ 5,887,200</b>

# NON-DEPARTMENTAL

# FY 2022-2023

**PROGRAM:** 0019 Non-Departmental  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
PERS Retirement	101-150-0019-50530	\$ 23,236	\$ 25,000	\$ 25,000	\$ 25,000
Medical Insurance	101-150-0019-50550	755,538	778,600	778,600	796,000
Medicare	101-150-0019-50570	31	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 778,805</b>	<b>\$ 803,600</b>	<b>\$ 803,600</b>	<b>\$ 821,000</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	101-150-0019-51200	\$ 20,576	\$ 14,300	\$ 14,300	\$ 20,800
Memberships and Dues	101-150-0019-51230	17,000	20,000	20,000	14,000
Training and Meetings	101-150-0019-51240	3,931	5,500	5,500	7,500
Promotional	101-150-0019-51260	-	8,000	8,000	8,000
Rental/Lease Equipment	101-150-0019-51270	92,562	96,600	96,600	96,600
Contract Professional	101-150-0019-51280	81,317	136,672	120,000	55,000
Intergovernmental	101-150-0019-51290	190,682	259,389	250,000	19,800
Equipment and Materials	101-150-0019-52100	1,354	200	123	-
Special Departmental	101-150-0019-52200	9,066	15,000	15,000	14,300
Special Departmental - Chamber of C	101-150-0019-52201	-	6,000	6,000	-
Telephone	101-150-0019-56300	69	-	-	-
Electricity	101-150-0019-56600	45	-	-	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 416,602</b>	<b>\$ 561,661</b>	<b>\$ 535,523</b>	<b>\$ 236,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,195,407</b>	<b>\$ 1,365,261</b>	<b>\$ 1,339,123</b>	<b>\$ 1,057,000</b>

### Explanation of Significant Accounts:

Membership and Dues	101-150-0019-51230	Santa Ana River Flood, Chamber, and LCWA JPA Contribution
Trainings and Meetings	101-150-0019-51240	Inservice day - Staff development workshop, AED classes and executive team building
Special Departmental	101-150-0019-52200	Corodata, In-service day, AED replacements, and misc
Promotional	101-150-0019-51260	4th July Fireworks JFTB contribution
Rental/Lease Equipment	101-150-0019-51270	De Lage Lease, C3 Solutions, equipment rental taxes, Pitney Bowes, and Holiday light - Dekra lite
Contract Professional	101-150-0019-51280	PARS, Safe shred, Consultant services, OpenGov, Animal Care Center, and Consultant services.
Intergovernmental	101-150-0019-51290	Long Beach Animal Control, Local Agency Formation Commission (LAFCO), Long Beach Transit, and OCTAP

# NON-DEPARTMENTAL

# FY 2022-2023

<b>PROGRAM:</b>	<b>0080 Transfers</b>
<b>FUND:</b>	<b>101 General Fund</b>

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Transfer Out - CIP	101-150-0080-59100	\$ 1,477,402	\$ 450,000	\$ 750,000	\$ 2,620,500
Transfer Out - Operational	101-150-0080-59200	2,276,596	1,529,100	1,529,100	1,883,800
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 3,753,998</b>	<b>\$ 1,979,100</b>	<b>\$ 2,279,100</b>	<b>\$ 4,504,300</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 3,753,998</b>	<b>\$ 1,979,100</b>	<b>\$ 2,279,100</b>	<b>\$ 4,504,300</b>

### DETAIL OF TRANSFERS OUT

#### **Transfer Out - 101-150-0080-59100:**

Capital Improvement Projects - FY 22-23	\$	395,500
Capital Improvement Projects - Carryover		2,225,000
<b>Total</b>	<b>\$</b>	<b>2,620,500</b>

#### **Transfer Out - 101-150-0080-59200**

Street Lighting Assessment District - 280	\$	63,500
Fire Station Debt Service - 402		444,500
Tidelands - 106		1,375,800
<b>Total</b>	<b>\$</b>	<b>1,883,800</b>

<b>Total General Fund Transfer Out</b>	<b>\$</b>	<b>4,504,300</b>
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# NON-DEPARTMENTAL

# FY 2022-2023

**PROGRAM:** 0802 Annex Building  
**FUND:** 102 Property Management

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	102-150-0802-51280	\$ 28,200	\$ -	\$ 28,700	\$ 28,700
Equipment and Materials	102-150-0802-52100	38,340	-	74,788	50,000
Transfer Out - Operation	102-150-0802-59200	-	-	-	82,200
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<u>\$ 66,540</u>	<u>\$ -</u>	<u>\$ 103,488</u>	<u>\$ 160,900</u>
<b>TOTAL EXPENDITURES</b>		<u>\$ 66,540</u>	<u>\$ -</u>	<u>\$ 103,488</u>	<u>\$ 160,900</u>

# NON-DEPARTMENTAL

FY 2022-2023

**PROGRAM:** 0019 Non-Departmental  
**FUND:** 214 Seal Beach Cable

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	214-150-0019-51280	\$ 34,884	\$ 34,900	\$ 34,900	\$ 75,000
Special Expense	214-150-0019-51300	28,234	50,000	40,000	70,000
Transfer Out - Operation	214-150-0019-59200	-	17,600	17,600	20,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 63,118</b>	<b>\$ 102,500</b>	<b>\$ 92,500</b>	<b>\$ 165,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 63,118</b>	<b>\$ 102,500</b>	<b>\$ 92,500</b>	<b>\$ 165,000</b>

**Explanation of Significant Accounts:**

Contract Professional	214-150-0019-51280	SBTV Origination Services
Special Expense - SBTV	214-150-0019-51300	Operating expenses for SBTV
Transfer Out	214-150-0019-59200	Transfer out to General Fund

# NON-DEPARTMENTAL

# FY 2022-2023

## Summary of Appropriations by Account

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
PERS Retirement	50530	\$ 23,236	\$ 25,000	\$ 25,000	\$ 25,000
Medical Insurance	50550	755,538	778,600	778,600	796,000
Medicare Insurance	50570	31	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>778,805</b>	<b>803,600</b>	<b>803,600</b>	<b>821,000</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	51200	20,576	14,300	14,300	20,800
Memberships and Dues	51230	17,000	20,000	20,000	14,000
Training and Meetings	51240	3,931	5,500	5,500	7,500
Promotional	51260	-	8,000	8,000	8,000
Rental/Lease Equipment	51270	92,562	96,600	96,600	96,600
Contract Professional	51280	144,401	171,572	183,600	158,700
Intergovernmental	51290	190,682	259,389	250,000	19,800
Special Expense	51300	28,234	50,000	40,000	70,000
Equipment and Materials	52100	39,694	200	74,911	50,000
Special Departmental	52200	9,066	15,000	15,000	14,300
Special Exp. - Chamber of Comm	52201	-	6,000	6,000	-
Telephone	56300	69	-	-	-
Electricity	56600	45	-	-	-
Transfer Out - CIP	59100	1,477,402	450,000	750,000	2,620,500
Transfer Out - Operational	59200	2,276,596	1,546,700	1,546,700	1,986,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>4,300,258</b>	<b>2,643,261</b>	<b>3,010,611</b>	<b>5,066,200</b>
<b>CAPITAL OUTLAY</b>					
Capital Projects	55000	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 5,079,063</b>	<b>\$ 3,446,861</b>	<b>\$ 3,814,211</b>	<b>\$ 5,887,200</b>



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**MANAGING DEPARTMENT HEAD:** Chief of Police

## MISSION STATEMENT

The Seal Beach Police Department dedicates itself to providing outstanding police service to the citizens of Seal Beach with the primary objective of protecting lives and property. The Mission of the Police Department is to drive down crime and improve the quality of life for residents and visitors of Seal Beach.

## PRIMARY ACTIVITIES

### **EOC – 0021**

The Seal Beach Police Department’s Emergency Services Bureau strives to prepare the community of Seal Beach for all types of natural and man-made disasters by providing specialized training, support, experience, and equipment to all City departments and the community at large. The Emergency Services Bureau directs the community to emergency preparedness and provides administrative support. These services include; but, are not limited to:

- Prepare, update, and maintain the City of Seal Beach Emergency Plan
- Maintain the City Emergency Operations Center/s (EOC) and emergency communications equipment
- Train City staff who may be called upon to serve in time of disaster
- Assist the Chief of Police and City Manager with issues relating to emergency management
- Steward and conduct emergency exercises in collaboration with county, state, and federal agencies
- Work with other government agencies to develop and maintain, integrated emergency plans for response to a disaster
- Assist individuals and community organizations toward total disaster preparedness

### **PD Field Services – 0022**

Field Services’ primary duties include: responding to calls for service; conducting preventive, direct foot and vehicular patrols; and providing traffic enforcement in areas where traffic accidents are occurring and in residential areas as a response to traffic complaints.

### **PD Support Services – 0023**

Support Services provides neighborhood policing services to geographically defined locations to reduce crime and crime related issues and to partner with the community to maintain its high quality of life standards; follow-through on patrol arrests, cases with workable leads, and file criminal cases with the District Attorney’s office; and provide front-counter services to the police during business hours; all within the framework of a community-policing environment.

### **Jail Operations – 0024**

Jail Operations’ primary function is to process, book, and transport those arrested by members of the Seal Beach Police Department, in a manner that complies with all applicable County, State, and Federal mandates.

### **Parking Enforcement – 0025**

Parking Enforcement enforces Seal Beach parking ordinances and manages meter and parking fees. The Traffic division consists of a full-time Lead Community Services Officer, full-time Senior Community Services Officers, and part-time Police Aides.

## **West Comm – 0035**

West Cities Police Communications (West-Comm) has provided police dispatch services to the City since 1997. West-Comm is an agency formed by a Joint Powers Agreement between the cities of Cypress, Los Alamitos, and Seal Beach, with contract dispatch service also provided to the Orange County Parks Rangers. The dispatch center is located at the Seal Beach Police Department. West-Comm is a civilian managed organization committed to providing quality public safety services. West-Comm serves a combined population of approximately 98,000, covering an area of approximately 22 square miles (Cypress - 6.6 miles; Seal Beach - 11.5 miles; Los Alamitos – 4 miles).

## **Animal Control Program – 0036**

The Animal Control program responds to calls for service; provides care or impounds healthy, injured, sick, dangerous and deceased animals; issues citations or investigates violations pertaining to animal control codes and regulations. Provides education on the humane and required treatment of animals; Educates citizens on resources available to comply with local and state laws; Investigates violations of local and state laws pertaining to animal control; Issues citations for violations of the municipal code related to animal care and welfare; Impounds healthy, injured, sick, dangerous and deceased animals; Performs regular animal health and welfare checks; Provides routine care and preventative treatment under the direction of a veterinarian adhering to the guidelines included, but limited to, Veterinarian Practice Code, Business & Professional Code and departmental procedures; Receives, dispatches, and responds to animal related field calls for service; Provides assigned disposition of animals; Investigates animal bites, create reports and quarantines animals; Maintains training in best practices, ordinances, municipal and state laws in relation to animal health and welfare.

## **Federal Asset Forfeiture – 0111**

The Federal Asset Forfeiture Fund will provide funds for equipment to upgrade new police vehicles to operational status; modernize older police vehicles; and, to purchase new equipment for other law enforcement uses.

## **Special Projects – 0222**

Special projects for the PD Field Services program.

## **Special Projects – 0223**

Special projects for the PD Support Services program.

## **OCATT – 0371**

The Orange County Auto Theft Taskforce is a regional law enforcement task force made up of several participating State and local law enforcement agencies. The mission of OCATT is to reduce the incidence of vehicle theft while increasing the apprehension of the professional vehicle thief. Their objectives include: working in a collaborative manner with other agencies and taskforces in the sharing of intelligence related to vehicle theft; increasing the number of arrests of vehicle theft suspects, particularly professional thieves participating in stripping, renumbering for resale, exportation and carjacking; identifying locations supporting vehicle theft offenses and taking appropriate action; identifying and targeting local trends and patterns of vehicle theft; increasing the recovery rate of stolen vehicles in Orange County; providing investigative expertise; and providing a forum for public awareness of auto theft prevention.

## **Bulletproof Vest Partnership – 0442**

The Patrick Leahy Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998 is a unique U.S. Department of Justice initiative designed to provide a critical resource to state and local law enforcement. The program accounts for mainly body armor resources. The use of these funds is restricted by the granting agency.

## **Office of Traffic Safety Grant – 0472**

The Office of Traffic Safety Grant is effectively administered to deliver innovative programs and eliminate traffic fatalities and injuries on California roadways. OTS supported programs focus on education, enforcement, and prevention measures. The use of these funds is restricted by the granting agency.

**Alcoholic Beverage Control – 0473**

The Department of Alcoholic Beverage Control is to provide the highest level of service and public safety to the people of the State through licensing, education, and enforcement. ABC administer grants to help overtime and travel costs that support projects that among the department's priorities.

**Tobacco Tax Act 2016 – 0474**

The California Healthcare, Research and Prevention Tobacco Tax Act (Proposition 56), passed by the voters in November 2016, increases the excise tax rate on cigarettes and electronic cigarettes. The moneys to law enforcement shall be used for the purpose of funding efforts to reduce illegal sales of tobacco products, particularly illegal sales to minors; to reduce cigarette smuggling, tobacco tax evasion, and to enforce tobacco-related laws.

**State Asset Forfeiture – 0555**

The State Asset Forfeiture Fund will provide funds for equipment to upgrade new police vehicles to operational status; modernize older police vehicles; and, to purchase new equipment for other law enforcement uses.

**SLESF Grant – 0600**

The State awards this on-going grant contribution, annually, to local law enforcement agencies in the amount of approximately \$100,000 a year to provide funding for new program personnel, overtime, equipment, and/or other uses within the police department. Expenditures must link to front-line police services.

**Special Projects – 0601**

Special projects for the PD Canine Unit program.

**OBJECTIVES**

- Continuously update, deploy, and implement the City's Emergency Operations Plan (EOP) with basic intermediate, and advanced disaster preparedness training and programs; including, FEMA Storm Ready and Tsunami Ready, Citizen Emergency Response Team (CERT) training
- Continue training staff, Citywide, to the National Incident Management System (NIMS) and participate in a series of tabletop drill exercises practicing the new system
- Continue to provide outstanding emergency services management to City stakeholders, including but not limited to:
  - Continue training volunteer emergency responders to augment professional responders
  - Continue to upgrade our emergency information access and distribution
  - Supplies for the care and feeding of volunteer workers and emergency responders for long term major incidents
- Continue to implement Community Oriented Policing
  - Work with alcohol establishments to reduce over consumption by patrons
  - Continue to provide "above and beyond" customer service where possible
  - Focus on crime prevention, intervention and suppression
- The Police Department has staff that provides jail intake processing and screening, security, booking, and transportation services for Seal Beach arrestees and those of other governmental agencies with contracts for service by the Department
- The Police Department's SLESF will provide funds for personnel and equipment supporting the Department's community policing efforts and front-line support
- The Detention Center's objectives include but are not limited to providing safe, responsible, courteous, and dignified custodial services to local arrestees for a variety of crimes

## PERFORMANCE MEASURES

	<b>Actual FY 2019-20</b>	<b>Actual FY 2020-21</b>	<b>Estimated FY 2021-22</b>	<b>Adopted FY 2022-23</b>
Calls for service	25,616	34,336	32,579	32,904
Reports taken and processed	2,871	2,861	3,106	3,416
Arrests (felony and misdemeanor)	892	806	1,006	1,106
Citations issued (infractions)	3,209	3,507	4,630	5,093
Property and evidence – total items booked	1,099	1,403	1,948	2,142

## Summary of Appropriations by Program

	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>EXPENDITURES BY PROGRAM</b>				
<b>EOC - 0021</b>				
Personnel Services	\$ 356,839	\$ 284,965	\$ 250,279	\$ 333,600
Maintenance and Operations	136,073	29,100	25,200	24,100
Capital Outlay	-	-	-	-
Subtotal	492,912	314,065	275,479	357,700
<b>PD Field Services - 0022</b>				
Personnel Services	8,430,084	9,697,200	9,703,533	9,887,600
Maintenance and Operations	31,601	48,300	48,300	50,000
Capital Outlay	-	-	-	-
Subtotal	8,461,685	9,745,500	9,751,833	9,937,600
<b>PD Support Services - 0023</b>				
Personnel Services	958,825	913,400	912,994	1,025,300
Maintenance and Operations	437,999	493,100	502,700	511,700
Capital Outlay	9,752	3,800	3,800	-
Subtotal	1,406,576	1,410,300	1,419,494	1,537,000
<b>Jail Operations - 0024</b>				
Personnel Services	894,741	449,930	449,556	537,600
Maintenance and Operations	14,503	10,500	10,500	11,900
Capital Outlay	-	-	-	-
Subtotal	909,244	460,430	460,056	549,500
<b>Parking Enforcement - 0025</b>				
Personnel Services	461,545	807,800	807,226	553,200
Maintenance and Operations	576,710	608,253	608,853	552,800
Capital Outlay	-	-	-	-
Subtotal	1,038,255	1,416,053	1,416,079	1,106,000
<b>West Comm - 0035</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	863,047	874,800	874,800	939,000
Capital Outlay	-	-	-	-
Subtotal	863,047	874,800	874,800	939,000

Summary of Appropriations by Program

	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>Animal Control - 0036</b>				
Personnel Services	-	-	-	325,400
Maintenance and Operations	-	-	-	134,100
Capital Outlay	-	-	-	21,000
Subtotal	-	-	-	480,500
<b>Federal Asset Forfeiture - 0111</b>				
Personnel Services	208,265	240,400	124,900	262,000
Maintenance and Operations	-	-	-	-
Capital Outlay	-	-	-	-
Subtotal	208,265	240,400	124,900	262,000
<b>Special Projects - 0222</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	33,806	-	16,000	-
Capital Outlay	-	-	-	-
Subtotal	33,806	-	16,000	-
<b>Special Projects - 0223</b>				
Personnel Services	-	-	3,045	10,200
Maintenance and Operations	3,205	41,145	50,000	60,000
Capital Outlay	-	-	-	-
Subtotal	3,205	41,145	53,045	70,200
<b>OCATT Grant - 0371</b>				
Personnel Services	-	205,000	203,800	196,800
Maintenance and Operations	-	-	-	-
Capital Outlay	-	-	-	-
Subtotal	-	205,000	203,800	196,800
<b>Bulletproof Vest Partnership - 0442</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	2,356	5,000	5,000	5,000
Capital Outlay	-	-	-	-
Subtotal	2,356	5,000	5,000	5,000
<b>Board of State and Community - 0469</b>				
Personnel Services	603	-	-	-
Maintenance and Operations	-	-	-	-
Capital Outlay	-	-	-	-
Subtotal	603	-	-	-

## Summary of Appropriations by Program

	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>Office of Traffic Safety Grant - 0472</b>				
Personnel Services	36,197	40,600	38,800	40,600
Maintenance and Operations	536	18,000	-	18,000
Capital Outlay	-	-	-	-
Subtotal	36,733	58,600	38,800	58,600
<b>Alcoholic Beverage Control - 0473</b>				
Personnel Services	9,672	40,500	176	40,500
Maintenance and Operations	-	5,500	-	5,500
Capital Outlay	-	-	-	-
Subtotal	9,672	46,000	176	46,000
<b>Tobacco Tax Act 2016 - 0474</b>				
Personnel Services	128,573	-	25,365	-
Maintenance and Operations	10,069	-	2,000	6,000
Capital Outlay	-	-	-	-
Subtotal	138,642	-	27,365	6,000
<b>State Asset Forfeiture - 0555</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	-	3,000	-	3,000
Capital Outlay	-	-	-	-
Subtotal	-	3,000	-	3,000
<b>SLESF Grant - 0600</b>				
Personnel Services	127,371	111,200	110,000	101,500
Maintenance and Operations	58,349	113,600	105,000	113,900
Capital Outlay	-	-	-	-
Subtotal	185,720	224,800	215,000	215,400
<b>Beach Parking Enforcement - 0825</b>				
Personnel Services	-	-	-	235,400
Maintenance and Operations	-	-	-	-
Capital Outlay	-	-	-	-
Subtotal	-	-	-	235,400
<b>TOTAL</b>				
Personnel Services	11,612,715	12,790,995	12,629,673	13,549,700
Maintenance and Operations	2,168,253	2,250,298	2,248,353	2,435,000
Capital Outlay	9,752	3,800	3,800	21,000
<b>TOTAL</b>	<b>\$ 13,790,720</b>	<b>\$ 15,045,093</b>	<b>\$ 14,881,827</b>	<b>\$ 16,005,700</b>

## Summary of Appropriations by Program

	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b><u>EXPENDITURES BY FUND</u></b>				
General Fund - 101	\$12,928,613	\$ 14,221,148	\$ 14,197,741	\$ 14,907,300
Special Projects - 103	37,011	41,145	69,045	70,200
Local Emergency - 105	242,903	-	-	-
Tidelands - 106	-	-	-	235,400
Supplemental Law Enforcement - 201	185,720	224,800	215,000	215,400
Inmate Welfare - 202	203	-	-	-
Asset Forfeiture - State - 203	-	3,000	-	3,000
Asset Forfeiture - Federal - 205	208,265	240,400	124,900	262,000
Police Grants - 216	188,006	314,600	275,141	312,400
<b>TOTAL</b>	<b>\$ 13,790,720</b>	<b>\$ 15,045,093</b>	<b>\$ 14,881,827</b>	<b>\$ 16,005,700</b>

<b>PROGRAM:</b>	<b>0021 EOC</b>
<b>FUND:</b>	<b>101 General Fund</b>

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Sworn	101-210-0021-50010	\$ 128,279	\$ 149,300	\$ 114,632	\$ 174,700
Overtime - Sworn	101-210-0021-50050	-	9,200	9,200	1,000
Overtime - Non-Sworn	101-210-0021-50060	647	-	-	-
Special Pay	101-210-0021-50080	122	200	200	-
Holiday Pay	101-210-0021-50120	8,468	7,100	7,093	12,700
Cell Phone Allowance	101-210-0021-50140	45	765	765	1,200
Uniform Allowance	101-210-0021-50150	1,000	1,300	1,300	1,300
Annual Education	101-210-0021-50160	4,558	3,700	3,692	6,000
Cafeteria Taxable	101-210-0021-50170	-	1,300	1,300	1,300
Vacation Buy/Payout	101-210-0021-50190	7,297	7,400	7,400	6,100
Medical Waiver	101-210-0021-50210	467	-	-	-
PERS Retirement	101-210-0021-50530	77,298	85,900	85,900	114,000
Medical Insurance	101-210-0021-50550	3,101	15,100	15,100	11,300
Medicare Insurance	101-210-0021-50570	2,130	2,700	2,686	3,000
Life and Disability	101-210-0021-50580	825	1,000	1,011	1,000
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 234,237</b>	<b>\$ 284,965</b>	<b>\$ 250,279</b>	<b>\$ 333,600</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	101-210-0021-51200	\$ 27	\$ -	\$ -	\$ -
Training and Meetings	101-210-0021-51240	(8)	6,900	3,000	3,000
Contract Professional	101-210-0021-51280	4,075	9,000	9,000	8,800
Equipment and Materials	101-210-0021-52100	8,691	5,700	5,700	5,500
Special Departmental	101-210-0021-52200	2,987	7,500	7,500	6,800
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 15,772</b>	<b>\$ 29,100</b>	<b>\$ 25,200</b>	<b>\$ 24,100</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 250,009</b>	<b>\$ 314,065</b>	<b>\$ 275,479</b>	<b>\$ 357,700</b>

**Explanation of Significant Accounts:**

Training and Meetings	101-210-0021-51240	California Emergency Services Association Conference, Emergency Management Training, CPR/First Aid Training, Mature Driver Recertification, meeting and table top exercise expenses
Contract Professional	101-210-0021-51280	National Night Out, Neighbor for Neighbor, Emergency Prep Expo, Health Fair, Nixle, emergency situation services, and fingerprinting of new VIPS & CERT members
Equipment and Materials	101-210-0021-52100	EOC enhancements and maintenance, RACES Radio Equipment, VIPS event expenses, and miscellaneous
Special Departmental	101-210-0021-52200	Emergency food kits, water, supplies, RACES and CERT Uniforms, emergency preparedness print jobs, Explorers post expenses, and Citizens Academy

**PROGRAM:** 0022 PD Field Services  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Sworn	101-210-0022-50010	\$ 4,506,145	\$ 4,971,500	\$ 4,971,218	\$ 5,137,200
Part-Time Salaries	101-210-0022-50030	2,357	-	-	-
Overtime - Sworn	101-210-0022-50050	379,808	649,600	649,633	370,000
Special Pay	101-210-0022-50080	7,887	-	5,800	10,000
Holiday Pay	101-210-0022-50120	259,210	278,200	278,200	349,900
Cell Phone Allowance	101-210-0022-50140	11,917	14,000	14,000	11,400
Uniform Allowance	101-210-0022-50150	33,845	56,200	56,200	45,600
Annual Education	101-210-0022-50160	140,605	146,900	146,900	147,700
Cafeteria Taxable	101-210-0022-50170	42,880	44,800	44,800	25,300
Comptime Buy/Payout	101-210-0022-50180	5,246	10,000	10,000	18,800
Vacation Buy/Payout	101-210-0022-50190	40,424	105,000	105,000	78,600
Sick Payout	101-210-0022-50200	-	46,500	46,495	-
Medical Waiver	101-210-0022-50210	42,657	66,200	66,183	18,400
Health and Wellness Program	101-210-0022-50220	850	-	850	900
Tuition Reimbursement	101-210-0022-50500	6,210	8,000	8,000	8,000
Deferred Compensation	101-210-0022-50520	7,810	8,000	7,981	8,300
PERS Retirement	101-210-0022-50530	2,326,166	2,547,500	2,547,410	2,895,000
PARS Retirement	101-210-0022-50540	31	-	-	-
Medical Insurance	101-210-0022-50550	488,762	607,000	607,006	625,700
AFLAC Insurance - Cafeteria	101-210-0022-50560	6,291	5,900	5,858	6,000
Medicare Insurance	101-210-0022-50570	78,901	93,600	93,660	90,400
Life and Disability	101-210-0022-50580	33,559	35,400	35,428	36,200
Flexible Spending - Cafeteria	101-210-0022-50600	2,167	2,900	2,911	4,200
Unemployment	101-210-0022-50610	6,356	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 8,430,084</b>	<b>\$ 9,697,200</b>	<b>\$ 9,703,533</b>	<b>\$ 9,887,600</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Training and Meetings	101-210-0022-51240	\$ 31,601	\$ 48,300	\$ 48,300	\$ 50,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 31,601</b>	<b>\$ 48,300</b>	<b>\$ 48,300</b>	<b>\$ 50,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 8,461,685</b>	<b>\$ 9,745,500</b>	<b>\$ 9,751,833</b>	<b>\$ 9,937,600</b>

**Explanation of Significant Accounts:**

<p>Training and Meetings                      101-210-0022-51240</p>	<p>Non-POST and POST training, legislatively mandated, CA Peace Officers Assoc., OCSD, FBI, CSTI, Command College, Tri-Counties Traffic, Narcotics, Executive Development, Sexual Harrasement, Management Racial Profiling, Firearms, C.P.T., First Aid/CPR, Role of the Chief, Performa Interview-Interrogation, Domestic Violence, Use of Force Driver Training,UC Ops, Armorer, Reserve Coordinator Tactical Communications, ALPR, POBR, and Peer Support Program</p>
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**PROGRAM:** 0023 PD Support Services  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	101-210-0023-50020	\$ 584,557	\$ 525,200	\$ 525,198	\$ 596,400
Part-Time Salaries	101-210-0023-50030	92,284	95,200	95,176	115,900
Overtime - Non-Sworn	101-210-0023-50060	23,254	26,300	26,287	15,000
Overtime - Part-Time	101-210-0023-50070	24	-	-	-
Cell Phone Allowance	101-210-0023-50140	1,875	1,600	1,555	1,400
Uniform Allowance	101-210-0023-50150	4,360	4,100	4,080	2,500
Cafeteria Taxable	101-210-0023-50170	8,523	5,800	5,787	4,800
Comptime Buy/Payout	101-210-0023-50180	357	2,000	2,000	-
Vacation Buy/Payout	101-210-0023-50190	3,357	8,000	8,000	12,300
Medical Waiver	101-210-0023-50210	2,515	5,300	5,276	9,300
Health and Wellness Program	101-210-0023-50220	800	1,300	1,300	1,300
Tuition Reimbursement	101-210-0023-50500	4,068	-	-	-
Deferred Compensation	101-210-0023-50520	8,017	7,800	7,758	8,500
PERS Retirement	101-210-0023-50530	139,887	142,400	142,392	173,000
PARS Retirement	101-210-0023-50540	1,122	1,100	1,057	1,500
Medical Insurance	101-210-0023-50550	62,830	62,200	62,141	60,700
AFLAC Insurance - Cafeteria	101-210-0023-50560	4,699	2,900	2,856	4,700
Medicare Insurance	101-210-0023-50570	10,443	9,700	9,678	11,200
Life and Disability	101-210-0023-50580	5,152	5,500	5,436	5,800
Flexible Spending - Cafeteria	101-210-0023-50600	702	1,000	1,018	1,000
Unemployment	101-210-0023-50610	-	6,000	6,000	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 958,825</b>	<b>\$ 913,400</b>	<b>\$ 912,994</b>	<b>\$ 1,025,300</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	101-210-0023-51200	\$ 12,699	\$ 15,000	\$ 15,000	\$ 15,000
Memberships and Dues	101-210-0023-51230	4,521	4,300	4,300	4,400
Training and Meetings	101-210-0023-51240	10,524	7,500	7,500	7,500
Rental/Lease Equipment	101-210-0023-51270	33,818	37,500	37,500	38,400
Vehicle Leasing	101-210-0023-51275	1,263	-	-	800
Contract Professional	101-210-0023-51280	77,556	92,000	92,000	87,400
Intergovernmental	101-210-0023-51290	94,588	107,000	107,000	106,800
Equipment and Materials	101-210-0023-52100	36,386	36,800	36,800	37,100
Special Departmental	101-210-0023-52200	38,190	58,000	58,000	69,300
Telephone	101-210-0023-56300	61,774	61,000	70,600	75,000
Gas	101-210-0023-56500	3,310	6,000	6,000	5,000
Electricity	101-210-0023-56600	63,370	68,000	68,000	65,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 437,999</b>	<b>\$ 493,100</b>	<b>\$ 502,700</b>	<b>\$ 511,700</b>
<b>CAPITAL OUTLAY</b>					
Furniture and Fixtures	101-210-0023-53100	\$ 9,752	\$ 3,800	\$ 3,800	\$ -
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 9,752</b>	<b>\$ 3,800</b>	<b>\$ 3,800</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,406,576</b>	<b>\$ 1,410,300</b>	<b>\$ 1,419,494</b>	<b>\$ 1,537,000</b>

**PROGRAM:** 0023 PD Support Services  
**FUND:** 101 General Fund

**Explanation of Significant Accounts:**

Office Supplies	101-210-0023-51200	Office Supplies, custom file folders, and postage
Memberships and Dues	101-210-0023-51230	CA Police Chiefs Assoc., CA Peer Support Assoc., CA Emergency Service Assoc., FBI National Academy Assoc., International Assoc. of Emergency Manager, OC Chiefs and Sheriffs Assoc., International Assoc. of Police Chief, Int Assoc Property and Evidence, CA Assoc Prop and Ev, CLEARs, CCCUG, CATO, CA Homicide In. Assoc., OC training Mgr. Assoc., SCCIA, CA Narcotics Officers Assoc., Nat. Tactical Officers Assoc., CA Police Officers Association, and Canva
Training and Meetings	101-210-0023-51240	Non-POST Property and Evidence, Records, Notary, Office training, Computer training, Court, and Time Management, Executive Assistant course, CLETS conference
Rental/Lease Equipment	101-210-0023-51270	Code 5 group, Cable and internet broadcasting services, CLEAR Database, Pitney Bowes, De Lage Landen Copier, FLOCK LPR, and Copyware, IA Pro software
Vehicle Leasing	101-210-0023-51275	Leasing Detective Vehicles
Contract Professional	101-210-0023-51280	DUI blood and breath tests, Fingerprinting, Phoenix, Sexual Assault Examinations, Background Investigation and Polygraph, Convergint, Transcription, Biohazard, Safeshred, Corodata, TCTI, Vigilant, thermal property freezer maintenance, PUMA, trauma intervention program, and Raahauge Range fees
Intergovernmental	101-210-0023-51290	County Prosecution Assessment fees, OC Radio Repairs, Mobile Command Post, OCSD Communication 800MHz, AFIS shared cost, and County of Orange form prints
Equipment and Materials	101-210-0023-52100	Taser, Flares, Radar gun, Radio and lithium batteries, Drone program supplies and maintenance, small computer peripherals, medical supplies, latex gloves, ID Card supplies, kitchen supplies, penal and vehicle code books, and radio and lithium batteries
Special Departmental	101-210-0023-52200	Ammunition, uniforms, badges, boots, property supplies, property supplies, print jobs, forms, special order items, pepper spray, ceremony and promotion, equipment repairs, body armor, riot helmets, intoximeter supplies and repair, replenish backup bodyworn and fleet cameras, NARCAN, and drug testing kits
Telephone	101-210-0023-56300	Telephone services, Air cads, cellular connection to the cloud for Automated License Plate Readers, remote cameras, Brazos phones, failover AT&T fiber connectivity to eliminate single point failure of the Spectrum line.

**PROGRAM:** 0024 Jail Operations  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Sworn	101-210-0024-50010	\$ -	\$ 3,800	\$ 3,807	\$ 30,800
Regular Salaries - Non-Sworn	101-210-0024-50020	509,449	222,700	222,657	293,800
Overtime - Non-Sworn	101-210-0024-50060	24,810	16,400	16,346	20,000
Holiday Pay	101-210-0024-50120	8,754	2,700	2,717	2,300
Cell Phone Allowance	101-210-0024-50140	1,331	500	495	200
Uniform Allowance	101-210-0024-50150	6,018	2,500	2,441	4,400
Annual Education	101-210-0024-50160	6,824	2,200	2,158	900
Cafeteria Taxable	101-210-0024-50170	5,336	2,600	2,608	3,500
Comptime Buy/Payout	101-210-0024-50180	6,250	1,330	1,328	1,400
Vacation Buy/Payout	101-210-0024-50190	1,519	100	21	3,900
Medical Waiver	101-210-0024-50210	11,900	3,900	3,877	-
Tuition Reimbursement	101-210-0024-50500	5,742	-	-	-
Deferred Compensation	101-210-0024-50520	3,255	1,400	1,433	2,900
PERS Retirement	101-210-0024-50530	186,780	147,000	146,967	96,900
Medical Insurance	101-210-0024-50550	102,649	34,600	34,570	67,100
Medicare Insurance	101-210-0024-50570	8,368	3,800	3,719	5,300
Life and Disability	101-210-0024-50580	5,756	4,200	4,215	3,200
Flexible Spending - Cafeteria	101-210-0024-50600	-	200	197	1,000
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 894,741</b>	<b>\$ 449,930</b>	<b>\$ 449,556</b>	<b>\$ 537,600</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	101-210-0024-51200	\$ 13	\$ 300	\$ 300	\$ 300
Training and Meetings	101-210-0024-51240	1,600	1,200	1,200	2,000
Contract Professional	101-210-0024-51280	11,112	2,000	2,000	3,600
Equipment and Materials	101-210-0024-52100	759	6,000	6,000	5,000
Special Departmental	101-210-0024-52200	486	1,000	1,000	1,000
Telephone	101-210-0024-56300	329	-	-	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 14,300</b>	<b>\$ 10,500</b>	<b>\$ 10,500</b>	<b>\$ 11,900</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 909,041</b>	<b>\$ 460,430</b>	<b>\$ 460,056</b>	<b>\$ 549,500</b>

**Explanation of Significant Accounts:**

Training and Meetings	101-210-0024-51240	Detention Center specific training courses for SCSO's and Police Aides
Contract Professional	101-210-0024-51280	Biohazard detention cell cleaning, and meal vendor; and maintenance contractual services
Equipment and Materials	101-210-0024-52100	Plumbing, fixtures, lighting; cleaning, sanitizing, and polishing equipment; misc operating and equipment supplies
Special Departmental	101-210-0024-52200	Uniforms, badges, and boots

**PROGRAM:** 0025 Parking Enforcement  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Sworn	101-210-0025-50010	\$ -	\$ 2,600	\$ 2,538	\$ 20,500
Regular Salaries - Non-Sworn	101-210-0025-50020	215,564	434,000	433,995	237,200
Part-Time Salaries	101-210-0025-50030	81,592	141,000	140,820	137,700
Overtime - Non-Sworn	101-210-0025-50060	11,764	18,800	18,804	5,000
Overtime - Part-Time	101-210-0025-50070	1,352	800	800	-
Holiday Pay	101-210-0025-50120	1,300	500	498	1,500
Cell Phone Allowance	101-210-0025-50140	117	100	90	100
Uniform Allowance	101-210-0025-50150	2,594	4,700	4,676	3,300
Annual Education	101-210-0025-50160	600	600	600	600
Cafeteria Taxable	101-210-0025-50170	-	4,000	3,992	2,900
Comptime Buy/Payout	101-210-0025-50180	2,665	2,600	2,551	-
Vacation Buy/Payout	101-210-0025-50190	9,261	2,400	2,400	3,100
Medical Waiver	101-210-0025-50210	4,122	4,300	4,257	4,200
Deferred Compensation	101-210-0025-50520	1,902	4,000	3,963	2,300
PERS Retirement	101-210-0025-50530	80,867	98,600	98,591	88,100
PARS Retirement	101-210-0025-50540	1,066	1,900	1,831	1,800
Medical Insurance	101-210-0025-50550	34,799	72,300	72,299	36,300
AFLAC Insurance - Cafeteria	101-210-0025-50560	873	2,600	2,598	-
Medicare Insurance	101-210-0025-50570	4,805	8,900	8,871	6,100
Life and Disability	101-210-0025-50580	2,170	2,600	2,550	2,500
Flexible Spending - Cafeteria	101-210-0025-50600	-	500	502	-
Unemployment	101-210-0025-50610	4,132	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 461,545</b>	<b>\$ 807,800</b>	<b>\$ 807,226</b>	<b>\$ 553,200</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	101-210-0025-51200	\$ 12,672	\$ -	\$ -	\$ -
Training and Meetings	101-210-0025-51240	-	300	300	500
Contract Professional	101-210-0025-51280	200,783	267,000	267,000	207,000
Intergovernmental	101-210-0025-51290	356,398	328,000	328,600	330,000
Equipment and Materials	101-210-0025-52100	932	4,500	4,500	4,700
Special Departmental	101-210-0025-52200	1,141	4,000	4,000	5,600
Telephone	101-210-0025-56300	4,784	4,453	4,453	5,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 576,710</b>	<b>\$ 608,253</b>	<b>\$ 608,853</b>	<b>\$ 552,800</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,038,255</b>	<b>\$ 1,416,053</b>	<b>\$ 1,416,079</b>	<b>\$ 1,106,000</b>

**Explanation of Significant Accounts:**

Training and Meetings	101-210-0025-51240	CPPA conference and NPA conference
Contract Professional	101-210-0025-51280	Data ticket, Handheld software and service, Parkeon, Parking citation hearings, Dixon, IPS Group, and Passport Labs
Intergovernmental	101-210-0025-51290	Orange County Citation processing
Equipment and Materials	101-210-0025-52100	TSC ticket stock and enforcement tools
Special Departmental	101-210-0025-52200	Uniforms, badges, boots, print jobs, and bulletproof vests

**PROGRAM:** 0035 West Comm  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
West Comm	101-210-0035-51700	\$ 863,047	\$ 874,800	\$ 874,800	\$ 939,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 863,047	\$ 874,800	\$ 874,800	\$ 939,000
<b>TOTAL EXPENDITURES</b>		\$ 863,047	\$ 874,800	\$ 874,800	\$ 939,000

# POLICE

# FY 2022-2023

**PROGRAM:** 0036 Animal Control  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Sworn	101-210-0036-50010	\$ -	\$ -	\$ -	\$ 176,400
Part-Time Salaries	101-210-0036-50030	-	-	-	19,000
Overtime - Non-Sworn	101-210-0036-50060	-	-	-	10,000
Uniform Allowance	101-210-0036-50150	-	-	-	2,200
Deferred Compensation	101-210-0036-50520	-	-	-	1,600
PERS Retirement	101-210-0036-50530	-	-	-	61,200
PARS Retirement	101-210-0036-50540	-	-	-	200
Medical Insurance	101-210-0036-50550	-	-	-	49,000
Medicare Insurance	101-210-0036-50570	-	-	-	4,200
Life and Disability	101-210-0036-50580	-	-	-	1,600
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 325,400</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	101-210-0036-51200	\$ -	\$ -	\$ -	\$ 1,000
Memberships and Dues	101-210-0036-51230	-	-	-	500
Training and Meetings	101-210-0036-51240	-	-	-	10,100
Contract Professional	101-210-0036-51280	-	-	-	105,100
Equipment and Materials	101-210-0036-52100	-	-	-	12,400
Fuels	101-210-0036-52200	-	-	-	5,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 134,100</b>
<b>CAPITAL OUTLAY</b>					
Vehicles	101-210-0036-53600	-	-	-	21,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>21,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 480,500</b>

**Explanation of Significant Accounts:**

Office Supplies	101-210-0036-51200	Pens, paper, printing costs, paper clips, post-it notes, envelopes, printer ink
Memberships and Dues	101-210-0036-51230	Membership in professional organizations (California Animal Welfare Association, American Society for the Prevention of Cruelty to Animals, Humane Society, California Association of Code Enforcement Officers)
Training and Meetings	101-210-0036-51240	80 hour Humane Animal Control Officer training, 40 hour 832 p.c. course, animal specific capture and care training, Animal Care Conference
Contract Professional	101-210-0036-51280	Emergency veterinary care, shelter and care services to serve impounded or captured companion animals, shelter and care services to serve impounded or captured wild animals, Dataticket
Equipment and Materials	101-210-0036-52100	Ketch all poles, Snappy snares, cat tongs, snake tongs, bat net, bird net, versa net, animal control leads, freeman cage net, safeguard carriers, transfer cages, maxima gloves, stretcher, cat trap, raccoon trap, dog trap, dog kennels

**PROGRAM:** 0222 Special Projects  
**FUND:** 103 Special Projects

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIO</b>					
Canine Unit	103-210-0222-51300	\$ 33,806	\$ -	\$ 16,000	\$ -
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 33,806	\$ -	\$ 16,000	\$ -
<b>TOTAL EXPENDITURES</b>		\$ 33,806	\$ -	\$ 16,000	\$ -

**PROGRAM:** 0223 Special Projects  
**FUND:** 103 Special Projects

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Overtime - Sworn	103-210-0223-50050	\$ -	\$ -	\$ 3,000	\$ 10,000
Medicare Insurance	103-210-0223-50570	-	-	45	200
<b>TOTAL PERSONNEL SERVICES</b>		\$ -	\$ -	\$ 3,045	\$ 10,200
<b>MAINTENANCE AND OPERATIONS</b>					
BSCC - PD	103-210-0223-51301	\$ 3,205	\$ 41,145	\$ 50,000	\$ 60,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 3,205	\$ 41,145	\$ 50,000	\$ 60,000
<b>TOTAL EXPENDITURES</b>		\$ 3,205	\$ 41,145	\$ 53,045	\$ 70,200

**Explanation of Significant Accounts:**

BSCC - PD                                      103-210-0223-51301    Homeless Liaison related equipment and materials

<b>PROGRAM:</b>	<b>0021 EOC</b>
<b>FUND:</b>	<b>105 Local Emergency</b>

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Sworn	105-210-0021-50010	\$ 51,137	\$ -	\$ -	\$ -
Part-Time Salaries	105-210-0021-50030	20,031	-	-	-
Overtime - Sworn	105-210-0021-50050	23,577	-	-	-
Overtime - Part-Time	105-210-0021-50070	1,113	-	-	-
Deferred Compensation	105-210-0021-50520	948	-	-	-
PERS Retirement	105-210-0021-50530	5,171	-	-	-
PARS Retirement	105-210-0021-50540	261	-	-	-
AFLAC Cafeteria	105-210-0021-50560	27	-	-	-
Medicare Insurance	105-210-0021-50570	1,383	-	-	-
Life and Disability	105-210-0021-50580	-	-	-	-
Flexible Spending - Cafeteria	105-210-0021-50600	192	-	-	-
Unemployment	105-210-0021-50610	18,762	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 122,602</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	105-210-0021-51200	\$ 2,583	\$ -	\$ -	\$ -
Office and Technology Resources	105-210-0021-51250	3,471	-	-	-
Contract Professional	105-210-0021-51280	8,916	-	-	-
Equipment and Materials	105-210-0021-52100	30,281	-	-	-
Special Departmental	105-210-0021-52200	75,050	-	-	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 120,301</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 242,903</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**PROGRAM:** 0825 Parking Enforcement  
**FUND:** 106 Tidelands Beach

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Sworn	106-210-0825-50010	\$ -	\$ -	\$ -	\$ 148,700
Holiday Pay	106-210-0825-50120	-	-	-	7,700
Uniform Allowance	106-210-0825-50150	-	-	-	1,600
Annual Education	106-210-0825-50160	-	-	-	5,600
Medical Waiver	106-210-0825-50210	-	-	-	5,300
PERS Retirement	106-210-0825-50530	-	-	-	62,700
Medicare Insurance	106-210-0825-50570	-	-	-	2,500
Life and Disability	106-210-0825-50580	-	-	-	1,300
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 235,400</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 235,400</b>

<b>PROGRAM:</b>	<b>0600 SLESF Grant</b>
<b>FUND:</b>	<b>201 Supplemental Law Enforcement Services Grant</b>

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Overtime - Sworn	201-210-0600-50050	\$ 125,548	\$ 110,000	\$ 110,000	\$ 100,000
AFLAC Insurance - Cafeteria	201-210-0600-50560	13	-	-	-
Medicare Insurance	201-210-0600-50570	1,740	1,200	-	1,500
Flexible Spending - Cafeteria	201-210-0600-50600	70	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 127,371</b>	<b>\$ 111,200</b>	<b>\$ 110,000</b>	<b>\$ 101,500</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Training and Meetings	201-210-0600-51240	\$ 4,738	\$ 35,000	\$ 35,000	\$ 25,000
Intergovernmental	201-210-0600-51290	-	8,600	-	8,900
Equipment and Materials	201-210-0600-52100	53,611	70,000	70,000	80,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 58,349</b>	<b>\$ 113,600</b>	<b>\$ 105,000</b>	<b>\$ 113,900</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 185,720</b>	<b>\$ 224,800</b>	<b>\$ 215,000</b>	<b>\$ 215,400</b>

**Explanation of Significant Accounts:**

Training and Meetings	201-210-0600-51240	Rifle training, SWAT training, Special program training, and Crisis Negotiation Team training
Intergovernmental	201-210-0600-51290	Integrated Law and Justice Agency for Orange County (Brea)
Equipment and Materials	201-210-0600-52100	SWAT, Community Policing Equipment, and Frontline and Training Equipment, Rifle parts and equipment, K9 and Facility dog programs, website and social media outreach

**PROGRAM:** 0024 Jail Operations  
**FUND:** 202 Inmate Welfare Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Special Departmental	202-210-0024-52200	\$ 203	\$ -	\$ -	\$ -
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 203	\$ -	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>		\$ 203	\$ -	\$ -	\$ -

**PROGRAM:** 0555 State Asset Forfeiture  
**FUND:** 203 State Asset Forfeiture

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Equipment and Materials	203-210-0555-52100	\$ -	\$ 1,600	\$ -	\$ 1,600
Special Departmental	203-210-0555-52200	-	1,400	-	1,400
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ -	\$ 3,000	\$ -	\$ 3,000
<b>TOTAL EXPENDITURES</b>		\$ -	\$ 3,000	\$ -	\$ 3,000

**Explanation of Significant Accounts:**

Equipment and Materials	203-210-0555-52100	Frontline equipment
Special Departmental	203-210-0555-52200	Travel and extradition expenses

**PROGRAM:** 0111 Federal Asset Forfeiture  
**FUND:** 205 Asset Forfeiture - Federal

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Sworn	205-210-0111-50010	\$ 122,087	\$ 124,200	\$ 40,200	\$ 130,300
Overtime - Sworn	205-210-0111-50050	-	-	2,500	-
Overtime - Non-Sworn	205-210-0111-50060	20,078	-	6,800	-
Holiday Pay	205-210-0111-50120	5,951	8,300	2,900	9,500
Cell Phone Allowance	205-210-0111-50140	1,170	1,200	400	-
Uniform Allowance	205-210-0111-50150	1,000	1,000	300	1,300
Annual Education	205-210-0111-50160	4,500	4,500	1,400	4,500
Vacation Buy/Payout	205-210-0111-50190	-	4,500	4,600	-
Medical Waiver	205-210-0111-50210	12,367	12,600	3,900	-
PERS Retirement	205-210-0111-50530	30,214	80,800	59,800	88,800
Medical Insurance	205-210-0111-50550	6,664	-	200	24,500
AFLAC Insurance - Cafeteria	205-210-0111-50560	-	-	100	-
Medicare Insurance	205-210-0111-50570	2,410	2,300	900	2,100
Life and Disability	205-210-0111-50580	1,824	1,000	900	1,000
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 208,265</b>	<b>\$ 240,400</b>	<b>\$ 124,900</b>	<b>\$ 262,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 208,265</b>	<b>\$ 240,400</b>	<b>\$ 124,900</b>	<b>\$ 262,000</b>

**PROGRAM:** 0442 Bulletproof Vest Partnership  
**FUND:** 216 Police Grants

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Equipment and Materials	216-210-0442-52100	\$ 2,356	\$ 5,000	\$ 5,000	\$ 5,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 2,356	\$ 5,000	\$ 5,000	\$ 5,000
<b>TOTAL EXPENDITURES</b>		\$ 2,356	\$ 5,000	\$ 5,000	\$ 5,000

**PROGRAM:** 0371 OCATT Grant  
**FUND:** 216 Police Grants

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Sworn	216-210-0371-50010	\$ -	\$ 122,800	\$ 122,800	\$ 130,300
Holiday Pay	216-210-0371-50120	-	1,400	1,400	9,500
Cell Phone Allowance	216-210-0371-50140	-	1,200	1,200	1,200
Uniform Allowance	216-210-0371-50150	-	1,000	1,000	1,300
Annual Education	216-210-0371-50160	-	4,500	4,500	4,500
Vacation Buy/Payout	216-210-0371-50190	-	2,200	2,200	2,400
Deferred Compensation	216-210-0371-50520	-	1,200	-	-
PERS Retirement	216-210-0371-50530	-	55,000	55,000	19,900
Medical Insurance	216-210-0371-50550	-	12,600	12,600	24,500
Medicare Insurance	216-210-0371-50570	-	1,900	1,900	2,200
Life and Disability	216-210-0371-50580	-	1,200	1,200	1,000
<b>TOTAL PERSONNEL SERVICES</b>		\$ -	\$ 205,000	\$ 203,800	\$ 196,800
<b>TOTAL EXPENDITURES</b>		\$ -	\$ 205,000	\$ 203,800	\$ 196,800

**PROGRAM:** 0469 Board of State and Community Corrections  
**FUND:** 216 Police Grants

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Overtime - Non-Sworn	216-210-0469-50060	\$ 594	\$ -	\$ -	\$ -
Medicare Insurance	216-210-0469-50570	9	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 603</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 603</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**PROGRAM:** 0472 Office of Traffic Safety Grant  
**FUND:** 216 Police Grants

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Overtime - Sworn	216-210-0472-50050	\$ -	\$ -	\$ 38,000	\$ 40,000
Overtime - Non-Sworn	216-210-0472-50060	36,197	40,000	-	-
Medicare Insurance	216-210-0472-50570	-	600	800	600
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 36,197</b>	<b>\$ 40,600</b>	<b>\$ 38,800</b>	<b>\$ 40,600</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Equipment and Materials	216-210-0472-52100	\$ 536	\$ 18,000	\$ -	\$ 18,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 536</b>	<b>\$ 18,000</b>	<b>\$ -</b>	<b>\$ 18,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 36,733</b>	<b>\$ 58,600</b>	<b>\$ 38,800</b>	<b>\$ 58,600</b>

**Explanation of Significant Accounts:**

Equipment and Materials                      216-210-0472-52100                      Equipment related to checkpoints and traffic enforcement

**PROGRAM:** 0473 Alcoholic Beverage Control  
**FUND:** 216 Police Grants

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Overtime - Non-Sworn	216-210-0473-50060	\$ 9,535	\$ 39,900	\$ 176	\$ 39,900
Medicare Insurance	216-210-0473-50570	137	600	-	600
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 9,672</b>	<b>\$ 40,500</b>	<b>\$ 176</b>	<b>\$ 40,500</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Training and Meetings	216-210-0473-51240	\$ -	\$ 2,500	\$ -	\$ 2,500
Equipment and Materials	216-210-0473-52100	-	2,500	-	2,500
Special Departmental	216-210-0473-52200	-	500	-	500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ -</b>	<b>\$ 5,500</b>	<b>\$ -</b>	<b>\$ 5,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 9,672</b>	<b>\$ 46,000</b>	<b>\$ 176</b>	<b>\$ 46,000</b>

**PROGRAM:** 0474 Tobacco Tax Act 2016  
**FUND:** 216 Police Grants

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Overtime - Sworn	216-210-0474-50050	\$ -	\$ -	\$ 25,000	\$ -
Overtime - Non-Sworn	216-210-0474-50060	126,740	-	-	-
Medicare Insurance	216-210-0474-50570	1,766	-	365	-
Flexible Spending - Cafeteria	216-210-0474-50600	67	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 128,573</b>	<b>\$ -</b>	<b>\$ 25,365</b>	<b>\$ -</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Equipment and Materials	216-210-0474-52100	\$ 10,069	\$ -	\$ 2,000	\$ 5,000
Special Departmental	216-210-0474-52200	-	-	-	1,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 10,069</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>\$ 6,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 138,642</b>	<b>\$ -</b>	<b>\$ 27,365</b>	<b>\$ 6,000</b>

## Summary of Appropriations by Account

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Sworn	50010	\$ 4,807,648	\$ 5,374,200	\$ 5,255,195	\$ 5,948,900
Regular Salaries - Non-Sworn	50020	1,309,570	1,181,900	1,181,850	1,127,400
Part-Time Salaries	50030	196,264	236,200	235,996	272,600
Overtime - Sworn	50050	528,933	768,800	837,333	521,000
Overtime - Non-Sworn	50060	253,619	141,400	68,413	89,900
Overtime - Part-Time	50070	2,489	800	800	-
Special Pay	50080	8,009	200	6,000	10,000
Holiday Pay	50120	283,683	298,200	292,808	393,100
Cell Phone Allowance	50140	16,455	19,365	18,505	15,500
Uniform Allowance	50150	48,817	70,800	69,997	63,500
Annual Education	50160	157,087	162,400	159,250	169,800
Cafeteria Taxable	50170	56,739	58,500	58,487	37,800
Comptime Buy/Payout	50180	14,518	15,930	15,879	20,200
Vacation Buy/Payout	50190	61,858	129,600	129,621	106,400
Sick Payout	50200	-	46,500	46,495	-
Medical Waiver	50210	74,028	92,300	83,493	37,200
Health and Wellness Program	50220	1,650	1,300	2,150	2,200
Tuition Reimbursement	50500	16,020	8,000	8,000	8,000
Deferred Compensation	50520	21,932	22,400	21,135	23,600
PERS Retirement	50530	2,846,383	3,157,200	3,136,060	3,599,600
PARS Retirement	50540	2,480	3,000	2,888	3,500
Medical Insurance	50550	698,805	803,800	803,916	899,100
AFLAC Insurance - Cafeteria	50560	11,903	11,400	11,412	10,700
Medicare Insurance	50570	112,092	125,300	122,624	129,900
Life and Disability	50580	49,286	50,900	50,740	53,600
Flexible Spending - Cafeteria	50600	3,198	4,600	4,628	6,200
Unemployment	50610	29,250	6,000	6,000	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>11,612,715</b>	<b>12,790,995</b>	<b>12,629,673</b>	<b>13,549,700</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	51200	27,995	15,300	15,300	16,300
Memberships and Dues	51230	4,521	4,300	4,300	4,900
Training and Meetings	51240	48,455	101,700	95,300	100,600
Office and Technology Resources	51250	3,471	-	-	-
Rental/Lease Equipment	51270	33,818	37,500	37,500	38,400
Vehicle Leasing	51275	1,263	-	-	800
Contract Professional	51280	302,442	370,000	370,000	411,900
Intergovernmental	51290	450,986	443,600	435,600	445,700
Canine Unit	51300	33,806	-	16,000	-
BSCC - PD	51301	3,205	41,145	50,000	60,000
West Comm	51700	863,047	874,800	874,800	939,000
Equipment and Materials	52100	143,620	150,100	130,000	176,800
Special Departmental	52200	118,057	72,400	70,500	90,600
Telephone	56300	66,887	65,453	75,053	80,000
Gas	56500	3,310	6,000	6,000	5,000
Electricity	56600	63,370	68,000	68,000	65,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>2,168,253</b>	<b>2,250,298</b>	<b>2,248,353</b>	<b>2,435,000</b>

# POLICE

FY 2022-2023

## Summary of Appropriations by Account

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>CAPITAL OUTLAY</b>					
Furniture and Fixtures	53100	9,752	3,800	3,800	-
Vehicles	53600	-	-	-	21,000
<b>TOTAL CAPITAL OUTLAY</b>		9,752	3,800	3,800	21,000
<b>TOTAL EXPENDITURES</b>		\$13,790,720	\$15,045,093	\$14,881,827	\$16,005,700

**MANAGING DEPARTMENT HEAD:** City Manager

## MISSION STATEMENT

Fire Services contribute to the safety and well-being of the community by responding to emergency situations and promoting fire prevention.

## PRIMARY ACTIVITIES

### **Fire Services – 0026**

Fire Services are provided through a contract with the Orange County Fire Authority (OCFA). The OCFA provides technical, rescue, fire prevention, fire investigation, hazardous materials response, public information/education, paramedic and ambulance transport services.

**Summary of Appropriations by Program**

	<b>Actual FY 2020-21</b>	<b>Amended Budget FY 2021-22</b>	<b>Estimated Actual FY 2021-22</b>	<b>Adopted Budget FY 2022-23</b>
<b><u>EXPENDITURES BY PROGRAM</u></b>				
<b>Fire Services - 0026</b>				
Personnel Services	\$ 354,522	\$ 390,000	\$ 390,000	\$ 385,200
Maintenance and Operations	6,497,256	6,753,500	6,753,500	6,897,100
Capital Outlay	-	-	-	-
Subtotal	<u>6,851,778</u>	<u>7,143,500</u>	<u>7,143,500</u>	<u>7,282,300</u>
<b>TOTAL</b>				
Personnel Services	354,522	390,000	390,000	385,200
Maintenance and Operations	6,497,256	6,753,500	6,753,500	6,897,100
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<u><u>\$ 6,851,778</u></u>	<u><u>\$ 7,143,500</u></u>	<u><u>\$ 7,143,500</u></u>	<u><u>\$ 7,282,300</u></u>
<b><u>EXPENDITURES BY FUND</u></b>				
General Fund - 101	\$ 6,376,189	\$ 6,683,500	\$ 6,683,500	\$ 6,837,800
Fire Station Debt Service - 402	475,589	460,000	460,000	444,500
<b>TOTAL</b>	<u><u>\$ 6,851,778</u></u>	<u><u>\$ 7,143,500</u></u>	<u><u>\$ 7,143,500</u></u>	<u><u>\$ 7,282,300</u></u>

<b>PROGRAM:</b>	<b>0026 Fire Services</b>
<b>FUND:</b>	<b>101 General Fund</b>

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
PERS Retirement	101-220-0026-50530	\$ 354,522	\$ 390,000	\$ 390,000	\$ 385,200
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 354,522</b>	<b>\$ 390,000</b>	<b>\$ 390,000</b>	<b>\$ 385,200</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Intergovernmental	101-220-0026-51290	\$ 6,021,667	\$ 6,293,500	\$ 6,293,500	\$ 6,452,600
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 6,021,667</b>	<b>\$ 6,293,500</b>	<b>\$ 6,293,500</b>	<b>\$ 6,452,600</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 6,376,189</b>	<b>\$ 6,683,500</b>	<b>\$ 6,683,500</b>	<b>\$ 6,837,800</b>

**Explanation of Significant Accounts:**

PERS Retirement	101-220-0026-50530	Retiree costs
Intergovernmental	101-220-0026-51290	Orange County Fire Authority (OCFA)

<b>PROGRAM:</b>	0026 Fire Services
<b>FUND:</b>	402 Fire Station Bond

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	402-220-0026-51280	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Principal Payments	402-220-0026-58000	420,000	420,000	420,000	420,000
Interest Payments	402-220-0026-58500	52,589	37,000	37,000	21,500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 475,589</b>	<b>\$ 460,000</b>	<b>\$ 460,000</b>	<b>\$ 444,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 475,589</b>	<b>\$ 460,000</b>	<b>\$ 460,000</b>	<b>\$ 444,500</b>

**Explanation of Significant Accounts:**

Contract Professional	402-220-0026-51280	Trustee fees
Principal Payments	402-220-0026-58000	Principal
Interest Payments	402-220-0026-58500	Interest

**Summary of Appropriations by Account**

<b>Description</b>	<b>Account Number</b>	<b>Actual FY 2020-21</b>	<b>Amended Budget FY 2021-22</b>	<b>Estimated Actual FY 2021-22</b>	<b>Adopted Budget FY 2022-23</b>
<b>PERSONNEL SERVICES</b>					
PERS Retirement	50530	\$ 354,522	\$ 390,000	\$ 390,000	\$ 385,200
<b>TOTAL PERSONNEL SERVICES</b>		<b>354,522</b>	<b>390,000</b>	<b>390,000</b>	<b>385,200</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	51280	3,000	3,000	3,000	3,000
Intergovernmental	51290	6,021,667	6,293,500	6,293,500	6,452,600
Principal Payments	58000	420,000	420,000	420,000	420,000
Interest Payments	58500	52,589	37,000	37,000	21,500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>6,497,256</b>	<b>6,753,500</b>	<b>6,753,500</b>	<b>6,897,100</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 6,851,778</b>	<b>\$ 7,143,500</b>	<b>\$ 7,143,500</b>	<b>\$ 7,282,300</b>



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**MANAGING DEPARTMENT HEAD:** Director of Community Development

## MISSION STATEMENT

The mission of the Community Development Department is to promote sound economic and environmentally sustainable use of land, consistent with the goals and values of the community and to enhance the quality of life for citizens, businesses, and visitors to the community. It is the department's goal to provide residents, merchants, elected officials, and City boards and commissions with accurate, detailed, and timely information in a professional and courteous manner that sustains the public trust.

## PRIMARY ACTIVITIES

### **Planning – 0030**

Provide professional planning and land use advice to the City Council, Planning Commission, and City Manager. Primary staff to the General Plan/Local Coastal Plan Citizens Advisory Committee, Environmental Quality Control Board, Archaeological Advisory Committee, and DWP CAC. Promote positive community and economic development within the City. Review and make recommendations on land use applications including general plan and zoning amendments, tentative maps, conditional use permits, and variances. Review ministerial projects including room additions, tenant improvements, sign applications, and home occupancy permits for zoning compliance. Conduct environmental assessments in compliance with the National Environmental Policy Act (NEPA) and California Environmental Quality Act (CEQA) for all private and public projects completed within the City. Review plans and answer questions at the public counter regarding General Plan, zoning, land use, and economic development matters.

### **Building and Code Enforcement – 0031**

Provide professional expertise and assistance to residents, contractors, and design professionals regarding building code issues. Review construction plans and documents. Issue permits for construction and alteration of buildings and structures. Perform inspections on buildings and structures and enforce compliance with the provisions of the Code of the City of Seal Beach and the California Building Codes. Compile monthly permit data reports. Maintain project coordination with internal divisions, as well as state and local agencies. Review, amend, and adopt required codes and policies. Investigate and enforce all municipal code violations such as property maintenance, zoning, building, and land use compliance.

### **Special Projects – 0230**

Special projects for the Planning program.

### **Special Projects – 0231**

Special projects for the Building and Code Enforcement program. Current major projects include creation of an Environmental Justice Element, and an update to the Safety Element of the General Plan. A zoning code update and likely Land Use Element update to implement the updated Housing Element is also underway. Though these are considered Planning projects, the funding mechanism is collected through Building permit fees.

## OBJECTIVES

- Administer the State mandated 6<sup>th</sup> Cycle Housing Element Update process, including State certification and implementation of a zoning code update
- Develop and implement an Environmental Justice Element, and update the Safety Element, pursuant to State law
- Implement a new permit management (LMS) software, inclusive of new mapping software and digital plan review and markup
- Continue to administer development of City’s Local Coastal Plan through public outreach efforts and consultation with the California Coastal Commission
- Continue to cultivate a working relationship with Coastal Commission Staff
- Continue coordination with Naval Weapons Station Seal Beach to assess implementation methods for Joint Land Use Study strategies and consideration of development opportunities
- Continue to provide plan check services via contract staff and offer limited in-house plan check service
- Continue City’s code compliance complaint-based policy
- Continue to transition to greater electronic plan submittal and record retention practices to reduce paper and storage needs
- Support the new business license approval process for efficient and effective service to the business community
- Remain current on changes within the Building industry and maintain required certifications and licenses for Building Division staff

## PERFORMANCE MEASURES

	<b>Actual FY 2019-20</b>	<b>Actual FY 2020-21</b>	<b>Estimated FY 2021-22</b>	<b>Adopted FY 2022-23</b>
Number of building permits issued	1,528	1,551	1,850	1,700
Number of building plan checks completed	345	354	420	400
Number of building Inspections	4,366	4,160	4,500	4,200
Number of code enforcement cases	116	59	90	90
Total planning applications received	20	51	25	25

# COMMUNITY DEVELOPMENT

# FY 2022-2023

## Summary of Appropriations by Program

	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>EXPENDITURES BY PROGRAM</b>				
<b>Planning - 0030</b>				
Personnel Services	\$ 324,769	\$ 402,310	\$ 402,043	\$ 551,300
Maintenance and Operations	281,022	582,851	447,664	314,000
Capital Outlay	-	-	-	-
Subtotal	605,791	985,161	849,707	865,300
<b>Building and Code Enforcement - 0031</b>				
Personnel Services	376,132	306,714	306,373	337,100
Maintenance and Operations	437,136	548,400	552,372	643,200
Capital Outlay	-	-	-	-
Subtotal	813,268	855,114	858,745	980,300
<b>Small Business Program - 0032</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	559,433	-	-	-
Capital Outlay	-	-	-	-
Subtotal	559,433	-	-	-
<b>State COVID - 0034</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	-	-	-	-
Capital Outlay	-	2,670,000	234,000	2,366,000
Subtotal	-	2,670,000	234,000	2,366,000
<b>Special Projects - 0230</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	(800)	2,500	-	2,500
Capital Outlay	-	-	-	-
Subtotal	(800)	2,500	-	2,500
<b>Special Projects - 0231</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	1,760	498,000	245,440	306,900
Capital Outlay	-	-	-	25,000
Subtotal	1,760	498,000	245,440	331,900
<b>Local Coastal Plan - 0331</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	-	-	-	-
Capital Outlay	-	-	-	-
Subtotal	-	-	-	-

# COMMUNITY DEVELOPMENT

# FY 2022-2023

## Summary of Appropriations by Program

	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>LEAP - 0332</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	-	-	-	-
Capital Outlay	-	-	-	-
Subtotal	-	-	-	-
<b>TOTAL</b>				
Personnel Services	700,901	709,024	708,416	888,400
Maintenance and Operations	1,278,551	1,631,751	1,245,476	1,266,600
Capital Outlay	-	2,670,000	234,000	2,391,000
<b>TOTAL</b>	<b>\$ 1,979,452</b>	<b>\$ 5,010,775</b>	<b>\$ 2,187,892</b>	<b>\$ 4,546,000</b>
<b>EXPENDITURES BY FUND</b>				
General Fund - 101	\$ 1,181,652	\$ 1,611,124	\$ 1,528,452	\$ 1,645,600
Special Projects - 103	960	500,500	245,440	334,400
Local Emergency -105	58,982	-	-	-
Community Development Block Grant - 215	178,425	229,151	180,000	200,000
Citywide Grants - 217	-	-	-	-
CARES Act - 218	559,433	-	-	-
APRA - 219	-	2,670,000	234,000	2,366,000
<b>TOTAL</b>	<b>\$ 1,979,452</b>	<b>\$ 5,010,775</b>	<b>\$ 2,187,892</b>	<b>\$ 4,546,000</b>

**PROGRAM:** 0030 Planning  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	101-300-0030-50020	\$ 186,682	\$ 200,700	\$ 200,680	\$ 333,400
Part-Time Salaries	101-300-0030-50030	3,060	46,900	46,899	7,200
Overtime - Non-Sworn	101-300-0030-50060	-	500	500	500
Auto Allowance	101-300-0030-50130	-	1,680	1,680	2,700
Cell Phone Allowance	101-300-0030-50140	270	100	23	-
Cafeteria Taxable	101-300-0030-50170	853	100	79	-
Comptime Buy/Payout	101-300-0030-50180	5,616	-	-	-
Vacation Buy/Payout	101-300-0030-50190	8,402	9,230	9,230	-
Sick Buy/Payout	101-300-0030-50200	2,874	2,800	2,779	-
Medical Waiver	101-300-0030-50210	3,298	3,400	3,360	3,300
Health and Wellness Program	101-300-0030-50220	512	1,500	1,500	1,500
Deferred Compensation	101-300-0030-50520	4,773	4,700	4,716	9,000
PERS Retirement	101-300-0030-50530	74,593	107,000	106,995	137,800
PARS Retirement	101-300-0030-50540	33	100	100	100
Medical Insurance	101-300-0030-50550	27,378	15,200	15,204	47,800
AFLAC Insurance - Cafeteria	101-300-0030-50560	-	-	-	-
Medicare Insurance	101-300-0030-50570	3,141	4,100	4,090	5,200
Life and Disability	101-300-0030-50580	2,437	1,300	1,267	2,700
FICA	101-300-0030-50590	33	100	100	100
Flexible Spending - Cafeteria	101-300-0030-50600	814	100	62	-
Retiree Health Savings	101-300-0030-50620	-	2,800	2,779	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 324,769</b>	<b>\$ 402,310</b>	<b>\$ 402,043</b>	<b>\$ 551,300</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	101-300-0030-51200	\$ 2,404	\$ 2,000	\$ 2,000	\$ 2,000
Memberships and Dues	101-300-0030-51230	1,442	1,500	1,500	2,200
Training and Meetings	101-300-0030-51240	-	3,000	3,000	4,800
Contract Professional	101-300-0030-51280	97,678	346,200	260,164	104,000
Telephone	101-300-0030-56300	1,074	1,000	1,000	1,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 102,597</b>	<b>\$ 353,700</b>	<b>\$ 267,664</b>	<b>\$ 114,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 427,366</b>	<b>\$ 756,010</b>	<b>\$ 669,707</b>	<b>\$ 665,300</b>

**Explanation of Significant Accounts:**

Memberships and Dues	101-300-0030-51230	American Planning Assoc., Planning Director Assoc., and Urban Land Institute
Training and Meetings	101-300-0030-51240	Planning Director Assoc. workshop and League Academy for Commissioners
Contract Professional	101-300-0030-51280	Community Development Block Grant consultant, CEQA consultants, Local Coastal Plan - MBI

# COMMUNITY DEVELOPMENT

# FY 2022-2023

**PROGRAM:** 0031 Building and Code Enforcement  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	101-300-0031-50020	\$ 171,433	\$ 143,500	\$ 143,489	\$ 219,200
Part-Time Salaries	101-300-0031-50030	-	20,400	20,353	-
Overtime - Non-Sworn	101-300-0031-50060	159	500	500	500
Auto Allowance	101-300-0031-50130	-	1,000	905	1,500
Cell Phone Allowance	101-300-0031-50140	90	20	12	-
Cafeteria Taxable	101-300-0031-50170	4,430	2,500	2,476	2,500
Comptime Buy/Payout	101-300-0031-50180	1,404	1,300	1,267	-
Vacation Buy/Payout	101-300-0031-50190	2,100	12,800	12,792	-
Sick Buy/Payout	101-300-0031-50200	718	1,500	1,496	-
Medical Waiver	101-300-0031-50210	824	840	840	800
Health and Wellness Program	101-300-0031-50220	448	3,300	3,300	1,100
Tuition Reimbursement	101-300-0031-50500	6,292	-	-	-
Deferred Compensation	101-300-0031-50520	3,189	3,900	3,843	5,000
PERS Retirement	101-300-0031-50530	96,221	88,500	88,465	65,700
Medical Insurance	101-300-0031-50550	24,985	21,000	21,007	35,500
AFLAC Insurance - Cafeteria	101-300-0031-50560	-	-	-	-
Medicare Insurance	101-300-0031-50570	2,688	2,700	2,679	3,300
Life and Disability	101-300-0031-50580	1,898	1,419	1,419	2,000
Flexible Spending - Cafeteria	101-300-0031-50600	271	35	34	-
Retiree Health Savings	101-300-0031-50620	-	1,500	1,496	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 317,150</b>	<b>\$ 306,714</b>	<b>\$ 306,373</b>	<b>\$ 337,100</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	101-300-0031-51200	\$ 1,026	\$ 2,000	\$ 2,000	\$ 2,000
Memberships and Dues	101-300-0031-51230	748	600	600	600
Training and Meetings	101-300-0031-51240	-	800	800	2,000
Contract Professional	101-300-0031-51280	332,729	531,000	535,100	637,000
Special Expense	101-300-0031-51300	101,141	13,100	13,045	-
Equipment and Materials	101-300-0031-52100	955	300	300	1,100
Special Departmental	101-300-0031-52200	-	100	27	-
Telephone	101-300-0031-56300	537	500	500	500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 437,136</b>	<b>\$ 548,400</b>	<b>\$ 552,372</b>	<b>\$ 643,200</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 754,286</b>	<b>\$ 855,114</b>	<b>\$ 858,745</b>	<b>\$ 980,300</b>

**Explanation of Significant Accounts:**

Memberships and Dues	101-300-0031-51230	International Code Council, CA Assoc. of Code Enforcement Officers, and California Building Officials
Training and Meetings	101-300-0031-51240	CA Building Officials workshop
Contract Professional	101-300-0031-51280	Charles Abbott: permit software, Contract Building Staff, Plan Check Revenue Share
Equipment/Materials	101-300-0031-52100	Uniform, safety shoes, and equipment

**PROGRAM:** 0230 Planning  
**FUND:** 103 Special Projects

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Third Party Testing	103-300-0230-51302	\$ (800)	\$ 2,500	\$ -	\$ 2,500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ (800)	\$ 2,500	\$ -	\$ 2,500
<b>TOTAL EXPENDITURES</b>		\$ (800)	\$ 2,500	\$ -	\$ 2,500

**PROGRAM:** 0231 Building  
**FUND:** 103 Special Projects

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Plan Archival - Building	103-300-0231-51300	\$ -	\$ 70,000	\$ 25,000	\$ 45,000
General Plan	103-300-0231-51301	-	200,000	200,000	239,900
Building Technology	103-300-0231-51302	-	227,000	20,000	20,000
Business License ADA Fee	103-300-0231-51306	1,760	1,000	440	2,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 1,760</b>	<b>\$ 498,000</b>	<b>\$ 245,440</b>	<b>\$ 306,900</b>
<b>CAPITAL OUTLAY</b>					
Capital Projects	103-300-0231-55000	\$ -	\$ -	\$ -	\$ 25,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,760</b>	<b>\$ 498,000</b>	<b>\$ 245,440</b>	<b>\$ 331,900</b>

**Explanation of Significant Accounts:**

Plan Archival - Building	103-300-0231-51300	Contract Plan Archival
General Plan	103-300-0231-51301	General Plan Updates - S&EJ, GP Zoning and Land Use Element
Building Technology	103-300-0231-51302	GIS Upgrades
Business License ADA Fee	103-300-0231-51306	Administrative costs for business license ADA fees

**PROGRAM:** 0031 Building and Code Enforcement  
**FUND:** 105 Local Emergency

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	105-300-0031-50020	\$ 6,564	\$ -	\$ -	\$ -
Part-Time Salaries	105-300-0031-50030	524	-	-	-
Overtime - Non-Sworn	105-300-0031-50060	42,668	-	-	-
Overtime - Part-Time	105-300-0031-50070	7,862	-	-	-
Deferred Compensation	105-300-0031-50520	352	-	-	-
PERS Retirement	105-300-0031-50530	156	-	-	-
PARS Retirement	105-300-0031-50540	7	-	-	-
Medicare Insurance	105-300-0031-50570	834	-	-	-
Flexible Spending - Cafeteria	105-300-0031-50600	15	-	-	-
Unemployment	105-300-0031-50610	-	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 58,982</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 58,982</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**PROGRAM:** 0030 Planning  
**FUND:** 215 Community Development Block Grant

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	215-300-0030-51280	\$ 178,425	\$ 229,151	\$ 180,000	\$ 200,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 178,425	\$ 229,151	\$ 180,000	\$ 200,000
<b>TOTAL EXPENDITURES</b>		\$ 178,425	\$ 229,151	\$ 180,000	\$ 200,000

**Explanation of Significant Accounts:**

Contract Professional                      215-300-0030-51280    Bathroom Improvement in Leiusre World

**PROGRAM:** 0032 Small Business Program  
**FUND:** 218 CARES Act

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Special Expense	218-300-0032-51300	\$ 556,976	\$ -	\$ -	\$ -
Transfer Out-Operational	218-300-0034-59200	2,457	-	-	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 559,433</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 559,433</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**PROGRAM:** 0034 State COVID  
**FUND:** 219 ARPA Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>CAPITAL OUTLAY</b>					
Capital Projects	219-300-0034-55000	\$ -	\$ 2,670,000	\$ 234,000	\$ 2,366,000
<b>TOTAL CAPITAL OUTLAY</b>		\$ -	\$ 2,670,000	\$ 234,000	\$ 2,366,000
<b>TOTAL EXPENDITURES</b>		\$ -	\$ 2,670,000	\$ 234,000	\$ 2,366,000

# COMMUNITY DEVELOPMENT

# FY 2022-2023

## Summary of Appropriations by Account

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	50020	\$ 364,679	\$ 344,200	\$ 344,169	\$ 552,600
Part-Time Salaries	50030	3,584	67,300	67,252	7,200
Overtime - Non-Sworn	50060	42,827	1,000	1,000	1,000
Overtime - Part-Time	50070	7,862	-	-	-
Auto Allowance	50130	-	2,680	2,585	4,200
Cell Phone Allowance	50140	360	120	35	-
Cafeteria Taxable	50170	5,283	2,600	2,555	2,500
Comptime Buy/Payout	50180	7,020	1,300	1,267	-
Vacation Buy/Payout	50190	10,502	22,030	22,022	-
Sick Buy/Payout	50200	3,592	4,300	4,275	-
Medical Waiver	50210	4,122	4,240	4,200	4,100
Health and Wellness Program	50220	960	4,800	4,800	2,600
Tuition Reimbursement	50500	6,292	-	-	-
Deferred Compensation	50520	8,314	8,600	8,559	14,000
PERS Retirement	50530	170,970	195,500	195,460	203,500
PARS Retirement	50540	40	100	100	100
Medical Insurance	50550	52,363	36,200	36,211	83,300
AFLAC Insurance - Cafeteria	50560	-	-	-	-
Medicare Insurance	50570	6,663	6,800	6,769	8,500
Life and Disability	50580	4,335	2,719	2,686	4,700
FICA	50590	33	100	100	100
Flexible Spending - Cafeteria	50600	1,100	135	96	-
Retiree Health Savings	50620	-	4,300	4,275	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>700,901</b>	<b>709,024</b>	<b>708,416</b>	<b>888,400</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	51200	3,430	4,000	4,000	4,000
Memberships and Dues	51230	2,190	2,100	2,100	2,800
Training and Meetings	51240	-	3,800	3,800	6,800
Contract Professional	51280	608,832	1,106,351	975,264	941,000
Special Expense	51300	658,117	83,100	38,045	45,000
General Plan	51301	-	200,000	200,000	239,900
Building Technology	51302	(800)	229,500	20,000	22,500
Business License ADA Fee	51306	1,760	1,000	440	2,000
Equipment and Materials	52100	955	300	300	1,100
Special Departmental	52200	-	100	27	-
Telephone	56300	1,611	1,500	1,500	1,500
Transfer Out - Operational	59200	2,457	-	-	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>1,278,551</b>	<b>1,631,751</b>	<b>1,245,476</b>	<b>1,266,600</b>
<b>CAPITAL OUTLAY</b>					
Capital Projects	55000	-	2,670,000	234,000	2,391,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>2,670,000</b>	<b>234,000</b>	<b>2,391,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,979,452</b>	<b>\$ 5,010,775</b>	<b>\$ 2,187,892</b>	<b>\$ 4,546,000</b>



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**MANAGING DEPARTMENT HEAD:** Director of Public Works

## MISSION STATEMENT

To provide innovative and sustainable City improvements and services through strategic planning, programming, budgeting, constructing, and maintaining of the City's infrastructure in a cost-effective way that meets the overall needs of the community.

## PRIMARY ACTIVITIES

### **Engineering – 0042**

The Administrative Engineering Division oversees the overall administration functions of the department, including contract management, grant management, finance and budgeting, development services, Capital Improvement Program (CIP), environmental, traffic/transportation, construction management/inspection, tidelands management, intra/interagency coordination and compliance, ADA compliance, and provides general coordination with the other Public Works divisions.

The Division coordinates with and/or maintains compliance with regulations from the following outside agencies - National Pollution Discharge Elimination System permit; Regional Water Quality Control Board; California Department of Transportation, Orange County Flood Control, Orange County Public Works Department, , California Department of Health, Air Quality Management District, California Coastal Commission, Southern California Edison, Southern California Gas, Spectrum, Frontier, Naval Weapons Station, California Coastal Conservancy, California Fish and Game, California Fish and Wildlife, Orange County Transportation Authority, Occupational Safety and Health Administration, Environmental Protection Agency, Orange County Water District, Municipal Water District of Orange County, West Orange County Water District, Orange County Sanitation District, Army Corp of Engineers, State Lands Commission, Army Corp of Engineers, State Lands Commission, and neighboring cities.

### **Storm Drains – 0043**

The Maintenance Division is responsible for the maintenance of the storm water infrastructure that includes over 216 catch basins, several thousand linear feet of storm drains, and the West End Pump Station. Routine maintenance activities to ensure proper conveyance include: inspecting, cleaning, maintaining, and tracking catch basins, catch basin filters, catch basin screens, storm drains, culverts, and other storm water conveyances, maintaining and operating a storm water pumping station, and testing of debris trapped in catch basins. Long-range improvement needs as documented in the City's Storm Drain Master Plan are prioritized and budgeted into the Capital Improvement Program.

Compliance and enforcement of Federal, State, and local regulations for the protection of water quality, implementation of the City's National Pollutant Discharge Elimination System (NPDES) Local Implementation Plan, and the City's Storm Drain Master Plan, compiling annual Program Effectiveness Reports, plan check and site checking storm drains, and implementation of Best Management Practices, attend mandated storm water meetings, issuance of Notice of Violations and public education for water quality protection.

### **Street Maintenance – 0044**

The Street Maintenance Division is responsible for maintenance and repair of approximately 41.3 centerline miles of roadway within the City. These maintenance efforts include: pavement pothole repairs, street signage replacements, refreshing curb markings/street legend work/street striping, pressure washing, and street sweeping. In addition, the Street Maintenance Division is also responsible for the maintenance of 24.2 miles of City sidewalks and pavers, as well as the operations and maintenance of the City's 23 traffic signals.

## **Landscape Maintenance – 0049**

The Landscape Division is responsible for maintaining all park locations and landscaping throughout the City. These activities include trimming and planting trees, lawn maintenance, irrigation line repair, public right-of-way and median maintenance, playground equipment inspection and maintenance, pesticide application, weed abatement, trash removal in parks and tract entries, and maintenance of portable restrooms. In addition, the Division is responsible for maintaining amenities at City parks and facilities including walking paths, benches, drinking fountains, picnic tables, pavilions, tot lots, playground equipment, dog parks, basketball courts, tennis courts and pickleball courts.

## **Auto Maintenance – 0050**

The Fleet Maintenance Division is responsible for the routine repair, replacement and maintenance of City vehicles and motorized equipment. The division maintains a fleet of approximately 135 City vehicles, including heavy and light-duty trucks, police interceptors, motorcycles, tractors, backhoes, and specialized equipment. A detailed preventative maintenance program is used to minimize vehicle downtime, increase vehicle performance, and control overall fleet maintenance costs.

## **Building Maintenance – 0052**

The Building Maintenance Division is responsible for maintaining the integrity of the City's building and facilities through routine maintenance and larger-scale capital improvement projects. Maintenance activities include general internal and external upkeep, such as janitorial services, elevator and HVAC maintenance, pest control, electrical/plumbing repairs, and landscape maintenance at buildings/facilities.

Improvements that cannot be achieved through regular maintenance are budgeted into the Capital Improvement Program, where strategic planning, funding, design and construction take place. These activities would include activities such as roof repairs, ADA upgrades, and building rehabilitations.

## **SB1 Program – 0090**

Senate Bill 1 (SB-1) created the Roadway Maintenance and Rehabilitation Account (RMRA). The City receives annual apportionments under this program for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system.

## **Gas Tax – 0090**

The State of California imposes per-gallon excise taxes on gasoline and diesel fuel, sales taxes on gasoline and diesel fuel and registration taxes on motor vehicles with allocations dedicated to transportation purposes. The City's portion of these fund allocations flow through the Highway Users Tax Account (HUTA) and the fund's uses must be transportation-related and conform to Streets and Highways Code Section 2101.

## **Measure M2 – 0099**

OC Go (also more commonly known as Measure M2) is a 30-year half-cent cent sales tax for transportation improvements in Orange County through 2041. OC Go is administered through the Orange County Transportation Authority (OCTA), where a portion of the funds is provided to the agencies through the Local Fair Share Program (Project Q) to pay for the escalating cost of restoring the aging street system. These funds can also be used to fund other local transportation needs such as street rehabilitation, traffic and pedestrian safety, and traffic signal improvements.

## **Special Projects – 0242**

Special projects for the Engineering program.

## **Special Projects – 0244**

Special projects for the Street Maintenance program.

## **Street Lighting – 0500**

The Seal Beach Street Lighting Assessment District was formed under the Street Lighting Act of 1919 to finance the maintenance of streetlights and to finance the electricity used by the streetlights. Revenue is derived from the District's share of the basic property tax levy and the special district augmentation allocations.

## **Beach Maintenance – 0863**

The Beach Maintenance Division is responsible for the maintenance and preservation of the City's beaches, pier, and adjacent facilities. Maintenance activities to maintain the 1.5 miles of beachline include regular debris and litter removal, sand management, maintenance of the tot lot and beach parking lots, beach trash removal, graffiti removal, annual construction and removal of the seasonal berm, and clean up after storm events. In addition, the City reimburses the Surfside Colony for maintenance, berm construction and removal on Surfside Beach.

Seal Beach is home to the second largest wooden pier along the California Coastline and was recently rehabilitated. Routine inspection and maintenance to ensure structural and operational integrity is imperative.

Both assets are within the California Coastal Commission jurisdictional boundaries, FEMA flood zone, State Lands, and various regulatory agencies, careful coordination and monitoring activities are necessary for compliance.

## **Water Maintenance and Operations – 0900**

The Water Division is responsible for maintaining the City's potable water system and to ensure the safe and effective delivery of water to the City's residential and commercial customers. The City's water system consists of over 74 miles of pipeline, 2 booster stations, 3 active water production wells, and two reservoirs. Water supply is generally provided through a combination of purchasing imported water from Municipal Water District of Orange County and pumping groundwater from the Orange County Water Groundwater Basin. Not only are routine maintenance and regular system upgrades necessary improvements to maintain a safe and reliable water supply, but strict adherence to federal, state and local jurisdictional water quality requirements along with fire protection codes is imperative.

Primary maintenance activities include monitoring the SCADA controls for water wells and pump stations, water production, pipe installation and maintenance, booster station maintenance, well maintenance, water quality sampling and testing, flushing hydrants, exercising valves, replacing meters, reading meters, repairing leaks and main line breaks, customer service requests, management of water meters, cross connection program, fire flow tests, instrumentation and control, and public relations. In addition, due to Southern California's semi-arid climate, growing population and a dependency on imported water, Seal Beach, like other Southern California water agencies is increasing efforts in reducing water loss and water conservation.

Capital Improvement Program improvements include pipelines, storage, disinfections, and booster stations construction. Outside Agency Coordination and/or compliance with Regulations - National Pollution Discharge Elimination System permit; Regional Water Quality Control Board; City of Long Beach, City of Huntington Beach, City of Westminster, California Dept. of Health, Air Quality Management District, Dept. of Water Resources, OSHA, Environmental Protection Agency, Metropolitan Water District, Orange County Water District, Municipal Water District of Orange County, West Orange County Water Board and Golden State Water Company.

## **Sewer Maintenance and Operations – 0925**

The Sewer Division is responsible for the regular maintenance and cleaning of the City's sanitary sewer system. The City's sewer system service area encompasses over 6,450 acres, with over 181,000 feet of gravity fed sewer lines, 7,820 feet of force main, 810 manholes and cleanouts, and 6 sewer pump stations. A rigorous routine and capital improvement program is in place to properly manage, operate, and maintain all parts of the wastewater system. Maintenance activities include sewer line cleaning, manhole inspections, Closed Circuit Television (CCTV) inspections, and lift station repair and maintenance.

Proper sewer operations also include implementation and managing a Fat, Oils, and Grease Program to limit blockages in the system.

Capital Improvement Program improvements include pipelines and pump stations design and construction. Outside Agency Coordination and/or compliance with Regulations.

### **Vehicle Replacement – 0980**

Fleet replacement for the City's fleet of police, lifeguard, public works and general use vehicles, motorcycles, and other miscellaneous equipment.

## OBJECTIVES

### Administration/Engineering

- Actively explore options to facilitate and streamline processes
- Identify and leverage funding sources to offset general fund dependency
- Implement public outreach strategies and improve external communication
- 
- Provide superior project and program delivery
- /Review and update Standard Operating Procedures (SOPs) to help achieve efficient and quality department output and to preserve institutional knowledge
- Consolidate plan and records archive through GIS management
- Develop, maintain, update, and track master planning documents and studies
- Create a prioritization process for near and long-term CIP planning and implementation
- Upgrade the traffic signal system to adapt to new and future technologies
- Prioritize and promote ADA accessibility improvements within the public right-of-way and facilities
- Continue to comply with the statewide trash provisions as implemented by the Santa Ana Regional Water Quality Control Board

### Stormwater

- Perform inspection and maintenance of storm drain filters and screens
- Participate in sub-regional watershed planning, as well as work with pollution control measures for the San Gabriel and Anaheim Bay watersheds

### Streets

- Identify new pavement preservation and rehabilitation technologies to increase the roadway's serviceable life
- Encourage joint trench construction and discourage moratorium street cuts

### Landscape

- Work with the Tree Advisory Committee to sustain and improve the City's urban forest
- Conduct the annual park equipment and playground maintenance assessment program for long term sustainability

### Auto

- Prioritize vehicle replacements according to the Fleet Management Plan, user needs, maintenance records, and funding availability
- Utilize fleet maintenance software to schedule vehicle maintenance, track maintenance records, and analyze vehicle performance data
- Decrease emergency repairs through regular servicing and maintenance
- Maintain and manage Master Parts Inventory and re-order schedule to ensure appropriate parts are available
- Manage overall fuel consumption through plan maintenance

### Building

- Identify and prioritize short and long-term improvements based on the City's Facility Condition Assessment, user input, maintenance records and needs, and funding availability
- Identify and prioritize structural deficiencies and implement short and long-term improvement plans

### Beach

- Continue coordination on Surfside Colony sand replenishment funding
- Repair and/or replace aged and deteriorating sections of the boardwalk wall
- Actively maintain the beach and manage the sand

### Sewer

- Maintain an updated Sewer Master Plan, Sewer System Management Plan, Sewer Management Plan Audit, and Sanitary Sewer Overflow Emergency Response Plan
- Maintain an updated inventory of cleaned a CCTV'd sewer lines
- Provide a safe and effective wastewater collection system, and ensure compliance with all regulatory requirements

### Water

- Ensure compliance with the Department of Water Resources, Model Water Efficient Landscape Ordinance (MWELO) 2015
- Continue to meet all state and federal water quality standards
- Promote efficient use of water resources through conservation programs
- Increase reporting accuracy and remain proactive in reducing system water loss
- Continue daily testing, inspection of the system, station maintenance, compliance with regulations, exercising of all valves, and flushing of hydrants

**PERFORMANCE MEASURES**

	<b>Actual FY 2019-20</b>	<b>Actual FY 2020-21</b>	<b>Estimated FY 2021-22</b>	<b>Adopted FY 2022-23</b>
Number of facility work requests	253	135	129	172
Number of calls for service for graffiti	34	23	7	21
Number of encroachment permits issued	192	185	169	182
Number of fire hydrants flushed	218	260	345	680
Number of water valves turned	190	168	223	442
Total miles of sewer pipeline cleaned	20	13	11	15

**Summary of Appropriations by Program**

	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>EXPENDITURES BY PROGRAM</b>				
<b>Engineering - 0042</b>				
Personnel Services	\$ 172,566	\$ 347,800	\$ 347,709	\$ 313,800
Maintenance and Operations	40,260	67,600	67,600	39,300
Capital Outlay	-	-	-	-
Subtotal	<u>212,826</u>	<u>415,400</u>	<u>415,309</u>	<u>353,100</u>
<b>Storm Drains - 0043</b>				
Personnel Services	258,951	240,400	240,241	303,700
Maintenance and Operations	131,048	132,000	132,000	202,000
Capital Outlay	-	-	-	-
Subtotal	<u>389,999</u>	<u>372,400</u>	<u>372,241</u>	<u>505,700</u>
<b>Street Maintenance - 0044</b>				
Personnel Services	427,925	475,850	475,714	387,400
Maintenance and Operations	911,087	1,262,300	1,262,300	1,417,500
Capital Outlay	-	-	-	-
Subtotal	<u>1,339,012</u>	<u>1,738,150</u>	<u>1,738,014</u>	<u>1,804,900</u>
<b>Landscape Maintenance - 0049</b>				
Personnel Services	85,520	128,300	128,115	165,400
Maintenance and Operations	168,861	309,900	309,900	293,800
Capital Outlay	-	-	-	-
Subtotal	<u>254,381</u>	<u>438,200</u>	<u>438,015</u>	<u>459,200</u>
<b>Auto Maintenance - 0050</b>				
Personnel Services	155,313	191,800	191,668	204,300
Maintenance and Operations	334,491	348,000	333,000	424,500
Capital Outlay	-	-	-	-
Subtotal	<u>489,804</u>	<u>539,800</u>	<u>524,668</u>	<u>628,800</u>
<b>Building Maintenance - 0052</b>				
Personnel Services	151,436	166,400	166,266	267,000
Maintenance and Operations	681,320	1,060,100	1,015,100	925,600
Capital Outlay	-	-	-	-
Subtotal	<u>832,756</u>	<u>1,226,500</u>	<u>1,181,366</u>	<u>1,192,600</u>
<b>SB1 Program - 0090</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	203,300	-	-	-
Capital Outlay	427,429	438,535	68,535	770,000
Subtotal	<u>630,729</u>	<u>438,535</u>	<u>68,535</u>	<u>770,000</u>

**Summary of Appropriations by Program**

	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>Gas Tax - 0090</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	141,968	53,000	33,000	33,000
Capital Outlay	630,374	152,759	112,759	315,000
Subtotal	772,342	205,759	145,759	348,000
<b>Measure M2 - 0099</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	263,262	-	-	-
Capital Outlay	245,305	900,000	170,000	1,430,000
Subtotal	508,567	900,000	170,000	1,430,000
<b>Special Projects - 0242</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	593	260,000	-	10,000
Capital Outlay	-	-	-	-
Subtotal	593	260,000	-	10,000
<b>Special Projects - 0244</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	16,191	14,000	24,000	10,000
Capital Outlay	-	800,000	-	1,000,000
Subtotal	16,191	814,000	24,000	1,010,000
<b>Special Projects - 0249</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	1,000	43,706	-	-
Capital Outlay	-	-	-	-
Subtotal	1,000	43,706	-	-
<b>Capital Projects - 0333</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	-	-	-	-
Capital Outlay	1,794,240	2,161,438	2,161,438	2,620,500
Subtotal	1,794,240	2,161,438	2,161,438	2,620,500
<b>Miscellaneous - XXX</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	270,679	660,213	210,800	15,000
Capital Outlay	266,281	505,911	-	1,316,100
Subtotal	536,960	1,166,124	210,800	1,331,100

**Summary of Appropriations by Program**

	<b>Actual FY 2020-21</b>	<b>Amended Budget FY 2021-22</b>	<b>Estimated Actual FY 2021-22</b>	<b>Adopted Budget FY 2022-23</b>
<b>Street Lighting - 0500</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	195,235	220,000	205,000	204,500
Capital Outlay	-	-	-	-
Subtotal	<u>195,235</u>	<u>220,000</u>	<u>205,000</u>	<u>204,500</u>
<b>Beach Maintenance - 0863</b>				
Personnel Services	387,883	428,000	391,149	424,100
Maintenance and Operations	437,014	410,300	492,100	392,300
Capital Outlay	-	-	-	165,000
Subtotal	<u>824,897</u>	<u>838,300</u>	<u>883,249</u>	<u>981,400</u>
<b>Water Maintenance and Operations - 0900</b>				
Personnel Services	1,595,407	1,521,000	1,514,215	1,632,800
Maintenance and Operations	3,830,229	4,407,211	3,835,300	4,807,700
Capital Outlay	38,063	5,400,681	3,421,681	5,244,000
Subtotal	<u>5,463,699</u>	<u>11,328,892</u>	<u>8,771,196</u>	<u>11,684,500</u>
<b>Sewer Maintenance and Operations - 0925</b>				
Personnel Services	1,139,974	742,200	764,413	1,130,000
Maintenance and Operations	301,668	917,200	805,100	1,094,500
Capital Outlay	-	3,661,265	1,661,265	2,650,000
Subtotal	<u>1,441,642</u>	<u>5,320,665</u>	<u>3,230,778</u>	<u>4,874,500</u>
<b>Water Capital - 0950</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	512,509	-	-	-
Capital Outlay	383,784	-	-	-
Subtotal	<u>896,293</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Sewer Capital - 0975</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	1,207,723	-	-	-
Capital Outlay	56,435	-	-	-
Subtotal	<u>1,264,158</u>	<u>-</u>	<u>-</u>	<u>-</u>

# PUBLIC WORKS

# FY 2022-2023

## Summary of Appropriations by Program

	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>Vehicle Replacement - 0980</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	238,042	-	-	203,500
Capital Outlay	(25,692)	167,602	167,602	-
Subtotal	212,350	167,602	167,602	203,500
<b>TOTAL</b>				
Personnel Services	4,374,975	4,241,750	4,219,490	4,828,500
Maintenance and Operations	9,886,480	10,165,530	8,725,200	10,073,200
Capital Outlay	3,816,219	14,188,191	7,763,280	15,510,600
<b>TOTAL</b>	<b>\$ 18,077,674</b>	<b>\$ 28,595,471</b>	<b>\$ 20,707,970</b>	<b>\$ 30,412,300</b>
<b><u>EXPENDITURES BY FUND</u></b>				
General Fund - 101	\$ 3,518,778	\$ 4,730,450	\$ 4,669,613	\$ 4,944,300
Special Projects - 103	17,784	1,117,706	24,000	1,020,000
Tidelands Beach - 106	824,897	838,300	883,249	981,400
Air Quality Improvement District - 204	-	-	-	-
SB1 RMRA - 209	630,729	438,535	68,535	770,000
Gas Tax - 210	772,342	205,759	145,759	348,000
Measure M2 - 211	508,567	900,000	170,000	1,430,000
Citywide Grants - 217	536,960	1,166,124	210,800	1,331,100
Street Lighting District No. 1 - 280	195,235	220,000	205,000	204,500
Capital Improvement Projects - 301	1,794,240	2,161,438	2,161,438	2,620,500
Water Maintenance and Operations - 501	5,463,699	11,328,892	8,771,196	11,684,500
Water Capital Improvement - 502	896,293	-	-	-
Sewer Maintenance and Operations - 503	1,441,642	5,320,665	3,230,778	4,874,500
Sewer Capital Improvements - 504	1,264,158	-	-	-
Vehicle Replacement - 601	212,350	167,602	167,602	203,500
<b>TOTAL</b>	<b>\$ 18,077,674</b>	<b>\$ 28,595,471</b>	<b>\$ 20,707,970</b>	<b>\$ 30,412,300</b>

**PROGRAM:** 0042 Engineering  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	101-500-0042-50020	\$ 125,815	\$ 236,700	\$ 236,689	\$ 209,400
Part-Time Salaries	101-500-0042-50030	5,657	-	-	-
Overtime - Non-Sworn	101-500-0042-50060	202	500	500	1,000
Auto Allowance	101-500-0042-50130	-	500	485	600
Cell Phone Allowance	101-500-0042-50140	45	200	135	100
Cafeteria Taxable	101-500-0042-50170	1,352	2,800	2,804	2,400
Vacation Buy/Payout	101-500-0042-50190	291	6,200	6,203	3,800
Health and Wellness Program	101-500-0042-50220	290	1,000	1,000	800
Tuition Reimbursement	101-500-0042-50500	572	-	-	-
Deferred Compensation	101-500-0042-50520	3,678	6,000	5,950	5,400
PERS Retirement	101-500-0042-50530	18,296	60,300	60,335	61,400
PARS Retirement	101-500-0042-50540	70	-	-	-
Medical Insurance	101-500-0042-50550	13,095	27,700	27,631	23,700
AFLAC Insurance - Cafeteria	101-500-0042-50560	-	400	412	500
Medicare Insurance	101-500-0042-50570	1,965	3,600	3,630	3,200
Life and Disability	101-500-0042-50580	739	1,800	1,835	1,500
Unemployment	101-500-0042-50610	499	100	100	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 172,566</b>	<b>\$ 347,800</b>	<b>\$ 347,709</b>	<b>\$ 313,800</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	101-500-0042-51200	\$ 1,080	\$ 3,500	\$ 3,500	\$ 4,000
Memberships and Dues	101-500-0042-51230	1,310	1,300	1,300	1,500
Training and Meetings	101-500-0042-51240	349	800	800	1,800
Contract Professional	101-500-0042-51280	34,775	60,000	60,000	30,000
Telephone	101-500-0042-56300	2,746	2,000	2,000	2,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 40,260</b>	<b>\$ 67,600</b>	<b>\$ 67,600</b>	<b>\$ 39,300</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 212,826</b>	<b>\$ 415,400</b>	<b>\$ 415,309</b>	<b>\$ 353,100</b>

**Explanation of Significant Accounts:**

Office Supplies	101-500-0042-51200	Office supplies, Manuals & Updates
Memberships and Dues	101-500-0042-51230	APWA Membership and License Renewal
Training and Meetings	101-500-0042-51240	City Engineer OC Association, Technical Training Seminars, and Leadership Training
Contract Professional	101-500-0042-51280	Plan Archival, Grant Support, General Inspection Support, Development Engineering Support, and Staffing Assistance

**PROGRAM:** 0043 Storm Drains  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	101-500-0043-50020	\$ 151,313	\$ 131,500	\$ 131,490	\$ 139,400
Part-Time Salaries	101-500-0043-50030	3,227	6,200	6,239	64,700
Overtime - Non-Sworn	101-500-0043-50060	10,528	11,700	11,690	10,000
Overtime - Part-Time	101-500-0043-50070	426	4,000	3,967	-
Auto Allowance	101-500-0043-50130	-	300	323	400
Cell Phone Allowance	101-500-0043-50140	180	100	100	100
Cafeteria Taxable	101-500-0043-50170	4,881	4,400	4,400	2,400
Comptime Buy/Payout	101-500-0043-50180	13	300	311	-
Vacation Buy/Payout	101-500-0043-50190	2,970	3,200	3,180	800
Sick Buy/Payout	101-500-0043-50200	-	300	256	-
Health and Wellness Program	101-500-0043-50220	265	300	300	300
Tuition Reimbursement	101-500-0043-50500	572	-	-	-
Deferred Compensation	101-500-0043-50520	3,113	2,400	2,350	2,700
PERS Retirement	101-500-0043-50530	45,901	42,100	42,092	48,500
PARS Retirement	101-500-0043-50540	42	100	93	800
Medical Insurance	101-500-0043-50550	30,593	30,600	30,582	29,100
AFLAC Insurance - Cafeteria	101-500-0043-50560	150	200	180	100
Medicare Insurance	101-500-0043-50570	2,471	2,300	2,293	3,200
Life and Disability	101-500-0043-50580	1,221	400	395	1,200
Unemployment	101-500-0043-50610	1,085	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 258,951</b>	<b>\$ 240,400</b>	<b>\$ 240,241</b>	<b>\$ 303,700</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Training and Meetings	101-500-0043-51240	\$ -	\$ -	\$ -	\$ 1,000
Contract Professional	101-500-0043-51280	63,423	50,000	50,000	88,000
Intergovernmental	101-500-0043-51290	52,934	58,000	58,000	60,000
Equipment and Materials	101-500-0043-52100	1,607	5,000	5,000	30,000
Electricity	101-500-0043-56600	13,084	19,000	19,000	23,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 131,048</b>	<b>\$ 132,000</b>	<b>\$ 132,000</b>	<b>\$ 202,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 389,999</b>	<b>\$ 372,400</b>	<b>\$ 372,241</b>	<b>\$ 505,700</b>

**Explanation of Significant Accounts:**

Training and Meetings	101-500-0043-51240	Technical/Water Quality Training
Equipment and Materials	101-500-0043-52100	Oil, sand bags, Catch Basin Filters, Storm Water Pumps
Contract Professional	101-500-0043-51280	NPDES Program Consultant, Catch Basin Maint., WEPS, Electrical Maintenance/Instrumentation
Intergovernmental	101-500-0043-51290	State Water Resources Control Board, County of Orange-NPDES Program, AQMD Permit Fees, and OC Coyote Creek Watershed Monitoring

**PROGRAM:** 0044 Street Maintenance  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	101-500-0044-50020	\$ 236,335	\$ 254,000	\$ 253,982	\$ 243,900
Part-Time Salaries	101-500-0044-50030	45,332	47,700	47,687	-
Overtime - Non-Sworn	101-500-0044-50060	23,684	24,100	24,070	10,000
Auto Allowance	101-500-0044-50130	-	200	162	200
Cell Phone Allowance	101-500-0044-50140	45	100	45	100
Cafeteria Taxable	101-500-0044-50170	7,732	8,100	8,105	4,600
Comptime Buy/Payout	101-500-0044-50180	7	400	359	-
Vacation Buy/Payout	101-500-0044-50190	2,404	3,800	3,803	1,100
Sick Buy/Payout	101-500-0044-50200	-	300	256	-
Health and Wellness Program	101-500-0044-50220	570	600	600	600
Tuition Reimbursement	101-500-0044-50500	1,431	-	-	-
Deferred Compensation	101-500-0044-50520	4,191	4,600	4,629	4,400
PERS Retirement	101-500-0044-50530	60,882	73,350	73,351	70,300
PARS Retirement	101-500-0044-50540	579	600	614	-
Medical Insurance	101-500-0044-50550	37,298	50,300	50,329	46,200
AFLAC Insurance - Cafeteria	101-500-0044-50560	97	100	82	100
Medicare Insurance	101-500-0044-50570	4,553	4,900	4,927	3,800
Life and Disability	101-500-0044-50580	2,053	2,300	2,299	2,100
Flexible Spending - Cafeteria	101-500-0044-50600	250	400	414	-
Unemployment	101-500-0044-50610	482	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 427,925</b>	<b>\$ 475,850</b>	<b>\$ 475,714</b>	<b>\$ 387,400</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	101-500-0044-51200	\$ 93	\$ -	\$ -	\$ -
Memberships and Dues	101-500-0044-51230	-	50	50	300
Training and Meetings	101-500-0044-51240	100	250	250	1,700
Contract Professional	101-500-0044-51280	717,136	1,000,000	1,000,000	1,115,000
Intergovernmental	101-500-0044-51290	-	-	-	-
Equipment and Materials	101-500-0044-52100	56,228	60,000	60,000	75,000
Street Sweeping	101-500-0044-52300	112,111	180,000	180,000	200,000
Telephone	101-500-0044-56300	1,896	-	-	1,500
Electricity	101-500-0044-56600	23,523	22,000	22,000	24,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 911,087</b>	<b>\$ 1,262,300</b>	<b>\$ 1,262,300</b>	<b>\$ 1,417,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,339,012</b>	<b>\$ 1,738,150</b>	<b>\$ 1,738,014</b>	<b>\$ 1,804,900</b>

**PROGRAM:** 0044 Street Maintenance  
**FUND:** 101 General Fund

**Explanation of Significant Accounts:**

Membership	101-500-0044-51230	ITE/OCTEC
Training and Meetings	101-500-0044-51240	ITE/OCTEC, Street Maintenance Training, Technical Seminars
Equipment and Materials	101-500-0044-52100	Pavement restoration equipment, material, signage
Street Sweeping	101-500-0044-52300	Street sweeping and additional Main Street
Contract Professional	101-500-0044-51280	Traffic Signal Maintenance, Traffic Engineering Services, Landscape/Tree/Irrigation Maintenance, Street Repairs, Main Street Pressure Washing, SGR Bike Trail Maintenance, EV Station Maintenance, CIP-Annual Main Street Pavers, CIP-Annual Tree Planting, Grant Support

<b>PROGRAM:</b>	<b>0049 Landscape Maintenance</b>
<b>FUND:</b>	<b>101 General Fund</b>

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	101-500-0049-50020	\$ 55,297	\$ 78,300	\$ 78,296	\$ 106,700
Overtime - Non-Sworn	101-500-0049-50060	936	-	-	500
Auto Allowance	101-500-0049-50130	-	200	162	200
Cell Phone Allowance	101-500-0049-50140	45	100	45	100
Cafeteria Taxable	101-500-0049-50170	1,851	2,700	2,723	2,700
Comptime Buy/Payout	101-500-0049-50180	7	300	263	-
Vacation Buy/Payout	101-500-0049-50190	1,882	3,600	3,569	1,700
Sick Buy/Payout	101-500-0049-50200	-	300	256	-
Health and Wellness Program	101-500-0049-50220	170	300	300	400
Deferred Compensation	101-500-0049-50520	1,131	1,500	1,483	2,400
PERS Retirement	101-500-0049-50530	17,960	31,000	31,060	35,000
Medical Insurance	101-500-0049-50550	4,730	7,600	7,604	12,900
Medicare Insurance	101-500-0049-50570	814	1,300	1,256	1,700
Life and Disability	101-500-0049-50580	447	700	684	800
Flexible Spending - Cafeteria	101-500-0049-50600	250	400	414	300
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 85,520</b>	<b>\$ 128,300</b>	<b>\$ 128,115</b>	<b>\$ 165,400</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Memberships and Dues	101-500-0049-51230	\$ 413	\$ 300	\$ 300	\$ 500
Training and Meetings	101-500-0049-51240	240	100	100	2,300
Contract Professional	101-500-0049-51280	141,869	275,000	275,000	230,000
Equipment and Materials	101-500-0049-52100	19,208	30,000	30,000	55,000
Telephone	101-500-0049-56300	93	-	-	-
Electricity	101-500-0049-56600	7,038	4,500	4,500	6,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 168,861</b>	<b>\$ 309,900</b>	<b>\$ 309,900</b>	<b>\$ 293,800</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 254,381</b>	<b>\$ 438,200</b>	<b>\$ 438,015</b>	<b>\$ 459,200</b>

**Explanation of Significant Accounts:**

Membership	101-500-0049-51230	International Society of Arboriculture, Department of Pesticides Regulation, and Pesticides Applicators Professional Association
Training and Meetings	101-500-0049-51240	International Society of Arboriculture, Department of Pesticides Regulation, Certified Playground Safety Inspectors
Equipment and Materials	101-500-0049-52100	Park Supplies/Equipment, Playground Equipment, Landscape Materials
Contract Professional	101-500-0049-51280	Landscape Maintenance, Rivers End Park Maintenance, Playground Resurfacing/Repairs, Pest Control

**PROGRAM:** 0050 Auto Maintenance  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	101-500-0050-50020	\$ 103,409	\$ 120,400	\$ 120,424	\$ 131,200
Overtime - Non-Sworn	101-500-0050-50060	90	500	500	500
Auto Allowance	101-500-0050-50130	-	200	162	200
Cell Phone Allowance	101-500-0050-50140	45	100	45	100
Cafeteria Taxable	101-500-0050-50170	311	300	266	200
Comptime Buy/Payout	101-500-0050-50180	-	300	263	-
Vacation Buy/Payout	101-500-0050-50190	531	1,600	1,593	-
Sick Buy/Payout	101-500-0050-50200	-	300	256	-
Health and Wellness Program	101-500-0050-50220	25	400	400	300
Deferred Compensation	101-500-0050-50520	1,568	1,600	1,633	1,800
PERS Retirement	101-500-0050-50530	24,633	33,900	33,885	38,000
Medical Insurance	101-500-0050-50550	22,143	29,200	29,185	28,800
Medicare Insurance	101-500-0050-50570	1,530	1,800	1,813	1,900
Life and Disability	101-500-0050-50580	1,026	1,200	1,243	1,300
Flexible Spending - Cafeteria	101-500-0050-50600	2	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 155,313</b>	<b>\$ 191,800</b>	<b>\$ 191,668</b>	<b>\$ 204,300</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Training and Meetings	101-500-0050-51240	\$ -	\$ -	\$ -	\$ 1,500
Contract Professional	101-500-0050-51280	42,591	31,000	40,000	40,000
Equipment and Materials	101-500-0050-52100	87,652	96,000	72,000	80,000
Special Departmental	101-500-0050-52200	203,174	221,000	221,000	303,000
Telephone	101-500-0050-56300	1,074	-	-	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 334,491</b>	<b>\$ 348,000</b>	<b>\$ 333,000</b>	<b>\$ 424,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 489,804</b>	<b>\$ 539,800</b>	<b>\$ 524,668</b>	<b>\$ 628,800</b>

**Explanation of Significant Accounts:**

Training and Meetings	101-500-0050-51240	AC Machine Training
Contract Professional Services	101-500-0050-51280	Vehicle repairs, Fleet Management Software License Cost, and Mitchell On-Demand repair
Equipment and Materials	101-500-0050-52100	Auto parts
Special Departmental	101-500-0050-52200	Fuels, car wash, detailing, and misc. vehicle expenses

**PROGRAM: 0052 Building Maintenance**  
**FUND: 101 General Fund**

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	101-500-0052-50020	\$ 86,480	\$ 85,700	\$ 85,638	\$ 165,600
Part-Time Salaries	101-500-0052-50030	8,858	15,400	15,438	-
Overtime - Non-Sworn	101-500-0052-50060	7,762	9,500	9,491	10,000
Auto Allowance	101-500-0052-50130	-	200	162	200
Cell Phone Allowance	101-500-0052-50140	45	100	45	100
Cafeteria Taxable	101-500-0052-50170	2,768	2,600	2,601	4,000
Comptime Buy/Payout	101-500-0052-50180	13	400	359	-
Vacation Buy/Payout	101-500-0052-50190	2,053	3,200	3,222	1,100
Sick Buy/Payout	101-500-0052-50200	-	300	256	-
Health and Wellness Program	101-500-0052-50220	270	400	400	500
Deferred Compensation	101-500-0052-50520	1,501	1,600	1,639	3,000
PERS Retirement	101-500-0052-50530	26,410	28,900	28,870	49,900
PARS Retirement	101-500-0052-50540	115	200	207	-
Medical Insurance	101-500-0052-50550	12,567	15,100	15,124	28,200
AFLAC Insurance - Cafeteria	101-500-0052-50560	54	100	9	-
Medicare Insurance	101-500-0052-50570	1,500	1,500	1,547	2,700
Life and Disability	101-500-0052-50580	790	800	844	1,400
Flexible Spending - Cafeteria	101-500-0052-50600	250	400	414	300
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 151,436</b>	<b>\$ 166,400</b>	<b>\$ 166,266</b>	<b>\$ 267,000</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	101-500-0052-51200	\$ 857	\$ -	\$ -	\$ -
Contract Professional	101-500-0052-51280	251,848	485,000	425,000	320,000
Intergovernmental	101-500-0052-51290	13,037	-	15,000	16,000
Equipment and Materials	101-500-0052-52100	38,097	50,000	50,000	50,000
Telephone	101-500-0052-56300	45,205	50,000	50,000	50,000
Gas	101-500-0052-56500	7,084	8,400	8,400	12,000
Electricity	101-500-0052-56600	57,648	54,000	54,000	65,000
Water	101-500-0052-56700	170,298	285,000	285,000	285,000
Sewer	101-500-0052-56725	4,859	35,000	35,000	35,000
Street Sweeping	101-500-0052-56750	384	500	500	500
Tree Trimming	101-500-0052-56775	192	300	300	300
Principal Payments	101-500-0052-58000	76,920	79,600	79,600	82,300
Interest Payments	101-500-0052-58500	14,891	12,300	12,300	9,500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 681,320</b>	<b>\$ 1,060,100</b>	<b>\$ 1,015,100</b>	<b>\$ 925,600</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 832,756</b>	<b>\$ 1,226,500</b>	<b>\$ 1,181,366</b>	<b>\$ 1,192,600</b>

**Explanation of Significant Accounts:**

Contract Professional Services	101-500-0052-51280	Janitorial Contract, HVAC, Pest Control/Fumigation, Electrical Repairs/PD Panel Upgrades, Building Repairs, General Painting, City Yard Doors
Intergovernmental	101-500-0052-51290	AQMD fees and property tax

**PROGRAM:** 0242 Engineering  
**FUND:** 103 Special Projects

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Plan Archival - Engineering	103-500-0242-51300	\$ -	\$ 10,000	\$ -	\$ 10,000
Engineering Plan Check Expense	103-500-0242-51301	-	250,000	-	-
Engineering Plan Check - I405	103-500-0242-51303	593	-	-	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 593</b>	<b>\$ 260,000</b>	<b>\$ -</b>	<b>\$ 10,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 593</b>	<b>\$ 260,000</b>	<b>\$ -</b>	<b>\$ 10,000</b>

**PROGRAM:** 0244 Streets  
**FUND:** 103 Special Projects

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Benches - PW Yard	103-500-0244-51300	\$ 16,191	\$ 14,000	\$ 24,000	\$ 10,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 16,191</b>	<b>\$ 14,000</b>	<b>\$ 24,000</b>	<b>\$ 10,000</b>
<b>CAPITAL OUTLAY</b>					
Capital Projects	103-500-0244-55000	\$ -	\$ 800,000	\$ -	\$ 1,000,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ -</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 16,191</b>	<b>\$ 814,000</b>	<b>\$ 24,000</b>	<b>\$ 1,010,000</b>

**PROGRAM:** 0249 Landscape  
**FUND:** 103 Special Projects

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Tree Replacement - PW Yard	103-500-0249-51300	\$ 1,000	\$ 43,706	\$ -	\$ -
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 1,000	\$ 43,706	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>		\$ 1,000	\$ 43,706	\$ -	\$ -

# PUBLIC WORKS

# FY 2022-2023

**PROGRAM:** 0863 Beach Maintenance  
**FUND:** 106 Tidelands Beach

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	106-500-0863-50020	\$ 179,612	\$ 170,800	\$ 156,992	\$ 177,500
Part-Time Salaries	106-500-0863-50030	93,145	144,900	112,881	115,000
Overtime - Non-Sworn	106-500-0863-50060	9,187	10,000	6,963	10,000
Overtime - Part-Time	106-500-0863-50070	1,972	2,000	6,846	2,000
Auto Allowance	106-500-0863-50130	-	-	-	300
Cell Phone Allowance	106-500-0863-50140	54	100	68	100
Cafeteria Taxable	106-500-0863-50170	1,203	1,900	1,617	1,400
Comptime Buy/Payout	106-500-0863-50180	7	-	525	-
Vacation Buy/Payout	106-500-0863-50190	2,965	400	3,732	1,100
Sick Buy/Payout	106-500-0863-50200	-	-	511	-
Health and Wellness Program	106-500-0863-50220	534	300	300	300
Tuition Reimbursement	106-500-0863-50500	286	1,000	-	-
Deferred Compensation	106-500-0863-50520	3,704	3,100	2,658	3,100
PERS Retirement	106-500-0863-50530	52,805	49,400	54,390	63,200
PARS Retirement	106-500-0863-50540	1,189	1,900	1,470	1,500
Medical Insurance	106-500-0863-50550	31,474	35,700	36,395	42,400
AFLAC Insurance - Cafeteria	106-500-0863-50560	291	100	82	100
Medicare Insurance	106-500-0863-50570	4,171	4,900	4,125	4,500
Life and Disability	106-500-0863-50580	1,347	1,500	1,494	1,600
Flexible Spending - Cafeteria	106-500-0863-50600	21	-	-	-
Unemployment	106-500-0863-50610	3,916	-	100	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 387,883</b>	<b>\$ 428,000</b>	<b>\$ 391,149</b>	<b>\$ 424,100</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	106-500-0863-51280	\$ 325,319	\$ 364,000	\$ 450,000	\$ 330,000
Intergovernmental	106-500-0863-51290	3,797	-	-	4,200
Equipment and Materials	106-500-0863-52100	32,834	40,000	40,000	55,000
Telephone	106-500-0863-56300	1,074	2,800	1,100	1,100
Electricity	106-500-0863-56600	1,318	3,500	1,000	2,000
Transfer Out - CIP	106-500-0863-59100	72,672	-	-	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 437,014</b>	<b>\$ 410,300</b>	<b>\$ 492,100</b>	<b>\$ 392,300</b>
<b>CAPITAL OUTLAY</b>					
Vehicles	106-500-0863-53600	\$ -	\$ -	\$ -	\$ 165,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 165,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 824,897</b>	<b>\$ 838,300</b>	<b>\$ 883,249</b>	<b>\$ 981,400</b>

<b>PROGRAM:</b>	<b>0863 Beach Maintenance</b>
<b>FUND:</b>	<b>106 Tidelands Beach</b>

**Explanation of Significant Accounts:**

Equipment and Materials	106-500-0863-52100	Beach Maintenance Supplies/Graffiti, Sandbags/Flood Watch, Equipment Fuel, Lighting Equipment, Plumbing Equipment
Contract Professional	106-500-0863-51280	Beach restroom janitorial, Beach Restroom Repair, Surfside Beach Maintenance, Sand Berm, City of Long Beach, LGHQ Maintenance, NWS IGSA
Vehicles	106-500-0863-53600	Beach Trash Dump Truck



**PROGRAM:** 0090 Gas Tax  
**FUND:** 210 Gas Tax

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	210-500-0090-51280	\$ 2,700	\$ 23,000	\$ 3,000	\$ 3,000
Transfer Out - CIP	210-500-0090-59100	109,268	-	-	-
Transfer Out - Operational	210-500-0090-59200	30,000	30,000	30,000	30,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 141,968</b>	<b>\$ 53,000</b>	<b>\$ 33,000</b>	<b>\$ 33,000</b>
<b>CAPITAL OUTLAY</b>					
Capital Projects	210-500-0090-55000	\$ 630,374	\$ 152,759	\$ 112,759	\$ 315,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 630,374</b>	<b>\$ 152,759</b>	<b>\$ 112,759</b>	<b>\$ 315,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 772,342</b>	<b>\$ 205,759</b>	<b>\$ 145,759</b>	<b>\$ 348,000</b>

**Explanation of Significant Accounts:**

Contract Professional	210-500-0090-51280	State Controller - Annual Street Report
Transfer Out - Operations	210-500-0090-59200	Transfer to General Fund
Capital Projects	210-500-0090-55000	Capital Improvement Projects Fund (effective July 1, 2020, transfers out was no longer used to fund capital improvement projects. Any projects funded using these resources are appropriated directly in the Capital Improvement Program section)



**PROGRAM:** XXX Various  
**FUND:** 217 Citywide Grants

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	217-300-0331-51280	\$ -	\$ 50,000	\$ -	\$ 15,000
Contract Professional	217-300-0332-51280	-	12,213	-	-
Special Expense	217-300-0370-51300	77,000	-	77,000	-
Transfer Out - CIP	217-500-0361-59100	109,414	-	-	-
Transfer Out - CIP	217-500-0366-59100	84,265	598,000	133,800	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 270,679</b>	<b>\$ 660,213</b>	<b>\$ 210,800</b>	<b>\$ 15,000</b>
<b>CAPITAL OUTLAY</b>					
Capital Projects	217-500-0361-55000	\$ 133,812	\$ 233,218	\$ -	\$ -
Capital Projects	217-500-0369-55000	132,469	272,693	-	-
Capital Projects	217-500-xxxx-55000	-	-	-	1,316,100
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 266,281</b>	<b>\$ 505,911</b>	<b>\$ -</b>	<b>\$ 1,316,100</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 536,960</b>	<b>\$ 1,166,124</b>	<b>\$ 210,800</b>	<b>\$ 1,331,100</b>

**Explanation of Significant Accounts:**

Capital Projects	217-500-0361-55000	Capital Improvement Projects Fund (effective July 1, 2020, transfers out was no longer used to fund capital improvement projects. Any projects funded using these resources are appropriated directly in the Capital Improvement Program section)
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**PROGRAM:** 0500 Street Lighting  
**FUND:** 280 Street Lighting Assessment District

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	280-500-0500-51280	\$ 9,500	\$ 20,000	\$ 15,000	\$ 9,500
Electricity	280-500-0500-56600	185,735	200,000	190,000	195,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 195,235</b>	<b>\$ 220,000</b>	<b>\$ 205,000</b>	<b>\$ 204,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 195,235</b>	<b>\$ 220,000</b>	<b>\$ 205,000</b>	<b>\$ 204,500</b>

**Explanation of Significant Accounts:**

Contract Professional                      280-500-0500-51280      Willdan Financial Services, legal fees, and street light

The Seal Beach Street Lighting Assessment District was formed under the Street Lighting Act of 1919 to finance the maintenance of streetlights and to finance the electricity used by the streetlights by special assessments. Revenue is derived from the District's share of the basic property tax levy and the special district augmentation allocations.

**PROGRAM:** 0333 Capital Projects  
**FUND:** 301 Capital Improvement Projects

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>CAPITAL OUTLAY</b>					
Capital Projects	301-500-0333-55000	\$ 1,794,240	\$ 2,161,438	\$ 2,161,438	\$ 2,620,500
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 1,794,240</b>	<b>\$ 2,161,438</b>	<b>\$ 2,161,438</b>	<b>\$ 2,620,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,794,240</b>	<b>\$ 2,161,438</b>	<b>\$ 2,161,438</b>	<b>\$ 2,620,500</b>

**Explanation of Significant Accounts:**

Capital Projects                                      301-500-0333-55000      Capital Improvement Projects Fund

**PROGRAM:** 0900 Water Maintenance, Operations, and Capital  
**FUND:** 501 Water

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	501-500-0900-50020	\$ 921,501	\$ 915,100	\$ 915,062	\$ 959,800
Part-Time Salaries	501-500-0900-50030	93,832	49,300	27,278	45,000
Overtime - Non-Sworn	501-500-0900-50060	103,879	70,000	80,074	70,000
Overtime - Part-Time	501-500-0900-50070	130	1,000	-	1,000
Auto Allowance	501-500-0900-50130	866	900	3,264	4,400
Cell Phone Allowance	501-500-0900-50140	1,223	1,000	1,509	1,300
Cafeteria Taxable	501-500-0900-50170	16,157	16,600	26,062	17,700
Comptime Buy/Payout	501-500-0900-50180	2,980	-	7,102	-
Vacation Buy/Payout	501-500-0900-50190	35,071	9,500	27,350	8,200
Sick Buy/Payout	501-500-0900-50200	611	-	3,070	-
Medical Waiver	501-500-0900-50210	1,347	-	-	-
Health and Wellness Program	501-500-0900-50220	2,183	3,200	3,200	3,000
Tuition Reimbursement	501-500-0900-50500	2,942	4,000	-	-
Deferred Compensation	501-500-0900-50520	19,180	24,000	19,827	22,400
PERS Retirement	501-500-0900-50530	271,896	227,600	210,000	294,400
PARS Retirement	501-500-0900-50540	617	600	31	600
Medical Insurance	501-500-0900-50550	92,336	164,900	162,453	178,800
AFLAC Insurance - Cafeteria	501-500-0900-50560	331	200	186	200
Medicare Insurance	501-500-0900-50570	16,953	19,000	16,537	16,400
Life and Disability	501-500-0900-50580	7,431	10,200	7,782	8,300
Flexible Spending - Cafeteria	501-500-0900-50600	3,908	3,900	3,228	1,300
Unemployment	501-500-0900-50610	33	-	200	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 1,595,407</b>	<b>\$ 1,521,000</b>	<b>\$ 1,514,215</b>	<b>\$ 1,632,800</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	501-500-0900-51200	\$ 22,769	\$ 25,000	\$ 25,000	\$ 25,000
Memberships and Dues	501-500-0900-51230	15,429	18,000	1,500	3,400
Training and Meetings	501-500-0900-51240	3,321	8,200	2,500	3,000
Vehicle Leasing	501-500-0900-51275	-	-	-	25,000
Contract Professional	501-500-0900-51280	234,242	678,411	450,000	952,000
Intergovernmental	501-500-0900-51290	2,784,981	2,705,300	2,500,000	2,874,300
Equipment and Materials	501-500-0900-52100	109,510	260,000	230,000	200,000
Special Departmental	501-500-0900-52200	84,922	50,000	50,000	120,000
Depreciation	501-500-0900-57100	45,683	-	-	-
Telephone	501-500-0900-56300	10,626	15,000	10,000	10,000
Gas	501-500-0900-56500	4,784	6,000	5,000	5,000
Electricity	501-500-0900-56600	189,462	180,000	100,000	150,000
Water Overhead	501-500-0900-56900	324,500	440,000	440,000	440,000
Interest Payment	501-500-0900-58500	-	21,300	21,300	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 3,830,229</b>	<b>\$ 4,407,211</b>	<b>\$ 3,835,300</b>	<b>\$ 4,807,700</b>

**PROGRAM:** 0900 Water Maintenance, Operations, and Capital  
**FUND:** 501 Water Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>CAPITAL OUTLAY</b>					
Machinery & Equipment	501-500-0900-53200	\$ -	\$ -	\$ -	\$ 165,000
Vehicles	501-500-0900-53600	38,063	125,000	125,000	100,000
Capital Projects	501-500-0900-55000	-	5,275,681	3,296,681	4,979,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 38,063</b>	<b>\$ 5,400,681</b>	<b>\$ 3,421,681</b>	<b>\$ 5,244,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 5,463,699</b>	<b>\$ 11,328,892</b>	<b>\$ 8,771,196</b>	<b>\$ 11,684,500</b>

**Explanation of Significant Accounts:**

Office Supplies	501-500-0900-51200	Office Supplies, reprographics, literature
Memberships and Dues	501-500-0900-51230	California Water Assessment, American Water Works Assoc., USC, OCWA, Operator Certifications
Training and Meetings	501-500-0900-51240	OCWA/AWWA, Technical Training
Equipment and Materials	501-500-0900-52100	Water Maintenance Parts, boxes, lids, Water Meters, Emergency Generator, Valve Turning Machine w/GPS
Vehicle Leasing	501-500-0900-51275	Leasing vehicles through Enterprise
Contract Professional	501-500-0900-51280	Water Laboratory, Water Production and Distribution Maintenance, Water Conservation, Professional Engineering Services, Meter Reading Services, Electrical Maintenance, Underground Services Alert, GovClarity/Beehive/iWater/XC2, Grant Support, LW Meter Isolation Study, Navy Reservoir Pump, LW Meter Vault Upgrade
Sewer Overhead	501-500-0900-56800	Overhead charge transfer to General Fund
Intergovernmental	501-500-0900-51290	MWDOC, OCWD, AQMD, and West Orange County Water Board
Vehicles	501-500-0900-53600	Water Service Truck (Unit #40), Enterprise Lease

**Additional Notes:**

The Water Capital Improvement Fund has been consolidated with the Water Operations Fund as a part of the new rate structure that was implemented May 1, 2021.



**PROGRAM:** 0925 Sewer Maintenance, Operations, and Capital  
**FUND:** 503 Sewer

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	503-500-0925-50020	\$ 688,279	\$ 441,500	\$ 435,708	\$ 691,800
Part-Time Salaries	503-500-0925-50030	26,738	13,300	36,721	15,300
Overtime - Non-Sworn	503-500-0925-50060	31,686	30,000	25,476	30,000
Overtime - Part-Time	503-500-0925-50070	1,226	1,000	1,000	1,000
Auto Allowance	503-500-0925-50130	866	300	1,358	1,900
Cell Phone Allowance	503-500-0925-50140	1,265	400	593	500
Cafeteria Taxable	503-500-0925-50170	11,617	8,500	9,498	12,500
Comptime Buy/Payout	503-500-0925-50180	426	-	1,185	-
Vacation Buy/Payout	503-500-0925-50190	19,729	3,200	11,480	3,900
Sick Buy/Payout	503-500-0925-50200	611	-	1,109	-
Medical Waiver	503-500-0925-50210	643	-	-	-
Health and Wellness Program	503-500-0925-50220	1,718	1,400	1,400	1,500
Tuition Reimbursement	503-500-0925-50500	1,572	2,000	-	-
Deferred Compensation	503-500-0925-50520	17,904	10,900	8,904	12,900
PERS Retirement	503-500-0925-50530	229,990	123,400	124,956	203,100
PARS Retirement	503-500-0925-50540	175	200	376	200
Medical Insurance	503-500-0925-50550	86,285	91,600	91,271	136,500
AFLAC Insurance - Cafeteria	503-500-0925-50560	662	500	259	100
Medicare Insurance	503-500-0925-50570	11,518	8,900	7,645	11,200
Life and Disability	503-500-0925-50580	5,267	4,900	4,450	6,300
Flexible Spending - Cafeteria	503-500-0925-50600	1,764	200	424	1,300
Unemployment	503-500-0925-50610	33	-	600	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 1,139,974</b>	<b>\$ 742,200</b>	<b>\$ 764,413</b>	<b>\$ 1,130,000</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	503-500-0925-51200	\$ 5,342	\$ 4,000	\$ 4,000	\$ 10,000
Memberships and Dues	503-500-0925-51230	758	1,000	900	1,500
Training and Meetings	503-500-0925-51240	855	4,000	1,000	2,000
Vehicle Leasing	503-500-0925-51275	-	-	-	20,000
Contract Professional	503-500-0925-51280	125,196	360,000	260,000	535,000
Intergovernmental	503-500-0925-51290	2,093	15,000	15,000	15,000
Equipment and Materials	503-500-0925-52100	26,478	50,000	50,000	50,000
Telephone	503-500-0925-56300	5,959	7,000	5,000	6,000
Gas	503-500-0925-56500	778	1,000	1,000	1,200
Electricity	503-500-0925-56600	22,734	27,000	20,000	20,000
Sewer Overhead	503-500-0925-56800	54,000	293,500	293,500	293,500
Depreciation	503-500-0925-57100	57,475	-	-	-
Interest Payments	503-500-0925-58500	-	154,700	154,700	140,300
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 301,668</b>	<b>\$ 917,200</b>	<b>\$ 805,100</b>	<b>\$ 1,094,500</b>

<b>PROGRAM:</b>	<b>0925 Sewer Maintenance and Operations</b>
<b>FUND:</b>	<b>503 Sewer Operations</b>

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Proposed Budget FY 2022-23
<b>CAPITAL OUTLAY</b>					
Machinery & Equipment	503-500-0925-53200	\$ -	\$ -	\$ -	\$ 50,000
Vehicles	503-500-0925-53600	-	-	-	-
Capital Projects	503-500-0925-55000	-	3,661,265	1,661,265	2,600,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ -</b>	<b>\$ 3,661,265</b>	<b>\$ 1,661,265</b>	<b>\$ 2,650,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,441,642</b>	<b>\$ 5,320,665</b>	<b>\$ 3,230,778</b>	<b>\$ 4,874,500</b>

**Explanation of Significant Accounts:**

Memberships and Dues	503-500-0925-51230	CWEA certifications
Training and Meetings	503-500-0925-51240	Technical Training
Equipment/Materials	503-500-0925-52100	Equipment, pumps, and pump repair
Vehicle Leasing	503-500-0925-51275	Leasing vehicles through Enterprise
Contract Professional	503-500-0925-51280	Pump Station Maintenance, Contractor Emergency Response for Sewer Spill, Sewer Cleaning/CCTV, FOG Program, Smartcover, Software Subscriptions, Electrical
Overhead	503-500-0925-56900	Administrative expenses calculated for department
Intergovernmental	503-500-0925-51290	South Coast Air Quality Management District, Orange County Sanitation District, and Orange County property tax

**Additional Notes:**

The Sewer Capital Improvement Fund has been consolidated with the Sewer Operations Fund as a part of the new rate structure that was implemented May 1, 2021.

**PROGRAM:** 0975 Sewer Capital  
**FUND:** 504 Sewer Capital Improvements

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Depreciation	504-500-0975-57100	\$ 1,031,390		\$ -	\$ -
Amortization	504-500-0975-57200	12,070	-	-	-
Interest Expense	504-500-0975-58500	164,263		-	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 1,207,723</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CAPITAL OUTLAY</b>					
Capital Projects	504-500-0975-55000	\$ 56,435	\$ -	\$ -	\$ -
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 56,435</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,264,158</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Explanation of Significant Accounts:**

Capital Projects                                      504-500-0975-55000                      Capital Improvement Projects Fund

**Additional Notes:**

The Sewer Capital Improvement Fund has been consolidated with the Sewer Operations Fund as a part of the new rate structure that was implemented May 1, 2021.



**Summary of Appropriations by Account**

<b>Description</b>	<b>Account Number</b>	<b>Actual FY 2020-21</b>	<b>Amended Budget FY 2021-22</b>	<b>Estimated Actual FY 2021-22</b>	<b>Adopted Budget FY 2022-23</b>
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	50020	\$ 2,548,041	\$ 2,434,000	\$ 2,414,281	\$ 2,825,300
Part-Time Salaries	50030	276,789	276,800	246,244	240,000
Overtime - Non-Sworn	50060	187,954	156,300	158,764	142,000
Overtime - Part-Time	50070	3,754	8,000	11,813	4,000
Auto Allowance	50130	1,732	2,800	6,078	8,400
Cell Phone Allowance	50140	2,947	2,200	2,585	2,500
Cafeteria Taxable	50170	47,872	47,900	58,076	47,900
Comptime Buy/Payout	50180	3,453	1,700	10,367	-
Vacation Buy/Payout	50190	67,896	34,700	64,132	21,700
Sick Buy/Payout	50200	1,222	1,500	5,970	-
Medical Waiver	50210	1,990	-	-	-
Health and Wellness Program	50220	6,025	7,900	7,900	7,700
Tuition Reimbursement	50500	7,375	7,000	-	-
Deferred Compensation	50520	55,970	55,700	49,073	58,100
PERS Retirement	50530	748,773	669,950	658,939	863,800
PARS Retirement	50540	2,787	3,600	2,791	3,100
Medical Insurance	50550	330,521	452,700	450,574	526,600
AFLAC Insurance - Cafeteria	50560	1,585	1,600	1,210	1,100
Medicare Insurance	50570	45,475	48,200	43,773	48,600
Life and Disability	50580	20,321	23,800	21,026	24,500
Flexible Spending - Cafeteria	50600	6,445	5,300	4,894	3,200
Unemployment	50610	6,048	100	1,000	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>4,374,975</b>	<b>4,241,750</b>	<b>4,219,490</b>	<b>4,828,500</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	51200	30,141	32,500	32,500	39,000
Memberships and Dues	51230	17,910	20,650	4,050	7,200
Training and Meetings	51240	4,865	13,350	4,650	13,300
Vehicle Leasing	51275	-	-	-	83,500
Contract Professional	51280	1,953,063	3,408,624	3,028,000	3,667,500
Intergovernmental	51290	2,856,842	2,778,300	2,588,000	2,969,500
Plan Archival - Engineering	51300	-	10,000	-	10,000
Benches - PW Yard	51300	16,191	14,000	24,000	10,000
Tree Replacement - PW Yard	51300	1,000	43,706	-	-
Special Expense	51300	77,000	-	77,000	-
Engineering Plan Check Expense	51301	-	250,000	-	-
Engineering Plan Check - I405	51303	593	-	-	-
Prior Period Expense	51400	8,934	-	-	-
Equipment and Materials	52100	371,614	591,000	537,000	595,000
Special Departmental	52200	288,096	271,000	271,000	423,000
Street Sweeping	52300	112,111	180,000	180,000	200,000
Telephone	56300	68,673	76,800	68,100	70,600
Gas	56500	12,646	15,400	14,400	18,200
Electricity	56600	500,542	510,000	410,500	485,000
Water	56700	170,298	285,000	285,000	285,000
Sewer	56725	4,859	35,000	35,000	35,000

# PUBLIC WORKS

# FY 2022-2023

## Summary of Appropriations by Account

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS CONTINUED</b>					
Street Sweeping	56750	384	500	500	500
Tree Trimming	56775	192	300	300	300
Sewer Overhead	56800	54,000	293,500	293,500	293,500
Water Overhead	56900	324,500	440,000	440,000	440,000
Depreciation	57100	1,867,261	-	-	-
Amortization	57200	12,070	-	-	-
Principal Payments	58000	76,920	79,600	79,600	82,300
Interest Payments	58500	183,594	188,300	188,300	149,800
Transfer Out - CIP	59100	842,181	598,000	133,800	-
Transfer Out - Operational	59200	30,000	30,000	30,000	195,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>9,886,480</b>	<b>10,165,530</b>	<b>8,725,200</b>	<b>10,073,200</b>
<b>CAPITAL OUTLAY</b>					
Machinery & Equipment	53200	-	-	-	215,000
Vehicles	53600	12,371	292,602	292,602	265,000
Capital Projects	55000	3,803,848	13,895,589	7,470,678	15,030,600
<b>TOTAL CAPITAL OUTLAY</b>		<b>3,816,219</b>	<b>14,188,191</b>	<b>7,763,280</b>	<b>15,510,600</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 18,077,674</b>	<b>\$ 28,595,471</b>	<b>\$ 20,707,970</b>	<b>\$ 30,412,300</b>



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**MANAGING DEPARTMENT HEAD:** Director of Community Development

## MISSION STATEMENT

Through our leadership and creativity, the Seal Beach Community Services Department makes a positive difference in the community by encouraging resident involvement and strengthening community resiliency. We are inclusive and accessible; we offer diversity of experience and value environmental stewardship and personal development; we provide opportunities for healthy lifestyles and we offer the opportunity for lifelong learning through fun, play, and celebration. To administer planning, programming, budgeting, construction, and maintenance of the City's infrastructure in a cost-effective way that meets the overall needs of the community.

## PRIMARY ACTIVITIES

### **Senior Program – 0016**

The Department offers senior services and programs including senior meals, transportation, and tax preparation services. The division also provides important resources to seniors throughout the County and work cooperatively with many partners with specific expertise in the area.

### **Recreation Administration – 0070**

Department programming encompasses a year-round recreation class program, youth and educational camps, tennis, aquatic and sports league programs. The department offers a variety of youth and adult activities, facility rentals and community special events.

### **Sports Leagues – 0071**

The program includes the management of equipment and materials necessary to provide an adult sports program consisting of adult slow pitch softball and basketball. The division also helps to maintain sports equipment that are found within the public parks system.

### **Leisure Classes – 0072**

Provide program and service opportunities that allow people of all ages to share, grow, learn, and participate together. Promote community awareness through recreation and special event activities.

### **Tennis and Pickleball Center – 0074**

Administers the Seal Beach Tennis and Pickleball Center, located at 3900 Lampson Avenue. The program includes private and group lessons, the Junior Academy, Junior camps, leagues, social tennis, special events and more. The division also supports a growing pickleball program that consists of membership, tournament play and open play.

### **Special Projects – 0249**

Special projects for the Park and Recreation Facility Maintenance program.

## OBJECTIVES

- Provide and promote a high quality congregate senior meals program using a Seal Beach Community Center
- Coordinate with Meals on Wheels OC to provide home delivered meals throughout the entire City
- Provide resources to seniors about various programs available throughout the county
- Provide and promote the highest quality of community, social, and recreational programs for the community
- Evaluate the future facility and programming needs of the community and to identify future funding resources to support recreational and community service growth
- Create additional programs that are operated and administered by City staff
- Create new recreation programs
- Create additional methods to promote recreation programs such as utilizing social media
- Continue to grow the pickleball program at Seal Beach Tennis and Pickleball Center and offer increased services for pickleball players
- Continue to improve the facilities at Seal Beach Tennis and Pickleball Center to create a more enjoyable experience for users
- Develop new senior activities and opportunities for seniors in the community

## PERFORMANCE MEASURES

	<b>Actual FY 2019-20</b>	<b>Actual FY 2020-21</b>	<b>Estimated FY 2021-22</b>	<b>Adopted FY 2022-23</b>
Number of surf lessons	588			700
Number of pickleball memberships	5			185
Number of home delivery and congregate meals served to seniors	10,000	10,000	10,000	10,000

# COMMUNITY SERVICES

# FY 2022-2023

## Summary of Appropriations by Program

	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b><u>EXPENDITURES BY PROGRAM</u></b>				
<b>Senior Bus Program - 0016</b>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	108,021	260,000	200,522	214,000
Capital Outlay	-	-	-	-
Subtotal	108,021	260,000	200,522	214,000
<b>Recreation Administration - 0070</b>				
Personnel Services	183,603	283,000	282,727	360,500
Maintenance and Operations	21,523	20,825	20,825	27,300
Capital Outlay	-	-	-	-
Subtotal	205,126	303,825	303,552	387,800
<b>Sports Leagues - 0071</b>				
Personnel Services	11,499	31,700	(149)	38,200
Maintenance and Operations	-	2,000	2,000	5,500
Capital Outlay	-	-	-	-
Subtotal	11,499	33,700	1,851	43,700
<b>Leisure Classes - 0072</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	325,234	353,700	439,900	395,000
Capital Outlay	-	-	-	-
Subtotal	325,234	353,700	439,900	395,000
<b>Tennis Center - 0074</b>				
Personnel Services	98,816	146,600	146,476	251,800
Maintenance and Operations	141,315	115,200	115,200	127,000
Capital Outlay	-	-	-	-
Subtotal	240,131	261,800	261,676	378,800
<b>Air Quality Improvement - 0700</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	619	31,000	70,000	30,000
Capital Outlay	-	-	-	-
Subtotal	619	31,000	70,000	30,000
<b>TOTAL</b>				
Personnel Services	293,918	461,300	429,054	650,500
Maintenance and Operations	596,712	782,725	848,447	798,800
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$ 890,630</b>	<b>\$ 1,244,025</b>	<b>\$ 1,277,501</b>	<b>\$ 1,449,300</b>
<b><u>EXPENDITURES BY FUND</u></b>				
General Fund - 101	\$ 648,822	\$ 1,053,025	\$ 957,501	\$ 1,234,300
Tidelands - 106	241,189	160,000	250,000	185,000
<b>TOTAL</b>	<b>\$ 890,630</b>	<b>\$ 1,244,025</b>	<b>\$ 1,277,501</b>	<b>\$ 1,449,300</b>

**PROGRAM:** 0016 Senior Bus Program  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
		-	-	-	-
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	101-400-0016-51280	\$ 108,021	\$ 260,000	\$ 200,522	\$ 214,000
		-	-	-	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 108,021</b>	<b>\$ 260,000</b>	<b>\$ 200,522</b>	<b>\$ 214,000</b>
		-	-	-	-
<b>TOTAL EXPENDITURES</b>		<b>\$ 108,021</b>	<b>\$ 260,000</b>	<b>\$ 200,522</b>	<b>\$ 214,000</b>

**Explanation of Significant Accounts:**

Contact Professional                      101-400-0016-51280                      Senior transportation contractor and senior meals

# COMMUNITY SERVICES

# FY 2022-2023

**PROGRAM:** 0070 Recreation Administration  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	101-400-0070-50020	\$ 98,672	\$ 181,400	\$ 181,356	\$ 211,000
Part-Time Salaries	101-400-0070-50030	34,186	6,300	6,252	-
Overtime - Non-Sworn	101-400-0070-50060	321	2,000	2,000	2,000
Overtime - Part-Time	101-400-0070-50070	1,378	400	368	500
Cell Phone Allowance	101-400-0070-50140	325	-	-	-
Cafeteria Taxable	101-400-0070-50170	4,211	9,300	9,270	4,500
Vacation Buy/Payout	101-400-0070-50190	1,451	4,200	4,235	5,300
Health and Wellness Program	101-400-0070-50220	490	1,000	1,000	1,100
Deferred Compensation	101-400-0070-50520	2,164	3,700	3,701	4,700
PERS Retirement	101-400-0070-50530	19,013	34,900	34,834	68,200
PARS Retirement	101-400-0070-50540	444	100	82	-
Medical Insurance	101-400-0070-50550	17,227	32,200	32,200	55,700
AFLAC Insurance - Cafeteria	101-400-0070-50560	-	-	-	-
Medicare Insurance	101-400-0070-50570	2,026	3,300	3,290	3,300
Life and Disability	101-400-0070-50580	945	2,500	2,482	1,900
Flexible Spending - Cafeteria	101-400-0070-50600	750	1,700	1,657	2,300
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 183,603</b>	<b>\$ 283,000</b>	<b>\$ 282,727</b>	<b>\$ 360,500</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	101-400-0070-51200	\$ 475	\$ 1,200	\$ 1,200	\$ 1,200
Memberships and Dues	101-400-0070-51230	840	1,000	1,000	1,200
Training and Meetings	101-400-0070-51240	-	-	-	900
Contract Professional	101-400-0070-51280	11,423	11,000	11,000	12,500
Special Departmental	101-400-0070-52200	5,527	4,625	4,625	8,300
Telephone	101-400-0070-56300	1,251	800	800	1,000
Cable Television	101-400-0070-56400	2,007	2,200	2,200	2,200
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 21,523</b>	<b>\$ 20,825</b>	<b>\$ 20,825</b>	<b>\$ 27,300</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 205,126</b>	<b>\$ 303,825</b>	<b>\$ 303,552</b>	<b>\$ 387,800</b>

**Explanation of Significant Accounts:**

Memberships and Dues	101-400-0070-51230	Cal Parks Rec Society
Training and Meetings	101-400-0070-51240	Brochure Exchanges and CPRS conference
Contract Professional	101-400-0070-51280	Parking North Seal Beach Comm. Center
Special Departmental	101-400-0070-52200	Edison Park Use, Card Connect and Mobile Devices, Music Licenses, Recreation Programs (Summer Kick Off and Send
Cable Television	101-400-0070-56400	NSBC TV

# COMMUNITY SERVICES

# FY 2022-2023

**PROGRAM:** 0071 Sports Leagues  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	101-400-0071-50020	\$ -	\$ 31,600	\$ -	\$ 28,600
Part-Time Salaries	101-400-0071-50030	9,802	-	-	-
Overtime - Part-Time	101-400-0071-50070	278	-	-	-
Cafeteria - Taxable	101-400-0071-50170	-	-	-	1,500
Health and Wellness Program	101-400-0071-50220	-	-	-	200
Deferred Compensation	101-400-0071-50520	-	-	-	300
PERS Retirement	101-400-0071-50530	-	100	80	2,300
PARS Retirement	101-400-0071-50540	127	-	-	-
Medical Insurance	101-400-0071-50550	1,157	-	(229)	4,600
Medicare Insurance	101-400-0071-50570	135	-	-	400
Life and Disability	101-400-0071-50580	-	-	-	300
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 11,499</b>	<b>\$ 31,700</b>	<b>\$ (149)</b>	<b>\$ 38,200</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Equipment and Materials	101-400-0071-52100	\$ -	\$ 2,000	\$ 2,000	\$ 5,500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ -</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 5,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 11,499</b>	<b>\$ 33,700</b>	<b>\$ 1,851</b>	<b>\$ 43,700</b>

**Explanation of Significant Accounts:**

Equipment and Materials                      101-400-0071-52100      Field Equipment, Softball League Supplies, and Basketball League Supplies

**PROGRAM:** 0072 Leisure Classes  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	101-400-0072-51200	\$ 300	\$ 600	\$ 600	\$ 600
Printing	101-400-0072-51220	9,766	12,600	12,600	12,600
Contract Professional	101-400-0072-51280	36,030	150,000	150,000	170,000
Intergovernmental	101-400-0072-51290	1,150	2,000	2,000	2,000
Equipment and Materials	101-400-0072-52100	533	1,000	700	3,000
Special Departmental	101-400-0072-52200	23,814	12,500	9,000	6,800
Telephone	101-400-0072-56300	771	-	-	-
Electricity	101-400-0072-56600	11,681	15,000	15,000	15,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 84,045</b>	<b>\$ 193,700</b>	<b>\$ 189,900</b>	<b>\$ 210,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 84,045</b>	<b>\$ 193,700</b>	<b>\$ 189,900</b>	<b>\$ 210,000</b>

**Explanation of Significant Accounts:**

Printing	101-400-0072-51220	Recreation Guide Design, E-newsletter, and Post Card Mailer
Contract Professional	101-400-0072-51280	Instructor Payments
Equipment and Materials	101-400-0072-52100	Supplies for Community Centers
Special Departmental	101-400-0072-52200	Annual Software Maintenance, Rec Events at Facilities

# COMMUNITY SERVICES

# FY 2022-2023

**PROGRAM:** 0074 Tennis Center  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	101-400-0074-50020	\$ -	\$ 44,100	\$ 44,063	\$ 109,800
Part-Time Salaries	101-400-0074-50030	92,089	81,200	81,160	85,900
Overtime - Part-Time	101-400-0074-50070	665	500	500	-
Cafeteria Taxable	101-400-0074-50170	-	1,700	1,689	-
Vacation Buy/Payout	101-400-0074-50190	-	-	-	800
Health and Wellness Program	101-400-0074-50220	-	600	600	700
Deferred Compensation	101-400-0074-50520	-	500	459	1,500
PERS Retirement	101-400-0074-50530	-	3,800	3,791	16,800
PARS Retirement	101-400-0074-50540	1,175	1,100	1,031	1,100
Medical Insurance	101-400-0074-50550	3,404	10,800	10,840	30,900
Medicare Insurance	101-400-0074-50570	1,297	1,800	1,843	2,900
Life and Disability	101-400-0074-50580	-	500	500	1,100
Flexible Spending - Cafeteria	101-400-0074-50600	-	-	-	300
Unemployment	101-400-0074-50610	186	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 98,816</b>	<b>\$ 146,600</b>	<b>\$ 146,476</b>	<b>\$ 251,800</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Training and Meetings	101-400-0074-51240	\$ 258	\$ -	\$ -	\$ -
Contract Professional	101-400-0074-51280	57,909	51,000	51,000	52,900
Intergovernmental	101-400-0074-51290	874	900	900	-
Special Departmental	101-400-0074-52200	4,358	1,200	1,200	4,000
Building/Materials/Supplies	101-400-0074-52500	41,145	10,000	10,000	10,000
Building/Landscape Material	101-400-0074-52501	-	15,000	15,000	19,400
Telephone	101-400-0074-56300	688	600	600	600
Cable Television	101-400-0074-56400	1,895	1,900	1,900	1,900
Gas	101-400-0074-56500	109	600	600	200
Electricity	101-400-0074-56600	34,079	34,000	34,000	38,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 141,315</b>	<b>\$ 115,200</b>	<b>\$ 115,200</b>	<b>\$ 127,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 240,131</b>	<b>\$ 261,800</b>	<b>\$ 261,676</b>	<b>\$ 378,800</b>

**Explanation of Significant Accounts:**

Contract Professional	101-400-0074-51280	Windscreen Replacement, Pest control, Kitchen suppression maint., Gym Equipment maint., Tennis Professional Services, and Security Maintenance
Building/Materials/Supplies	101-400-0074-52500	Building supplies, tennis equipment, and office supplies
Special Departmental	101-400-0074-52200	Tennis Events, Website Renewal, Credit Card Charges, Mileage
Building/Landscape Material	101-400-0074-52501	Landscape Maintenance, Landscape Extra Work, and Tree Trimming

**PROGRAM:** 0072 Leisure Classes  
**FUND:** 106 Tidelands Beach

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	106-400-0072-51280	\$ 241,189	\$ 160,000	\$ 250,000	\$ 185,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<u>\$ 241,189</u>	<u>\$ 160,000</u>	<u>\$ 250,000</u>	<u>\$ 185,000</u>
<b>TOTAL EXPENDITURES</b>		<u>\$ 241,189</u>	<u>\$ 160,000</u>	<u>\$ 250,000</u>	<u>\$ 185,000</u>

**Explanation of Significant Accounts:**

Contract Professional                      106-400-0072-51280              Instructor 65% of fees collected

**PROGRAM:** 0700 Air Quality Improvement  
**FUND:** 204 Air Quality Improvement

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	204-500-0700-51280	\$ 619	\$ 31,000	\$ 70,000	\$ 30,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ 619	\$ 31,000	\$ 70,000	\$ 30,000
<b>TOTAL EXPENDITURES</b>		\$ 619	\$ 31,000	\$ 70,000	\$ 30,000

**Explanation of Significant Accounts:**

Contract Professional                      204-500-0700-51280      Senior transportation program

# COMMUNITY SERVICES

# FY 2022-2023

## Summary of Appropriations by Account

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	50020	\$ 98,672	\$ 257,100	\$ 225,419	\$ 349,400
Part-Time Salaries	50030	136,077	87,500	87,412	85,900
Overtime - Non-Sworn	50060	321	2,000	2,000	2,000
Overtime - Part-Time	50070	2,321	900	868	500
Cell Phone Allowance	50140	325	-	-	-
Cafeteria Taxable	50170	4,211	11,000	10,959	6,000
Vacation Buy/Payout	50190	1,451	4,200	4,235	6,100
Health and Wellness Program	50220	490	1,600	1,600	2,000
Deferred Compensation	50520	2,164	4,200	4,160	6,500
PERS Retirement	50530	19,013	38,800	38,705	87,300
PARS Retirement	50540	1,746	1,200	1,113	1,100
Medical Insurance	50550	21,788	43,000	42,811	91,200
AFLAC Insurance - Cafeteria	50560	-	-	-	-
Medicare Insurance	50570	3,458	5,100	5,133	6,600
Life and Disability	50580	945	3,000	2,982	3,300
Flexible Spending - Cafeteria	50600	750	1,700	1,657	2,600
Unemployment	50610	186	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>293,918</b>	<b>461,300</b>	<b>429,054</b>	<b>650,500</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	51200	775	1,800	1,800	1,800
Printing	51220	9,766	12,600	12,600	12,600
Memberships and Dues	51230	840	1,000	1,000	1,200
Training and Meetings	51240	258	-	-	900
Contract Professional	51280	455,191	663,000	732,522	664,400
Intergovernmental	51290	2,024	2,900	2,900	2,000
Equipment and Materials	52100	4,891	4,200	3,900	12,500
Special Departmental	52200	29,341	17,125	13,625	15,100
Building/Materials/Supplies	52500	41,145	10,000	10,000	10,000
Building/Landscape Material	52501	-	15,000	15,000	19,400
Telephone	56300	2,710	1,400	1,400	1,600
Cable Television	56400	3,902	4,100	4,100	4,100
Gas	56500	109	600	600	200
Electricity	56600	45,760	49,000	49,000	53,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>596,712</b>	<b>782,725</b>	<b>848,447</b>	<b>798,800</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 890,630</b>	<b>\$ 1,244,025</b>	<b>\$ 1,277,501</b>	<b>\$ 1,449,300</b>



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**MANAGING DEPARTMENT HEAD:** Chief of Marine Safety

## MISSION STATEMENT

The Marine Safety Department provides the highest quality safety services in the coastal and aquatic environment for the public through prevention, education, rescue, medical aid, outreach, beach management, and enforcement.

## PRIMARY ACTIVITIES

### Lifeguard Training Academy

All new and recurrent lifeguards receive training from Seal Beach Marine Safety staff. New beach lifeguard training consists of 120 hours of rescue and medical training. The staff is trained to a level that is certified as “Advanced Agency” from the United States Lifesaving Association.

### City-wide AED Program

Seal Beach Marine Safety manages the City of Seal Beach AED (Automated External Defibrillator) Program consisting of 25 AED’s located in Police Department vehicles, Lifeguard department vehicles, and in municipal buildings. Marine Safety staff maintains the contract for medical oversight, trains city staff in AED use, and services the AED inventory.

### Beach Safety Education

The Marine Safety Department works with the community to spread the message of beach safety through such programs as Project Wipeout, introduced over 25 years ago to prevent spinal cord injuries in Orange County. Through Project Wipeout, Seal Beach Lifeguards participate in the Orange County Fair, the Orange County Youth Expo, and the Project Wipeout Lifeguard Seminar. In addition to this program, Lifeguards actively educate visiting schools, Boy and Girl Scouts and various other groups.

### Aquatics - 0073

The Pool Lifeguard’s primary activities involve pool safety and water safety instruction. Pool lifeguards are stationed around the pool to provide maximum pool surveillance, warn pool users of dangerous activities, rescue people in distress or in danger of drowning, and provide first aid to those in need. Pool Lifeguards check swimmers in for adult lap swim and act as swim lesson instructors during the summer. Swim lessons participants range in age from infants to high school with all levels of abilities. Provide training of full and part-time personnel in basic lifeguard, first aid and defibrillator to fully support year-round pool aquatic program.

### Special Projects – 0228

Special projects for the Lifeguard program.

### Lifeguards – 0828

The Beach Lifeguard’s primary activities involve safety of the beach going public. Ocean Lifeguards protect an assigned area of beach from a station, or in some instances, patrol a section of beach in a mobile unit, warn of hazardous conditions, rescue people in distress or in danger of drowning, answer questions and give information pertaining to the beach and ocean environment, apply first aid to those in need, remove hazardous obstacles from sand and water, take charge of lost children, advise the public regarding local beach and ocean related ordinances, regulations, safety and conduct, perform other related work as required and maintain a professional and courteous relationship with the public. The Marine Safety Department also administers a Junior Lifeguard Program serving children ages 9-17. Junior Lifeguards are taught ocean and beach safety, lifesaving techniques including CPR and First-Aid, as well as lifesaving competition skills. This program begins at the end of June and ends in mid-August.

PERFORMANCE MEASURES

	Actuals 2019	Actuals 2020	Actuals 2021
Lifeguard rescues	477	515	
Number of total medical aids needed	282	279	
Number of stingray medical aids needed	515	776	
Number of major medical aids needed	36	50	
City ordinance violations	37,678	67,301	
Public contacts	209,682	239,390	
Number of Junior Lifeguards	320	0	

The Marine Safety Department’s performance measures are presented on a calendar year basis.

## Summary of Appropriations by Program

	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b><u>EXPENDITURES BY PROGRAM</u></b>				
<b>Aquatics - 0073</b>				
Personnel Services	\$ 140,185	\$ 105,059	\$ 105,059	\$ 174,300
Maintenance and Operations	101,706	97,140	96,113	106,700
Capital Outlay	-	-	-	-
Subtotal	241,891	202,199	201,172	281,000
<b>Special Projects - 0228</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	-	-	500	500
Capital Outlay	-	-	-	-
Subtotal	-	-	500	500
<b>Lifeguard - 0828</b>				
Personnel Services	1,535,293	1,498,600	1,556,411	1,650,700
Maintenance and Operations	134,238	171,400	202,485	195,600
Capital Outlay	-	-	-	-
Subtotal	1,669,531	1,670,000	1,758,896	1,846,300
<b>TOTAL</b>				
Personnel Services	1,675,478	1,603,659	1,661,470	1,825,000
Maintenance and Operations	235,944	268,540	299,098	302,800
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,911,422</b>	<b>\$ 1,872,199</b>	<b>\$ 1,960,568</b>	<b>\$ 2,127,800</b>
<b><u>EXPENDITURES BY FUND</u></b>				
General Fund - 101	\$ 241,891	\$ 202,199	\$ 201,172	\$ 281,000
Special Projects - 103	-	-	500	500
Tidelands - 106	1,669,531	1,670,000	1,758,896	1,846,300
<b>TOTAL</b>	<b>\$ 1,911,422</b>	<b>\$ 1,872,199</b>	<b>\$ 1,960,568</b>	<b>\$ 2,127,800</b>

**PROGRAM:** 0073 Aquatics  
**FUND:** 101 General Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Part-Time Salaries	101-230-0073-50030	\$ 136,899	\$ 100,659	\$ 100,659	\$ 169,600
Overtime - Part-Time	101-230-0073-50070	308	500	500	-
PARS Retirement	101-230-0073-50540	1,756	1,300	1,300	2,200
Medicare Insurance	101-230-0073-50570	1,973	1,600	1,600	2,500
Unemployment	101-230-0073-50610	(752)	1,000	1,000	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 140,185</b>	<b>\$ 105,059</b>	<b>\$ 105,059</b>	<b>\$ 174,300</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	101-230-0073-51200	\$ 160	\$ -	\$ -	\$ -
Training and Meetings	101-230-0073-51240	-	1,000	1,000	1,000
Contract Professional	101-230-0073-51280	69,719	43,400	42,372	50,000
Equipment and Materials	101-230-0073-52100	8,570	9,800	9,800	11,700
Telephone	101-230-0073-56300	1,587	1,600	1,600	2,000
Gas	101-230-0073-56500	8,385	10,640	10,639	17,000
Electricity	101-230-0073-56600	13,284	30,700	30,701	25,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 101,706</b>	<b>\$ 97,140</b>	<b>\$ 96,113</b>	<b>\$ 106,700</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 241,891</b>	<b>\$ 202,199</b>	<b>\$ 201,172</b>	<b>\$ 281,000</b>

**Explanation of Significant Accounts:**

Training and Meetings	101-230-0073-51240	CPO class and Pool training class
Contract Professional	101-230-0073-51280	Pool maintenance
Equipment and Materials	101-230-0073-52100	Uniforms, pool supplies, office supplies, flags, ez-ups, umbrella, and picnic table

**PROGRAM:** 0228 Special Projects  
**FUND:** 103 Special Projects

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
5K/10K - Marine Safety	103-230-0228-51300	\$ -	\$ -	\$ 500	\$ 500
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		\$ -	\$ -	\$ 500	\$ 500
<b>TOTAL EXPENDITURES</b>		\$ -	\$ -	\$ 500	\$ 500

# MARINE SAFETY

# FY 2022-2023

**PROGRAM:** 0828 Lifeguard  
**FUND:** 106 Tidelands Beach

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Sworn	106-230-0828-50010	\$ -	\$ 465,600	\$ 476,617	\$ 485,300
Regular Salaries - Non-Sworn	106-230-0828-50020	470,181	24,400	-	24,100
Part-Time Salaries	106-230-0828-50030	585,851	489,300	527,844	603,400
Part-Time Salaries - Junior Lifeguard	106-230-0828-50040	27,943	85,000	85,000	85,000
Overtime - Non-Sworn	106-230-0828-50060	50,800	20,000	50,015	20,000
Overtime - Part-Time	106-230-0828-50070	6,960	9,000	13,306	9,000
Auto Allowance	106-230-0828-50130	-	-	81	100
Cell Phone Allowance	106-230-0828-50140	3,610	3,600	3,623	3,600
Cafeteria Taxable	106-230-0828-50170	9,903	10,200	8,273	6,400
Comptime Buy/Payout	106-230-0828-50180	-	2,300	-	-
Vacation Buy/Payout	106-230-0828-50190	25,741	16,400	10,000	22,300
Sick Buy/Payout	106-230-0828-50200	1,222	-	-	-
Health and Wellness Program	106-230-0828-50220	2,156	2,300	2,300	2,300
Tuition Reimbursement	106-230-0828-50500	1,969	4,000	2,000	-
Deferred Compensation	106-230-0828-50520	8,282	11,900	8,284	12,200
PERS Retirement	106-230-0828-50530	233,215	254,100	251,680	265,200
PARS Retirement	106-230-0828-50540	7,781	6,400	7,285	7,900
Medical Insurance	106-230-0828-50550	74,993	74,700	86,579	77,400
Medicare Insurance	106-230-0828-50570	17,103	15,400	15,913	17,500
Life and Disability	106-230-0828-50580	4,003	4,000	3,825	4,000
Flexible Spending - Cafeteria	106-230-0828-50600	-	-	3,786	5,000
Unemployment	106-230-0828-50610	3,580	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 1,535,293</b>	<b>\$ 1,498,600</b>	<b>\$ 1,556,411</b>	<b>\$ 1,650,700</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	106-230-0828-51200	\$ 8,268	\$ 10,800	\$ 10,800	\$ 12,000
Memberships and Dues	106-230-0828-51230	-	1,200	1,200	1,200
Training and Meetings	106-230-0828-51240	11,462	10,700	14,900	19,000
Office and Technology Resources	106-230-0828-51250	2,876	-	-	-
Rental/Lease Equipment	106-230-0828-51270	2,666	2,600	2,600	-
Contract Professional	106-230-0828-51280	-	400	-	400
Intergovernmental	106-230-0828-51290	1,286	5,000	5,000	9,500
Special Expense	106-230-0828-51300	3,943	42,000	42,000	44,500
Equipment and Materials	106-230-0828-52100	24,642	18,000	15,000	20,000
Special Departmental	106-230-0828-52200	12,429	6,000	43,685	6,900
Building/Materials/Supplies	106-230-0828-52500	17,524	37,400	30,000	46,500
Fuel	106-230-0828-52600	30,029	19,700	19,700	18,000
Telephone	106-230-0828-56300	4,644	4,800	4,800	4,800
Electricity	106-230-0828-56600	14,469	12,800	12,800	12,800
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 134,238</b>	<b>\$ 171,400</b>	<b>\$ 202,485</b>	<b>\$ 195,600</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,669,531</b>	<b>\$ 1,670,000</b>	<b>\$ 1,758,896</b>	<b>\$ 1,846,300</b>

<b>PROGRAM:</b>	<b>0828 Lifeguard</b>
<b>FUND:</b>	<b>106 Tidelands Beach</b>

**Explanation of Significant Accounts:**

Office Supplies	106-230-0828-51200	Tide books, sunscreen, office supplies, logs/EMR forms, awards, and warning signs
Memberships and Dues	106-230-0828-51230	OC training, OC Chief Association, CA Marine Safety Chiefs Association, and SB Lifeguard Association
Training and Meetings	106-230-0828-51240	CPR cards, EMT, USLA, CSLSA, drowning prevention, SCUBA, PC 832, EVOC, and State of the City
Contract Professional	106-230-0828-51280	Recreation programs at the beach water watcher tag
Intergovernmental	106-230-0828-51290	Rescue boat slip fees and OC Task Force drowning prevention
Special Expense	106-230-0828-51300	Raging Waters, USLA membership, Catalina transportation, mobile, storage, banquet rentals, aquarium distance learning fee, and buses
Equipment and Materials	106-230-0828-52100	First aid supplies, oxygen maintenance, towers supplies, uniforms, tower phone install, cleaning supplies, EZ up, sun protection, tower maintenance, switchboard repair, tower glass, and rescue paddle boards
Special Departmental	106-230-0828-52200	Training room A/V, uniforms, gym equipment and maintenance, dive maintenance, lifeguard jackets, Hot Schedule, and training mannequin
Building/Materials/Supplies	106-230-0828-52500	Uniforms, certificates, office supplies, EZX ups, Banquet, Catalina pizza, Express, equipment, paddle boards, video productions, and fins
Fuel	106-230-0828-52600	Fuel and maintenance for boat, ATV, and PWC

## Summary of Appropriations by Account

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Sworn	50010	\$ -	\$ 465,600	\$ 476,617	\$ 485,300
Regular Salaries - Non-Sworn	50020	470,181	24,400	-	24,100
Part-Time Salaries	50030	722,750	589,959	628,503	773,000
Part-Time Salaries - Junior Lifeguard	50040	27,943	85,000	85,000	85,000
Overtime - Non-Sworn	50060	50,800	20,000	50,015	20,000
Overtime - Part-Time	50070	7,268	9,500	13,806	9,000
Auto Allowance	50130	-	-	81	100
Cell Phone Allowance	50140	3,610	3,600	3,623	3,600
Cafeteria Taxable	50170	9,903	10,200	8,273	6,400
Comptime Buy/Payout	50180	-	2,300	-	-
Vacation Buy/Payout	50190	25,741	16,400	10,000	22,300
Sick Buy/Payout	50200	1,222	-	-	-
Health and Wellness Program	50220	2,156	2,300	2,300	2,300
Tuition Reimbursement	50500	1,969	4,000	2,000	-
Deferred Compensation	50520	8,282	11,900	8,284	12,200
PERS Retirement	50530	233,215	254,100	251,680	265,200
PARS Retirement	50540	9,537	7,700	8,585	10,100
Medical Insurance	50550	74,993	74,700	86,579	77,400
Medicare Insurance	50570	19,076	17,000	17,513	20,000
Life and Disability	50580	4,003	4,000	3,825	4,000
Flexible Spending - Cafeteria	50600	-	-	3,786	5,000
Unemployment	50610	2,828	1,000	1,000	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>1,675,478</b>	<b>1,603,659</b>	<b>1,661,470</b>	<b>1,825,000</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Office Supplies	51200	8,428	10,800	10,800	12,000
Memberships and Dues	51230	-	1,200	1,200	1,200
Training and Meetings	51240	11,462	11,700	15,900	20,000
Office and Technology Resources	51250	2,876	-	-	-
Rental/Lease Equipment	51270	2,666	2,600	2,600	-
Contract Professional	51280	69,719	43,800	42,372	50,400
Intergovernmental	51290	1,286	5,000	5,000	9,500
Special Expense	51300	3,943	42,000	42,500	45,000
Equipment and Materials	52100	33,212	27,800	24,800	31,700
Special Departmental	52200	12,429	6,000	43,685	6,900
Building/Materials/Supplies	52500	17,524	37,400	30,000	46,500
Fuel	52600	30,029	19,700	19,700	18,000
Telephone	56300	6,231	6,400	6,400	6,800
Gas	56500	8,385	10,640	10,639	17,000
Electricity	56600	27,753	43,500	43,501	37,800
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>235,944</b>	<b>268,540</b>	<b>299,098</b>	<b>302,800</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,911,422</b>	<b>\$ 1,872,199</b>	<b>\$ 1,960,568</b>	<b>\$ 2,127,800</b>

**MANAGING DEPARTMENT HEAD:** Director of Public Works

## PRIMARY ACTIVITIES

The Capital Improvement Program (CIP) is comprised of construction projects, renovation and replacements, and equipment purchases (excluding vehicles) that would generally increase asset value. The CIP also includes activities that can be planned for or occur on an irregular or one-time basis. Minor capital outlays and reoccurring maintenance activities will generally be included with the operation and maintenance budget.

The Capital Improvement Program is a plan that identifies the capital projects to be funded during a five-year planning horizon. The CIP is updated annually, and the first year of the plan serves as the current year capital budget. The CIP is a planning document to help City Council systematically schedule and finance capital projects to ensure cost-effectiveness as well as conformance with established policies. The CIP is organized into the same functional groups used for the operating programs. The CIP reflects a balance between capital replacement projects that repair, replace, or enhance existing facilities, equipment or infrastructure, and capital facility projects that significantly expand or add to the City's existing fixed assets.

## CIP BUDGET DEVELOPMENT PROCESS

Improvements within the Capital Improvement Plan are generated or identified as follows:

1. Advanced planning: Most of the improvements are identified within a Planning document or Master Plan. Currently the City has master plans adopted as follows:
  - 2008 Master Plan of Drainage
  - 2012 Water Master Plan
  - 2011 Street Tree Master Plan
  - 2011 Facility Master Plan
  - 2012 Fleet Management Plan
  - 2013 Concrete Rehabilitation Master Plan
  - 2013 Park and Community Services Master Plan
  - 2015 Pier Condition Assessment
  - 2020 Urban Water Management Plan & Water Shortage Contingency Plan
  - 2018 Sewer Master Plan
  - 2022 Pavement Management Plan
  - Local Signal Synchronization Plan
  - ADA Transition Plan (pending)
  - Local Roadway Safety Plan (pending)
2. Reaction to need or opportunity: Projects may originate through a need or opportunity, such as a project delivered for the Winter Storms Preparation.
3. Desire from the community: Projects may originate through a desire from the community. One example in the CIP is the Tennis Center Improvement Project.

## PHASES OF A CIP PROJECT

The CIP will emphasize project planning with projects typically progressing through the following phases:

1. Entitlement. Projects may undergo an entitlement process to ensure conformity to the overall General Plan and/or specific plan. In certain instances, this may include securing the proper property interests (e.g., right-of-way and/or easements) to accommodate the projects.

2. **Permitting and Environmental Analysis.** Environmental Analysis is performed on every CIP project to comply with the California Environmental Quality Act (CEQA) and in some cases with the National Environmental Policy Act (NEPA). Permitting is required from a variety of agencies and is assessed for every project. Permits may be necessary from agencies such as the California Coastal Commission, Caltrans, Department of Fish and Wildlife, Army Corps of Engineers, State Lands Commission, County of Orange, etc.
3. **Design.** The Public Works Department generally retain the services of professional consultants to perform the design work, where City staff would provide project oversight. Construction documents including plans and specifications are prepared and publicly bid per applicable codes and regulations.
4. **Construction.** Improvements will be constructed in a manner that will minimize impacts to the residents. The City employs a construction manager and/or inspector (with materials testing) to ensure that all construction projects are carried out safely, and constructed to meet the construction documents.
5. **Incorporate Into Maintenance Activities.** Upon CIP completion, projects are incorporated into the City's operations and maintenance budget, including routine inspections and ongoing maintenance programs.
6. **Equipment Acquisitions.** Equipment acquisitions such as vehicles, heavy machinery, computers, office furnishings, and other equipment items are included in the Capital Improvement Program and are acquired and installed independently from construction contracts.

## CATEGORIES OF CIP

The City's CIP is categorized into the following seven major areas:

**Beach and Pier.** The City's Beach and Pier are landmark tourist attractions that draw approximately 2 million visitors per year. The Pier is made up of a wooden deck with lighting, and utility infrastructure. The beach includes 3 parking lots, approximately 2 miles of dry sand beach, 2 sets of public restrooms, 2 parks, and landscaping.

**Building and Facilities.** The City's Building and Facilities house employees, visitors, tenants, and business owners citywide in 22 structures. Structures include City Hall, Police Station, 2 Fire Stations, a Tennis and Pickleball Center, City maintenance yard facilities, and recreation and community centers.

**Parks.** The City's Park infrastructure provides landscaping and the City's Urban Forest. Seal Beach has 70 park and landscape sites citywide. The forestry has over 150 species to maintain and nourish.

**Sewer.** The City provides sewer collection for the residents and businesses of Seal Beach and passes the raw sewage to the Orange County Sanitation District for treatment. The City's Sewer System has more than 160,000 feet of pipe, 700 manholes, and 7 pump stations.

**Storm Drain.** The City's Storm Drain System collects surface runoff in 11 drainage areas throughout the City with one Storm Drain pump station.

**Streets and Transportation.** The City's Streets and Transportation System is responsible for more than 101 lane miles, continuous traffic flow, landscaped medians, traffic signals and utility work within the streets.

**Water.** The City conveys potable water to residents, business owners, tenants and the Seal Beach Naval Weapons Station. The infrastructure includes two booster stations, two reservoirs, four wells, telemetry, valves, pressure regulation stations, fire hydrants, meters and control center.

CAPITAL IMPROVEMENT PROJECTS BY FUNDING SOURCE

FY 2022-2023

Project #	Project Name	Capital Improvement Projects** 301	Special Projects 103	SB1/RMRA 209	Gas Tax 210	Measure M2 211	Citywide Grants 217	ARPA 219	Water Capital 301	Sewer Capital 503	Total
<b>BEACH AND PIER*</b>											
BP2201	Seal Beach Pier Concrete Abutment Restoration	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
BP2202	Pier Restroom Restoration	240,000	-	-	-	-	-	-	-	-	240,000
BPXXXX	Pier Restaurant Feasibility Study (Insurance)	-	200,000	-	-	-	-	-	-	-	200,000
	<b>Subtotal Beach &amp; Pier</b>	<b>740,000</b>	<b>200,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>940,000</b>
<b>BUILDING AND FACILITIES</b>											
BG0904	Community Pool	100,000	-	-	-	-	-	-	-	-	100,000
BG1808	15 1st Street Building Renovation Project	40,000	-	-	-	-	-	-	-	-	40,000
BG2002	Citywide Technology	250,000	-	-	-	-	-	-	-	-	250,000
BG2005	Citywide Technology - PD	200,000	-	-	-	-	-	-	-	-	200,000
BG2104	Lifeguard/FPD Substation Interim Repairs	60,000	-	-	-	-	-	-	-	-	60,000
BG2105	Tennis Center Improvement Project	-	-	-	-	-	2,316,000	-	-	-	2,316,000
BGXXXX	Animal Control	220,500	-	-	-	-	-	-	-	-	220,500
O-BG-1	Citywide ADA Improvements	175,000	25,000	-	-	-	-	-	-	-	200,000
	<b>Subtotal Building and Facilities</b>	<b>1,045,500</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,316,000</b>	<b>-</b>	<b>-</b>	<b>3,386,500</b>
<b>PARKS</b>											
PR2203	Park Playground Equipment Replacement (Prop 68)	-	-	-	-	-	200,000	50,000	-	-	250,000
	<b>Subtotal Parks</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>200,000</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>250,000</b>
<b>SEWER</b>											
O-SS-2	Sewer Mainline Improvement Program	-	-	-	-	-	-	-	-	1,700,000	1,700,000
SS1903	Pump Station 35 Upgrades	-	-	-	-	-	-	-	-	800,000	800,000
	<b>Subtotal Sewer</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,500,000</b>	<b>2,500,000</b>
<b>STORM DRAIN</b>											
SD1803	Seal Way Storm Drain Improvements - Grant Preparation	7,000	-	-	-	-	-	-	-	-	7,000
	<b>Subtotal Storm Drain</b>	<b>7,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,000</b>
<b>STREET AND TRANSPORTATION</b>											
ST1811	Lampson Bike Trail Gap Closure Project	528,000	-	-	-	600,000	500,000	-	-	-	1,628,000
ST2009	Main Street Improvements Program	290,000	-	-	-	-	-	-	-	-	290,000
ST2109	Seal Beach Blvd Traffic Signal Synchronization	10,000	-	-	-	-	416,100	-	-	-	426,100
ST2201	Almond Avenue Pavement Rehabilitation (405 Settler	-	800,000	-	-	-	-	-	-	-	800,000
O-ST-2	Annual Local Paving Program	-	-	770,000	-	330,000	-	-	-	-	1,100,000
O-ST-3	Arterial Street Resurfacing Program	-	-	-	100,000	-	-	-	-	-	100,000
O-ST-4	Annual ADA Improvements - Public R/W	-	-	-	70,000	-	-	-	-	-	70,000
O-ST-5	Annual Striping Program	-	-	-	70,000	-	-	-	-	-	70,000
O-ST-6	Citywide Traffic Signal Improvement Program	-	-	-	-	500,000	-	-	-	-	500,000
STXXXX	Seal Beach Blvd at North Gate Road Improvements (PMRF)	-	-	-	75,000	-	200,000	-	-	-	275,000
	<b>Subtotal Street and Transportation</b>	<b>828,000</b>	<b>800,000</b>	<b>770,000</b>	<b>315,000</b>	<b>1,430,000</b>	<b>1,116,100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,259,100</b>
<b>WATER</b>											
WT1301	Hellman Ranch Permit	-	-	-	-	-	-	-	159,000	-	159,000
WT1801	SCADA Improvement Upgrade Project	-	-	-	-	-	-	-	200,000	100,000	300,000
WT1902	Lampson Well Head Treatment	-	-	-	-	-	-	-	4,000,000	-	4,000,000
WT2001	Advanced Metering Infrastructure	-	-	-	-	-	-	-	120,000	-	120,000
WT2103	LCWA Watermain Lining	-	-	-	-	-	-	-	500,000	-	500,000
	<b>Subtotal Water</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,979,000</b>	<b>100,000</b>	<b>5,079,000</b>
<b>Total Capital Improvement Projects</b>		<b>\$ 2,620,500</b>	<b>\$ 1,025,000</b>	<b>\$ 770,000</b>	<b>\$ 315,000</b>	<b>\$ 1,430,000</b>	<b>\$ 1,316,100</b>	<b>\$ 2,366,000</b>	<b>\$ 4,979,000</b>	<b>\$ 2,600,000</b>	<b>\$ 17,421,500</b>

\*The Beach and Pier Capital Improvement Projects are paid for by the General Fund as the Tidelands Fund does not generate sufficient revenue to pay for operating and capital costs in full.  
 \*\*The Capital Improvement Projects 301 fund is funded through transfers from the General Fund 101.

# 5-YEAR CAPITAL IMPROVEMENT PROGRAM

FY 2022-2023

Funding Source	Carryover FY 2021-22	Adopted Budget FY 2022-23	Proposed Budget FY 2023-24	Proposed Budget FY 2024-25	Proposed Budget FY 2025-26	Proposed Budget FY 2026-27	Total Proposed Budget
<b>Capital Improvement Projects - 301 *</b>							
BG0904 Community Pool	100,000	-	-	-	-	-	100,000
BG1808 15 1st Street Building Renovation Project	40,000	-	-	-	-	-	40,000
BG2002 Citywide Technology	250,000	-	-	-	-	-	250,000
BG2005 Citywide Technology - PD	200,000	-	-	-	-	-	200,000
BGXXXX Animal Control	-	220,500	-	-	-	-	220,500
BG2104 Lifeguard/PD Substation Interim Repairs	60,000	-	-	-	-	-	60,000
O-BG-1 Citywide ADA Improvements	-	175,000	200,000	200,000	450,000	450,000	1,475,000
BP2201 Seal Beach Pier Concrete Abutment Restoration	500,000	-	-	-	-	-	500,000
BP2202 Pier Restroom Restoration	240,000	-	-	-	-	-	240,000
SD1803 Seal Way Storm Drain Improvements - Grant Preparation	7,000	-	-	-	-	-	7,000
ST1811 Lampson Bike Trail Gap Closure Project	528,000	-	-	-	-	-	528,000
ST2009 Main Street Improvements Program	290,000	-	-	-	-	-	290,000
ST2109 Seal Beach Blvd Traffic Signal Synchronization	10,000	-	-	-	-	-	10,000
<b>Total Capital Improvement Projects - 301</b>	<b>2,225,000</b>	<b>395,500</b>	<b>200,000</b>	<b>200,000</b>	<b>450,000</b>	<b>450,000</b>	<b>3,920,500</b>
<b>Special Projects - 103</b>							
O-BG-1 Citywide ADA Improvements	-	25,000	-	-	-	-	25,000
BPXXXX Pier Restaurant Feasibility Study (Insurance)	-	200,000	-	-	-	-	200,000
ST2201 Almond Avenue Pavement Rehabilitation (405 Settlement)	800,000	-	-	-	-	-	800,000
<b>Total Special Projects - 103</b>	<b>800,000</b>	<b>225,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,025,000</b>
<b>SB1 RMRA - 209</b>							
O-ST-2 Annual Local Paving Program	370,000	400,000	400,000	400,000	400,000	400,000	2,370,000
<b>Total SB1 RMRA - 209</b>	<b>370,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>2,370,000</b>
<b>Gas Tax - 210</b>							
O-ST-3 Arterial Street Resurfacing Program	-	100,000	1,100,000	500,000	500,000	500,000	2,700,000
O-ST-4 Annual ADA Improvements - Public R/W	20,000	50,000	50,000	50,000	50,000	50,000	270,000
O-ST-5 Annual Striping Program	20,000	50,000	50,000	50,000	50,000	50,000	270,000
STXXXX Seal Beach Blvd at North Gate Road Improvements (PMRF)	-	75,000	-	-	-	-	75,000
<b>Total Gas Tax - 210</b>	<b>40,000</b>	<b>275,000</b>	<b>1,200,000</b>	<b>600,000</b>	<b>600,000</b>	<b>600,000</b>	<b>3,315,000</b>
<b>Measure M2 - 211</b>							
ST1811 Lampson Bike Trail Gap Closure Project	400,000	200,000	-	-	-	-	600,000
O-ST-1 Annual Slurry Seal Program	230,000	100,000	250,000	250,000	250,000	250,000	1,330,000
O-ST-6 Citywide Traffic Signal Improvement Program	100,000	400,000	150,000	150,000	150,000	150,000	1,100,000
<b>Total Measure M2 - 211</b>	<b>730,000</b>	<b>700,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>3,030,000</b>

# 5-YEAR CAPITAL IMPROVEMENT PROGRAM

FY 2022-2023

Funding Source	Carryover FY 2021-22	Adopted Budget FY 2022-23	Proposed Budget FY 2023-24	Proposed Budget FY 2024-25	Proposed Budget FY 2025-26	Proposed Budget FY 2026-27	Total Proposed Budget
<b>Citywide Grants - 217</b>							
PR2203 Park Playground Equipment Replacement (Prop 68)	-	200,000	-	-	-	-	200,000
ST1811 Lampson Bike Trail Gap Closure Project	500,000	-	-	-	-	-	500,000
ST2109 Seal Beach Blvd Traffic Signal Synchronization	416,100	-	-	-	-	-	416,100
STXXXX Seal Beach Blvd at North Gate Road Improvements (PMRF)	-	200,000	-	-	-	-	200,000
<b>Total Citywide Grants - 217</b>	<b>916,100</b>	<b>400,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,316,100</b>
<b>ARPA - 219</b>							
BG2105 Tennis Center Improvement Project	2,316,000	-	-	-	-	-	2,316,000
PR2203 Park Playground Equipment Replacement (Prop 68)-match	-	50,000	-	-	-	-	50,000
BP2101 8th/10th Street Parking Lot Rehabilitation	-	-	250,000	250,000	-	-	500,000
BP2203 Beach Planter Rings Replacement	-	-	600,000	600,000	-	-	1,200,000
BP2301 Rivers End Restroom Restoration	-	-	300,000	-	-	-	300,000
BP2401 ADA Ramp from Beach Parking Lot to Eisenhower Park	-	-	400,000	-	-	-	400,000
<b>Total ARPA - 219</b>	<b>2,316,000</b>	<b>50,000</b>	<b>950,000</b>	<b>850,000</b>	<b>-</b>	<b>-</b>	<b>4,166,000</b>
<b>PROPRIETARY FUNDS</b>							
<b>Water Capital Improvement - 501</b>							
SS1902 6th Street Alley Water/Sewer Replacement	-	-	2,000,000	-	-	-	2,000,000
WT0904 Beverly Manor Water Pump Station Rehabilitation	-	-	5,600,000	-	-	-	5,600,000
WT1103 Lampson Avenue East Transmission Main Improvement	-	-	-	200,000	2,000,000	-	2,200,000
WT1301 Hellman Ranch Permit	159,000	-	-	-	-	-	159,000
WT1603 Bolsa Chica Water Well Rehabilitation	-	-	3,200,000	-	-	-	3,200,000
WT1704 Lampson Ave Transmission Main Repl. (to Seal Beach Blvd)	-	-	-	300,000	2,000,000	-	2,300,000
WT1801 SCADA Improvement Upgrade Project	200,000	-	-	-	-	-	200,000
WT1902 Lampson Well Head Treatment	1,000,000	3,000,000	-	-	-	-	4,000,000
WT2001 Advanced Metering Infrastructure	120,000	-	650,000	900,000	900,000	900,000	3,470,000
WT2102 College Park East Waterline Improvements	-	-	-	200,000	2,000,000	-	2,200,000
WT2103 LCWA Watermain Lining	500,000	-	2,100,000	-	-	-	2,600,000
WT2301 College Park West Water System Improvements	-	-	-	200,000	2,000,000	-	2,200,000
O-WT-5 Waterline Improvement Program	-	-	250,000	250,000	250,000	-	750,000
WTXXXX Seal Way Sewer/Water Upgrade	-	-	150,000	2,000,000	-	-	2,150,000
WTXXXX Navy Reservoir Rehabilitation	-	-	-	-	-	500,000	500,000
<b>Total Water Capital Improvement - 501</b>	<b>1,979,000</b>	<b>3,000,000</b>	<b>13,950,000</b>	<b>3,450,000</b>	<b>3,750,000</b>	<b>7,650,000</b>	<b>33,779,000</b>
<b>Sewer Capital Improvement - 503</b>							
SS1902 6th Street Alley Water/Sewer Replacement	-	-	2,550,000	-	-	-	2,550,000
SS1903 Pump Station 35 Upgrades	800,000	-	-	-	-	-	800,000
SS2303 Sunset Aquatic Park and Adolfo Lopez Pump Station Improv	-	-	100,000	350,000	-	-	450,000
SS2204 Boeing Pump Station Improvements	-	-	-	100,000	100,000	-	200,000
O-SS-2 Sewer Mainline Improvement Program	1,100,000	600,000	600,000	600,000	600,000	600,000	4,100,000
WT1801 SCADA Improvement Upgrade Project	100,000	-	-	-	-	-	100,000
WTXXXX Seal Way Sewer/Water Upgrade	-	-	150,000	2,000,000	-	-	2,150,000
<b>Total Sewer Capital Improvement - 503</b>	<b>2,000,000</b>	<b>600,000</b>	<b>3,400,000</b>	<b>3,050,000</b>	<b>700,000</b>	<b>600,000</b>	<b>10,350,000</b>
<b>Total 5-Year Capital Improvement Program</b>	<b>\$ 11,376,100</b>	<b>\$ 6,045,500</b>	<b>\$ 20,500,000</b>	<b>\$ 8,950,000</b>	<b>\$ 6,300,000</b>	<b>\$ 10,100,000</b>	<b>\$ 63,271,600</b>

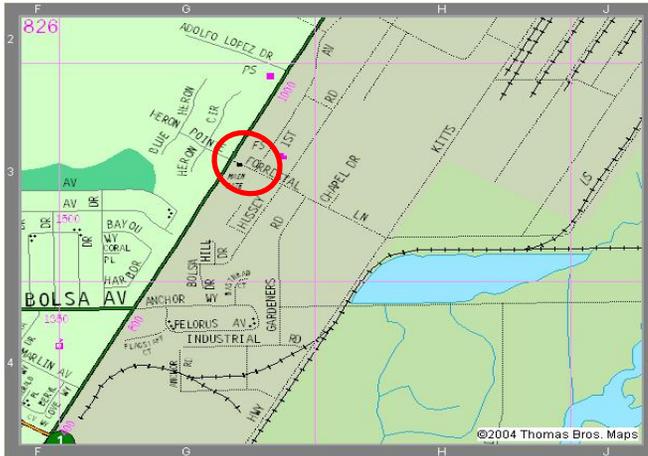
\*The Capital Improvement Projects 301 fund is funded through transfers from the General Fund 101.

## Community Swimming Pool

**Project Category** Buildings & Facilities  
**Project Name** Community Swimming Pool  
**Project Manager** Patrick Gallegos, Assistant City Manager  
**Location** TBD  
**Priority** High

**Project No.** BG0904  
**Total Project Cost** TBD  
**Work Performed By** Contract  
**Project Status** Concept  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will design and construct a new community swimming pool facility.	The existing pool has ongoing maintenance with rising annual costs. The City has invested into repairs of the pool to provide a temporary repair. It is envisioned that the construction of a new facility will better suit the needs of the community.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
CIP - 301	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b>Expenditures</b>							
Study/Design	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

15 1st Street Renovation

Project Category Buildings & Facilities  
 Project Name 15 1st Street Renovation  
 Project Manager Steve Myrter, Director of Public Works  
 Location 15 1st Street  
 Priority High

Project No. BG1808  
 Total Project Cost \$40,000  
 Work Performed By Contract  
 Project Status On-Going  
 Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
Over the years, modifications were performed by the tenant at various times throughout the lease term. The last comprehensive facility assessment was performed as part of the Citywide Facility Condition Assessment, dated October 2011. The findings for the 15 1st Street Beach Facilities Restaurant Building noted that overall the structure of the building is in good condition.	This effort will prepare project site for lease.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
CIP - 301	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
<b>TOTAL</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,000</b>
<b>Expenditures</b>							
Construction	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
<b>TOTAL</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,000</b>

## Citywide Technology

**Project Category** Buildings & Facilities  
**Project Name** Citywide Technology  
**Project Manager** Patrick Gallegos, Assistant City Manager  
**Location** Citywide  
**Priority** High

**Project No.** BG2002  
**Total Project Cost** \$250,000  
**Work Performed By** Contract  
**Project Status** On-Going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
To modernize City services through strategic investment and management of the City's technology. Project will include City website, IT Master Plan, Marine Safety Tower Phone/CAD System and IT infrastructure.	To meet the technology needs of internal and external customers, the City must provide innovative technology solutions and a secure, reliable, and dependable technology infrastructure to support City programs and services.

**On-going Operating & Maintenance Impact:**



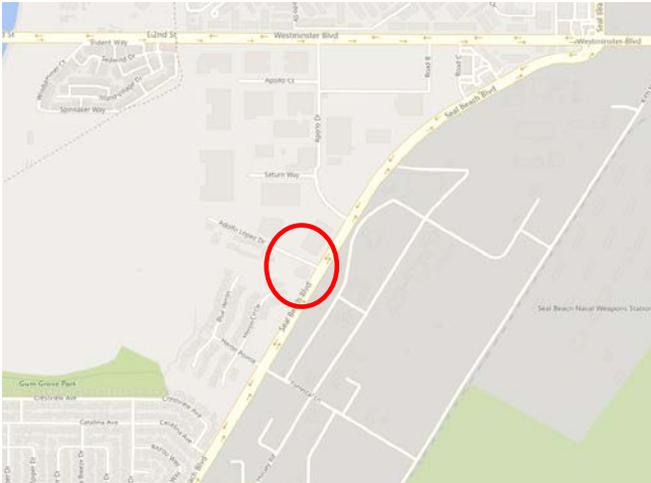
Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
CIP - 301	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
<b>TOTAL</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>
<b>Expenditures</b>							
Implementation	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
<b>TOTAL</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>

**Citywide Technology - Police Department**

**Project Category** Buildings & Facilities  
**Project Name** Citywide Technology - Police Department  
**Project Manager** Patrick Gallegos, Assistant City Manager  
**Location** Police Department  
**Priority** High

**Project No.** BG2005  
**Total Project Cost** \$200,000  
**Work Performed By** Contract  
**Project Status** On-Going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
To modernize City services through strategic investment and management of the City's technology. Project will include Body/Vehicle cameras, fixed license plate reader cameras, and other technology upgrades.	To meet the technology needs of internal and external customers, the City must provide innovative technology solutions and a secure, reliable, and dependable technology infrastructure to support City programs and services.



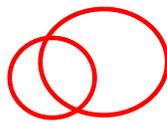
Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
CIP - 301	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>
<b>Expenditures</b>							
Implementation	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>

**Lifeguard Headquarters/PD Substation Repairs**

**Project Category** Buildings & Facilities  
**Project Name** Lifeguard Headquarters/PD Substation Repairs  
**Project Manager** Deputy PW Director/Maintenance & Utilities  
**Location** Lifeguard Headquarters/PD Substation  
**Priority** Medium

**Project No.** BG2104  
**Total Project Cost** \$60,000  
**Work Performed By** Contract  
**Project Status** On-Going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will provide temporary measures to address immediate needs including new weatherproofing, doors, and limited repairs until the building completely renovated or reconstructed.	The Lifeguard Headquarters was originally built in the 1930's and modified over the years with the last major modification completed in the late 1990's While the building is being assessed for a full building renovation or rebuild, maintenance is required to extend the building's serviceable life.



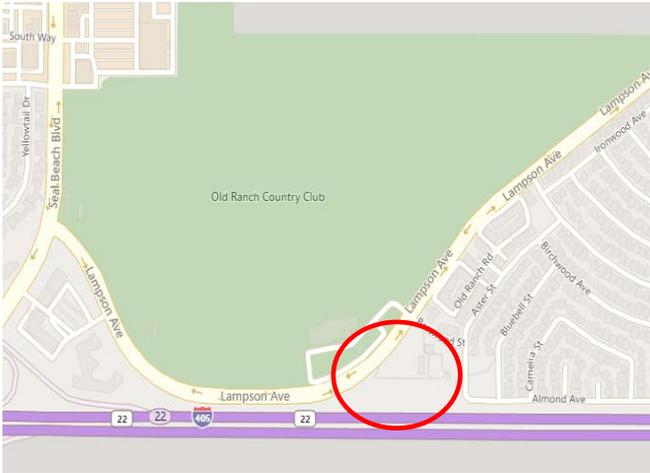
Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
CIP - 301	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
<b>TOTAL</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
<b>TOTAL</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>

## Tennis Center Improvement Project

**Project Category** Buildings & Facilities  
**Project Name** Tennis Center Improvement Project  
**Project Manager** Denice Bailey, Assistant Engineer  
**Location** Tennis Center  
**Priority** High

**Project No.** BG2105  
**Total Project Cost** \$2,316,000  
**Work Performed By** Contract  
**Project Status** Design  
**Alternate Funding Source** ARPA

DESCRIPTION	JUSTIFICATION
This project will renovate existing Tennis & Pickball Center clubhouse for multi-purpose use, including a locker room and shower facility. On-site enhancements, such as court lighting, will also be included.	The Tennis Center Locker Room/Gym was built in the 1970's and is in need of a complete renovation including replacement of the showers that are currently non-operative.



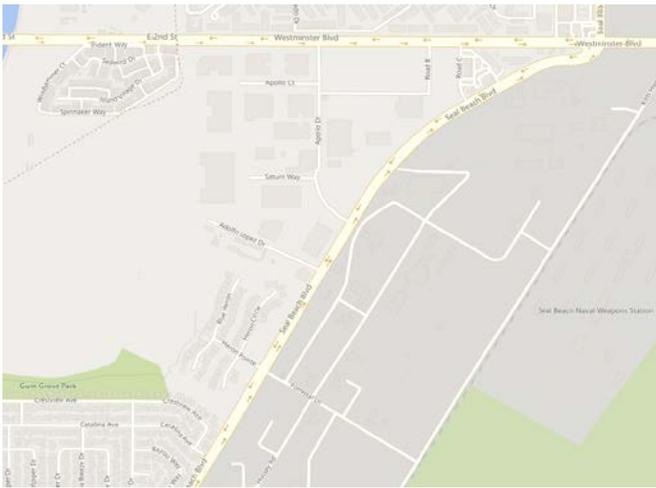
Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
ARPA - 219	\$ 2,316,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,316,000
<b>TOTAL</b>	<b>\$ 2,316,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,316,000</b>
<b>Expenditures</b>							
Design	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Construction	\$ 2,116,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,116,000
<b>TOTAL</b>	<b>\$ 2,316,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,316,000</b>

**Animal Control**

**Project Category** Buildings & Facilities  
**Project Name** Animal Control  
**Project Manager** Iris Lee, Deputy PW Director / City Engineer  
**Location** Police Department  
**Priority** High

**Project No.** BG2301  
**Total Project Cost** \$220,500  
**Work Performed By** In-House  
**Project Status** New  
**Alternate Funding Source** n/a

DESCRIPTION	JUSTIFICATION
Initial capital outlay to provide in-house Animal Control services.	To provide higher quality animal control services to the Seal Beach community.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
CIP - 301	\$ -	\$ 220,500	\$ -	\$ -	\$ -	\$ -	\$ 220,500
<b>TOTAL</b>	\$ -	\$ 220,500	\$ -	\$ -	\$ -	\$ -	\$ 220,500
<b>Expenditures</b>							
Implementation	\$ -	\$ 220,500	\$ -	\$ -	\$ -	\$ -	\$ 220,500
<b>TOTAL</b>	\$ -	\$ 220,500	\$ -	\$ -	\$ -	\$ -	\$ 220,500

## Citywide ADA Improvements

**Project Category** Buildings & Facilities  
**Project Name** Citywide ADA Improvements  
**Project Manager** Iris Lee, Deputy PW Director / City Engineer  
**Location** Citywide  
**Priority** High

**Project No.** O-BG-1  
**Total Project Cost** \$1,500,000  
**Work Performed By** Contract  
**Project Status** On-Going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
In compliance with the American with Disabilities Act (ADA) of 1990, this on-going project will systematically remove physical and programmatic barriers throughout the City.	The California Code of Regulations Title 24, Part 2 mandates that all publicly funded buildings, structures, and related facilities shall be accessible to and usable by persons with disabilities.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
CIP - 301	\$ -	\$ 175,000	\$ 200,000	\$ 200,000	\$ 450,000	\$ 450,000	\$ 1,475,000
Special Proj. - 103	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 450,000</b>	<b>\$ 450,000</b>	<b>\$ 1,500,000</b>
<b>Expenditures</b>							
Design	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
Construction	\$ -	\$ 175,000	\$ 175,000	\$ 175,000	\$ 425,000	\$ 425,000	\$ 1,375,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 450,000</b>	<b>\$ 450,000</b>	<b>\$ 1,500,000</b>

## 8th/10th Street Parking Lot Rehabilitation

**Project Category** Beach & Pier  
**Project Name** 8th/10th Street Parking Lot Rehabilitation  
**Project Manager** Dave Spitz, Associate Engineer  
**Location** 8th & 10th Street Beach Lot  
**Priority** Medium

**Project No.** BP2101  
**Total Project Cost** \$500,000  
**Work Performed By** Contract  
**Project Status** New  
**Alternate Funding Source** ARPA

DESCRIPTION	JUSTIFICATION
This Project will replace the asphalt paving in 8th Street Parking Lot and 10th Street Parking Lot, as well as provide ADA access upgrades.	The existing asphalt in these two parking lots has reached a point where it is in need of replacement.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
ARPA - 219	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 500,000
<b>TOTAL</b>	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 500,000
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
Construction	\$ -	\$ -	200,000	250,000	\$ -	\$ -	450,000
<b>TOTAL</b>	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 500,000

## Seal Beach Pier Concrete Abutment Restoration

**Project Category** Beach & Pier  
**Project Name** Seal Beach Pier Concrete Abutment Restoration  
**Project Manager** David Spitz, Associate Engineer  
**Location** Seal Beach Pier  
**Priority** Medium

**Project No.** BP2201  
**Total Project Cost** \$500,000  
**Work Performed By** Contract  
**Project Status** On-Going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
Project will restore the existing concrete exterior surface of the Seal Beach Pier Concrete Abutment(aka: the Pier Base). Concrete repairs shall include patching and repairing areas of cracking and spalling. Project will also include a new exterior epoxy paint coating to the Pier Base.	Structural evaluation shows wear and deterioration over its 70+ year life. Reinforcements and repairs of the concrete are necessary to maintain the Pier Base's integrity.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
CIP - 301	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
<b>TOTAL</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>
<b>Expenditures</b>							
Design	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Construction	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 425,000
<b>TOTAL</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

## Pier Restroom Restoration

**Project Category** Beach & Pier  
**Project Name** Pier Restroom Restoration  
**Project Manager** Steve Myrter, Director of Public Works  
**Location** Beach  
**Priority** Medium

**Project No.** BP2202  
**Total Project Cost** \$240,000  
**Work Performed By** Contract  
**Project Status** On-Going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will renovate the pier restrooms including new concrete surface finishes, new plumbing fixtures, upgraded ventilation, and an upgrade electrical system.	The Pier restrooms experience high amounts of usage given its proximity to the beach. This project will renew the facility and extend its serviceable life.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
CIP - 301	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000
<b>TOTAL</b>	<b>\$ 240,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 240,000</b>
<b>Expenditures</b>							
Design	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Construction	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>TOTAL</b>	<b>\$ 240,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 240,000</b>

## Beach Planter Rings Replacement

**Project Category** Beach & Pier  
**Project Name** Beach Planter Rings Replacement  
**Project Manager** Deputy PW Director, Maintenance & Utilities  
**Location** Beach  
**Priority** Medium

**Project No.** BP2203  
**Total Project Cost** \$600,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** ARPA

DESCRIPTION	JUSTIFICATION
This project will replace the existing concrete tree planter rings located along the beach, as well as replant palm trees where needed.	The existing concrete tree planter rings are in disrepair and are in need of replacement.



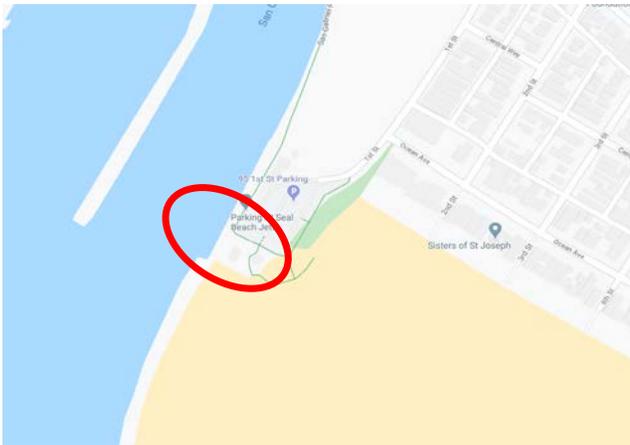
Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
ARPA - 219	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ 600,000
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ 600,000
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000
Construction	\$ -	\$ -	\$ -	\$ 540,000	\$ -	\$ -	\$ 540,000
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ 600,000

## Rivers End Restroom Restoration

**Project Category** Beach & Pier  
**Project Name** Rivers End Restroom Restoration  
**Project Manager** Steve Myrter, Director of Public Works  
**Location** Beach  
**Priority** Medium

**Project No.** BP2301  
**Total Project Cost** \$300,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** ARPA

DESCRIPTION	JUSTIFICATION
This project will completely renovate the existing public restrooms including new concrete surface finishes, new plumbing fixtures, upgraded ventilation, and an upgrade electrical system.	The River's End restrooms experience high amounts of usage given its proximity to the beach. This project will renew the facility and extend its serviceable life.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
ARPA - 219	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
<b>TOTAL</b>	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
Construction	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
<b>TOTAL</b>	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000

## Pier Restaurant Feasibility Study (Insurance)

**Project Category** Beach & Pier  
**Project Name** Pier Restaurant Feasibility Study (Insurance)  
**Project Manager** Jill Ingram, City Manager  
**Location** Seal Beach Pier  
**Priority** High

**Project No.** BP2302  
**Total Project Cost** TBD  
**Work Performed By** Contract  
**Project Status** New  
**Alternate Funding Source** Insurance

DESCRIPTION	JUSTIFICATION
This effort will solicit public input and study the feasibility of constructing a restaurant at the end of the Seal Beach Pier.	In 2016, the Seal Beach Pier caught fire where the restaurant located at the end of the pier sustained significant damage and closed. A new restaurant or use of the pier end has not been identified since the pier reconstruction.



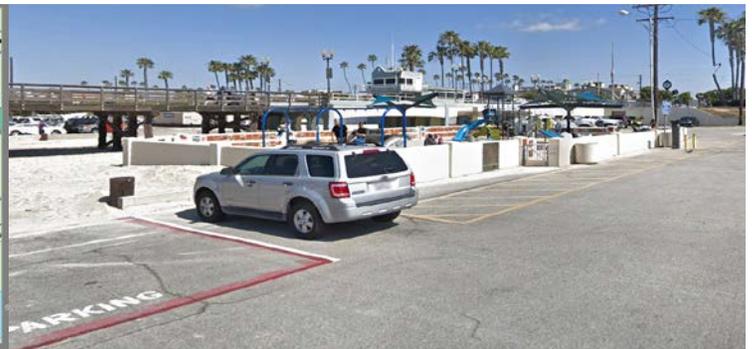
Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Special Proj. - 103	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>TOTAL</b>	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>Expenditures</b>							
Study	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

## ADA Ramp from Beach Parking Lot to Eisenhower Park

**Project Category** Beach & Pier  
**Project Name** ADA Ramp from Beach Parking Lot to Eisenhower Park  
**Project Manager** David Spitz, Associate Engineer  
**Location** Beach  
**Priority** Medium

**Project No.** BP2401  
**Total Project Cost** \$400,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** ARPA

DESCRIPTION	JUSTIFICATION
This project will provide enhanced ADA accessibility from the Beach Parking Lot(s) to Eisenhower Park.	Compliance with the American Disabilities Act (ADA).



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
ARPA - 219	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000
<b>TOTAL</b>	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
Construction	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ 350,000
<b>TOTAL</b>	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000

**Seal Way Storm Drain Improvements**

**Project Category** Storm Drain System  
**Project Name** Seal Way Storm Drain Improvements  
**Project Manager** Iris Lee, Deputy PW Director, City Engineer  
**Location** Old Town  
**Priority** Medium

**Project No.** SD1803  
**Total Project Cost** TBD  
**Work Performed By** Contract  
**Project Status** Design  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will construct new storm drain piping and catch basins in the vicinity of Seal Beach Blvd., Electric Avenue and Ocean Avenue. These new storm drains will connect to the existing County Pump Station which is on Seal Beach Blvd. Grant opportunities are actively being explored to help fund this project.	This area is a low point of a sub watershed for Ocean Avenue, Electric Avenue and Seal Way. The current storm drain systems that services this sub-watershed area is undersized, and as such does not provide the necessary storm flooding protection. This new storm drain system will better protect this sub-watershed area from flooding.



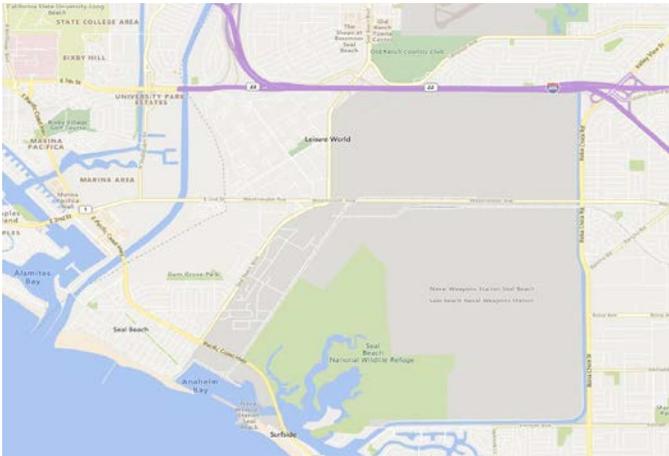
Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
CIP - 301	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000
<b>TOTAL</b>	<b>\$ 7,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,000</b>
<b>Expenditures</b>							
Grant Preparation	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000
<b>TOTAL</b>	<b>\$ 7,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,000</b>

## Park Playground Equipment Replacement (Prop 68)

**Project Category** Parks  
**Project Name** Park Playground Equipment Replacement (Prop 68)  
**Project Manager** Iris Lee, Deputy PW Director / City Engineer  
**Location** Heather Park  
**Priority** Medium

**Project No.** PR2203  
**Total Project Cost** \$250,000  
**Work Performed By** Contract  
**Project Status** New  
**Alternate Funding Source** Grant

DESCRIPTION	JUSTIFICATION
Enhance local park(s) as permitted by Prop 68 grant requirements.	The California Department of Parks and Recreation Per Capita Program funds are being made available for local park rehabilitation, creation, and improvement.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Grants - 217	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
ARPA - 219	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
<b>TOTAL</b>	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
<b>Expenditures</b>							
Design	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>TOTAL</b>	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

## 6th Street Alley Water/Sewer Replacement

**Project Category** Sewer System  
**Project Name** 6th Street Alley Water/Sewer Replacement  
**Project Manager** Iris Lee, Deputy PW Director / City Engineer  
**Location** 6th Street Alley  
**Priority** Medium

**Project No.** SS1902  
**Total Project Cost** \$4,550,000  
**Work Performed By** Contract  
**Project Status** Design  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
To replace the existing 6-inch diameter sewer line with a new 8" sewer line in the 6th Street alley, between Electric Ave. and Ocean Ave. In addition, the City's 6" water line will be replaced with a new 8-inch diameter water line.	This section of sewer line has reached its useful life and will need to be upgraded to increase capacity. A survey was conducted confirming that this section of pipe needs to be replaced. It is economically beneficial to replace an aged water line at the same time as the sewer line while the alley is under construction so the 6" water line will be replaced concurrently.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Water - 501	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000
Sewer - 503	\$ -	\$ -	\$ 2,550,000	\$ -	\$ -	\$ -	\$ 2,550,000
<b>TOTAL</b>	\$ -	\$ -	\$ 4,550,000	\$ -	\$ -	\$ -	\$ 4,550,000
<b>Expenditures</b>							
Construction	\$ -	\$ -	\$ 4,550,000	\$ -	\$ -	\$ -	\$ 4,550,000
<b>TOTAL</b>	\$ -	\$ -	\$ 4,550,000	\$ -	\$ -	\$ -	\$ 4,550,000

## Pump Station #35 Upgrades

**Project Category** Sewer System  
**Project Name** Pump Station 35 Upgrades  
**Project Manager** Iris Lee, Deputy PW Director / City Engineer  
**Location** Sewer Pump Station #35  
**Priority** Medium

**Project No.** SS1903  
**Total Project Cost** \$800,000  
**Work Performed By** Contract  
**Project Status** Design  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will replace and upgrade the mechanical equipment needed to operate the station. This project will address valves & appurtenances to isolate for service and maintenance procedures.	The Sewer Pump Station 35 has been actively servicing the Old Town area's sanitary system. The mechanical equipment requires replacement, maintenance and upgrades to effectively operate



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Sewer - 503	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800,000
<b>TOTAL</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 800,000</b>
<b>Expenditures</b>							
Design	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Construction	\$ 770,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 770,000
<b>TOTAL</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 800,000</b>

**Sunset Aquatic Park & Adolfo Lopez Pump Station Improvements**

**Project Category** Sewer System  
**Project Name** Sunset Aquatic Park & Adolfo Lopez Pump Station Improvements  
**Project Manager** Deputy PW Director/Maintenance & Utilities  
**Location** Sunset Aquatic Park & Adolfo Lopez Sewer PS  
**Priority** Low

**Project No.** SS2203  
**Total Project Cost** \$450,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
Construct a new parallel force main at the sewer pump stations.	The Sewer Master Plan identified various pump station improvements at the Sunset Aquatic Park and Adolfo Lopez Drive. The parallel force main for Adolfo Lopez Drive will allow for redundancy and prevent the possibility of future spills.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Sewer - 503	\$ -	\$ -	\$ 100,000	\$ 350,000	\$ -	\$ -	\$ 450,000
<b>TOTAL</b>	\$ -	\$ -	\$ 100,000	\$ 350,000	\$ -	\$ -	\$ 450,000
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
Construction	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ 350,000
<b>TOTAL</b>	\$ -	\$ -	\$ 100,000	\$ 350,000	\$ -	\$ -	\$ 450,000

**Boeing Pump Station Improvements**

**Project Category** Sewer System  
**Project Name** Boeing Pump Station Improvements  
**Project Manager** Deputy PW Director / Maintenance & Utilities  
**Location** Boeing Pump Station  
**Priority** Medium

**Project No.** SS2204  
**Total Project Cost** \$200,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will replace and upgrade the mechanical equipment needed to operate the station.	The Boeing Pump Station plays a vital part in the City's sanitary system. The mechanical equipment requires replacement, maintenance and upgrades to effectively operate



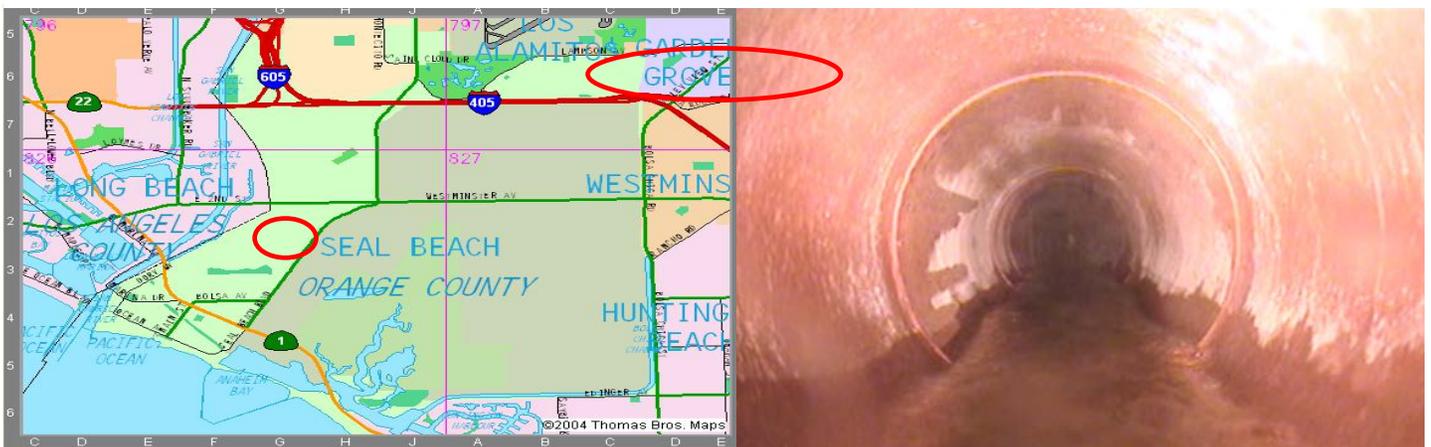
Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Sewer - 503	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ 200,000
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ 200,000
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
Construction	\$ -	\$ -	\$ -	\$ 50,000	\$ 100,000	\$ -	\$ 150,000
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ 200,000

**Sewer Mainline Improvement Program**

**Project Category** Sewer System  
**Project Name** Sewer Mainline Improvement Program  
**Project Manager** Iris Lee, Deputy PW Director / City Engineer  
**Location** Citywide  
**Priority** Medium

**Project No.** O-SS-2  
**Total Project Cost** \$3,000,000  
**Work Performed By** Contract  
**Project Status** On-Going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This program will provide on-going sewer line infrastructure improvements to maintain system integrity.	The Sewer Master Plan identified several sewer lines that have deflections, cracks and pipe sections that are past their useful life. These pipe sections have reached their useful life and are in need of replacement. This program will safeguard services reliability of the City's wastewater system, and extend its serviceable life.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Sewer - 503	\$ 1,100,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 4,100,000
<b>TOTAL</b>	<b>\$ 1,100,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 4,100,000</b>
<b>Expenditures</b>							
Construction	\$ 1,100,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 4,100,000
<b>TOTAL</b>	<b>\$ 1,100,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 4,100,000</b>

## Lampson Bike Trail Gap Closure Project

**Project Category** Streets and Transportation  
**Project Name** Lampson Bike Trail Gap Closure Project  
**Project Manager** Iris Lee, Deputy PW Director / City Engineer  
**Location** Lampson Ave  
**Priority** High

**Project No.** ST1811  
**Total Project Cost** \$1,628,000  
**Work Performed By** Contract  
**Project Status** Design  
**Alternate Funding Source** Grant

DESCRIPTION	JUSTIFICATION
The proposed Lampson Avenue Bike Trail Gap Closure project will install a Class II Bike lane on the north side and south side of Lampson Avenue between Seal Beach Boulevard and Basswood Street, thus closing this gap and connecting the existing bike lanes that currently terminate at the Basswood Street intersection to the bike lanes within Seal Beach Boulevard.	The segment of Lampson Avenue between Basswood Street and Seal Beach Boulevard does not have Class II bike lanes in either direction. Lampson Avenue does have Class II Bike Lanes from Basswood Street east to the intersection of Valley View Street. Accordingly, a bike lane "gap" exists between Basswood Street and Seal Beach Boulevard.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
CIP - 301	\$ 528,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 528,000
Measure M2 - 211	\$ 400,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
Grants - 217	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
<b>TOTAL</b>	<b>\$ 1,428,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,628,000</b>
<b>Expenditures</b>							
Construction	\$ 1,428,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 1,628,000
<b>TOTAL</b>	<b>\$ 1,428,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,628,000</b>

## Main Street Improvements Program

<b>Project Category</b>	Streets and Transportation
<b>Project Name</b>	Main Street Improvements Program
<b>Project Manager</b>	Iris Lee, Deputy PW Director / City Engineer
<b>Location</b>	Citywide
<b>Priority</b>	Medium

<b>Project No.</b>	ST2009
<b>Total Project Cost</b>	TBD
<b>Work Performed By</b>	Contract
<b>Project Status</b>	Study
<b>Alternate Funding Source</b>	None

DESCRIPTION	JUSTIFICATION
This project will solicit input from the community to generated a Main Street design. Improvements may include a combination of pavement rehabilitation, landscape/hardscape improvements, and outdoor furnishings. A phased-out construction budget will be generated based on the vision plan.	To create a unified vision along Main Street in Old Town, while staying true to its original character. This project may also include economic enhance programs post-COVID-19 pandemic.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
CIP - 301	\$ 290,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 290,000
<b>TOTAL</b>	<b>\$ 290,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 290,000</b>
<b>Expenditures</b>							
Study/Design	\$ 290,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 290,000
<b>TOTAL</b>	<b>\$ 290,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 290,000</b>

**Seal Beach Blvd Traffic Signal Synchronization**

**Project Category** Streets and Transportation  
**Project Name** Seal Beach Blvd Traffic Signal Synchronization  
**Project Manager** Iris Lee, Deputy PW Director / City Engineer  
**Location** Seal Beach Blvd  
**Priority** High

**Project No.** ST2109  
**Total Project Cost** \$800,000  
**Work Performed By** Contract  
**Project Status** Construction  
**Alternate Funding Source** Grant

DESCRIPTION	JUSTIFICATION
This project will synchronize the traffic signals on Westminster Ave. from the West to the East Seal Beach city limits.	This project will help improve traffic flows and operations along Seal Beach Boulevard.



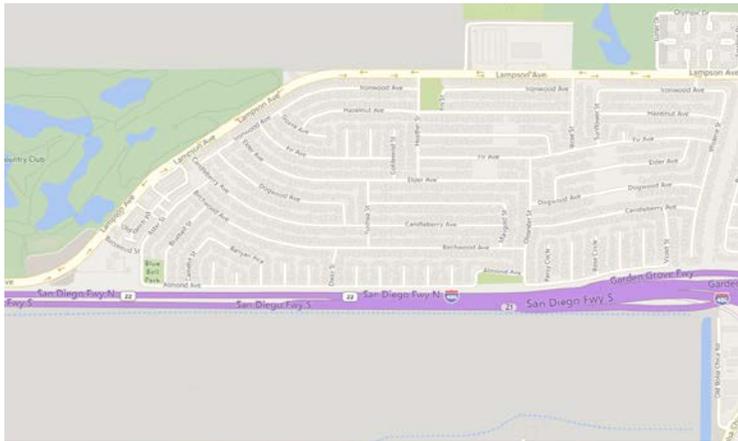
Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
CIP - 301	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Grants - 217	\$ 416,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 416,100
<b>TOTAL</b>	<b>\$ 426,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 426,100</b>
<b>Expenditures</b>							
Design	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Construction	\$ 416,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 416,100
<b>TOTAL</b>	<b>\$ 426,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 426,100</b>

**Almond Avenue Pavement Rehabilitation**

**Project Category** Streets and Transportation  
**Project Name** Almond Avenue Pavement Rehabilitation (405 Settlement)  
**Project Manager** David Spitz, Associate Engineer  
**Location** Almond Avenue  
**Priority** Medium

**Project No.** ST2201  
**Total Project Cost** \$800,000  
**Work Performed By** Contract  
**Project Status** On-Going  
**Alternate Funding Source** Special Project

DESCRIPTION	JUSTIFICATION
To rehabilitate the Almond Avenue roadway pavement subsequent to the I-405 Widening Project.	The I-405 widening project will require extensive utility, soundwall, and freeway widening work adjacent to Almond Avenue. This project will rehabilitate the roadway pavement after the freeway improvements.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Special Projects - 103	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800,000
<b>TOTAL</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 800,000</b>
<b>Expenditures</b>							
Design	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Construction	\$ 725,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 725,000
<b>TOTAL</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 800,000</b>

Annual Slurry Seal Program

Project Category Streets and Transportation  
 Project Name Annual Slurry Seal Program  
 Project Manager Denice Bailey, Assistant Engineer  
 Location Citywide  
 Priority Medium

Project No. O-ST-1  
 Total Project Cost \$1,250,000  
 Work Performed By Contract  
 Project Status On-Going  
 Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This program applies maintenance slurry seals to streets to extend the life of the pavement. The Pavement Management Plan data will be used as a guideline to select project streets.	Slurry Seal is a proven strategy to extend the life of asphalt pavements. The program is well received by residents.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Measure M2 - 211	\$ 230,000	\$ 100,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,330,000
<b>TOTAL</b>	<b>\$ 230,000</b>	<b>\$ 100,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 1,330,000</b>
<b>Expenditures</b>							
Design	\$ 30,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 280,000
Construction	\$ 200,000	\$ 50,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,050,000
<b>TOTAL</b>	<b>\$ 230,000</b>	<b>\$ 100,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 1,330,000</b>

## Annual Local Paving Program

**Project Category** Streets and Transportation  
**Project Name** Annual Local Paving Program  
**Project Manager** Denice Bailey, Assistant Engineer  
**Location** Citywide  
**Priority** Medium

**Project No.** O-ST-2  
**Total Project Cost** \$2,000,000  
**Work Performed By** Contract  
**Project Status** On-Going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will resurface local streets per the Pavement Management Plan.	A pavement management report was adopted that analyzed surface conditions and planned a cost efficient pavement maintenance schedule. City streets deteriorate over time and require maintenance. This project will reduce future maintenance costs and add value to neighborhoods.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
SB1 RMRA - 209	\$ 370,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,370,000
<b>TOTAL</b>	<b>\$ 370,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 2,370,000</b>
<b>Expenditures</b>							
Design	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000
Construction	\$ 370,000	\$ 360,000	\$ 360,000	\$ 360,000	\$ 360,000	\$ 360,000	\$ 2,170,000
<b>TOTAL</b>	<b>\$ 370,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 2,370,000</b>

## Arterial Street Resurfacing Program

**Project Category** Streets and Transportation  
**Project Name** Arterial Street Resurfacing Program  
**Project Manager** Denice Bailey, Assistant Engineer  
**Location** Citywide  
**Priority** Medium

**Project No.** O-ST-3  
**Total Project Cost** \$2,700,000  
**Work Performed By** Contract  
**Project Status** On-Going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will resurface arterial streets per the pavement management system.	A pavement management report was adopted that analyzed surface conditions and planned a cost efficient pavement maintenance schedule. City streets deteriorate over time and require maintenance.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Gas Tax - 210	\$ -	\$ 100,000	\$ 1,100,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,700,000
<b>TOTAL</b>	\$ -	\$ 100,000	\$ 1,100,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,700,000
<b>Expenditures</b>							
Design	\$ -	\$ 100,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Construction	\$ -	\$ -	\$ 1,100,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 2,450,000
<b>TOTAL</b>	\$ -	\$ 100,000	\$ 1,100,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,700,000

## Annual ADA Improvements - Public R/W

**Project Category** Streets and Transportation  
**Project Name** Annual ADA Improvements - Public R/W  
**Project Manager** Iris Lee, Deputy PW Director / City Engineer  
**Location** Citywide  
**Priority** Medium

**Project No.** O-ST-4  
**Total Project Cost** \$250,000  
**Work Performed By** Contract  
**Project Status** On-Going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This program replaces portions of deteriorated concrete sidewalks, curbs and gutters within the City, and brings curb ramps current to ADA Standards.	In referencing the City's sidewalk audit and upcoming ADA Transition Plan, this project will help eliminate accessibility barriers and increase serviceable life for concrete pavement.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Gas Tax - 210	\$ 20,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 270,000
<b>TOTAL</b>	<b>\$ 20,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 270,000</b>
<b>Expenditures</b>							
Construction	\$ 20,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 270,000
<b>TOTAL</b>	<b>\$ 20,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 270,000</b>

## Annual Striping Program

**Project Category** Streets and Transportation  
**Project Name** Annual Striping Program  
**Project Manager** Iris Lee, Deputy PW Director / City Engineer  
**Location** Citywide  
**Priority** Medium

**Project No.** O-ST-5  
**Total Project Cost** \$250,000  
**Work Performed By** Contract  
**Project Status** On-Going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will restripe worn pavement markings, bike lanes and traffic lanes.	The program will keep a uniformity of pavement marking and striping citywide.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Gas Tax - 210	\$ 20,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 270,000
<b>TOTAL</b>	<b>\$ 20,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 270,000</b>
<b>Expenditures</b>							
Construction	\$ 20,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 270,000
<b>TOTAL</b>	<b>\$ 20,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 270,000</b>

**Citywide Traffic Signal Improvement Program**

**Project Category** Streets and Transportation  
**Project Name** Citywide Traffic Signal Improvement Program  
**Project Manager** Iris Lee, Deputy PW Director / City Engineer  
**Location** Citywide  
**Priority** Medium

**Project No.** O-ST-6  
**Total Project Cost** \$1,000,000  
**Work Performed By** Contract  
**Project Status** On-Going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
To provide continuous upgrade to the City's traffic signal system and traffic management center.	To ensure safe and reliable traffic signal system to facilitate all modes of transportation within the City.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Measure M2 - 211	\$ 100,000	\$ 400,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,100,000
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 400,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 1,100,000</b>
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000
Construction	100,000	400,000	100,000	100,000	100,000	100,000	900,000
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 400,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 1,100,000</b>

## Seal Beach Blvd at North Gate Road Improvements (PMRF)

**Project Category** Streets & Transportation  
**Project Name** Seal Beach Blvd at North Gate Road Improvements (PMRF)  
**Project Manager** Iris Lee, Deputy PW Director / City Engineer  
**Location** Citywide  
**Priority** Medium

**Project No.** ST2301  
**Total Project Cost** \$275,000  
**Work Performed By** Contract  
**Project Status** New  
**Alternate Funding Source** Grant

DESCRIPTION	JUSTIFICATION
This project will provide pavement rehabilitation to the intersection at Seal Beach Boulevard at North Gate Road.	The pavement at this location is in need of rehabilitation due to age and the 405 Widening construction. Construction of this intersection will take place after the 405 Widening is completed in the area.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Gas Tax - 210	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Grants - 217	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>TOTAL</b>	\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ 275,000
<b>Expenditures</b>							
Design	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Construction	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>TOTAL</b>	\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ 275,000

## Beverly Manor Water Pump Station Rehabilitation

**Project Category** Water System  
**Project Name** Beverly Manor Water Pump Station Rehabilitation  
**Project Manager** Iris Lee, Deputy PW Director / City Engineer  
**Location** North Gate Road  
**Priority** Medium

**Project No.** WT0904  
**Total Project Cost** \$5,600,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will construct upgrades and improvements to the Booster Pump Station and Water Supply Well.	The water system requires continual capital maintenance to maintain reliability and to meet water quality standards.



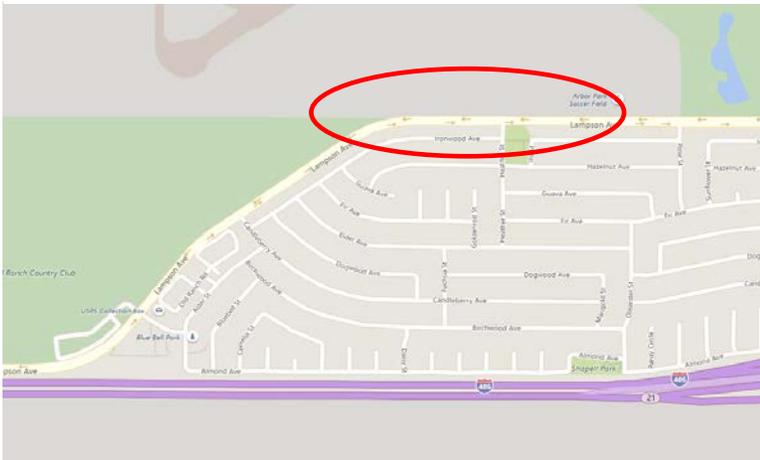
Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Water - 501	\$ -	\$ -	\$ 5,600,000	\$ -	\$ -	\$ -	\$ 5,600,000
<b>TOTAL</b>	\$ -	\$ -	\$ 5,600,000	\$ -	\$ -	\$ -	\$ 5,600,000
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
Construction	\$ -	\$ -	\$ 5,500,000	\$ -	\$ -	\$ -	\$ 5,500,000
<b>TOTAL</b>	\$ -	\$ -	\$ 5,600,000	\$ -	\$ -	\$ -	\$ 5,600,000

## Lampson Ave East Transmission Main Improvement

**Project Category** Water System  
**Project Name** Lampson Ave East Transmission Main Improvement  
**Project Manager** David Spitz, Associate Engineer  
**Location** Lampson Ave  
**Priority** Low

**Project No.** WT1103  
**Total Project Cost** \$2,200,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
In Spring 2011, the City constructed the new Lampson Water Well. The facility was constructed with one connection to the system on Lampson Avenue extending westward between the well site and Basswood Street. This project will install a second connection extending eastbound on Lampson Avenue to Heather Street.	Most water system facilities are designed and operated with numerous connection points. This is done to provide system redundancy. This project will construct a second connection point for the Lampson Water Well into the City domestic water system.



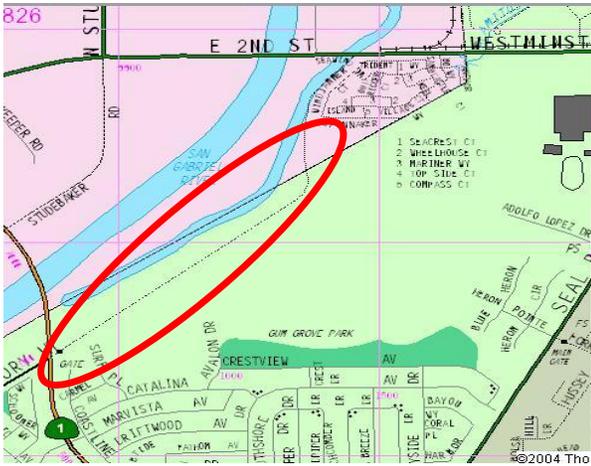
Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Water - 501	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 2,000,000	\$ 2,200,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,200,000</b>
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,200,000</b>

## Hellman Ranch Permit

**Project Category** Water System  
**Project Name** Hellman Ranch Permit  
**Project Manager** Iris Lee, Deputy PW Director/City Engineer  
**Location** Hellman Ranch Properties  
**Priority** Medium

**Project No.** WT1301  
**Total Project Cost** \$159,000  
**Work Performed By** Contract  
**Project Status** On-Going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
The City owns and maintains a water transmission main that crosses Hellman Ranch and requires maintenance. A permit was issued allowing the City to gain access to the transmission main provided that the City restore the wetlands habitat.	Waterline Easement through Hellman Ranch requires remediation anytime maintenance is performed.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Water Capital - 501	\$ 159,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 159,000
<b>TOTAL</b>	<b>\$ 159,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 159,000</b>
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 159,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 159,000
<b>TOTAL</b>	<b>\$ 159,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 159,000</b>

**Bolsa Chica Water Well Rehabilitation**

**Project Category** Water System  
**Project Name** Bolsa Chica Water Well Rehabilitation  
**Project Manager** Iris Lee, Deputy PW Director/City Engineer  
**Location** Bolsa Chica Road  
**Priority** High

**Project No.** WT1603  
**Total Project Cost** \$3,500,000  
**Work Performed By** Contract  
**Project Status** Design  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will rehabilitate the well site pumps, generators, motors and water treatment equipment.	This project will rehabilitate the Bolsa Chica Water Well as identified in the Water System Master Plan, thereby, reducing the required maintenance of the equipment.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Water - 501	\$ -	\$ -	\$ 3,200,000	\$ -	\$ -	\$ -	\$ 3,200,000
<b>TOTAL</b>	\$ -	\$ -	\$ 3,200,000	\$ -	\$ -	\$ -	\$ 3,200,000
<b>Expenditures</b>							
Construction	\$ -	\$ -	\$ 3,200,000	\$ -	\$ -	\$ -	\$ 3,200,000
<b>TOTAL</b>	\$ -	\$ -	\$ 3,200,000	\$ -	\$ -	\$ -	\$ 3,200,000

## Lampson Ave Water Main Replacement (to Seal Beach Blvd)

**Project Category** Water System  
**Project Name** Lampson Ave Water Main Replacement (to Seal Beach Blvd)  
**Project Manager** David Spitz, Associate Engineer  
**Location** Lampson Avenue  
**Priority** Medium

**Project No.** WT1704  
**Total Project Cost** \$2,300,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
To remove and replace the an existing steel transmission main on Lampson Ave from Seal Beach Blvd. to Basswood Street	The existing Lampson waterline is approaching it useful life and will require replacement.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Water - 501	\$ -	\$ -	\$ -	\$ 300,000	\$ 2,000,000	\$ -	\$ 2,300,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ 2,300,000</b>
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ 2,000,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ 2,300,000</b>

**SCADA Improvement Upgrade Project**

**Project Category** Water System  
**Project Name** SCADA Improvement Upgrade Project  
**Project Manager** Deputy PW Director/City Engineer  
**Location** Citywide  
**Priority** Medium

**Project No.** WT1801  
**Total Project Cost** \$300,000  
**Work Performed By** Contract  
**Project Status** On-Going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
Portions of the City's water & sewer system are managed and monitored through the SCADA base station at the City's Adolfo Lopez maintenance yard. Due to faulty readings and aging equipment, the City needs to upgrade and/or completely install new SCADA equipment at various wells, booster and pumping stations as well as the maintenance yard base station.	The Current SCADA system provides old and inconsistent data which cannot be used by City crew to monitor and manage the City's distribution system effectively. New or upgraded systems are necessary for the optimal function of the distribution system.



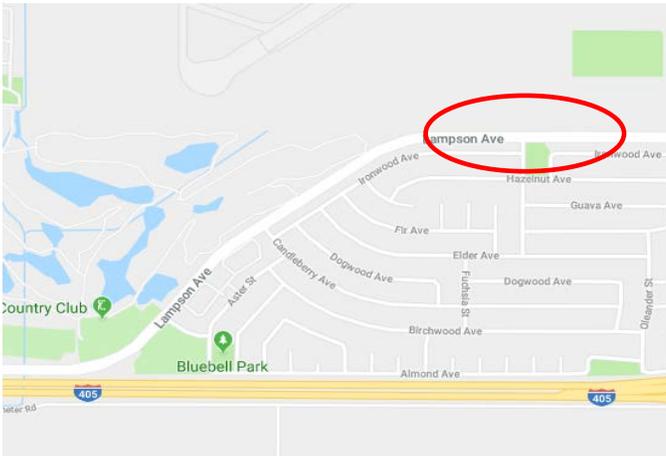
Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Water - 501	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Sewer - 503	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
<b>TOTAL</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>
<b>Expenditures</b>							
Construction	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
<b>TOTAL</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>

Lampson Well Head Treatment

Project Category Water System  
 Project Name Lampson Well Head Treatment  
 Project Manager Iris Lee, Deputy PW Director/City Engineer  
 Location Lampson Ave Well Site  
 Priority High

Project No. WT1902  
 Total Project Cost \$4,000,000  
 Work Performed By Contract  
 Project Status Design  
 Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
To treat water produced at the Lampson Ave water well site.	The City has received odor concerns in College Park East neighborhood. Odor is a nuisance issue, and not a health concern. The project will design and construct a treatment system to permanently remove odor concerns.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Water - 501	\$ 1,000,000	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000
<b>TOTAL</b>	<b>\$ 1,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>
<b>Expenditures</b>							
Design	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Construction	\$ 600,000	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,600,000
<b>TOTAL</b>	<b>\$ 1,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>

**Advanced Metering Infrastructure**

**Project Category** Water System  
**Project Name** Advanced Metering Infrastructure  
**Project Manager** Steve Myrter, Director of Public Works  
**Location** Citywide  
**Priority** Medium

**Project No.** WT2001  
**Total Project Cost** \$3,350,000  
**Work Performed By** Contract  
**Project Status** On-going  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This phased project will identify the appropriate Advanced Metering Infrastructure technology for water meter readings. Once identified, the City will upgrade the infrastructure accordingly.	To provide accurate, reliable, and efficient water meter readings, and minimize the need for in-person manual readings. Newer meters will reduce the need for repairs and maintenance due to leaks.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Water - 501	\$ 120,000	\$ -	\$ 650,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 3,470,000
<b>TOTAL</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ 650,000</b>	<b>\$ 900,000</b>	<b>\$ 900,000</b>	<b>\$ 900,000</b>	<b>\$ 3,470,000</b>
<b>Expenditures</b>							
Construction	\$ 120,000	\$ -	\$ 650,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 3,470,000
<b>TOTAL</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ 650,000</b>	<b>\$ 900,000</b>	<b>\$ 900,000</b>	<b>\$ 900,000</b>	<b>\$ 3,470,000</b>

**College Park East Waterline Improvements**

**Project Category** Water System  
**Project Name** College Park East Waterline Improvements  
**Project Manager** Denice Bailey, Assistant Engineer  
**Location** Citywide  
**Priority** Low

**Project No.** WT2102  
**Total Project Cost** \$2,200,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will construct a watermain on Lampson Avenue from the Lampson Water Well to the easterly City limits.	Per the Water Master Plan, this project will provide for water distribution reliability.



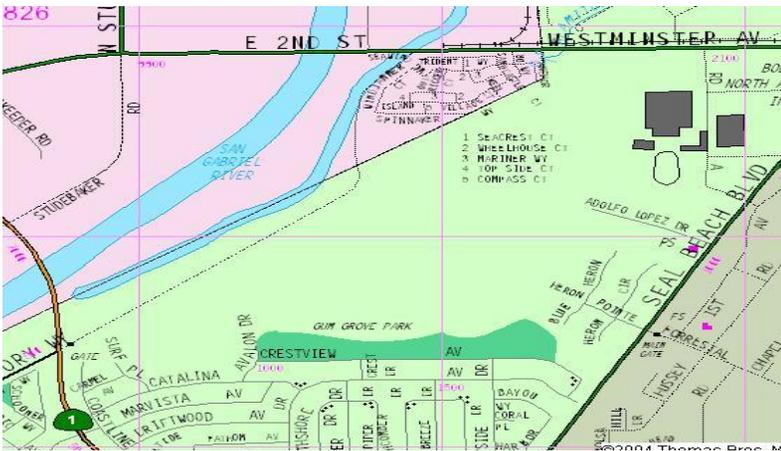
Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Water - 501	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 2,000,000	\$ 2,200,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,200,000</b>
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,200,000</b>

## LCWA Watermain Lining

**Project Category** Water System  
**Project Name** LCWA Watermain Lining  
**Project Manager** Iris Lee, Deputy PW Director/City Engineer  
**Location** Citywide  
**Priority** High

**Project No.** WT2103  
**Total Project Cost** \$2,600,000  
**Work Performed By** Contract  
**Project Status** Design  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will improve the waterline that extends through Hellman Ranch and Los Cerritos Wetlands.	This project will extend the waterline's serviceable life and minimize the waterline repairs using the least intrusive construction means through the Los Cerritos Wetlands and Hellman Ranch areas.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Water - 501	\$ 500,000	\$ -	\$ 2,100,000	\$ -	\$ -	\$ -	\$ 2,600,000
<b>TOTAL</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ 2,100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,600,000</b>
<b>Expenditures</b>							
Design	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Construction	\$ -	\$ -	\$ 2,100,000	\$ -	\$ -	\$ -	\$ 2,100,000
<b>TOTAL</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ 2,100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,600,000</b>

**College Park West Water System Improvements**

<b>Project Category</b>	Water System
<b>Project Name</b>	College Park West Water System Improvements
<b>Project Manager</b>	David Spitz, Associate Engineer
<b>Location</b>	College Park West
<b>Priority</b>	Medium

<b>Project No.</b>	WT2301
<b>Total Project Cost</b>	\$2,200,000
<b>Work Performed By</b>	Contract
<b>Project Status</b>	Planned
<b>Alternate Funding Source</b>	None

DESCRIPTION	JUSTIFICATION
The Project will install a new emergency interconnection transmission main to improve the overall system reliability and provide greater redundancy.	The Water Master Plan has identified the need for a redundant source of potable water supply which can be provided by the City of Long Beach to the College Park West neighborhood in the event the connection to the City's main water system is lost due to an emergency.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Water - 501	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 2,000,000	\$ 2,200,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,200,000</b>
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,200,000</b>

**Waterline Improvement Program**

**Project Category** Water System  
**Project Name** Waterline Improvement Program  
**Project Manager** Iris Lee, Deputy PW Director / City Engineer  
**Location** Citywide  
**Priority** Medium

**Project No.** O-WT-5  
**Total Project Cost** \$1,000,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This program will provide on-going waterline infrastructure improvements to maintain system integrity.	This program will safeguard the safety and reliability of the City's water system, and extend its serviceable life.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Water - 501	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,000,000
<b>TOTAL</b>	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,000,000
<b>Expenditures</b>							
Construction	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,000,000
<b>TOTAL</b>	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,000,000

## Seal Way Sewer/Water Upgrade

**Project Category** Water System  
**Project Name** Seal Way Sewer/Water Upgrade  
**Project Manager** Iris Lee, Deputy PW Director / City Engineer  
**Location** Seal Way  
**Priority** Medium

**Project No.** WT2401  
**Total Project Cost** \$4,300,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
To replace the existing water and sewer mainlines within Seal Way.	The City's Water and Sewer Master Plans identifies facilities and conveyance system improvements. This location has been identified in the master plans for replacement due to its age and condition.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Water - 501	\$ -	\$ -	\$ 150,000	\$ 2,000,000	\$ -	\$ -	\$ 2,150,000
Sewer - 503	\$ -	\$ -	\$ 150,000	\$ 2,000,000	\$ -	\$ -	\$ 2,150,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 4,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,300,000</b>
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
Construction	\$ -	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 4,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,300,000</b>

## Navy Reservoir Rehabilitation

**Project Category** Water System  
**Project Name** Navy Reservoir Rehabilitation  
**Project Manager** Iris Lee, Deputy PW Director / City Engineer  
**Location** Navy Reservoir  
**Priority** Medium

**Project No.** WT2701  
**Total Project Cost** \$500,000  
**Work Performed By** Contract  
**Project Status** Planned  
**Alternate Funding Source** None

DESCRIPTION	JUSTIFICATION
This project will provide maintenance upgrades to protect the Navy Reservoir's integrity.	The City owns and maintains two (2) water reservoirs - Beverly Manor and Navy Reservoirs. Regular preventative maintenance upgrades are required to ensure system integrity.



Funding Source	Carryover 2021-2022 Budget	Adopted 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 5-year Total
Water - 501	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 1,000,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 1,000,000</b>
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>

# SPECIAL ASSESSMENT DISTRICTS

# FY 2022-2023

	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b><u>EXPENDITURES BY PROGRAM</u></b>				
<b>Landscape Maintenance - 0450</b>				
Personnel Services	\$ 54,075	\$ 66,300	\$ 66,800	\$ 34,600
Maintenance and Operations	72,083	101,100	101,100	101,100
Capital Outlay	-	-	-	-
Subtotal	<u>126,158</u>	<u>167,400</u>	<u>167,900</u>	<u>135,700</u>
<b>CFD Heron Pointe - 0460</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	277,023	275,600	275,600	271,400
Capital Outlay	-	-	-	-
Subtotal	<u>277,023</u>	<u>275,600</u>	<u>275,600</u>	<u>271,400</u>
<b>CFD Pacific Gateway - 0470</b>				
Personnel Services	54,075	66,300	66,491	34,600
Maintenance and Operations	569,644	596,700	596,700	605,100
Capital Outlay	-	-	-	-
Subtotal	<u>623,719</u>	<u>663,000</u>	<u>663,191</u>	<u>639,700</u>
<b>CFD Pacific Gateway - 0480</b>				
Personnel Services	-	-	-	-
Maintenance and Operations	14,000	23,700	23,700	23,700
Capital Outlay	-	-	-	-
Subtotal	<u>14,000</u>	<u>23,700</u>	<u>23,700</u>	<u>23,700</u>
<b>TOTAL</b>				
Personnel Services	108,150	132,600	133,291	69,200
Maintenance and Operations	932,750	997,100	997,100	1,001,300
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<u>\$ 1,040,900</u>	<u>\$ 1,129,700</u>	<u>\$ 1,130,391</u>	<u>\$ 1,070,500</u>
<b><u>EXPENDITURES BY FUND</u></b>				
CFD Landscape Maintenance - 281	\$ 126,158	\$ 167,400	\$ 167,900	\$ 135,700
CFD Heron Pointe - 282	258,496	265,900	265,900	261,700
CFD Pacific Gateway - 283	523,585	536,700	536,700	545,100
CFD Heron Pointe - 284	18,527	9,700	9,700	9,700
CFD Pacific Gateway - 285	114,134	150,000	150,191	118,300
<b>TOTAL</b>	<u>\$ 1,040,900</u>	<u>\$ 1,129,700</u>	<u>\$ 1,130,391</u>	<u>\$ 1,070,500</u>

# SPECIAL ASSESSMENT DISTRICTS

# FY 2022-2023

**PROGRAM:** 0450 CFD Landscape Maintenance  
**FUND:** 281 CFD Landscape Maintenance District 2002-02

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	281-500-0450-50020	\$ 34,875	\$ 43,100	\$ 43,100	\$ 21,300
Overtime - Non-Sworn	281-500-0450-50060	463	-	-	-
Cafeteria - Taxable	281-500-0450-50170	779	900	900	700
Comptime Buy/Payout	281-500-0450-50180	-	-	-	-
Vacation Buy/Payout	281-500-0450-50190	1,077	400	400	400
Health and Wealthness Program	204-500-0450-50220	135	200	200	100
Deferred Compensation	281-500-0450-50520	826	1,100	1,100	400
PERS Retirement	281-500-0450-50530	11,046	14,100	14,100	8,800
Medical Insurance	281-500-0450-50550	3,671	5,600	5,600	2,400
Medicare Insurance	281-500-0450-50570	549	600	600	300
Life and Disability	281-500-0450-50580	279	300	300	200
Flexible Spending - Cafeteria	281-500-0450-50600	375	-	500	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 54,075</b>	<b>\$ 66,300</b>	<b>\$ 66,800</b>	<b>\$ 34,600</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	281-500-0450-51280	47,036	56,700	56,700	56,700
Water Services	281-500-0450-51600	\$ 12,047	\$ 13,000	\$ 13,000	\$ 13,000
Transfers Out - Operations	281-500-0450-59200	13,000	31,400	31,400	31,400
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 72,083</b>	<b>\$ 101,100</b>	<b>\$ 101,100</b>	<b>\$ 101,100</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 126,158</b>	<b>\$ 167,400</b>	<b>\$ 167,900</b>	<b>\$ 135,700</b>

# SPECIAL ASSESSMENT DISTRICTS

FY 2022-2023

**PROGRAM:** 0460 CFD Heron Pointe  
**FUND:** 282 CFD Heron Pointe 2002-01 - Refund 2015

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Debt Service Pmt Principal	282-500-0460-58000	140,000	150,000	150,000	150,000
Interest Expense	282-500-0460-58500	103,496	100,900	100,900	96,700
Special Tax Transfer	282-500-0460-59400	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<u>\$ 258,496</u>	<u>\$ 265,900</u>	<u>\$ 265,900</u>	<u>\$ 261,700</u>
<b>TOTAL EXPENDITURES</b>		<u>\$ 258,496</u>	<u>\$ 265,900</u>	<u>\$ 265,900</u>	<u>\$ 261,700</u>

# SPECIAL ASSESSMENT DISTRICTS

FY 2022-2023

**PROGRAM:** 0470 CFD Pacific Gateway  
**FUND:** 283 CFD Pacific Gateway 2005-01 - Refund 2016

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Debt Service Pmt Principal	283-500-0470-58000	260,000	280,000	280,000	300,000
Interest Expense	283-500-0470-58500	238,585	231,700	231,700	220,100
Special Tax Transfer	283-500-0470-59400	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 523,585</b>	<b>\$ 536,700</b>	<b>\$ 536,700</b>	<b>\$ 545,100</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 523,585</b>	<b>\$ 536,700</b>	<b>\$ 536,700</b>	<b>\$ 545,100</b>

**PROGRAM:** 0460 CFD Heron Pointe  
**FUND:** 284 CFD Heron Pointe 2002-01 - 2015 Admin Exp

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	284-500-0460-51280	\$ 7,527	\$ 8,100	\$ 8,100	\$ 8,100
Transfers Out - Operations	284-500-0460-59200	11,000	1,600	1,600	1,600
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 18,527</b>	<b>\$ 9,700</b>	<b>\$ 9,700</b>	<b>\$ 9,700</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 18,527</b>	<b>\$ 9,700</b>	<b>\$ 9,700</b>	<b>\$ 9,700</b>

# SPECIAL ASSESSMENT DISTRICTS

# FY 2022-2023

**PROGRAM:** 0470 CFD Pacific Gateway  
**FUND:** 285 CFD Pacific Gateway 2005-01 - 2016 Land/Admin

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	285-500-0470-50020	\$ 34,875	\$ 43,100	\$ 43,100	\$ 21,300
Overtime - Non-Sworn	285-500-0470-50060	463	-	-	-
Cafeteria - Taxable	285-500-0470-50170	779	900	\$ 900	700
Comp Time Buy/Payout	285-500-0470-50180	-	-	-	-
Vacation Buy/Payout	285-500-0470-50190	1,077	400	400	400
Sick Buy/Payout	285-500-0470-50200	-	-	256	-
Wellness Health Program	285-500-0470-50220	135	200	135	100
Deferred Compensation	285-500-0470-50520	826	1,100	1,100	400
PERS Retirement	285-500-0470-50530	11,046	14,100	14,100	8,800
Medical Insurance	285-500-0470-50550	3,671	5,600	5,600	2,400
Medicare Insurance	285-500-0470-50570	549	600	600	300
Life and Disability	285-500-0470-50580	279	300	300	200
Flexible Spending - Cafeteria	285-500-0470-50600	375	-	-	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 54,075</b>	<b>\$ 66,300</b>	<b>\$ 66,491</b>	<b>\$ 34,600</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	285-500-0470-51280	\$ 26,983	\$ 35,000	\$ 35,000	\$ 35,000
Water Services	285-500-0470-51600	4,076	10,000	10,000	10,000
Transfers Out - Operation	285-500-0470-59200	15,000	15,000	15,000	15,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 46,059</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 100,134</b>	<b>\$ 126,300</b>	<b>\$ 126,491</b>	<b>\$ 94,600</b>

# SPECIAL ASSESSMENT DISTRICTS

FY 2022-2023

**PROGRAM:** 0480 CFD Pacific Gateway  
**FUND:** 285 CFD Pacific Gateway 2005-01 - 2016 Land/Admin

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	285-500-0480-51280	\$ 3,000	\$ 12,700	\$ 12,700	\$ 12,700
Transfers Out - Operation	285-500-0480-59200	11,000	11,000	11,000	11,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 14,000</b>	<b>\$ 23,700</b>	<b>\$ 23,700</b>	<b>\$ 23,700</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 14,000</b>	<b>\$ 23,700</b>	<b>\$ 23,700</b>	<b>\$ 23,700</b>

# SPECIAL ASSESSMENT DISTRICTS

# FY 2022-2023

## Summary of Appropriations by Account

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	50020	\$ 69,750	\$ 86,200	\$ 86,200	\$ 42,600
Overtime - Non-Sworn	50060	926	-	-	-
Cafeteria - Taxable	50170	1,558	1,800	1,800	1,400
Vacation Buy/Payout	50190	2,154	800	800	800
Sick Buy/Payout	50200	-	-	256	-
Health and Wellness Program	50220	270	400	335	200
Deferred Compensation	50520	1,652	2,200	2,200	800
PERS Retirement	50530	22,092	28,200	28,200	17,600
Medical Insurance	50550	7,342	11,200	11,200	4,800
Medicare Insurance	50570	1,098	1,200	1,200	600
Life and Disability	50580	558	600	600	400
Flexible Spending - Cafeteria	50600	750	-	500	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>108,150</b>	<b>132,600</b>	<b>133,291</b>	<b>69,200</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	51280	84,546	112,500	112,500	112,500
Water Services	51600	16,123	23,000	23,000	23,000
Principal Payments	58000	400,000	430,000	430,000	450,000
Interest Payments	58500	342,081	332,600	332,600	316,800
Transfer Out - Operational	59200	50,000	59,000	59,000	59,000
Special Tax Transfer	59400	40,000	40,000	40,000	40,000
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>932,750</b>	<b>997,100</b>	<b>997,100</b>	<b>1,001,300</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,040,900</b>	<b>\$ 1,129,700</b>	<b>\$ 1,130,391</b>	<b>\$ 1,070,500</b>

	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b><u>EXPENDITURES BY PROGRAM</u></b>				
<b>RDA Debt Service - 0065</b>				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	11,319	-	2,462	-
Capital Outlay	-	-	-	-
Subtotal	11,319	-	2,462	-
<b>Retirement Obligation - 0081</b>				
Personnel Services	778	-	8,429	-
Maintenance and Operations	21,058	1,000	533,063	-
Capital Outlay	-	-	-	-
Subtotal	21,836	1,000	541,492	-
<b>TOTAL</b>				
Personnel Services	778	-	8,429	-
Maintenance and Operations	32,377	1,000	535,525	-
Capital Outlay	-	-	-	-
<b>TOTAL</b>	<b>\$ 33,155</b>	<b>\$ 1,000</b>	<b>\$ 543,954</b>	<b>\$ -</b>
<b><u>EXPENDITURES BY FUND</u></b>				
Retirement Fund - Debt Service - 709	\$ 11,319	\$ -	\$ 2,462	\$ -
Retirement Obligation - 711	21,836	1,000	541,492	-
<b>TOTAL</b>	<b>\$ 33,155</b>	<b>\$ 1,000</b>	<b>\$ 543,954</b>	<b>\$ -</b>

**PROGRAM:** 0065 RDA Debt Service  
**FUND:** 709 RDA - Debt Service Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>MAINTENANCE AND OPERATIONS</b>					
Special Departmental	709-140-0065-52200	\$ -	\$ -	\$ 2,462	\$ -
Interest Expense	709-140-0065-58500	11,319	-	-	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 11,319</b>	<b>\$ -</b>	<b>\$ 2,462</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 11,319</b>	<b>\$ -</b>	<b>\$ 2,462</b>	<b>\$ -</b>

**PROGRAM:** 0081 Retirement Obligation  
**FUND:** 711 Retirement Obligation Fund

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	711-140-0081-50020	\$ 712	\$ -	\$ 7,479	\$ -
Deferred Compensation	711-140-0081-50520	25	-	262	-
PERS Retirement	711-140-0081-50530	30	-	578	-
Medicare Insurance	711-140-0081-50570	11	-	110	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 778</b>	<b>\$ -</b>	<b>\$ 8,429</b>	<b>\$ -</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	711-140-0081-51280	\$ 21,058	\$ 1,000	\$ -	\$ -
Special Departmental	711-140-0081-52200	-	-	533,063	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>\$ 21,058</b>	<b>\$ 1,000</b>	<b>\$ 533,063</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 21,836</b>	<b>\$ 1,000</b>	<b>\$ 541,492</b>	<b>\$ -</b>

# SUCCESSOR AGENCY

# FY 2022-2023

## Summary of Appropriations by Account

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
<b>PERSONNEL SERVICES</b>					
Regular Salaries - Non-Sworn	50020	\$ 712	\$ -	\$ 7,479	\$ -
Deferred Compensation	50520	25	-	262	-
PERS Retirement	50530	30	-	578	-
Medicare Insurance	50570	11	-	110	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>778</b>	<b>-</b>	<b>8,429</b>	<b>-</b>
<b>MAINTENANCE AND OPERATIONS</b>					
Contract Professional	51280	21,058	1,000	-	-
Special Departmental	52200	-	-	535,525	-
Interest Payments	58500	11,319	-	-	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>32,377</b>	<b>1,000</b>	<b>535,525</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 33,155</b>	<b>\$ 1,000</b>	<b>\$ 543,954</b>	<b>\$ -</b>

Serving as the northern gateway to Orange County's 42 miles of coastline, this quiet, down-to-earth community of Seal Beach was first inhabited by the Gabrielino Natives, a nomadic people, who built winter shacks and enjoyed the mild climate. They mixed easily with other migratory people who drifted into the region. The Gabrielino seemed to have existed by the banks of the San Gabriel River and also became proficient and well-known for their basket weaving.

The center of the coastal Native American's legends was the village of Puvugas, the site of the Rancho Los Alamitos, which was part of the famous Spanish, California land grant. In 1862, Don Abel Stearns was granted 200,000 acres of the Rancho that included present day Seal Beach. Later, Fred Bixby, who was raised on Rancho Los Alamitos, located in present day Bixby Knolls in Long Beach, owned and managed a million acres in California and Arizona, including parts of Seal Beach. The Bixby Ranch Company, with majority of its shareholders being Bixby family members, still has real estate holding in the city of Seal Beach. Another early landowner was I. W. Hellman, founder of Farmers and Merchants Bank of Los Angeles. In the late 1800's John Bixby, his cousin Jotham Bixby, and Hellman purchased much of the Rancho Alamitos land from Stearns. The names of Bixby and Hellman still ring through the history of Seal Beach. The Hellman Ranch was an original Spanish land grant, purchased for a reported three cents per acre.

After the gold rush, the German Burghers, or farmers, began a village in Anaheim. In 1867, seeking a port to on-load their goods, the Burghers utilized Anaheim Landing, which is now Old Town Seal Beach. It was established by farmers and merchants who wanted a closer, more convenient port to ship the wine they were growing and also to receive items they needed to help build homes and buildings in their new town named Bay City. For a few years Anaheim Landing came close to rivaling San Pedro for its shipping volume, but the railroad arrival in Anaheim in 1875 made it easier to ship product than by wagon across 12 miles of soft soil to the Landing. However, the beaches and surrounding Anaheim Landing had by this time become popular as a getaway from hot summer days.



In 1903, Los Angeles realtor Philip A. Stanton, known as the father of Seal Beach, familiar with the area from selling land in surrounding areas and also representing the real estate interests of banker Hellman (and Pacific Electric Railroad co-owner), put together a plan for a town between Anaheim Landing and Anaheim Bay and the eastern edge of Alamitos Bay. The new town would be along the not-announced leg of the P.E. which ran from Long Beach to Newport Beach.

In 1913, Stanton optioned the land to real estate promoter Guy M. Rush who invested in building a pier with pavilions on either side. The City contains the second longest wooden pier in California. Rush also re-branded the town as Seal Beach due to Bay City and Bayside were similar to cities in Northern California and marketed it via ads around the country. This too failed and by early 1915 Rush had let his options lapse. In 1915 Stanton tried again, arranging to obtain some amusements from the closing San Francisco Panama-Pacific International Exposition and rebuild them as part of new amusement area which would be called The Joy Zone. It achieved brief popularity, but the US entry into World War I and the resulting restrictions on rubber and metal dramatically impacted the amusement area.



On October 27, 1915, the City was incorporated and governed by an elected five-member council. The new City had an area of 1.25 square miles with a population of 250. The City has an area of 12.96 square miles which includes 11.28 square miles of land and 1.68 square miles of water, and the population has risen to 24,168, as of January 1, 2010.

In early 1944 during World War II, the Navy purchased most of the land around Anaheim Landing to construct the United States Navy's Naval Weapons Station Seal Beach for loading, unloading, and storing of ammunition for the Pacific Fleet, and especially those US Navy warships home-ported in Long Beach and San Diego.

In another area of Seal Beach, Surfside Colony, had been around since 1929 and is credited as the first beach resort community of its type on the west coast. Meanwhile Leisure World, a retirement community which comprises nearly a third of the city's residents, was built by Ross Cortese in 1957. The major employer in Seal Beach is Boeing, employing roughly 1,000 people. Its facility was originally built to manufacture the second stage of the Saturn V rocket for NASA's Apollo. This history has made and continues to make the city of Seal Beach a destination for all experiences.

**GENERAL**

Date of Incorporation	October 27, 1915
Form of Government	Council-Manager
Classification	Charter
Area (in square miles)	13.1 (land 11.3, water 1.8)
Population (2018)	25,073
Acres Zoned for Industry	171.6
Acres of Open Space	42.7
Post Offices	4

**POLICE PROTECTION**

Number of Police Stations	2
Number of Sworn Police Officers	38

**FIRE PROTECTION**

Number of Fire Stations	2
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**STREETS, PARKS, and SANITATION**

Miles of Streets (in lane miles)	43
Miles of Sidewalks (in miles)	86
Park Sites	13

**WATER**

Water Pipe (in miles)	72
Number of Reservoirs	2

**SEWER**

Sanitary Sewers (in miles)	37
Storm Sewers (in miles)	4
Sewer Lift/Pump Stations	7

**EDUCTAION FACILITIES**

Elementary Schools	1
Junior High Schools	0
High Schools	0
Public Libraries	2

The City's financial structure is organized like other governments with the use of funds. Funds represent the control structure that ensures that public monies are spent only for those purposes authorized and within the amounts authorized. Funds are established to account for the different types of activities and legal restrictions that are associated with a particular government function. The use of funds and the budgeting, accounting, and auditing that are associated with this fund structure are governed by the City Charter and/or Municipal Code, the State of California statutes and Generally Accepted Accounting Principles, as determined by the Governmental Accounting Standards Board.

The City uses the following funds to control its financial activities: General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Proprietary Funds, Internal Service Fund, Special Assessment Districts, and Successor Agency Fund.

## GENERAL FUND

**General Fund - 101:** The General Fund is used to account for most of the day-to-day operations of the City, which are financed from property taxes, utility users tax, sales tax, and other general revenues. Activities financed by the General Fund include police services, fire services, general administration, engineering, and planning.

## SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenues derived from specific taxes or other earmarked revenue sources which, by law, are designated to finance particular functions or activities of government and therefore cannot be diverted to other uses. The City has the following special revenue funds:

**Special Projects - 103:** The Special Projects Fund was established to account for revenues derived from donations or special fees designated for future projects.

**Waste Management Act - 104:** The Waste Management Act was formed under AB939 to decrease the amount of solid waste Seal Beach deposits at local landfills, increase recycling efforts citywide and promote a more sustainable environment for the residents and visitors of Seal Beach.

**Tidelands - 106:** The Tidelands Beach Fund is required by the State of California and is used to account for all revenues derived from beach and pier operations in the City. Expenditures are limited to lifeguard, pier, and beach operations.

**Parking In-Lieu - 107:** The Parking In-Lieu Fund is a common parking management strategy which gives proposed projects or uses the option to pay a designated fee rather than provide some or all on-site parking spaces required by the zoning code.

**Supplemental Law Enforcement - 201:** The Supplemental Law Enforcement Grant are funds received from the State under the State Citizens Option for Public Safety Program. Certain procedures are required to be implemented prior to the use of the funds, and the funds cannot be used to supplant existing funding for law enforcement.

**Detention Center - 202:** The Detention Center Fund was initially funded by monies seeded the previous jail services vendor. The revenues also derived from sales of commissary items to the prisoners for their benefit.

**State Asset Forfeiture - 203:** The State Asset Forfeiture Fund accounts for revenues derived from monies and property seized in drug-related incidents.

**Air Quality Improvement Program - 204:** The Air Quality Improvement Program Fund accounts for supplemental vehicle license fee revenue distributed to Cities by the South Coast Air Quality Management District pursuant to Assembly Bill 2766. Expenditures are limited to programs that will reduce air pollution by reducing, directly or indirectly, mobile source emission pollutants.

**Federal Asset Forfeiture - 205:** The Federal Asset Forfeiture Fund accounts for revenues derived from monies and property seized in drug-related incidents.

**Park Improvement - 208:** The Park Improvement Fund was established to account for the Quimby Act Fees received by developers. The fees collected are only to be used to improve parks and recreation facilities.

**SB1 RMRA - 209:** The SB1 Program Fund was established to account for receipt and disbursement of narcotic forfeitures received from County, State and Federal agencies pursuant to Section 11470 of State Health and Safety Code and Federal Statute 21 USC Section 881.

**Gas Tax Fund - 210:** The Gas Tax Fund accounts for State collected, locally shared gas tax monies. Expenditures are limited to repair, construction, maintenance and right-of-way acquisitions relating to streets and highways.

**Measure M2 - 211:** With the sunset of M1, voters approved a continuation of transportation improvements through the Measure M Transportation Investment Plan (M2). By the year 2041, the M2 program plans to deliver approximately \$15.5 billion\* worth of transportation improvements to Orange County. Major improvement plans target Orange County freeways, streets and roads, transit and environmental programs.

**Traffic Impact - 213:** Traffic Impact Fees are fair-share based fees that will serve to offset, or mitigate, the traffic impacts caused by new development.

**Seal Beach Cable - 214:** The Seal Beach Cable accounts for revenues derived from PEGS fees which provide for channel capacity to be designated for public, education, or government use.

**Community Development Block Grant - 215:** The CDBG program provides communities with resources for a wide variety of unique community development needs. The City receives a grant from federal CDBG funds for Leisure World Housing Rehabilitation on interiors. The intent is to modify bathrooms in the senior community to provide better and safer accessibility for elderly residents.

**Police Grants - 216:** Various grants include the *Urban Area Security Initiative (UASI)*, the *Office of Traffic Safety (OTS)* DUI grant reimburses funds advanced by the City for DUI enforcement, the *Bullet Proof Vest Protection (BVP)* grant which provides matching funds for the purchase of bullet-resistant vests, the *Alcoholic Beverage Control (ABC)* grant and the *Justice Assistance Grant (JAG)*.

**Citywide Grants - 217:** The Citywide Grants Fund accounts for various Federal and State grants that are restricted to expenditures for specific projects or purposes.

**CARES Act - 218:** The Coronavirus Aid, Relief, and Economic Security Act enables to continue to support the public health response and lay the foundation for a strong and equitable economic recovery.

**ARPA - 219:** The American Rescue Plan Act was created to mitigate the negative economic impacts resulting from the COVID-19 pandemic

**Street Lighting Assessment District - 280:** The Seal Beach Street Lighting Assessment District was formed under the Street Lighting Act of 1919 to finance the maintenance of streetlights and to finance the electricity used by the streetlights by special assessments.

## DEBT SERVICE

**Pension Obligation Debt Service - 401:** The Pension Obligation Debt Service Fund was established to account for the principal and interest payments made to pay off this long-term debt. The General Fund is the source of the payments of principal and interest.

**Fire Station Debt Service - 402:** The Fire Station Debt Service Fund was established to account for the principal and interest payments made to pay off this long-term debt. The General Fund is the source of the payments of principal and interest.

## CAPITAL PROJECT

**Capital Project Fund - 301:** Capital Improvement Project funds major capital projects with various revenues sources but excludes the Water and Sewer Capital Fund. These sources get transferred into the Capital Improvement Project Fund.

## PROPRIETARY FUND

Of the eleven fund types established by the GAAP, two are classified as proprietary funds. These are enterprise funds and internal service funds. Enterprise funds are used to account for a government's business-type activities (activities that receive a significant portion of their funding through user fees). The City's enterprise funds are Water and Sewer. The City's internal service fund is a vehicle replacement fund.

**Water Operations - 501:** The Water Operations Funds account for water operations that are financed and operated in a manner similar to private business enterprises where the intent of the government is that the costs of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges. The Water Capital Improvement Fund will be consolidated with the Water Operations Fund as a part of the new rate structure that was implemented May 1, 2021. The fees collected cover both the water operations maintenance and operation expenses and water capital improvements related to infrastructure and equipment.

**Water Capital Improvement - 502:** The Water Capital Enterprise Fund was established to pay for the costs of replacing aging water related infrastructure and equipment as needed, and the construction of new or enhanced water services necessitated by new development and existing infrastructural deficiencies. Fees collected are based on meter size and used for capital improvements and meter replacements. The Water Capital Improvement Fund will be consolidated with the Water Operations Fund as a part of the new rate structure that was implemented May 1, 2021.

**Sewer Operations - 503:** The Sewer Enterprise Funds account for sewer operations and maintenance and the upkeep and replacement of the sewer infrastructure and equipment in a manner similar to private business enterprises where the cost of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges. Sewer fees used to finance the Sewer Operations Funds are charged to customers based on water usage. The Sewer Capital Improvement Fund will be consolidated with the Sewer Operations Fund as a part of the new rate structure that was implemented May 1, 2021. The fees collected cover both sewer maintenance and operation expenses and sewer capital improvements.

**Sewer Capital Improvement - 504:** The Sewer Capital Improvement Fund was established July 1, 2000 to pay for the costs of replacing and maintaining the City's aging sewer infrastructure and equipment. Fees collected are based on meter size and are used for long-term debt payments and capital improvements. The Sewer Capital Improvement Fund will be consolidated with the Sewer Operations Fund as a part of the new rate structure that was implemented May 1, 2021.

## INTERNAL SERVICE FUND

**Vehicle Replacement - 601:** The revenues received by this fund are transferred from the departments that have vehicles and equipment. Departmental transfers represent a pro rata share of all costs of vehicles and equipment. All replacement vehicles are purchased from this fund.

**Information Technology Replacement - 602:** The revenues received by this fund are transferred from the general fund to provide for future replacement and upgrade to the City's computer equipment, systems and supporting infrastructure.

## SPECIAL ASSESSMENT DISTRICTS

**CFD Landscape Maintenance District 2002-02 - 281:** The Community Facilities District No. 2002-02 was formed under the Mello-Roos Community Facilities Act of 1982 to provide financing for the City's Maintenance of landscaping facilities installed within the public right-of-way as part of the Bixby Old Ranch Town Center and country Club developments.

**CFD Heron Pointe – Refund 2015 - 282:** The Community Facilities District No. 2002-01 (Heron Pointe) was formed under the Mello-Roos Community Facilities Act of 1982, as amended, to provide financing for the construction and acquisition of certain public street improvements, water and sanitary sewer improvements, dry utility improvements, park and landscaping improvements which will serve the new construction in the Community Facility District.

**CFD Pacific Gateway – Refund 2016 - 283:** The Community Facilities District No. 2005-01 (Pacific Gateway Business Center) was formed under the Mello-Roos Community Facilities Act of 1982, as amended. Special Tax B will satisfy costs related to the maintenance of parks, parkways and open space within the District (“Landscape Maintenance”).

**CFD Heron Pointe – 2015 Admin Exp - 284:** The Community Facilities District No. 2002-01 (Heron Pointe) was formed under the Mello-Roos Community Facilities Act of 1982, as amended, to provide financing for the construction and acquisition of certain public street improvements, water and sanitary sewer improvements, dry utility improvements, park and landscaping improvements which will serve the new construction in the Community Facility District.

**CFD Pacific Gateway – 2016 Land/Admin - 285:** The Community Facilities District No. 2005-01 (Pacific Gateway Business Center) was formed under the Mello-Roos Community Facilities Act of 1982, as amended. Special Tax B will satisfy costs related to the maintenance of parks, parkways and open space within the District (“Landscape Maintenance”).

## SUCCESSOR AGENCY

The City of Seal Beach Redevelopment Agency operates as a separate legal entity from the City of Seal Beach and the budget and annual work program are established by the City Council acting as the Agency Board of Directors. The Agency maintains four separate funds. It then transitioned to Successor Agency in 2012.

**Retirement Fund - Debt Service - 709:** The Debt Service Fund accounts for the payments of long-term debt.

**Retirement Obligation - 711:** The Retirement Obligation Fund account for Recognized Obligation Payment Schedule (ROPS) items approved by the Department of Finance.

# DESCRIPTION OF ACCOUNTS

FY 2022-2023

Account Number	Account Name	Description
50010	Regular Salaries - Sworn	Employee salaries costs
50020	Regular Salaries - Non-Sworn	Employee salaries costs
50030	Part-Time Salaries	Employee salaries costs
50040	Part-Time Salaries - Junior Lifeguard	Employee salaries costs
50050	Overtime - Sworn	Employee salaries costs
50060	Overtime - Non-Sworn	Employee salaries costs
50070	Overtime - Part-Time	Employee salaries costs
50080	Special Pay	Employee benefits costs
50120	Holiday Pay	Employee benefits costs
50130	Auto Allowance	Employee benefits costs
50140	Cell Phone Allowance	Employee benefits costs
50150	Uniform Allowance	Employee benefits costs
50160	Annual Education	Employee benefits costs
50170	Cafeteria Taxable	Employee benefits costs
50180	Comptime Buy/Payout	Employee benefits costs
50190	Vacation Buy/Payout	Employee benefits costs
50200	Sick Buy/Payout	Employee benefits costs
50210	Medical Waiver	Employee benefits costs
50220	Health and Wellness Program	Employee benefits costs
50500	Tuition Reimbursement	Employee benefits costs
50520	Deferred Compensation	Employee benefits costs
50530	PERS Retirement	Employee benefits costs
50540	PARS Retirement	Employee benefits costs
50550	Medical Insurance	Employee benefits costs
50560	AFLAC Insurance - Cafeteria	Employee benefits costs
50570	Medicare Insurance	Employee benefits costs
50580	Life and Disability	Employee benefits costs
50590	FICA	Employee benefits costs
50600	Flexible Spending - Cafeteria	Employee benefits costs
50610	Unemployment	Employee benefits costs
50620	Retiree Health Savings	Employee benefits costs
51101	Council Discretionary - District 1	Council Special Projects
51102	Council Discretionary - District 2	Council Special Projects
51103	Council Discretionary - District 3	Council Special Projects
51104	Council Discretionary - District 4	Council Special Projects
51105	Council Discretionary - District 5	Council Special Projects
51200	Office Supplies	Office Supplies
51210	Public/Legal Notices	Legal notices, public hearings, ordinance
51220	Printing	Recreation Guide
51230	Memberships and Dues	Southern California Assoc. of Government, League California of Cities, Orange County Council of Governments, Orange County City Manager's Assoc., International City/County Mgmt. Assoc., CA. City Mgmt., Assoc., CA. Assoc. of Public Information Officials, League of CA Cities, Public Employers Labor Relations Association, Municipal Information System Association, American Society for Public Admin, 3CMA, MMASC

# DESCRIPTION OF ACCOUNTS

FY 2022-2023

Account Number	Account Name	Description
51240	Training and Meetings	Meetings and training include, but not limited to annual training Conferences, mileage, League of Cities City Manager and City Council, Orange County City Manager's Assoc., International City/County Management Association, California Association of Public Information Officials
51250	Office and Technology Resources	Office 365, CitiApp implementation, computer/laptop upgrade and replacement, cable room cleanup, IT equipment and peripherals, IT misc., network upgrade for new internet (1 PW and 4 CH switches), 7 server 2008 end life replacement, and VOIP phone system upgrade
51260	Promotional	4th July Fireworks JFTB Contribution
51270	Rental/Lease Equipment	De Lage Lease, C3 Solutions, equipment rental taxes, Pitney Bowes, and Holiday light - Dekra lite
51275	Vehicle Leasing	Car Rental
51280	Contract Professional	Communication, Codification services, government
51290	Intergovernmental	Long Beach Animal Control, School Resource Officer, Local Agency Formation Commission (LAFCO), Long Beach Transit, Orange County Fire Authority (OCFA), Integrated Law and Justice Agency for Orange County
51300	Special Expense	Plan Archival (Engineering), Benches (PW Yard), Tree Replacement (PW Yard)
51301	General Plan	General plan updates, BSCC - PD, Engineering Plan Check
51302	Building Technology	GIS upgrades
51306	Business License ADA Fee	Administrative costs for business license ADA fees
51600	Water Service	Water service expense
51700	West Comm	West Comm JPA
51810	General Liability	Annual Insurance Premium
51820	Property Insurance Premium	Annual Insurance Premium, Crime Insurance Program
51830	Workers' Compensation	Annual Insurance Premium
51910	Legal - Monthly Retainer	RWG Monthly retainer
51920	Legal - Litigation Services	RWG Reimbursable costs and expenses
51930	Legal - General Prosecution	DRL General Prosecution
51950	Legal - Other Attorney Services	RWG Other Attorney Services such as PRA Requests
51960	Legal - Personnel Matters	RWG Personnel Matters
51961	Legal - Personnel Matters - LCW	LCW Personnel Matters
51970	Legal - Special Counsel	Special Counsel
52100	Equipment and Materials	EOC enhancements and maintenance, RACES radio
52200	Special Departmental	Pop up City Hall, Potential mandates and miscellaneous events, MCA Direct annual services, training and education, publications, materials and supplies, election run-off, and Orange County Registrar
52201	Special Departmental - Chamber of Commerce	Sponsor permits
52300	Street Sweeping	Street sweeping and additional Main Street
52500	Building/Materials/Supplies	Buidling, materials, and supplies
52501	Building/Landscape Material	Landscape maintenance
52600	Fuel	Fuel expense
53100	Furniture and Fixtures	Furniture and fixtures
53200	Machinery & Equipment	Machinery and equipment
53600	Vehicles	Vehicles
55000	Capital Projects	Various Contractors for capital projects
56300	Telephone	Telephone, T-1 line, and OC Elite
56400	Cable Television	NSBC TV

# DESCRIPTION OF ACCOUNTS

FY 2022-2023

Account Number	Account Name	Description
56500	Gas	Gas
56600	Electricity	Electricity
56700	Water	City Water Utility
56725	Sewer	City Sewer Utility
56750	Street Sweeping	City Street Sweeping Utility
56775	Tree Trimming	City Tree Trimming Utility
56800	Sewer Overhead	Overhead charge transfer to General Fund
56900	Water Overhead	Overhead charge transfer to General Fund
57100	Depreciation	Depreciation
57200	Amortization	Amortization
58000	Principal Payments	Principal Payments
58500	Interest Payments	Interest
59100	Transfer Out - CIP	Transfer to Capital Fund for Projects
59200	Transfer Out - Operational	Transfer to cover Operations
59400	Special Tax Transfer	Transfer to cover Admin Costs

**Accounting System** – The total set of records and procedures that are used to record, classify, and report information on the financial status and operations of an entity.

**Accrual Basis of Accounting**- The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at that time or not).

**Actual Prior Year** – Actual amounts for the fiscal year preceding the current fiscal year that precedes the budget fiscal year.

**Appropriation** – An authorization made by the legislative body of a government that permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

**Appropriation Resolution** – The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.

**Assessed Value** – The value placed on real and other property as a basis for levying taxes.

**Assets** – Property owned by a government that has monetary value.

**Bond** – A long-term promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

**Budget** – A plan of financial activity for a specified period of time (fiscal year) indicating all planned revenues and expenses for the budget period.

**Budget Calendar** – The schedule of key dates that a government follows in the preparation and adoption of the budget.

**Budget Deficit** – Amount by which the government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

**Budget Document** – The official written statement detailing the proposed budget as submitted by the City Manager and supporting staff to the legislative body.

**Budget Message** – A general discussion of the budget presented in writing as a part of or supplemental to the budget document. The budget message explains principal budget issues against the background of financial trends, and presents recommendations made by the city manager.

**Capital Budget** – A plan of capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget that includes both operation and capital outlays.

**Debt Service** – Payment of interest and repayment of principal to holders of a government's debt instruments.

**Depreciation** – (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) That portion of the cost of a capital asset that is charged as an expense during a particular period.

**Enterprise Fund Accounting** – Accounting used for government operations that are financed and operated in a manner similar to business enterprises and for which preparation of an income statement is desirable. Enterprise Funds use the accrual basis of accounting.

**Expenditure** – The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays intergovernmental grant entitlement and shared revenues.

**Expense** – Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

**Fiscal Policy** – A government’s policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal Policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

**Fiscal Year** – The City of Seal Beach operates on a fiscal year from July 1 through June 30.

**Franchise Fee** – A fee paid by public service utilities for use of public property in providing their services to the citizens of a community, including refuse and cable television

**Full Time Equivalent (FTE)** – Number of employee positions calculated on the basis that one FTE equates to a 40-hour workweek for twelve months. For example, two part-time positions working 20 hours for twelve months also equal one FTE.

**Fund** – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities that are segregated for the purpose of carrying on specific activities or attaining certain objectives.

**Fund Balance** – The excess of an entity’s assets over its liabilities. A negative fund balance is sometimes called a deficit.

**General Fund** – General operating fund of the City. It is used to account for all financial resources except those included in Special Revenue, Enterprise and/or Agency Funds.

**Goal** – A statement of broad direction, purpose or intent based on the needs of the community.

**Grant** – A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.

**Licenses, Permits, and Fees** – Revenues collected by a governmental unit from individuals or business concerns for various rights or privileges granted by the government.

**Maintenance** – All materials or contract expenditures covering repair and upkeep of City buildings, machinery and equipment, systems, and land.

**Materials and Supplies** – Expendable materials and operating supplies necessary to conduct department activity.

**Modified Accrual Basis** – The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or available revenues, which should be accrued to reflect properly the taxes levied and revenue earned.

**Operating Budget** – The annual budget and process that provides a financial plan for the operation of government and the provision of core services for the year. Excluded from the operating budget are capital projects, which are determined by a separate, but interrelated process.

**Operating Transfer** – A transfer of revenues from one fund to another fund.

**Primary Activities** – A summary of what each department accomplishes during the fiscal year.

**Program Purpose** – The responsibilities of each department.

**Public Hearing** – The portions of open meetings held to present evidence that provides information on both sides of an issue.

**Reserve** – An account used to indicate that a portion of fund balance is legally restricted for a specific purpose, or is otherwise not available for appropriation and subsequent spending.

**Resolution** – An order of a legislative body requiring less formality than an ordinance or statute.

**Revenue** – The term designates an increase to a fund's assets which: (1) does not increase a liability (e.g., proceeds from a loan); (2) does not represent a repayment of an expenditure already made; (3) does not represent a cancellation of certain liabilities; and (4) does not represent an increase in contributed capital.

**Revenue Estimate** – A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

**User Fees** – The payment of a charge or fee for direct receipt of a service by the party benefiting from the service.

# POSITION ALLOCATION PLAN

FY 2022-2023

DEPARTMENT	DIVISION	POSITION	Adopted FY 2022-23	Vacant	Funds Allocation				
					General (101)	Tidelands (106)	Water (501)	Sewer (503)	Other Various
<b>CITY COUNCIL</b>									
101-0010	City Council	Council Member	5.00	-	4.50	-	0.25	0.25	-
<b>Total City Council</b>			<b>5.00</b>	<b>-</b>	<b>4.50</b>	<b>-</b>	<b>0.25</b>	<b>0.25</b>	<b>-</b>
<b>CITY MANAGER</b>									
101-0011	City Manager	City Manager	1.00	-	0.75	-	0.15	0.05	0.05
101-0011	City Manager	Assistant City Manager	1.00	-	0.55	0.05	0.15	0.05	0.20
101-0014	City Manager	Management Analyst	2.00	-	1.20	0.20	0.30	0.10	0.20
101-0011	City Manager	Executive Assistant	1.00	-	0.75	-	0.15	0.05	0.05
<b>Total City Manager</b>			<b>5.00</b>	<b>-</b>	<b>3.25</b>	<b>0.25</b>	<b>0.75</b>	<b>0.25</b>	<b>0.50</b>
<b>CITY CLERK</b>									
101-0012	City Clerk/Election	City Clerk	1.00	-	0.80	-	0.15	0.05	-
101-0012	City Clerk/Election	Deputy City Clerk	1.00	-	0.75	-	0.15	0.05	0.05
101-0012	City Clerk/Election	Executive Assistant (Part-time)	0.75	-	0.60	-	0.11	0.04	-
<b>Total City Clerk</b>			<b>2.75</b>	<b>-</b>	<b>2.15</b>	<b>-</b>	<b>0.41</b>	<b>0.14</b>	<b>0.05</b>
<b>FINANCE</b>									
101-0017	Finance	Director of Finance/City Treasurer	1.00	1.00	0.70	-	0.22	0.08	-
101-0017	Finance	Finance Manager	1.00	-	0.70	-	0.23	0.07	-
101-0017	Finance	Accountant	1.00	1.00	0.60	-	0.30	0.10	-
101-0017	Finance	Accounting Technician (A/P)	1.00	-	0.80	-	0.15	0.05	-
101-0017	Finance	Accounting Technician (Payroll)	1.00	-	0.85	-	0.10	0.05	-
101-0017	Finance	Accounting Technician (Not Funded)	-	1.00	-	-	-	-	-
101-0017	Finance	Financial Analyst	1.00	-	0.60	-	0.30	0.10	-
101-0017	Finance	Senior Account Technician	1.00	1.00	0.10	-	0.75	0.15	-
501-0900	Finance	Accounting Technician (Part-time)	0.75	-	-	-	0.75	-	-
101-0017	Finance	Office Specialist (Part-time)	0.75	0.75	0.75	-	-	-	-
<b>Total Finance Department</b>			<b>8.50</b>	<b>4.75</b>	<b>5.10</b>	<b>-</b>	<b>2.80</b>	<b>0.60</b>	<b>-</b>
<b>POLICE</b>									
101-0021	EOC	Police Sergeant	1.00	-	1.00	-	-	-	-
101-0022	Field Services	Police Chief	1.00	-	1.00	-	-	-	-
101-0022	Field Services	Police Captain	2.00	-	2.00	-	-	-	-
101-0022	Field Services	Police Lieutenant	2.00	-	2.00	-	-	-	-
101-0022	Field Services	Police Sergeant	4.00	-	4.00	-	-	-	-
101-0022	Field Services	Police Corporal	5.00	-	5.00	-	-	-	-
101-0022	Field Services	Police Officer	21.00	1.00	21.00	-	-	-	-
101-0023	Support Services	Executive Assistant	1.00	-	1.00	-	-	-	-
101-0023	Support Services	Accounting Technician	1.00	-	1.00	-	-	-	-
101-0023	Support Services	Senior CSO	2.00	-	2.00	-	-	-	-
101-0023	Support Services	Management Analyst	1.00	-	1.00	-	-	-	-
101-0023	Support Services	Civilian Investigator	1.00	-	1.00	-	-	-	-
101-0023	Support Services	Records Supervisor	1.00	-	1.00	-	-	-	-
101-0023	Support Services	Police Aide (Part-time)	0.75	-	0.75	-	-	-	-
101-0023	Support Services	Crossing Guard (Part-time)	2.38	-	2.38	-	-	-	-
101-0024	Detention Facility	Senior CSO	4.00	-	4.00	-	-	-	-
101-0025	Parking Enforcement	Senior CSO	2.00	-	2.00	-	-	-	-
101-0025	Parking Enforcement	Police Services Manager (Reclass from Lead CSO)	1.00	-	1.00	-	-	-	-
101-0025	Parking Enforcement	Police Aide (Part-time)	3.81	-	3.81	-	-	-	-
101-0036	Animal Control	Senior CSO	2.00	2.00	2.00	-	-	-	-
101-0036	Animal Control	Police Aide (Part-time)	0.75	0.75	0.75	-	-	-	-
106-0825	Beach Operations	Police Officer	2.00	-	0.75	1.25	-	-	-
205-0111	Field Services	Police Officer	1.00	1.00	-	-	-	-	1.00
217-0371	Field Services	Police Officer	1.00	-	-	-	-	-	1.00
<b>Total Police Department</b>			<b>63.69</b>	<b>4.75</b>	<b>60.44</b>	<b>1.25</b>	<b>-</b>	<b>-</b>	<b>2.00</b>

# POSITION ALLOCATION PLAN

FY 2022-2023

DEPARTMENT	DIVISION	POSITION	Adopted FY 2022-23	Vacant	Funds Allocation				
					General (101)	Tidelands (106)	Water (501)	Sewer (503)	Other Various
<b>COMMUNITY DEVELOPMENT</b>									
101-0030	Planning	Director of Comm. Dev.	1.00	-	1.00	-	-	-	-
101-0030	Planning	Senior Planner	1.00	1.00	1.00	-	-	-	-
101-0030	Planning	Assistant Planner	1.00	-	1.00	-	-	-	-
101-0030	Planning	Executive Assistant	1.00	1.00	1.00	-	-	-	-
101-0031	Building & Safety	Building Official (Not Funded)	-	1.00	-	-	-	-	-
101-0031	Building & Safety	Code Enforcement Officer	1.00	-	1.00	-	-	-	-
101-0031	Building & Safety	Senior Building Inspector (Not Funded)	-	1.00	-	-	-	-	-
101-0031	Building & Safety	Senior Building Technician (Not Funded)	-	1.00	-	-	-	-	-
<b>Total Community Development</b>			<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>PUBLIC WORKS</b>									
101-0042	Admin & Engineering	Director of Public Works	1.00	-	0.45	0.05	0.30	0.20	-
101-0042	Admin & Engineering	Dep. Dir. of PW/City Engineer	1.00	-	0.55	0.05	0.20	0.20	-
101-0042	Admin & Engineering	Associate Engineer	1.00	-	0.70	0.10	0.10	0.10	-
101-0042	Admin & Engineering	Assistant Engineer	1.00	-	0.80	0.10	0.05	0.05	-
101-0042	Admin & Engineering	Executive Assistant	1.00	-	0.75	0.05	0.10	0.10	-
101-0043	Public Works Yard	Executive Assistant	1.00	-	0.40	0.10	0.35	0.10	0.05
101-0043	Public Works Yard	Maintenance Services Supervisor	1.00	1.00	0.50	-	-	0.50	-
101-0043	Public Works Yard	Maintenance Aide (Part-time)	0.96	-	0.96	-	-	-	-
101-0043	Public Works Yard	Management Analyst	1.00	-	0.36	0.05	0.34	0.25	-
101-0044	Public Works Yard	Deputy Director of Public Works	1.00	1.00	0.25	0.10	0.40	0.15	0.10
101-0044	Public Works Yard	Sr. Maintenance Worker	2.00	-	1.70	0.10	-	0.15	0.05
101-0052	Public Works Yard	Maintenance Services Supervisor	1.00	-	0.70	-	-	-	0.30
101-0050	Public Works Yard	Fleet Maint. Program Manager	1.00	-	0.70	-	0.20	0.10	-
101-0050	Public Works Yard	Mechanic	1.00	-	0.70	-	0.20	0.10	-
501-0900	Field Operations	Water Services Supervisor	1.00	-	-	-	0.60	0.40	-
501-0900	Field Operations	Water Operator	5.00	1.00	-	-	3.45	1.55	-
501-0900	Field Operations	Water Operator (Part-time)	0.46	-	-	-	0.46	-	-
501-0900	Field Operations	Maintenance Worker	1.00	-	-	-	0.70	0.30	-
106-0863	Beach Operations	Sr. Maintenance Worker	2.00	-	0.50	0.55	-	0.90	0.05
106-0863	Beach Operations	Maintenance Aide (Part-time)	3.75	-	0.38	3.32	-	-	0.05
106-0863	Beach Operations	Maintenance Worker (Part-time)	0.96	-	0.29	0.38	-	0.24	0.05
503-0925	Field Operations	Sr. Maintenance Worker	2.00	-	0.10	0.65	-	1.20	0.05
503-0925	Field Operations	Maintenance Worker	1.00	-	0.55	-	-	0.40	0.05
<b>Total Public Works</b>			<b>32.13</b>	<b>3.00</b>	<b>11.34</b>	<b>5.60</b>	<b>7.45</b>	<b>6.99</b>	<b>0.75</b>
<b>COMMUNITY SERVICES</b>									
101-0070	Recreation Admin	Recreation Manager	1.00	-	1.00	-	-	-	-
101-0070	Recreation Admin	Community Services Coordinator	1.00	1.00	1.00	-	-	-	-
101-0070	Recreation Admin	Recreation Specialist	1.00	-	1.00	-	-	-	-
101-0071	Sports	Recreation Specialist	0.50	-	0.50	-	-	-	-
101-0074	Tennis Center	Recreation Specialist	1.50	-	1.50	-	-	-	-
101-0074	Tennis Center	Recreation Specialist (Part-time)	2.44	-	2.44	-	-	-	-
<b>Total Community Services</b>			<b>7.44</b>	<b>1.00</b>	<b>7.44</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# POSITION ALLOCATION PLAN

FY 2022-2023

DEPARTMENT	DIVISION	POSITION	Funds Allocation						
			Adopted FY 2022-23	Vacant	General (101)	Tidelands (106)	Water (501)	Sewer (503)	Other Various
<b>MARINE SAFETY</b>									
101-0073	Aquatics	Pool Guard (Part-time)	0.62	-	0.62	-	-	-	-
101-0073	Aquatics	Swim Instructor (Part-time)	2.74	-	2.74	-	-	-	-
101-0073	Aquatics	Aquatics Coordinator	0.63	-	0.63	-	-	-	-
101-0073	Aquatics	Assistant Pool Manager	0.29	-	0.29	-	-	-	-
101-0073	Aquatics	Beach Lifeguard Trainee	0.29	-	0.29	-	-	-	-
106-0828	Tidelands	Marine Safety Chief	1.00	-	-	1.00	-	-	-
106-0828	Tidelands	Marine Safety Lieutenant	1.00	-	-	1.00	-	-	-
106-0828	Tidelands	Marine Safety Officer	2.00	-	-	2.00	-	-	-
106-0828	Tidelands	Marine Safety Lifeguard (PT)	14.64	-	-	14.64	-	-	-
<b>Total Marine Safety</b>			<b>23.21</b>	<b>-</b>	<b>4.57</b>	<b>18.64</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL ALL DEPARTMENTS FULL-TIME EQUIVALENTS</b>			<b>152.72</b>	<b>18.50</b>	<b>103.79</b>	<b>25.74</b>	<b>11.66</b>	<b>8.23</b>	<b>3.30</b>

\*Note: Total full-time equivalents exclude Commissioners and Reserve Officers.

# APPROPRIATIONS LIMIT

FY 2022-2023

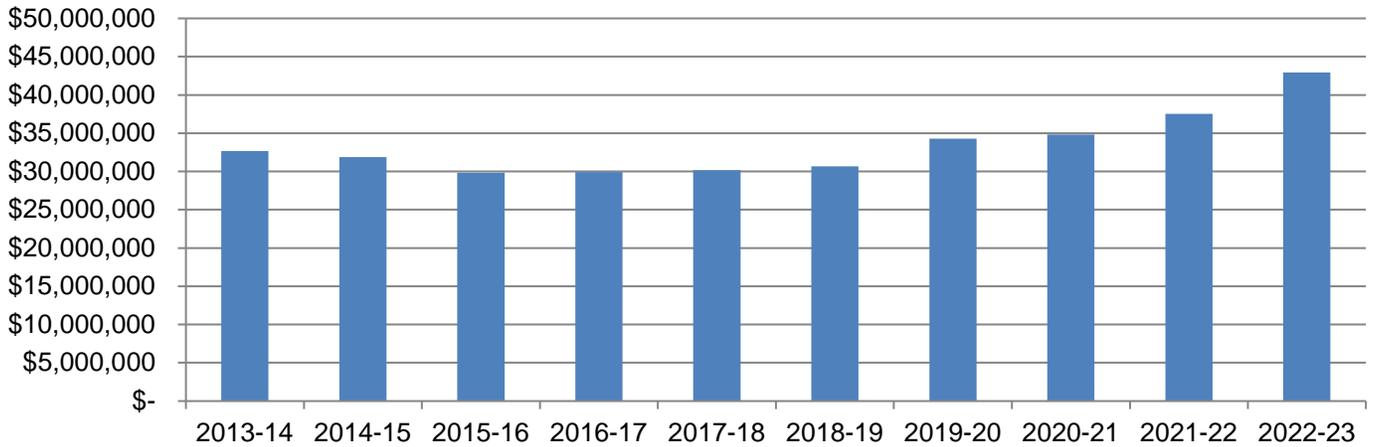
The voters of California approved Article XIII - B of the California State Constitution also known as Proposition 4, or the "Gann Initiative". The proposition restricts the total amount of appropriations allowed in any given fiscal year from the "proceeds of taxes". In 1980, the State Legislature added a section of the Government Code that required the governing body of each local jurisdiction to establish, by resolution, an appropriations limit for the following year. The appropriations limit for any fiscal year was equal to the previous year's limit, adjusted for population changes and the change in the U.S. Consumer Price Index or California per Capita Personal Income if smaller.

In June 1990, the voters modified the original Proposition 4 with the passage of Proposition 111 and its implementing legislation. Beginning with the 1990-91 Appropriations Limit, a City may choose annual adjustment factors. The adjustment factors include the growth in the California Per Capita Income or the growth within the County or the City. Under Proposition 4, if a city ends the fiscal year having more proceeds of taxes than the Limit allows, it must return the excess to the taxpayers within two years.

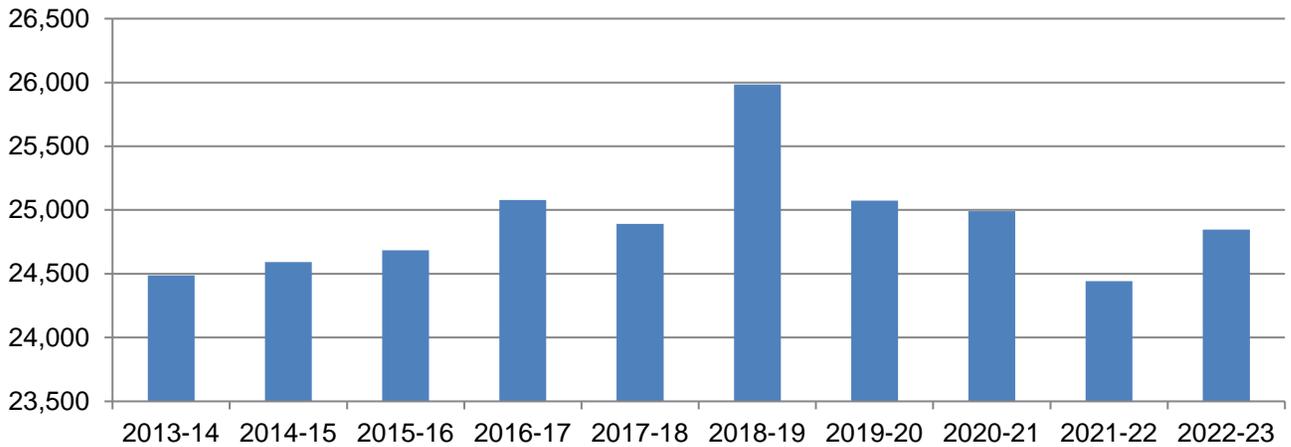
City of Seal Beach  
Schedule B  
Calculation of Appropriations Subject to Propositions XIII B Limit  
For Fiscal Year Ended June 30, 2023

Limit for FY 21/22	\$	33,713,172
2022/2023 per Capita Personal Income		1.0755
Product		36,258,516
2021/2022 Population Change (County)		<u>0.992</u>
Appropriations Limit FY 22/23	\$	<u>35,968,448</u>
Appropriations Limit FY 22/23		35,968,448
Total FY 22/23 General Fund revenues subject to Appropriations Limit		<u>28,370,100</u>
Unused Appropriations Limit	\$	<u>7,598,348</u>

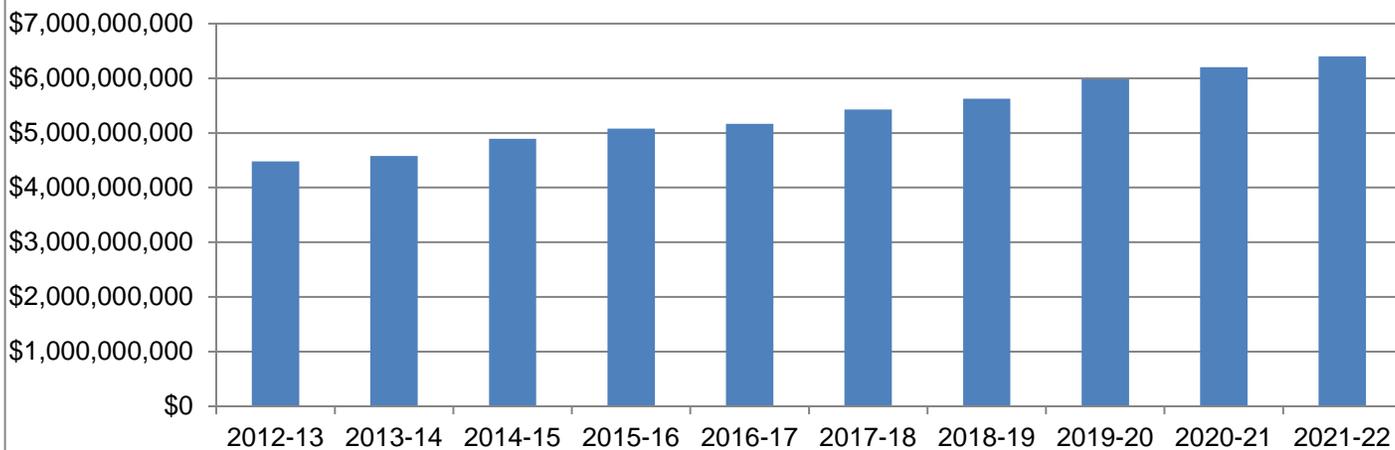
### General Fund Operating Budget



### Population



### Taxable Assessed Value



# TEN-YEAR FINANCIAL TREND

# FY 2022-2023

<b>Fiscal Year</b>	<b>Population</b>	<b>General Fund Operating Budget</b>	<b>General Fund Per Capita</b>	<b>*Total City Budget</b>	<b>Total Budget Per Capita</b>
2013-14	24,487	32,652,000	1,333	63,462,440	2,592
2014-15	24,591	31,892,100	1,297	64,975,800	2,642
2015-16	24,684	29,831,800	1,209	74,030,000	2,999
2016-17	25,078	29,917,900	1,193	85,967,600	3,428
2017-18	24,890	30,184,900	1,213	87,641,500	3,521
2018-19	25,984	30,662,900	1,180	82,327,300	3,168
2019-20	25,073	34,270,200	1,367	69,102,300	2,756
2020-21	24,992	34,820,700	1,393	63,252,203	2,531
2021-22	24,443	37,550,400	1,536	61,329,100	2,509
2022-23	24,846	42,940,400	1,728	76,512,200	3,079

\* Includes Adopted Operating, Capital Improvement and Debt for all funds of the City.

Source (Population): State of California Department of Finance

# ASSESSED VALUE - LAST TEN YEARS

# FY 2022-2023

Fiscal Year	Secured	Unsecured	Taxable Assessed Value
2012-13	\$ 4,304,310,243	\$ 176,246,398	\$ 4,480,556,641
2013-14	4,408,299,607	172,172,784	4,580,472,391
2014-15	4,706,609,532	184,449,987	4,891,059,519
2015-16	4,794,299,125	287,392,225	5,081,691,350
2016-17	4,978,010,106	189,618,406	5,167,628,512
2017-18	5,233,421,188	194,765,328	5,428,186,516
2018-19	5,475,549,249	150,370,464	5,625,919,713
2019-20	5,817,397,419	163,933,178	5,981,330,597
2020-21	6,051,394,489	149,026,764	6,200,421,253
2021-22	6,253,516,508	145,853,857	6,399,370,365

# SCHEDULE OF LONG TERM DEBT

FY 2022-2023

The City of Seal Beach is not obligated in any manner for general obligation or special assessment bonded indebtedness. Pursuant to California Government Code Section 43605, total general obligation bonds outstanding cannot exceed 15 percent of total assessed valuation. At June 30, 2020, the City did not have any debt subject to the State Debt Limit.

Current General Fund debt obligations include capital leases for installation and replacement of various air conditioning, lighting (for City Buildings and street lighting) to reduce energy use or to make for a more efficient use of energy.

The City also issued \$6.3 million of Lease Revenue Bonds in January of 2009. The bond proceeds were used to construct a new state-of-the-art 12,000 square foot fire station located at 3131 North Gate Road.

Enterprise Funds' debt obligations consist of two loans from the Clean Water State Revolving Fund Control Board for construction of sewer capital improvement projects, 2011 Revenue Refunding Bonds which used to refund the 2000 Sewer Certificates of Participation and provide funds for additional sewer capital improvement projects, and a loan from the West Orange County Water Board used to relocate a portion of the City's waterline.

The following schedule outlines the City's total outstanding debt for the Fiscal Year 2021-22. The schedule reports the funding source to pay the debt, the original amounts of debt issued, the required payments for Fiscal Year 2021-22 and the estimated outstanding balance as of June 30, 2022.

Name of Bond, Loan or Capital Lease	Original Amount of Issue	Beginning	Requirements for			Ending
		Outstanding Balance 7/1/2022	Fiscal Year 2022-23			Outstanding Balance 6/30/2023
			Interest Payment	Principal Payment	Total	
<b>General Fund</b>						
Municipal Finance Corporation Lease	\$ 1,546,931	\$ 300,555	\$ 9,525	\$ 82,285	\$ 91,810	\$ 218,270
2009 Lease Revenue Bond - Fire Station	6,300,000	735,000	21,425	420,000	441,425	315,000
<b>Total General Fund</b>	<b>7,846,931</b>	<b>1,035,555</b>	<b>30,950</b>	<b>502,285</b>	<b>533,235</b>	<b>533,270</b>
<b>Enterprise Funds</b>						
State of CA Revolving Loan 10-838-550	2,644,015	1,478,278	38,435	131,345	169,780	1,346,933
State of CA Revolving Loan 10-842-550	1,652,742	1,088,138	28,292	78,431	106,723	1,009,707
2011 Revenue Refunding Bond - Sewer	3,310,000	1,580,000	73,560	195,000	268,560	1,385,000
West Orange County Water Board Loan	894,928	485,509	9,895	84,436	94,331	401,073
<b>Total Enterprise Funds</b>	<b>8,501,685</b>	<b>4,631,925</b>	<b>150,182</b>	<b>489,212</b>	<b>639,394</b>	<b>4,142,713</b>
<b>Total All City Funds Outstanding Debt</b>	<b>\$ 16,348,616</b>	<b>\$ 5,667,480</b>	<b>\$ 181,132</b>	<b>\$ 991,497</b>	<b>\$ 1,172,629</b>	<b>\$ 4,675,983</b>

# Seal Beach

**ECONOMIC PROFILE**

**FY 2022 - 2023**

This is an annual publication prepared by the Community Development Department including Planning & Development and Building & Safety Division. For any questions about this content regarding current or future development, you can contact us via email at [comdev@sealbeachca.gov](mailto:comdev@sealbeachca.gov) or call (562) 431-2527 for assistance.

## Location

The City of Seal Beach serves as the northern gateway to Orange County and encompasses 13.23 square miles. Seal Beach is bordered by the Cities of Long Beach, Los Alamitos, Garden Grove, Westminster, Huntington Beach and the unincorporated community of Rossmoor. The City is approximately 369 miles south of San Francisco, 23 miles south of Los Angeles and 89 miles north of San Diego. City of Seal Beach is accessible from the San Diego Freeway (I-405), San Gabriel River Freeway (I-605), Garden Grove Freeway (SR-22) and State Route 1 (Pacific Coast Highway).

## Climate

The climate is characterized by mild winters, cool summers, mild precipitation, and generally year-around sunshine.

Average Temperature: January high 67°, low 46°  
Range July high 81°, low 64°

Average Rainfall: 13 inches, 65% humidity  
Source: Weather Channel

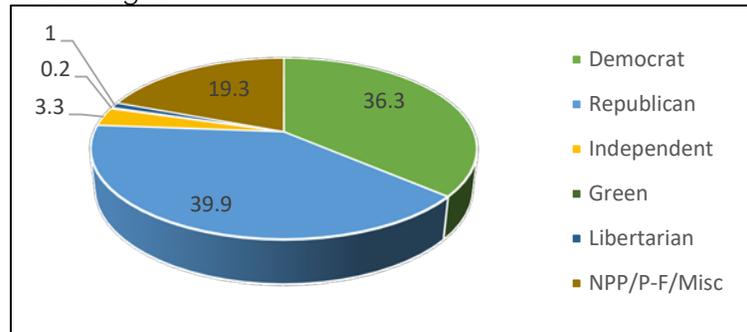
## City Hall

Incorporated on October 27, 1915, Seal Beach has a City Council-City Manager form of government. City Hall is a two-story building where the primary City administrative functions are conducted and includes the Council Chambers.

## Basics & Voter Registration

Population: 25,242  
Households: 12,555  
Owner-Occupied Housing rate: 76.4%

Persons per household: 1.91  
High School graduate or higher: 94.4%  
Bachelor's degree or higher: 49.1%  
Most recent data from US Census (ACS) 2020 and OCVote.gov



### Mayor



Joe Kalmick

### Mayor Pro Tem



Mike Varipapa

### Council Members



Sandra  
Massa-Lavitt



Schelly  
Sustarsic



Thomas  
Moore

**Revenue- Top 25 Sales Tax Generators**

The following businesses were the top 25 sales tax generators for the City of Seal Beach. Top 25 businesses are listed in alphabetical order, and have not been listed based on the total amount of sales tax generated by each respective business. These top 25 businesses generated approximately 68.11% of revenue for the City of Seal Beach.

City of Seal Beach – Top 25 Sales Generators

<b>Business</b>	<b>Business Category</b>
76	Service Stations
Bed Bath & Beyond	Home Furnishings
Burlington	Family Apparel
California Pizza Kitchen	Casual Dining
Chevron	Service Stations
Chevron	Service Stations
Chick Fil A	Quick-Service Restaurants
CVS Pharmacy	Drug Stores
Home Goods	Home Furnishings
In N Out Burgers	Quick-Service Restaurants
Kohls	Department Stores
Marshalls	Family Apparel
Mobil	Service Stations
Old Ranch Country Club	Leisure/ Entertainment
Original Parts Group	Automotive Supply Store
Pavilions	Grocery Stores Liquor
Petsmart	Specialty Stores
Ralphs	Grocery Stores Liquor
Roger Dunn Golf Shop	Sporting Goods/Bike Stores
Seal Beach	Casual Dining
Spaghettini	Fine Dining
Sprouts Farmers Market	Grocery Stores Beer/Wine
Staples	Office Supplies/Furniture
Target	Discount Dept Stores
Ulta Beauty	Specialty Stores

*\*Alphabetical order*

*Source: Most recent data from HDL and State Board of Equalization*

**Major Industries**

Agriculture, Forestry, Fishing and Hunting	0.5%	Professional, Scientific, Management and Waste Management	14.5%
Construction	3.9%	Education, Healthcare, Social Assistance	26.7%
Manufacturing	10.3%	Arts, Entertainment, Recreation, Accommodation and Food Services	7.9%
Wholesale Trade	3.8%	Other Services, Except Public Administration	3.7%
Retail Trade	6.6%	Public Administration	4.3%
Transportation and Warehousing	5.0%		
Information	2.5%		
Finance, Insurance, Real Estate and Leasing	10.2%	<i>Source: US Census 2018 ACS 5-Year Estimate</i>	



## Sales Tax Trends

Year	Revenue
2013	\$ 5,408,756
2015	\$ 4,246,080
2017	\$ 4,379,341
2019	\$ 5,546,264
2021	\$ 5,896,475

Source: Finance Department, City of Seal Beach

## Employment

Civilian Employed Population Over the Age of 16 Years	
Management, business, science, and arts occupations	5,075
Service Occupations	920
Sales and office occupations	2,208
Natural Resources, construction, and maintenance occupations	548
Production, transportation, and material moving occupations	387
<b>Estimate</b>	<b>9,138</b>

Source: 2020 ACS 5-Year Estimates

## Housing Unit Distribution

	Units	Percentage
1-Unit, detached	4,758	34.5%
1-Unit, attached	2,578	18.8%
2 units	311	2.3%
3 to 4 units	824	6.0%
5 to 9 Units	1,465	10.6%
10 to 19 Units	2,650	19.2%
20 or more units	1,088	7.9%
Mobile Home	100	0.7%
Total Housing Units	13,744	100%
Occupied Units	12,500	90.8%
Vacant Units	1,274	9.2%

Source: US Census 2018 ACS 5-Year Estimate

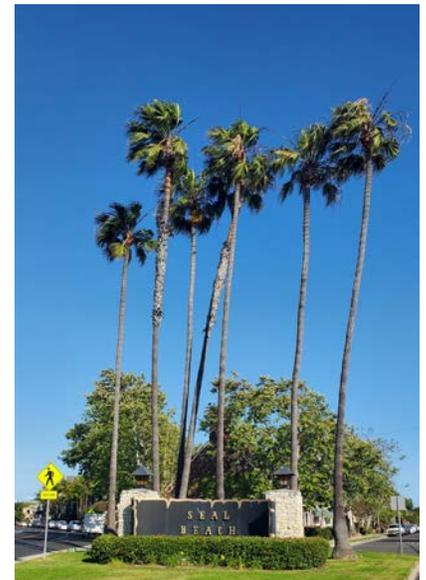
## Income

Median Household Income \$72,596

Source: 2020 ACS 5-Year Estimates

## Education

Los Alamitos Unified School District (No. of Schools)	
Elementary Schools	6
Junior High Schools	2
High Schools	1
Private Schools	0



## Major Development Projects/ Areas

Heron Pointe Homes	(64 ownership units)
Ocean Place Homes	(30 ownership units)
Old Ranch Townhomes	(61 ownership units)
Old Ranch Homes	(76 ownership units)
River Beach Townhomes	(80 ownership units)
Rossmoor Chateau	(70 ownership units)
Rossmoor Regency	(54 ownership units)
Leisure World 55+ Community	(6,608 ownership units)

## Major Retail Centers

Old Town Seal Beach	- 100-400 Main Street
Old Ranch Town Center	- 12320-12430 Seal Beach
Seal Beach Center	- 901-1101 Pacific Coast Highway
Seal Beach Village	- 13924 Seal Beach Blvd
The Shops at Rossmoor	- 12300 Seal Beach Blvd

## Hotel Inventory

	#Rooms	Average Rates
The Pacific Inn	70	\$199-229
Hampton Inn and Suites	109	\$169-230
Ayres Hotel	112	\$189-269

## Land Use

Category	Acres	Percentage
Open Space*	142.7	2.0%
Residential Low Density	353.7	5.0%
Residential Medium Density	505.4	7.0%
Residential High Density	166.4	2.3%
Park	65.4	0.9%
School	15.3	0.2%
Community Facility	61.8	0.9%
Commercial- Prof. Office	16.4	0.2%
Commercial - Service	49.3	0.7%
Commercial - General	93.4	1.3%
Open Space- Golf	156.8	2.2%
Industrial - Light	117.0	1.6%
Industrial - Oil Extraction	54.6	0.8%
Military**	5256.0	73.7%
Beach	80.3	1.1%
<b>Total</b>	<b>7,134.5</b>	<b>100.0%</b>

Source: Seal Beach General Plan 2003

## Transportation

Rail	Irvine Transportation Center	(949) 753-9713
	Anaheim Regional Trans. Intermodal Center	(714) 385-5100
	Santa Ana Regional Transportation Center	(714) 565-2690
Airports	John Wayne Orange County Airport	(949) 252-5200
	Long Beach Airport	(562) 570-2600
Bus	County of Orange's SNEMT Program	(714) 480-6450 or (800) 510-2020
	Long Beach Bus Transit	(562) 591-2301
	OC Transportation Authority	(714) 636-7433



# Chamber of Commerce

201 8<sup>th</sup> Street, Suite 110, Seal Beach, CA 90740

Phone: (562) 799-0179

www.sealbeachchamber.org

## City Offices

Police Services	Emergency	911
	Non-Emergency	(562) 799-4100
Fire Services	Emergency	911
	OCFA	(714) 573-6000
Marine Safety	Emergency	911 or (562)431-3567
	Administration	(562) 430-2613
	Junior Lifeguard	(562) 431-1531
Animal Control & Pet Licensing	Long Beach Animal Care Services	(562) 570-7387
Seal Beach Animal Care Center	Animal Shelter	(562) 430-4993
Community Development	Building, Planning & Neighborhood Services	(562) 4312-27 Ext: 1323 or 1342
Finance	Business license	(562) 431-2527 Ext: 1314
	Utility Billing	Ext:1309
City Manager	Administration	(562) 431-2527 Ext: 1301
City Clerk	Agendas, Notices, records	(562) 431-2527 Ext: 1304
Public Works	Engineering	(562) 431-2527 Ext: 1331
	Maintenance	Ext: 1414
Community Services	Sports, Classes & Programs, Film Permits, Senior Services	(562) 431-2527 Ext: 1307 or 1344
Parking Permits		<a href="http://www.sealbeach.permitinfo.net/">www.sealbeach.permitinfo.net/</a>

## Utilities

Electricity	Southern California Edison	(800) 655-4555
Natural Gas	Southern California Gas Company	(800) 427-2000
Telephone	Verizon	(800) 483-4000
Cable	Time Warner	(888) 892-2253
Water	City of Seal Beach Water Services	(562) 431-2527 Ext: 1409
	Water Billing	(562) 431-2527 Ext: 1309
Trash	Republic Services	(562) 347-2105

## Other Offices

Seal Beach National Wildlife Refuge	(562) 799-0179
Los Alamitos Unified School District	(562) 799-4700
Orange County Department of Education	(714) 966-4000
Orange County Association of Realtors	(949) 722-2300
Leisure World	(562) 431-6586





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# California Society of Municipal Finance Officers

*Certificate of Award*

## *Operating Budget Excellence Award Fiscal Year 2021-2022*

*Presented to the*

*City of Seal Beach*

For meeting the criteria established to achieve the CSMFO Excellence Award in Budgeting.

*February 28, 2022*



*Marcus Pimentel*

Marcus Pimentel  
CSMFO President

*Michael Manno*

Michael Manno, Chair  
Recognition Committee

*Dedicated Excellence in Municipal Financial Reporting*



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Seal Beach  
California**

For the Fiscal Year Beginning

**July 01, 2021**

*Christopher P. Morill*

Executive Director



## **Cost Recovery Schedule**

*Effective December 1, 2022*

[Available Online at www.sealbeach.gov](http://www.sealbeach.gov)

# City of Seal Beach

## COST RECOVERY SCHEDULE

**Note: This schedule does not include all fees, rates, or charges that may be imposed by the City of Seal Beach. Examples of excluded items include, but are not limited to, utility rates.**

Fee Description	Page
ADMINISTRATIVE FEES	1
BUILDING FEES	2
CONSTRUCTION TAXES, DEVELOPMENT IMPACT FEES, IN-LIEU FEES	16
PLANNING FEES	20
ENGINEERING AND ENCROACHMENT PERMIT FEES	23
SEWER AND WATER SERVICES FEES	26
UTILITY BILLING FEES	30
POLICE DEPARTMENT FEES	31
ANIMAL CONTROL FEES	33
PARKING FEES, RATES, AND CHARGES	34
PARKING VIOLATION FINES AND FEES	35
RECREATION FEES	37
JUNIOR LIFEGUARD AND AQUATICS FEES	45
SPECIAL EVENT FEES	47
FILMING AND PHOTOGRAPHY FEES	48
BUSINESS LICENSE TAX AND PERMITS	49
NEWS RACKS	53
UNSPECIFIED COSTS	54

# City of Seal Beach

## ADMINISTRATIVE FEES

Activity Description	Fee	Unit	Note
<b>A. Documents</b>			
1 Copy Charge			
a) 8.5" x 11"	\$0.25	per page	
b) 8.5" x 14" and 11" x 17"	\$0.50	per page	
c) Color Copies	\$0.50	per page	
2 Preparation of Electronic Media	\$8	per USB	
3 Preparation of Custom Reports	Actual Hourly Cost	per request	
4 Municipal Code, Master Plans, Budget Reports, Etc.	Available Online		
5 Economic Interest Disclosure and Campaign Statements	\$0.10	per page	[a]
6 Candidate Filing Fee	\$25		[b]
7 Notice of Intent to Circulate Petition	\$200		[c]
8 Certified Copy of City Document	\$8		
9 Residency Verification	\$8		
10 Credit Card Processing Fee	3%	Percent of fees paid by credit card	
11 Postage	Actual Cost	per request	
<b>B. Returned Items</b>			
1 Returned Items / Non-Sufficient Funds Transactions / Etc.	\$25 for first; \$35 each additional		
<b>C. Infraction / Administrative Penalties</b>			
1 Infraction Penalty - In a 12 month time period			
a) First Offense	\$500		
b) Second Offense	\$750		
c) Third Offense	\$1,000		
2 Administrative Penalty - In a 12 month time period			
a) First Offense	\$100		
b) Second Offense	\$200		
c) Third Offense	\$500		
3 Administrative Hearing Deposit	\$1,500		

[a] Government Code Section 81008.

[b] Elections Code Section 10228. Fee is non-refundable.

[c] Elections Code Section 9202. Fee is refundable.

# City of Seal Beach

## BUILDING FEES

A. Fees for Commonly Requested Stand-Alone Building Permit Types. Fees shown in this section (Section A.) include all applicable inspection, and plan review fees). Additional fees apply for permit processing and services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California).

Activity Description	Fee	Charge Basis	Note
1 HVAC Change-Out - Residential	\$64	per permit	
2 HVAC Change-Out - Commercial (per unit)	\$214	per permit	
3 Residential Solar Photovoltaic System - Solar Permit			
a) 15kW or less	\$299	per permit	
b) Above 15kW – base	\$299	per permit	
c) Above 15kW – per kW	\$15	per permit	
4 Commercial Solar Photovoltaic System - Solar Permit			
a) 50kW or less	\$1,000	per permit	
b) 50kW – 250kW – Base	\$1,000	per permit	
c) 50kW – 250kW – per kW above 50kW	\$7	per permit	
d) Above 250kW – base	\$2,400	per permit	
e) Above 250kW – per kW	\$5	per permit	
5 Service Panel Upgrade - Residential	\$74	per permit	
6 Service Panel Upgrade - Commercial	\$214	per permit	
7 Water Heater Change-Out	\$30	per permit	
8 Line Repair - Sewer / Water / Gas	\$147	per permit	
9 Re-Roof			
a) Up to 2,000 SF	\$257	per permit	
b) Each Add'l 1,000 SF or fraction thereof	\$86	per permit	
10 Demolition	\$128	per permit	
11 Swimming Pool/Spa			
a) Swimming Pool / Spa	\$855	per permit	
b) Detached Spa / Water Feature	\$257	per permit	
c) Guniting Alteration	\$428	per permit	
d) Equipment Change-out Alone	\$214	per permit	

# City of Seal Beach

## BUILDING FEES

A. Fees for Commonly Requested Stand-Alone Building Permit Types. Fees shown in this section (Section A.) include all applicable inspection, and plan review fees). Additional fees apply for permit processing and services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California).

Activity Description	Fee	Charge Basis	Note
12 Patio			
a) Standard (Wood/Metal Frame)			
i) Up to 200 SF	\$214	per permit	
ii) Greater than 200 SF	\$299	per permit	
b) Upgraded (with electrical, stucco, fans, etc.)			
i) Up to 200 SF	\$428	per permit	
ii) Greater than 200 SF	\$513	per permit	
13 Window / Sliding Glass Door / Sola-Tube			
a) Retrofit / Repair			
i) Up to 5	\$128	per permit	
ii) Each additional 5	\$43	per permit	
b) New / Alteration			
i) First	\$257	per permit	
ii) Each additional	\$64	per permit	

# City of Seal Beach

## BUILDING FEES

### B. Miscellaneous Item Permits

Activity Description	Fee	Charge Basis	Note
1 Block Wall / Retaining/Combo Wall			
a) Block Wall			
i) First 100 LF	\$128.25		
ii) Each additional 50 LF	\$28.50		
b) Retaining / Combination Wall - Each 50 LF	\$57.00		
<hr/>			
2 Fence			
a) First 100 LF	\$128.25		
b) Each additional 50 LF	\$28.50		
<hr/>			
3 Sign			
a) Monument Sign - First	\$256.50		
b) Monument Sign - Each Additional	\$28.50		
c) Wall/Awning Sign - First	\$142.50		
d) Wall/Awning Sign - Each Additional	\$28.50		
<hr/>			
4 Tent			
a) Up to 1,000 SF	\$128.25		
b) Each additional 1,000 SF or fraction thereof	\$28.50		

\* Current fees vary based on project valuation.

# City of Seal Beach

## BUILDING FEES

### C. Electrical Code Fees

Activity Description	Fee	Charge Basis	Note
1 Electrical Services			
a) Each service switch 300 volts or less	\$0.30	per amp	
b) Each service switch 301 to 600 volts	\$0.35	per amp	
c) Each service switch over 600 volts	\$0.40	per amp	
2 Electrical Systems in new structures or building additions – the following charges shall apply to electrical systems contained within or on any new structure, including new additions to existing structures			
a) Warehouse - that part which is over 5,000 SF	\$0.021	per SF	
b) Storage garages where no repair work is done	\$0.021	per SF	
c) Aircraft hangers where no repair work is done	\$0.021	per SF	
d) Residential accessory buildings attached or detached such as garages, carports, sheds, etc.	\$0.043	per SF	
e) Garages and carports for motels, hotels, and commercial parking	\$0.043	per SF	
f) Warehouses up to and including 5,000 SF	\$0.043	per SF	
g) All other occupancies not listed area that is over 5,000 SF	\$0.043	per SF	
h) for all other occupancies not listed up to and including 5,000 SF	\$0.086	per SF	
i) for temporary wiring during construction	\$0.017	per SF	
3 Temporary Service			
a) Temporary for construction service, including poles or pedestals	\$57	each	
b) Approval for temporary use of permanent service equipment prior to completion of structure of final inspection	\$57	each	
c) Additional supporting poles	\$14	each	
d) Service for decorative lighting, seasonal sales lot, etc.	\$29	each	
4 Miscellaneous			
a) Area lighting standards			
i) up to and including 10 on a site	\$14	each	
ii) over 10 on a site	\$6	each	
b) Private residential swimming pools, including supply wiring, lights, motors, and bonding	\$57	each	
c) Commercial swimming pools	\$114	each	
d) Inspection for reinstallation of idle meter (removed by utility company)	\$29	each	

# City of Seal Beach

## BUILDING FEES

### C. Electrical Code Fees

Activity Description	Fee	Charge Basis	Note
5 Illuminated Signs - New, Relocated, or Altered			
a) Up to and including 5 sq ft	\$29		
b) Over 5 sq ft and not over 25 sq ft	\$43		
c) Over 25 sq ft and not over 50 sq ft	\$57		
d) Over 50 sq ft and not over 100 sq ft	\$71		
e) Over 100 sq ft and not over 200 sq ft	\$86		
f) Over 200 sq ft and not over 300 sq ft	\$100		
g) Over 300 sq ft	\$0.35	per SF	
6 Overhead Line Construction - poles and anchors	\$14	each	
7 Alternate Cost Schedule			
a) Alterations, additions, and new construction where no structural work is being done or where it is impractical to use a SF schedule; convert to units as follows	\$14	per unit	
b) For each outlet where current is used or controlled	\$14	each	
c) For each lighting fixture where current is used or controlled	\$14	each	
d) Switches	\$14	each	
e) Subpanel	\$14	each	
f) Feeder	\$14	each	
g) Bathroom Exhaust Fan	\$14	each	
8 Power Apparatus			
For equipment rated in horsepower (HP), kilowatts (kW), or kilovolt- amperes (KVA), the charge for each motor, transformer, and/or appliance shall be:			
a) 0 to 1 unit	\$14		
b) Over 1 unit and not over 10 units	\$29		
c) Over 10 units and not over 50 units	\$43		
d) Over 50 units and not over 100 units	\$57		
e) Over 100 units	\$86		
9 Miscellaneous apparatus, conduits, and conductors for electrical apparatus, conduits and conductors for which a permit is required, but for which no charge is herein set forth	\$29	each	

[a] For equipment or appliances having more than one motor or heater, the sum of the combined ratings may be used to compute the charges. These charges shall include all switches, circuit breakers, contractors, relays, and other directly related control equipment.

# City of Seal Beach

## BUILDING FEES

### D. Plumbing Code Fees

Activity Description	Fee	Charge Basis	Note
1 Plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping, and back flow protection)	\$14	each	
2 Building sewer and trailer park sewer	\$29	each	
3 Rainwater system – per drain (inside building)	\$14	each	
4 Cesspool (where permitted)	\$43	each	
5 Private sewage disposal system	\$86	each	
6 Water heater and/or vent	\$14	each	
7 Gas piping system of 1 to 5 outlets	\$14	each	
8 Additional gas piping system per outlet	\$3	each	
9 Industrial waste pre-treatment interceptor, including its trap and vent, except kitchen type grease interceptors functioning as fixture traps	\$14	each	
10 Water piping and/or water treating equipment – installation, alteration, or repair	\$128	each	
11 Main Water Line	\$14	each	
12 Drain, vent or piping (new)	\$14	each	
13 Drainage, vent repair, or alteration of piping	\$14	each	
14 Lawn sprinkler system or any one meter including back flow protection devices	\$14	each	
15 Atmospheric type not included in Item 12			
a) 1 to 5	\$14	each	
b) 6 or more	\$3	each	
16 Back flow protective devices other than atmospheric type vacuum breakers			
a) 2 inch diameter or less	\$14	each	
b) Over 2 inch diameter	\$29	each	

# City of Seal Beach

## BUILDING FEES

### D. Plumbing Code Fees

Activity Description	Fee	Charge Basis	Note
17 Gray water system	\$86	each	
18 Reclaimed water system initial installation and testing	\$57	each	
19 Reclaimed water system annual cross-connection testing (excluding initial test)	\$57	each	
20 Sewer connection permit	\$43	each	

# City of Seal Beach

## BUILDING FEES

### E. Mechanical Code Fees

Activity Description	Fee	Charge Basis	Note
1 Forced air or gravity-type furnace or burner, including ducts and vents attached to such appliance - each installation or relocation			
a) To and including 100,000 BTU/H	\$29	each	
b) Over 100,000 BTU/H	\$43	each	
2 Floor furnace, including wall heater, or floor-mounted unit heater - each installation or relocation	\$29	each	
3 Suspended heater, recessed wall heater or floor mounted unit heater - each installation, relocation, or replacement	\$29	each	
4 Appliance vent installed and not included in an appliance permit - each installation, relocation, or replacement	\$14	each	
5 Heating appliance, refrigeration unit, cooling unit, absorption unit - each repair, alteration, or addition to and including 100,000 BTU/H	\$29	each	
6 Boiler or compressor to and including 3 horsepower, or absorption system to and including 100,000 BTU/H - each installation or relocation	\$29	each	
7 Boiler or compressor over 3 horsepower to and including 15 horsepower or each absorption system over 100,000 BTU/H to and including 500,000 BTU/H - each installation or relocation	\$57	each	
8 Boiler or compressor over 15 horsepower to and including 30 horsepower or each absorption system over 500,000 BTU/H to and including 1,000,000 BTU/H - each installation or relocation	\$86	each	
9 Boiler or compressor over 30 horsepower to and including 50 horsepower or each absorption system over 1,000,000 BTU/H to and including 1,750,000 BTU/H - each installation or relocation	\$114	each	
10 Boiler or compressor over 50 horsepower or each absorption system over 1,750,000 BTU/H - each installation or relocation	\$171	each	
11 Air-handling unit to and including 10,000 cubic feet per minute, including ducts attached thereto	\$14	each	[a]
12 Registers	\$14	each	

# City of Seal Beach

## BUILDING FEES

### E. Mechanical Code Fees

Activity Description	Fee	Charge Basis	Note
13 Air-handling unit over 10,000 CFM	\$29	each	
14 Evaporative cooler other than portable type	\$14	each	
15 Ventilation system which is not a portion of any heating or air conditioning system authorized by a permit	\$14	each	
16 Ventilation fan connected to a single duct	\$14	each	
17 Installation or relocation of each domestic type incinerator	\$29	each	
18 Installation of each hood that is served by mechanical exhaust, including ducts for such hood	\$14	each	
19 Installation or relocation of each commercial or industrial type incinerator	\$114	each	
20 Duct extensions, other than those attached	\$9	each	
21 Gas Piping			
a) Up to 4 outlets	\$14	each	
b) Each additional outlet	\$3	each	
22 Appliance or piece of equipment regulated by the California Mechanical Code, but not classified in other appliance categories or for which no other charge is listed in this Code	\$29	each	

[a] This charge shall not apply to an air-handling unit that is a portion of a factory assembled appliance, cooling unit, evaporative cooler, or absorption unit for which a permit is required elsewhere in this schedule.

# City of Seal Beach

## BUILDING FEES

### Determination of Valuation for Fee-Setting Purposes

• Project valuations determined by most recent published International Code Council (ICC) Building Valuation Table or by Contractors signed contract. Project valuations shall be based on the total value of all construction work, including all finish work, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems and any other permanent equipment. If, in the opinion of the Building Official, the valuation is underestimated on the application, the permit shall be denied, unless the applicant can show detailed estimates to meet the approval of the Building Official. Final building permit valuation shall be set by the Building Official. The final building permit valuation shall be set at an amount that allows the City to recover its costs of applicant plan check, permit and inspection activities.

**Note: For construction projects with permit fees calculated using Section F, additional fees apply for permit processing. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California). Additional fees apply for plan review, when applicable.**

### F. Permit Fee for New Buildings, Additions, Tenant Improvements, Residential Remodels, and Combined Mechanical, Electrical, and/or Plumbing Permits

Total Valuation	Permit Fee	
\$500 or Less	10% of permit valuation	
\$501 to \$2,000	\$108.00 for the first \$500	plus \$4.20 for each add'l \$1,000 or fraction thereof, to and including \$1,000
\$2,001 to \$25,000	\$171.00 for the first \$2,000	plus \$22.31 for each add'l \$1,000 or fraction thereof, to and including \$1,000
\$25,001 to \$50,000	\$684.00 for the first \$25,000	plus \$13.68 for each add'l \$1,000 or fraction thereof, to and including \$1,000
\$50,001 to \$100,000	\$1,026.00 for the first \$50,000	plus \$13.68 for each add'l \$1,000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$1,710.00 for the first \$100,000	plus \$9.41 for each add'l \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$5,472.00 for the first \$500,000	plus \$5.47 for each add'l \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$8,208.00 for the first \$1,000,000	plus \$4.65 for each additional \$1,000 or fraction thereof over \$1,000,000

# City of Seal Beach

## BUILDING FEES

### G. Building Plan Review Fees

Activity Description	Fee	Charge Basis	Note
<b>1 Plan Check Fees - Building</b>			
a) Building Plan Review Fee, if applicable	65%	% of building permit fee	[a]
b) Mechanical, Electrical, or Plumbing Plan Review Fee, if applicable	65%	% of permit fee	[a]
c) Expedited Plan Check (when applicable)	Additional 50% of standard plan check		[a]
d) State Accessibility Code Compliance, if applicable	5%	% of building permit fee	[a]
e) State Mandated Energy Compliance, if applicable	5%	% of building permit fee	[a]
f) Soils and/or Geotechnical Reports			
i) In-House Review	\$684		
ii) Third Party Review	Actual Cost + 15% Admin Charge		
g) Alternate Materials and Materials Review (per hour)	\$171	per hour	
h) Excess Plan Review Fee (4th and subsequent) (per hour)	\$171	per hour	
<b>2 Building Plan Check Fees - Public Works Engineering (Fees Only Applied to Projects Requiring Review)</b>			
a) Swimming Pool	\$184		
b) Block Wall	\$92		
c) Fence	\$92		
d) Sign	\$92		
e) Alterations/Additions - Residential	\$138		
f) New Construction - Single Family Residential	\$368		
g) New Construction - 2-4 Residential Units	\$552		
h) New Construction - 5+ Residential Units	\$1,104		
i) New Construction - Non-Residential	\$736		
j) Alterations/Additions - Non-Residential	\$184		
k) Permits / Plan checks not listed above	See footnote		[b]

When applicable, plan check fees shall be paid at the time of application for a building permit.  
The plan checking fee is in addition to the building permit fee

[a] Includes up to three plan checks. The City will bill hourly for additional plan review required.

[b] Engineer/technician to determine hours and applicable fee at time of application.

# City of Seal Beach

## BUILDING FEES

### H. Other Fees

Activity Description	Fee	Charge Basis	Note
1 Permit Issuance	\$86	per permit	
2 Technology / Geographic Information System Update (GIS) Fee - Fee x value of building levied with building permit	\$0.0015	fee x construction valuation	
3 General Plan Revision Fee	0.25%	% of construction valuation	
4 Technical Training Fee	\$3.00	per permit	
5 Plan Archival Deposit (Records Management)	2.0%	% of building permit fee	
6 Strong Motion Instrumentation (SMI) Fee Calculation			[a]
a) Residential	\$0.50 or valuation x .00013		[a]
b) Commercial	\$0.50 or valuation x .00028		[a]
7 Building Standards (SB 1473) Fee Calculation (Valuation)			[a]
a) \$1 - \$25,000	\$1		[a]
b) \$25,001 - \$50,000	\$2		[a]
c) \$50,001 - \$75,000	\$3		[a]
d) \$75,001 - \$100,000	\$4		[a]
e) Each Add'l \$25,000 or fraction thereof	Add \$1		[a]
8 Duplication – Approved Plans			
a) Sheets up to 8 ½" x 11"	\$0.25	per page	
b) Sheets larger than 8 ½" x 11" and 11 x 17	\$0.50	per page	
c) Large Format Sheet (24 x 36)			
i) First sheet	\$5	per sheet	
ii) Additional sheets	\$2	per sheet	
iii) Color sheets	\$8	per sheet	
9 Temporary Certificate of Occupancy	\$171		
10 Demolition Permit	\$171		
11 Contractor Business License			
a) Contractor Business License	\$219		
b) Deputy Inspector Contractor Business License	\$66		
c) plus, State Mandated Fee	\$4		[a]
12 Renewal of Expired Permits	50%	% of permit for new work provided no changes to original work	[b]

# City of Seal Beach

## BUILDING FEES

### H. Other Fees

Activity Description	Fee	Charge Basis	Note
13 Special Services (Charged for Special Inspections of Affected Floor Area)			
a) 0-2,500 sq ft	\$214		
b) 2,501-5,000 sq ft	\$428		
c) 5,001-7,500 sq ft	\$641		
d) 7,501-10,000 sq ft	\$855		
e) Each add'l 10,000 sq ft or fraction thereof	\$214		
<b>Violation Fee</b>			
14 Investigation Fee For Work Done Without Permits or Work Done Outside Scope of Permit	2x Permit Fee		
<b>Other Fees</b>			
15 Building Code Appeal	\$1,700	minimum fee; initial deposit	[c]
16 Change of Use Inspection / Change of Occupancy Type / Certification of Compliance, etc.	\$171	per inspection	
17 After Hours Inspection (per hour) (2-hour minimum)	\$205	per hour; 2-hour min.	
18 Re-inspection Fee (3rd Time or More) (each)	\$86	per inspection	
19 Missed inspection Fee	\$86	per missed inspection	
20 Fees for Services Not Listed in this Fee Schedule (per 1/2 hour)	\$86	per 1/2 hour; 1/2 hour min.	
21 Refunds			
a) Fees Erroneously Paid or Collected by the City	100% refund		[d]
b) Fees Prior to Construction Being Commenced	80% refund of permit fee		[e]
c) Fees Prior to Plan Check Being Performed	80% refund of plan check fee		[e]
d) Expired Permits	no refund		[f]

[a] Fee established by State of California.

[b] Renewal fee applies for suspension or abandonment not exceeding one year, provided no changes have been made or will be made in the original plan and specifications for such work. For suspension or abandonment exceeding one year, or with changes, a full charge shall be

[c] The City reserves the right to collect additional fees to recover the costs of any specialized services required to review the appeal.

[d] The Building Official may authorize refunding of any fee paid, or portion thereof, which was erroneously paid or collected by the city.

[e] No fees are refundable once the work covered by them is commenced.

[f] Whether work has commenced or not, no fees are refundable for any permit that has expired..

# City of Seal Beach

## BUILDING FEES

Activity Description	Fee	Charge Basis	Note
<b>Recycling and Diversion of Construction and Demolition Waste Program (Waste Management Plan)</b>			
1 Administrative charge	\$0.05	per sq ft of covered project	
2 Deposit	\$1.00	per sq ft of covered project	
3 Residential re-roofs			
a) Residential re-roof permits (only)	\$500	deposit	
b) Residential re-roof permits	\$45		

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# City of Seal Beach

## CONSTRUCTION TAXES, DEVELOPMENT IMPACT FEES

Activity Description	Fee	Charge Basis	Note
<b>Construction Excise Tax</b>			
1 Rates			
a) Residential Units – Type			
i) Single Family	\$75		
ii) Duplex	\$65	each	
iii) Apartment	\$55	each	
iv) Bachelor	\$50	each	
v) Mobile Home Space	\$45	each	
b) Commercial	\$0.01	per sq ft	
c) Industrial	\$0.01	per sq ft	
2 Delinquency Charge	25%	Percent of tax plus interest (at prime lending rate per month)	
<b>Environmental Reserve Tax – For new residential living unit construction</b>			
3 Conforming unit – first 3 floors	\$1.51	per sq ft	
4 Non-conforming unit – first 3 floors	\$3.51	per sq ft	
5 Delinquency Charge	25%	Percent of tax plus interest (at prime lending rate per month)	
<b>Non-Subdivision Park and Recreation</b>			
6 Single Family Dwelling	\$10,000	each single-family dwelling	[a]
7 Other Residential Uses	\$5,000	each residential dwelling unit that is not a single-family dwelling	[a]

[a] Imposed to offset impacts to the City’s existing park and recreation facilities. Applies to units which result in a net increase to the City’s housing stock.

# City of Seal Beach

## CONSTRUCTION TAXES, DEVELOPMENT IMPACT FEES

Activity Description	Fee	Charge Basis	Note
<b>Transportation Facilities and Programs Development (Traffic Impact Fees)</b>			
1 Shopping Center			
a) Up to 175,000 sq ft	\$12.24	per sq ft of gross leasable area	
b) Over 175,000 sq ft	\$3.79	per sq ft of gross leasable area	
2 General Office Building	\$4.15	per sq ft of gross leasable area	
3 Quality Restaurant	\$9.40	per sq ft of gross floor area	
4 Hotel	\$866.95	per room or suite	
5 Single Family Detached Housing	\$1,462.81	per dwelling unit	
6 Multi Family Attached Housing			
a) Apartment	\$959.95	per dwelling unit	
b) Condominium	\$788.72	per dwelling unit	
7 City Park	\$4,789.53	per acre	
8 Other Land Use Types	\$1,588.76	per PM peak hour trip generated	

# City of Seal Beach

## CONSTRUCTION TAXES, DEVELOPMENT IMPACT FEES

Activity Description	Fee	Charge Basis	Note
<b>Transportation Facilities and Programs Development Application Fee</b>			
9 Shopping Center			
a) Up to 175,000 sq ft	\$1.82	per sq ft of gross leasable area	
b) Over 175,000 sq ft	\$0.55	per sq ft of gross leasable area	
10 General Office Building	\$0.59	per sq ft of gross leasable area	
11 Quality Restaurant	\$1.40	per sq ft of gross floor area	
12 Hotel	\$122.40	per room or suite	
13 Single Family Detached Housing	\$218.20	per dwelling unit	
14 Multi Family Attached Housing			
a) Apartment	\$143.06	per dwelling unit	
b) Condominium	\$119.45	per dwelling unit	
15 City Park	\$711.37	per acre	
16 Other Land Use Types	\$216.78	per PM peak hour trip generated	

# City of Seal Beach

## CONSTRUCTION TAXES, DEVELOPMENT IMPACT FEES

Activity Description	Fee	Charge Basis	Note
<b>Main Street Specific Plan Zone In-lieu Parking Fees</b>			
1 In-lieu parking fee for uses on commercially zoned parcels located within the Main Street Specific Plan Zone			
a) Fee Per Deficient Space	\$3,500.00		[a],[c]
b) Annual Fee Per Deficient Space	\$100.00		[b],[c]

[a] Fee per deficient space for all such uses established on or after September 1, 1996. Such fee shall be calculated by multiplying the number of parking spaces required for the use that is not provided either on-site or within 300 feet of the parcel on which the use is situated, by \$3,500.

[b] Fee per deficient space for all such uses established prior to September 1, 1996 which are currently operating under an existing land use entitlement wherein, as a condition of approval, that applicant agreed to participate in the City's in-lieu parking program, except for those uses governed in footnote [c] hereafter. Such annual fee shall be calculated by multiplying the number of parking spaces required for the use that is not provided either on-site or within 300 feet of the parcel on which the use is situated, by \$100.

[c] For all such uses established prior to September 1, 1996 pursuant to a development agreement wherein the applicant agreed to participate in the City's in-lieu parking program, the fee per deficient space shall be specified in the applicable development agreement for the subject property.

# City of Seal Beach

## PLANNING FEES

Activity Description	Fee	Charge Basis	Note
1 Conditional Use Permit - Non-Residential Districts			
a) Minor Conditional Use Permit (MCUP)	\$1,483	per application	
b) Conditional Use Permit (CUP)	\$7,416	per application	
2 Design Review - Residential Districts			
a) Minor Design Review	\$824	per application	
b) Design Review	\$4,120	per application	
3 Variance	\$3,708	per application	
4 General Plan / Zoning Map Amendment	\$8,240	per application	
5 Planned Unit Development	\$24,720	per application	
6 Modification to Discretionary Approval			
a) Minor - Staff Review	50% of current equivalent case fee	per application	
b) Major - Planning Commission Review	50% of current equivalent case fee	per application	
7 Historical Preservation Designation	\$1,236	per application	
8 Site Plan Review			
a) Minor	\$3,090	per application	
b) Major	\$5,933	per application	
9 Radius Map Processing	\$300	per application	
10 Concept Approval (Coastal)	\$1,236	per application	
11 Specific Plan	\$24,720	per application	
12 Appeal			
a) Appeal by Applicant			
i) Appeal to Director of Community Development	\$1,648	per appeal	
ii) Appeal to Planning Commission	\$3,296	per appeal	
iii) Appeal to City Council	\$3,296	per appeal	
b) Appeal by non-applicant (e.g., neighboring resident)			
i) Appeal to Director of Community Development	\$1,236	per appeal	
ii) Appeal to Planning Commission	\$2,472	per appeal	
iii) Appeal to City Council	\$2,472	per appeal	
13 Pre-Application	\$1,000	per case	
14 Property Profile	\$618	per application	

# City of Seal Beach

## PLANNING FEES

Activity Description	Fee	Charge Basis	Note
15 Planning Commission Interpretation	\$824	per application	
16 Sober Living Investigation Cost	\$2,225	per application	
17 Temporary Banner Permit			
a) One Banner	\$50	per application	
b) Add'l Banner(s)	\$25	per application	
18 Tentative Map			
a) Parcel Map			
i) Tentative Parcel Map	\$7,416	per application	
ii) Tentative Parcel Map Revision	\$5,191	per application	
b) Tract Map			
i) TTM - Less than 5 acres	\$9,270	per application	
ii) TTM - 5 - 20 acres	\$11,124	per application	
iii) TTM - More than 20 acres	\$14,832	per application	
iv) TTM - Revision	\$5,933	per application	
19 Special Event / Temporary Use Permit			
a) TUP - Minor	\$618	per application	
b) TUP - Major	\$1,854	per application	
20 Signs			
a) Sign Program			
i) Sign Program Review	\$3,090	per application	
ii) Sign Program Amendment			
a) Staff Review	\$2,163	per application	
b) Planning Commission Review	\$2,060	per application	
b) Sign Permit			
i) Sign Permit - Less than 30 SF	\$618	per application	
ii) Sign Permit - More than 30 SF	\$927	per application	
21 Development Agreement			
a) Development Agreement Review	\$30,000 Dep	per application	
b) Development Agreement Amendment	\$30,000 Dep	per application	
22 Extension of Time Review			
a) Staff Review	\$824	per application	
b) Planning Commission Review	\$1,648	per application	
c) City Council Review	\$2,060	per application	

# City of Seal Beach

## PLANNING FEES

Activity Description	Fee	Charge Basis	Note
23 Environmental Assessment			
a) Environmental Assessment/Initial Study	\$2,500 Dep	per application	
b) Exemption	\$618	per application	
c) Negative Declaration	\$10,000 Dep	per application	
d) Mitigated Negative Declaration	\$15,000 Dep	per application	
e) Environmental Impact Report (EIR) Review	\$20,000 Dep	per application	
24 Public Works Engineering Plan Review			
a) Site Plan Review			
i) Major	\$1,472	per application	
ii) Minor	\$920	per application	
b) Concept Approval - Coastal	\$276	per application	
c) Specific Plan	\$10,000 Dep	per application	
d) Development Agreement	\$10,000 Dep	per application	
e) Environmental Assessment	\$10,000 Dep	per application	
f) Permits / Plan checks not listed above	See footnote	per application	[a]
25 Technology Fee (percent of fixed fee or hourly billing rate)	5%		
26 Rates for Services Not Specified in this Schedule			
a) In-House Planning Staff	\$206	per hour	
b) Engineering Staff	\$184	per hour	
c) Contract Service Support	Actual + 15% Admin	Time & M'tls	

[a] Engineer/technician to determine estimated hours and applicable fee/initial deposit at time of application.

# City of Seal Beach

## ENGINEERING AND PUBLIC WORKS FEES

Activity Description	Fee	Charge Basis	Note
1 General Permits (no additional application fees)			
a) Banner Permits	\$184		
b) Temporary Street / Sidewalk Closure / Dumpster Permit	\$184		
2 Small Wireless & Eligible Facilities			
a) Permit Application Fee (up to 5 sites)	\$200		
i) Each additional site	\$150		
b) New Pole/Structure (each)	\$1,200		
c) Permit Review Fee (per facility / site)	\$4,000		
3 Permit Application Fee	\$184		
4 Permit Time Extension/Reissuance	\$184		
5 Archival Fee (calculated as % of permit, plan check, and inspection fees. Not application fees)	2.00%		
6 Work without Permit	2x Base Fees		
7 Utility Deposit Account Establishment	\$1,000/year		

# City of Seal Beach

## ENGINEERING AND PUBLIC WORKS FEES

Activity Description	Fee	Charge Basis	Note
8 Enroachment Permits			
a) Encroachment Permit - Type A (no plan check)	\$200		
b) Encroachment Permit - Type B (minor plan check required)	See footnote		[a]
c) Encroachment Permit - Type C (major plan check required)	T&M w/ deposit		
d) Non-Standard Enroachment Agreement	\$1,000		
9 Development Plan Check Fees (up to 3 plan checks)			
a) Single Dwelling Unit Residential	\$4,000		
b) Double/Triple Dwelling Unit Residential	\$6,000		
c) 4+ Dwelling Units	T&M w/ deposit		
d) Commercial/Industrial - I (<5,000 SF)	\$7,000		
e) Commercial/Industrial - II (>5,000 SF)	T&M w/ deposit		
f) Additional Rechecks (over 3 plan checks)	\$600		
10 WQMP (up to 3 plan checks)			
a) Single Dwelling Unit Residential	\$2,400		
b) Double/Triple Dwelling Unit Residential	\$3,000		
c) 4+ Dwelling Units	T&M w/ deposit		
d) Commercial/Industrial - I (<5,000 SF)	\$5,000		
e) Commercial/Industrial - II (>5,000 SF)	T&M w/ deposit		
f) Additional Rechecks (over 3 plan checks)	\$600		
11 Subdivision			
a) Lot Line Adjustment	\$2,000		
b) Record of Survey	\$2,000		
c) Parcel Map			
i) Base Fee (per map)	\$3,000		
ii) Additional Per Lot Fee	\$100		
e) Tract Map	T&M w/ deposit		
f) Certificate of Compliance	\$2,000		
g) City Map Filing Fee	\$200		
12 Transportation (no separate permit application fee)			
a) Oversized Vehicle Transportation Permit			
i) One Day	\$16		
ii) Annual	\$90		

# City of Seal Beach

## ENGINEERING AND PUBLIC WORKS FEES

Activity Description	Fee	Charge Basis	Note
13 Inspection			
a) Water Quality/BMP			
i) Regular	\$184	per inspection	
ii) Overtime	\$221	per hr.; 2 hr. min.	
b) Utility			
i) Regular	\$184	per inspection	
ii) Overtime	\$221	per hr.; 2 hr. min.	
c) General			
i) Regular	\$184	per inspection	
ii) Overtime	\$221	per hr.; 2 hr. min.	
d) Reinspection/Excess Inspection/Missed Inspection			
i) Regular	\$184	per inspection	
ii) Overtime	\$221	per hr.; 2 hr. min.	
14 Technology Fee (percent of fixed fee or hourly billing rate)	5%		
15 Permits/Plan Checks not specifically listed	T&M w/ deposit		

[a] Engineer/technician to determine hours and applicable fee at time of application.

# City of Seal Beach

## SEWER AND WATER SERVICES FEES

Activity Description	Fee	Charge Basis	Note
1 Meter Test			
a) 3/4" - 1" Meter	\$250	each	[a]
b) 1/5" - 2" Meter	\$350	each	[a]
2 Utilities Field Inspection (e.g. sewer connection / water service and connection)			
a) Typical Single Family Residential Review			
i) Regular	\$184	per inspection	[b]
ii) Overtime	\$221	per hr.; 2 hr. minimum	[b]
b) All Others	T&M w/ Deposit		[b]
3 Water and/or Sewer Connection Materials	Actual Cost + 20% Admin Fee		
4 Fats, Oil, & Grease (FOG)			[c]
a) Annual Permit	\$276		
b) Plan Check	\$1,000		
c) Grease Control Device Lid Inspection	\$46		
i) Reinspection	\$46		
d) Best Management Plan (BMP) Program Inspection	\$92		
i) Reinspection	\$92		
e) Grease Disposal Mitigation /Waiver	\$552		
5 Construction Meter			
a) Hydrant Meter Installation	\$254		
b) Hydrant Meter Daily Rental Rate	\$10		
c) Hydrant Water Water Use Deposit	\$1,500		
d) Replacement/Damage Meter	\$1,500		
e) Cost of Water	see rate schedule		
6 Fire Flow Test	\$540		
7 Inspection			[c]
a) Water Quality/BMP			
i) Regular	\$184	per inspection	
ii) Overtime	\$221	per hr.; 2 hr. min.	
b) Utility			
i) Regular	\$184	per inspection	
ii) Overtime	\$221	per hr.; 2 hr. min.	
c) General			
i) Regular	\$184	per inspection	
ii) Overtime	\$221	per hr.; 2 hr. min.	
d) Reinspection/Excess Inspection/Missed Inspection			
i) Regular	\$184	per inspection	
ii) Overtime	\$221	per hr.; 2 hr. min.	

# City of Seal Beach

## SEWER AND WATER SERVICES FEES

Activity Description	Fee	Charge Basis	Note
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[a] Test amount refundable if meter is found to be defective.

[b] Engineer/technician to determine estimated hours and applicable fee/initial deposit at time of application.

[c] Any cost increases to the City, additional services, and materials provided by the City not listed above, such as spill response or additional sewer main line cleaning due to accumulation of FOG, will be billed directly to the responsible party for actual costs incurred on a time and material basis. Any delinquencies, penalties, appeals, hearings, suspensions, revocations, violations, and enforcements are established by the FOG Ordinance. FSE's requesting a permit within a calendar year shall have the fees prorated on a month end basis.

# City of Seal Beach

## SEWER AND WATER CONNECTION CHARGES

Activity Description	Fee	Charge Basis	Note
1 Sewer Service Connection Charge – "Buy In"			[a]
a) Residential			
i) 5/8", 3/4"	\$2,754		
ii) 1"	\$3,273		
iii) 1.5"	\$6,701		
iv) 2"	\$9,393		
v) 3"	\$54,556		
v) 4"	\$80,223		
vii) 6"	N/A		
viii) 8"	N/A		
b) Commercial, Industrial, Gov't			
i) 5/8", 3/4"	\$2,754		
ii) 1"	\$5,293		
iii) 1.5"	\$11,931		
iv) 2"	\$21,629		
v) 3"	\$53,907		
v) 4"	\$136,051		
vii) 6"	\$157,003		
viii) 8"	\$550,117		
2 New Water Service Connection Charge – "Buy In"			[b]
a) Residential			
i) 5/8", 3/4"	\$4,595		
ii) 1"	\$5,307		
iii) 1.5"	\$13,053		
iv) 2"	\$13,988		
v) 3"	\$97,730		
v) 4"	\$257,670		
vii) 6"	N/A		
viii) Greater than 6"	City Engineer Determination		[c]
b) Non-Residential			
i) 5/8", 3/4"	\$4,595		
ii) 1"	\$8,488		
iii) 1.5"	\$20,430		
iv) 2"	\$37,319		
v) 3"	\$63,617		
v) 4"	\$340,659		
vii) 6"	\$375,670		
viii) Greater than 6"	City Engineer Determination		[c]

# City of Seal Beach

## SEWER AND WATER CONNECTION CHARGES

Activity Description	Fee	Charge Basis	Note
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[a] Fee is determined based on the size of the water service meter as applied to the sewer rates. Sewer rates are calculated using the value of the existing system that is not subject to replacement through the existing Capital Improvement Project (CIP) program and the total annual water use by sewer system customers in billing units. Beginning July 1, 2002 and every July 1st thereafter, the fee will automatically increase by an amount calculated using the following formula – multiply the most recent fee in effect by the percentage increase over the previous 12 months immediately preceding the most recent publication of the Engineering News Record of Construction Cost Index existing on July 1st of the year of the increase. The previous ENR Construction Cost Index was 8293. The ENR Construction Cost Index for June 2009 is 8578. Fees shall not decrease below the level of rates existing on July 1, 2002.

[b] For services that have never been connected or paid into the system, fees are calculated using the value of the existing system that is not subject to replacement through an existing Capital Improvement Project (CIP) program and the total annual water use by system customers in billing units. Beginning July 1, 2002 and every July 1st thereafter, the fee will automatically increase by an amount calculated using the following formula – multiply the most recent fee in effect by the percentage increase over the previous 12 months immediately preceding the most recent publication of the Engineering News Record of Construction Cost Index existing on July 1st of the year of the increase. The previous ENR Construction Cost Index was 8293. The ENR Construction Cost Index for June 2009 is 8578. Fees shall not decrease below the level of rates existing on July 1, 2002.

[c] Connection charges shall be determined by the City Engineer and approved by City Council at the time of development or request.

# City of Seal Beach

## UTILITY BILLING FEES

Activity Description	Fee	Unit	Note
1 Water - New Customer Application	\$35		
2 Late Payment Penalty for Water Bills Paid After 35 Days	10% of Total Water Bill		
3 Door Tag Fee (applicable after door has been tagged twice in a twelve month period, i.e., commences at third tag)	\$30	each	[a]
4 Water Turn Off/Turn On			
a) Service Charge (before 5:00 p.m.)			
i) Low Income	\$54		[b]
ii) All Others	\$125		
b) Service Charge (after 5:00 p.m.)			
i) Low Income	\$163		[b]
ii) All Others	\$275		
5 Water Tampering			
a) Meter Pull			
i) 1" <	\$125		[c]
ii) 1.5" - 2"	\$250		[c]
iii) 3"	\$750		[c]
iv) > 4"	\$1,000		[c]
b) Meter Re-Install			
i) 1" <	\$250, plus actual cost of meter		[c]
ii) > 1"	T&M, plus actual cost of meter		[c]
c) Lock Off	\$125		[c]
d) Replacement of Cut Off Lock	\$125		[c]
6 Emergency Call Out	\$150 per hour; 2 hr. minimum		
7 Water Conservation Enforcement for Second Violation During a Water Conservation Phase	15% of Violator's Water Bill		

[a] Additionally, such customer that is assessed the tag charge may be required to pay a deposit equal to 1.5 times the highest water bill in the last twelve month period.

[b] For residential customers who demonstrate to the City a household income below 200 percent of the federal poverty line, the City will limit any service restoration charges during normal operating hours to fifty dollars (\$50), and during nonoperational hours to one hundred fifty dollars (\$150). These limits are subject to an annual adjustment for changes in the Bureau of Labor Statistics Consumer Price Index for All Urban Consumers (CPI-U) beginning January 1, 2021.

[c] Fees listed are based on the estimated number of hours required to perform a standard service request and the typical cost of materials required to perform the requested service. For service requests that are anticipated to require efforts or materials, in excess of those typically required, the Department reserves the right to bill the service recipient, for Department costs anticipated to be incurred in excess of the fee shown in this schedule.

# City of Seal Beach

## POLICE FEES

Activity Description	Fee	Charge Basis	Note
<b>Alarm System Application</b>			
1 The following will be charged for alarm system applications (July 1st - June 30th)			
a) Indirect Alarm – Business Permit	\$45		
b) Indirect Alarm – Resident Permit	\$34		
<hr/>			
2 False Alarm – penalties will be assessed in the event of the following			
a) 1st and 2nd false alarms calls	No Charge		
b) 3rd false alarm call	\$129		
c) 4th false alarm call	\$189		
d) 5th false alarm call	\$300		
e) 6 or more false alarm calls	\$421	each	
<hr/>			
<b>Traffic Collision Reports</b>			
3 The following fees will be charged for copies of all investigative reports performed on traffic collisions			
a) Non-resident	\$55		
b) Resident	\$25		
c) Miscellaneous Police Reports (Resident)	\$25		
<hr/>			
<b>Other</b>			
4 Citation Sign-off	\$20	per sign-off	
<hr/>			
5 Repo Receipt (CGC 41612)	\$15	per receipt	[a]
<hr/>			
6 Fingerprint Cards			
a) City	\$49		
b) Department of Justice	\$32		[a]
c) FBI, if applicable	\$17		[a]
<hr/>			
7 Passport (Clearance Letter)	\$47		
<hr/>			
8 Photographs			
a) Digital reprints or digitally scanned photos	\$55		
b) Digital audio file reproduction	\$55		
c) Video file reproduction	\$55		
d) Reprints of 35 mm photos	\$55		
<hr/>			
9 Vehicle Storage (No checks accepted)			
a) Signed vehicle storage release form	\$140	per copy	
b) Signed vehicle impound release and administrative overhead associated with a 30 day impound	\$240	per copy	

# City of Seal Beach

## POLICE FEES

Activity Description	Fee	Charge Basis	Note
10 Firearm Storage	\$125	annual	
11 Blood Collection Cost Recovery	Actual Cost		
12 Day Witness Fee Deposit (Subpoena Fee)			
a) Peace Officer	\$275		[a]
b) City Employees	\$275		[a]
13 Evidence Collection Cost Recovery	\$30 plus Actual Cost		

[a] Amounts shown are intended to mirror fees authorized by other agencies. If there is a discrepancy between amounts shown in this schedule and amounts authorized by other agencies (e.g., DOJ, FBI, State of California), amounts authorized by outside agency(s) shall supersede amount shown in this schedule.

# City of Seal Beach

## ANIMAL CONTROL FEES

Activity Description	Fee	Charge Basis	Note
<b>DOG LICENSE</b>			
1 Dog License			
a) Non-Senior Citizen Rate			
i) unaltered	\$108		
ii) altered	\$36		
b) Senior Citizen Rate			
i) unaltered	\$54		
ii) altered	\$18		
<b>IMPOUND FEES</b>			
2 Licensed Dogs			
a) 1st Impound	\$50		
b) 2nd Impound	\$75		
c) 3rd Impound	\$100		
d) Female Dog In Season	Add \$25 to base fee		
3 Unlicensed Dogs			
a) 1st Impound	\$75		
b) 2nd Impound	\$100		
c) 3rd Impound	\$125		
d) Female Dog In Season	Add \$25 to base fee		
4 Dangerous Animal			
a) 1st Impound	\$100		
b) 2nd Impound	\$125		
c) 3rd Impound	\$150		
d) Female Dog In Season	Add \$25 to base fee		
<b>BOARD AND CARE FEES</b>			
5 Board and Care	\$20	per day	[a]
6 Veterinary Services			
a) Rabies Vaccination	Actual Cost		
b) Relative Value unit	Actual Cost		
c) Other procedures (x-ray, lab, etc.)	Actual Cost		
d) Medical or surgical care	Actual Cost		
e) Euthanasia (request by owner)	Actual Cost		
7 Dog Park			
a) Non-resident use – annual			
i) unaltered	\$50		
ii) altered	\$25		
b) Fine for Violation of Dog Park Rules	\$50		
8 Non-domestic Animal Permit	\$110		

[a] Board and care fees shall also apply for any animals quarantined at City facilities or contracted City facilities (i.e., non-home quarantines).

# City of Seal Beach

## PARKING FEES, RATES, AND CHARGES

Activity Description	Fee	Charge Basis	Note
<b>Beach Parking Services (pay and display of pay by plate)</b>			
1 Beach parking lots daily rates			
a) Automobiles/motorcycles (under 20 ft.)	\$2 per hour; \$10 maximum per day		
b) Rates for automobiles/motorcycles parking after 6:00 p.m.	\$4		
2 Annual parking passes, for day use only, entitles the holder to daily parking in any beach lot and valid 12 months from date of purchase			
a) Seal Beach residents	\$117		
b) Non-residents	\$180		
c) Resident senior citizen with annual gross income less than \$35,000 annual beach pass	\$70		
d) Non-resident senior citizen with annual gross income less than \$35,000 annual beach pass	\$108		
3 Disabled parking	see note [a]		[a]
<b>Miscellaneous Rate Information</b>			
4 Miscellaneous Rate Information			
a) The City Manager is authorized to charge amounts less than the rates specified, for certain days or certain times of day, if he or she determines that a lower rate is appropriate.			
b) Beach rates may fluctuate seasonally and may vary with times of the day. In no event shall the rates exceed \$36 per vehicle per space.	\$36	per space	
c) Use and fees for beach parking for special events are subject to arrangements through Community Services.			
d) Electric Vehicle charging station	\$3.44	per hour	
5 Metered City Municipal Lots (pay and display or pay by plate)	\$1	per hour	
<b>Parking Permits</b>			
6 The following rates are charged for annual parking permits			[b]
a) Resident	\$20		
b) Guest (limit 2 per residence)	\$30		
c) Business (Merchant)	\$50		
d) Contractor	\$60		
e) Oil Platform Worker/Sub-Contractor (Overnight Parking)	\$300	per month	

[a] any disabled person displaying special identification license plates issued under California Vehicle Code Section 5007 or a distinguishing placard issued under California Vehicle Code Section 22511.55 or 22511.59 shall be allowed to park in the 1st, 8th, and 10th Street ocean-front Municipal Parking Lots without being required to pay parking fees. The vehicles must be parked in the marked Handicapped Parking stalls (unless all stalls are full at the time of entry into the lot). The disabled parking exemption is only for vehicles under 20 ft. in length and does not cover trailers, campers, and/or fifth wheelers attached to the vehicle. If more than one (1) parking space is used the regular daily beach user charge must be paid for the 2nd space used.

[b] Resident Permits are issued each year (November 1st through October 31st) and are not prorated. Merchant Permits are issued each fiscal year (July 1st to June 30th) and not prorated.

# City of Seal Beach

## PARKING VIOLATIONS

#	Code	Description	Fine	Note
1	8.15.100 SBMC	Surfside - Fire Hydrant	\$54	
2	8.15.080 SBMC	Parking in Alley	\$54	
3	8.15.105 SBMC	Expired Meter	\$54	
4	8.15.010 SBMC	Parkway Violation	\$54	
5	8.15.010 SBMC	Red Curb/Sign Violation	\$54	
6	8.15.010 SBMC	Traffic Hazard	\$54	
7	8.15.010 SBMC	Traffic Hazard Private/Public Property	\$54	
8	8.15.010 SBMC	Blocking Entrance to Garage	\$54	
9	8.15.010 SBMC	Street Sweeping	\$54	
10	8.15.010 (d) SBMC	Parked Over White Line - Surfside	\$54	
11	8.15.020 SBMC	Failure to Park in Marked Stall	\$54	
12	8.15.025 SBMC	72 Hour Parking Violation	\$54	
13	8.15.030 SBMC	Repairing Vehicle on Street	\$54	
14	8.15.105 SBMC	Parking/Driving on Private Property	\$54	
15	8.15.050 SBMC	Parking in Violation of Special Event Signs	\$54	
16	8.15.055 SBMC	Green Curb	\$54	
17	8.15.055 SBMC	One Hour Parking Violation	\$54	
18	8.15.055 SBMC	Two Hour Parking Violation	\$54	
19	8.15.115 SBMC	Diagonal Parking / Not in Lines	\$54	
20	8.15.115 SBMC	Diagonal Parking / 6" from Curb	\$54	
21	8.15.065 SBMC	Parking on City Property	\$54	
22	8.15.065 SBMC	City Property / Loading / Unloading Zone	\$54	
23	8.15.065 SBMC	City Property / Permit Required - Riviera	\$54	
24	8.15.105 SBMC	Excessive Vehicle Length	\$54	
25	8.15.085 SBMC	Parking an Oversize Vehicle	\$54	
26	8.15.085 SBMC	Parking an Unattached Trailer	\$54	
27	8.15.090 SBMC	Illegal Commercial Vehicle Parking	\$85	
28	8.20.010 (b-c) SBMC	Parking Without Paying (Beach Lots)	\$54	
29	21113 (a) CVC	On School Grounds, Obey Signs	\$54	
30	21211 (a) CVC	Parking in a Bike Lane	\$54	
31	22500.1 CVC	Parking in a Fire Lane	\$54	
32	22500 (a) CVC	Parking in an Intersection	\$54	
33	22500 (b) CVC	Parking in a Crosswalk	\$54	
34	22500 (e) CVC	Parking Across a Driveway	\$54	
35	22500 (f) CVC	Parking on a Sidewalk	\$54	
36	22500 (h) CVC	Double Parking	\$54	

# City of Seal Beach

## PARKING VIOLATIONS

#	Code	Description	Fine	Note
37	22500 (i) CVC	Parking in a Bus Stop	\$349	
38	22500 (k) CVC	Parking on a Bridge	\$54	
39	22502 (a) CVC	Parking More than 18" from Curb	\$54	
40	22505 (b) CVC	Illegal Parking on State Highway	\$54	
41	22507.8(a) CVC	Handicap Parking Violation	\$349	
42	22507.8 (c) CVC	Obstructing Disabled Parking Spot	\$349	
43	22514 CVC	Fire Hydrant Violation	\$85	
44	22515 (a) CVC	Leaving Vehicle with Engine Running	\$54	
45	22522 CVC	Illegal Parking at Access Ramp	\$349	
46	22523 CVC	Abandoned Vehicle	\$129	
47	27155 CVC	No Gas Cap	\$54	*
48	4000 (a) CVC	Expired Registration	\$85	*
49	4462 (b) CVC	Display False Registration	\$129	
50	4464 CVC	Altered Plate	\$85	
51	5200 CVC	Missing Plate	\$54	*
52	5201 (e) CVC	Plate Obstructed	\$54	*
53	5204 (a) CVC	Missing Registration Tab	\$54	*
54	26708 (a) CVC	Obstructed View thru Windshield	\$54	
55	26710 CVC	Defective Windshield	\$44	*
56	27465 (b) CVC	Unsafe Tires	\$44	*
57		Late Payment Penalty	\$28	
58		Court Fees Per Citation	\$12	[a]
59		Parking Violation Corrected Citation		
		a) Handicap Corrected Violation (CVC 40226)	\$25	[a]
		b) All Others	\$10	[b]

\* Reduced to \$10 with proof of correction 21 days.

[a] Amounts shown are intended to mirror fees authorized by other agencies, and/or California Vehicle Code. If there is a discrepancy between amounts shown in this schedule and amounts authorized by Court, or State of California, amounts authorized by outside agency(s) shall supersede amount shown in this schedule.

[b] Per equipment violation.

# City of Seal Beach

## RECREATION FEES

Activity Description	Fee / Charge	Unit	Note
<b>A. Community Center Facilities</b>			
Resident groups shall be those groups with at least 60% of their active membership residing within the City of Seal Beach. Resident groups have preference over non-resident groups. Youth resident groups shall be those groups with at least 60% of their active membership residing within the City of Seal Beach or having students attending a school within the Los Alamitos Unified School District. Youth groups are also defined as being groups with all persons being age 18 years and under. The following group categories are listed in order of priority use.			
1 Non-Profit / Resident Meetings of Civic or Service			
a) Up to Two Meetings Per Month	\$161	annual fee	
b) Each Additional Meeting	\$14	per hour	
2 Resident Activities			
a) Large Room	\$37	per hour	
b) Small Room	\$27	per hour	
c) Cleaning	\$100 - \$300	based on usage	
d) Staff	\$30	per hour, per staff person	
e) Security Deposit	\$250 or \$500		[a]
3 Non-Resident Activities			
a) Large Room	\$59	per hour	
b) Small Room	\$43	per hour	
c) Cleaning	\$100 - \$300	based on usage	
d) Staff	\$30	per hour, per staff person	
e) Security Deposit	\$250 or \$500		[a]
4 Commercial or Profit Making Activities			
a) Large Room	\$117	per hour	
b) Small Room	\$59	per hour	
c) Cleaning	\$100 - \$300	based on usage	
d) Staff	\$20-\$40	per hour, per staff person	
e) Security Deposit	\$250 or \$500		[a]
5 Liability / Special Event Insurance	Proof of Certificate of Insurance with City as Additional Insured		

# City of Seal Beach

## RECREATION FEES

Activity Description	Fee / Charge	Unit	Note
<b>B. Senior Center and Fire Station 48 Community Room</b>			
To qualify for use of the Senior Center facility on a regular reservation basis, a group must have the majority of participants be residents. Resident groups shall be those groups with at least 60% of their active membership residing within the City of Seal Beach. Resident groups have preference over non-resident groups. Any requests for waiver of fees by a group will require City Council approval. The following group categories are listed in order of priority use.			
1 Recreation Sponsored or Co-Sponsored Activity/Meeting	No Charge		
2 Resident Non-Fund Raising Activities of Civic or Service Organizations	\$161	annual fee	
3 Resident Fund Raising Activities of Civic or Service			
a) Rental Rate	\$37	per hour	
b) Cleaning Charge	\$100 - \$300	based on usage	
4 Non-Resident Non-Fund Raising Activities of Civic or			
a) Rental Rate	\$51	per hour	
b) Cleaning Charge	\$100 - \$300	based on usage	
5 Non-Resident Fund Raising Activities of Civic or Service			
a) Rental Rate	\$59	per hour	
b) Cleaning Charge	\$100 - \$300	based on usage	
6 Additional Fees			
a) Key Deposit	\$100		
b) Alcoholic Beverages Served at Non-City Functions	\$35	Additional	
c) Liability / Special Event Insurance	Proof of Certificate of Insurance with City as Additional Insured		

# City of Seal Beach

## RECREATION FEES

Activity Description	Fee / Charge	Unit	Note
<b>C. Recreation Program</b> The City of Seal Beach shall establish fees for the various recreation programs. These fees shall be based on the type of program; number of participants and instructors, officials, etc. required in the program; and shall be based on full cost recovery where feasible, including administrative costs.	See Note		[b]

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# City of Seal Beach

## RECREATION FEES

Activity Description	Fee / Charge	Unit	Note
<b>D. Reserved Use of Municipal Athletic Facilities</b>			
The following rates shall be in effect for all reservations made through the Recreation Office. Youth resident groups shall be those groups with at least 60% of their active membership residing within the City of Seal Beach or having students attending a school within the Los Alamitos Unified School District. Youth groups are also defined as being groups with all persons being age 18 years and under. The following group categories are listed in order of priority use.			
1 All Community Parks, No Use of Lights			
a) Youth Resident Groups with Non-Profit Status	\$17	per hour	
b) Youth Non-Resident Groups	\$27	per hour	
c) Adult Resident Groups	\$37	per hour	
d) Adult Non-Resident Groups	\$47	per hour	
e) Business Use	\$94	per hour	
2 All Community Parks, Including Use of Lights			
a) Youth Resident Groups with Non-Profit Status	\$37	per hour	
b) Youth Non-Resident Groups	\$47	per hour	
c) Adult Resident Groups	\$57	per hour	
d) Adult Non-Resident Groups	\$67	per hour	
e) Business Use	\$124	per hour	
3 Maintenance of Zoeter Ball Diamond	\$48	per day, per field	
4 Rental of Bases	\$28	per day, \$125 min. deposit	
5 Gymnasium			
a) Youth Resident Groups with Non-Profit Status	\$18	per hour	
b) Youth Non-Resident Groups with Non-Profit Status	\$30	per hour	
c) Youth Resident Groups for Private Use	\$30	per hour	
d) Adult Resident Groups	\$40	per hour	
e) Adult Non-Resident Groups	\$59	per hour	
f) Business Use	\$70	per hour	
6 Outdoor Basketball Courts			
a) Youth Resident Groups with Non-Profit Status	\$13	per hour	
b) Youth Non-Resident Groups	\$18	per hour	
c) Adult Resident Groups	\$26	per hour	
d) Adult Non-Resident Groups	\$31	per hour	
e) Business Use	\$62	per hour	
7 Beach Volleyball Courts			
a) Youth Resident Groups with Non-Profit Status	\$13	per hour	
b) Youth Non-Resident Groups	\$18	per hour	
c) Adult Resident Groups	\$26	per hour	
d) Adult Non-Resident Groups	\$31	per hour	
e) Business Use	\$62	per hour	

# City of Seal Beach

## RECREATION FEES

Activity Description	Fee / Charge	Unit	Note
<b>E. Edison Community Garden</b> To qualify for the use of a plot in the Edison Garden a gardener must be able to prove that they are a resident in the City of Seal Beach. If a gardener moves out of the City of Seal Beach, they must relinquish their plot by February 16th. Rental of a garden plot is for one calendar year. Applications must be returned with payment to the Community Services/Recreation Department prior to January 16th of each year in order to be renewed. After the renewal deadline, any remaining plots will be assigned to those on the waiting list.	\$80	per year, per plot	

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# City of Seal Beach

## RECREATION FEES

Activity Description	Fee / Charge	Unit	Note
<b>F. Tennis Center</b>			
The Seal Beach Tennis Center provides a wide range of amenities which include a pro shop, fitness center, locker rooms, and the following services:			
1 Tennis Membership - Resident			
a) One Time Admin Sign-Up Fee	\$135		
b) Single Membership			
i) Per Month	\$110		
ii) Annual	\$1,210		
c) Couple Membership			
i) Per Month	\$130		
ii) Annual	\$1,430		
d) Family Membership			
i) Per Month	\$140		
ii) Annual	\$1,540		
e) Junior Membership			
i) Per Month	\$60		
ii) Annual	\$660		
2 Tennis Membership - Non-Resident			
a) One Time Admin Sign-Up Fee	\$135		
b) Single Membership			
i) Per Month	\$132		
ii) Annual	\$1,452		
c) Couple Membership			
i) Per Month	\$156		
ii) Annual	\$1,716		
d) Family Membership			
i) Per Month	\$168		
ii) Annual	\$1,848		
e) Junior Membership			
i) Per Month	\$72		
ii) Annual	\$792		

# City of Seal Beach

## RECREATION FEES

Activity Description	Fee / Charge	Unit	Note
3 Pickleball Membership - Resident			
a) One Time Admin Sign-Up Fee	\$135		
b) Single Membership			
i) Per Month	\$55		
ii) Annual	\$605		
c) Couple Membership			
i) Per Month	\$65		
ii) Annual	\$715		
d) Family Membership			
i) Per Month	\$70		
ii) Annual	\$770		
e) Junior Membership			
i) Per Month	\$30		
ii) Annual	\$330		
4 Pickleball Membership - Non-Resident			
a) One Time Admin Sign-Up Fee	\$135		
b) Single Membership			
i) Per Month	\$66		
ii) Annual	\$726		
c) Couple Membership			
i) Per Month	\$78		
ii) Annual	\$858		
d) Family Membership			
i) Per Month	\$84		
ii) Annual	\$924		
e) Junior Membership			
i) Per Month	\$36		
ii) Annual	\$396		

# City of Seal Beach

## RECREATION FEES

Activity Description	Fee / Charge	Unit	Note
5 Pickleball Non-Member Daily Drop-In Fee	\$5	per person per day	
6 Tennis Guest Fee / Daily Drop-In Fee			
a) With Member (once per month)	\$13	Once per month	
b) During General Public Hours	\$10	per person per day	
7 Court Rental Fee			
a) 12 p.m. - 5 p.m.	\$12	per hour per court	
b) 5 p.m. - 9:30 p.m.	\$15	per hour per court	
c) Business or Non-Resident Use	\$30	per hour per court	
8 Ball Machine Rental			
a) Member	\$10	per hour	
b) Non-Member	\$20	per hour	
c) Junior Use	\$8	per hour	
9 Fitness Membership			
a) One Time Admin Sign-Up Fee	\$55		
b) Resident Membership			
i) Per Month	\$25		
ii) Annual	\$275		
c) Non-Resident Membership			
i) Per Month	\$30		
ii) Annual	\$330		

[a] Rentals of 75 people or more, or having alcohol present, require two staff members to be present and a security deposit of \$500. Rentals with less than 75 people and without alcohol require a security deposit of \$250.

[b] Fees shall be based on type of program, number of participants and instructors, officials, etc. required in the program; and shall be based on full cost recovery where feasible including administrative costs.

Note: Special event charges are imposed by the management and are not governed in this Cost resolution.

# City of Seal Beach

## JUNIOR LIFEGUARD AND AQUATICS FEES

Activity Description	Fee	Charge Basis	Note
<b>Junior Lifeguard Program</b>			
1 Resident			
a) First child	\$635		
b) Second and subsequent sibling	\$610	per child	
2 Non-resident			
a) First child	\$685		
b) Second and subsequent sibling	\$660	per child	
3 City of Seal Beach Employee (Dependent)	50% Discount		
4 City of Seal Beach Employee, Junior Lifeguard Instructor (Dependent)	Free		
5 Preparation swim class	\$175		
6 Conditioning swim class	\$175		
7 Last Chance swim class	\$100		

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# City of Seal Beach

## JUNIOR LIFEGUARD AND AQUATICS FEES

Activity Description	Fee	Charge Basis	Note
<b>Swimming Pool</b>			
Resident groups shall be those groups with at least 60% of their active membership residing within the City of Seal Beach. Resident groups have preference over non-resident groups. The following group categories are listed in order of priority use.			
1 Recreation and Family Swim Summer Pass (Up to 6 People)			
a) Resident	\$30	per family	
b) Non-Resident	\$60	per family	
2 Lap Swim			
a) 16 Swim Pass			
i) Youth	\$40	per pass	
ii) All Others	\$80	per pass	
b) 34 Swim Pass	\$136	per pass	
c) Annual Swim Pass	\$300	per pass	
d) Lost Pass Replacement	\$10	per pass	
3 Swim Instruction			
a) Resident	\$75		
b) Non-Resident	\$100		
c) Competitive Instruction Pool Use	\$55	per hour	
4 Weekend Pool Party Rentals (2-hour supervised rental)			
a) Resident - 40 participants or less	\$220		
b) Non-Resident - 40 participants or less	\$240		
5 Aquatics Class			
	\$175		
6 Liability / Special Event Insurance			
		Proof of Certificate of Insurance with City as Additional Insured	

Note: Special event charges are imposed by the management and are not governed in this Cost resolution.

# City of Seal Beach

## SPECIAL EVENT FEES

Activity Description	Fee or Charge	Unit	Note
<b>Special Activity Request Application</b>			
All Special Activities proposed on City property, not identified in this Cost Recovery Schedule, are subject to the following fees. Costs are charged in one hour increments. When applicable a Special Event Permit Application and fee must be submitted to the Community Services Department in addition to the fee for use of City Property.			
1	Weddings and wedding receptions, memorial services, and other group activities involving 25 persons or more (including, but not limited to, City Hall Courtyard and public beach) - outdoor ceremonies are subject to City scheduling		
	a) Resident	\$147	per hour
	b) Non-Resident	\$295	per hour
	c) Commercial	\$482	per hour
2	Banner Placement Activities	Actual Costs plus \$110 deposit	
3	Booth space for special events sponsored by the Community		
	a) Non-Profit Group	\$63	
	b) For-Profit Group	\$124	
4	Special Event Public Noticing	\$119	
5	Special Event Reserved Parking Fee		
	a) September 16th through May 14th	\$28	per space
	b) May 15th through September 15th	\$36	per space
<b>Other</b>			
6	Street Closure (Refundable Guaranty)	\$825 minimum deposit See note	[a]
7	Park Damage (Refundable Guaranty)	\$825 minimum deposit See note	[b]
8	Special Events		
	a) Power Turn On for Special Events	\$66	
	b) Pier Restroom Cleaning (each occurrence)	\$110	
	c) Building Facility Cleaning (each occurrence)	\$110	
	d) Street Sweeping (after Special Events 2 hr. minimum)	\$231	

[a] Deposit is for each block of street closed to cover clean up and/or damage costs. Unused deposit amount is refundable.

[b] Deposit is for use of parks or beach for special events. Larger deposits may be conditioned depending upon the size and the scope of the event. Unused deposit amount is refundable.

# City of Seal Beach

## FILMING AND PHOTOGRAPHY FEES

Activity Description	Fee or Charge	Unit	Note
<b>A. Commercial Still Photography</b>			
1 Permit Application			
a) Student (need instructor verification)	\$28		
b) Professional Commercial Film and/or Video Production	\$83		
2 Business License (in addition to separately collected State Mandated Fees, e.g., \$4 State fee)	\$219	per fiscal year	
3 Location Fee - General	\$138	per day	
<b>B. Motion Picture, Including Video</b>			
4 Permit Application			
a) Student (need instructor verification)	\$110		
b) Professional Commercial Film and/or Video Production	\$193		
5 Expedited Film Permit	\$385		
6 Business License (in addition to separately collected State Mandated Fees, e.g., \$4 State fee)	\$219	per fiscal year	
7 Use of City Property - In Addition to General Location			[a]
a) Beach, Pier, and/or Park Area	\$385		
b) Lifeguard Station - Interior	\$237		
c) City Hall	\$237		
d) City Jail	\$578		
e) Deposit for staff time and/or property damage)	\$550	minimum deposit amount	[b]
8 Use of City Personnel	Reimbursed at Fully-Burdened Hourly Rate		
9 Use of City Equipment and Vehicles	Reimbursed at Market Rental Rates		
10 Use of City Parking Lots			
a) September 16th through May 14th	\$28	per space	
b) May 15th through September 15th	\$36	per space	

[a] Use of other City property will be charged applicable fees identified elsewhere in this schedule or by determination of the City Manager's Office.

[b] Deposit will be determined based upon the scope of the production and will be inclusive of set-up and striking.

# City of Seal Beach

## BUSINESS LICENSE TAX AND PERMITS

Activity Description	Fee	Charge Basis	Note
1 Business license tax (Base Tax) for all businesses except the businesses listed below	\$219.00	per fiscal year	[a]
2 Advertising services; amusement parks; entertainment cafes; live or stuffed animal, fish and reptile shows; commission merchants or brokers; and tattooing business license tax	\$438.00		
3 Aircraft for hire			
a) For First Aircraft	\$219.00		
b) For Each Additional Aircraft	\$41.75		
4 Beach umbrella and equipment rental stand			
a) For First Stand	\$219.00		
b) For Each Additional Stand	\$42.00		
5 Billiards and bowling alleys			
a) 10 Units or Less	\$219.00		
b) Greater than 10 Units	\$20.25	per unit	
6 Boat rental			
a) For each boat less than 25 ft in length	\$219.00		
b) Per foot for each boat exceeding 25 ft in length	\$17.50	per foot exceeding 25 ft in length	
7 Bottled water sales, excluding eating establishment, confectionery stores or similar businesses			
a) For the first delivery vehicle	\$219.00		
b) Each additional delivery vehicle	\$52.75		
8 Boxing matches (professional contest or exhibition)	\$2,191.25		
9 Carnivals and fairs, excluding those operated by nonprofit organizations for charitable purposes	\$12.25	per day per each game, exhibition, show, recreational device, or booth including concession	
10 Circus			
a) For the first day	\$1,534.50		
b) For each day thereafter	\$875.75		
11 Fortune telling, psychic reading			
a) for first year of operation	\$1,645.50		
b) each year thereafter	\$1,096.50		
12 Grocery bus	\$2,193.25		

# City of Seal Beach

## BUSINESS LICENSE TAX AND PERMITS

Activity Description	Fee	Charge Basis	Note
13 Herb doctors a) Single operator b) Each additional partner	\$329.25 \$42.25		
14 Milk distribution a) For the first delivery vehicle b) Each additional delivery vehicle	\$219.00 \$20.25		
15 Money lenders	\$329.35		
16 Motion picture, production, or photoplay filming a) except persons with a fixed place of business in the City; If fixed place of business is in the City, the tax rate is	\$25.50 \$329.25	per day	
17 Peddlers and itinerant vendors a) For sale of foodstuffs i) Includes the first vehicle ii) each additional vehicle b) For sale of medicine c) All others, unless otherwise required to be licensed i) Includes the first vehicle ii) each additional vehicle	\$219.00 \$127.25 \$1,314.00 \$219.00 \$219.00		
18 Sanitariums, including rest home, convalescent home, or home for the aged which provide care a) For more than 3 persons at one time b) For each patient in excess of 3, based on the average number of patients per day, computed monthly	\$219.00 \$5.00		
19 Selling club plans, including sale of membership in any club or cooperative association and sale of discount coupon books	\$877.00		
20 Soliciting, canvassing, or taking orders for goods or advertising, excluding representatives of an established or fixed place of business in the City who submits an affidavit to the collector not less than 49 hours before such solicitation a) Base Fee b) Per Day	\$437.50 \$20.25		

# City of Seal Beach

## BUSINESS LICENSE TAX AND PERMITS

Activity Description	Fee	Charge Basis	Note
21 Vehicles for hire			
a) Seating less than 16 people	\$219.00	per vehicle	
b) Seating more than 16 people	\$469.00	per vehicle	
c) Designed or used primarily for transportation of property where available for lease or rental without the driver			
i) For the first vehicle	\$109.50	per vehicle	
ii) Each additional vehicle	\$42.25	per vehicle	
d) Ambulances or invalid coaches			
i) For the first vehicle	\$109.50	per vehicle	
ii) Each additional vehicle	\$42.25	per vehicle	
e) Motor scooters			
i) For the first five scooters	\$219.00		
ii) Each additional scooter in excess of 5 scooters	\$10.00		
22 New and used car sales, a license which also authorizes the holder to repair such vehicles and sell motor vehicle parts and accessories	\$329.25		
23 Vending machines			
a) Merchandise dispensing	\$42.25		
b) Jukebox, amusement, electronic games and pinball machines	\$63.00		
c) Photographic and voice recording machine			
i) For the first five machines	\$219.00		
ii) Each additional machine in excess of 5 machines	\$41.25		
24 Wrestling	\$1,314.00		
25 Country Club golf courses	\$0.40	per \$1,000 of total gross receipts	
26 Manufacturing	\$0.40	per \$1,000 of total gross receipts	[b]
27 Massage establishment	\$219.00		
28 Massage Technician	\$109.50		
29 One Day Special Event Permit	\$25.00		
30 Home Occupation/Cottage Food Industry Permit	\$219.00		[c]
31 Expedited Business License Processing	\$75.00		
32 Exempt (Annually) and Business License Processing	\$25.00		

# City of Seal Beach

## BUSINESS LICENSE TAX AND PERMITS

Activity Description	Fee	Charge Basis	Note
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[a] Each Business License is subject to an additional State-mandated fee of \$4 which must be collected by the City.

[b] Includes every person, firm, corporation, firm or partnership, manufacturing, processing, fabricating, designing, engineering and product, commodity, airplane, ship, selling any such product at wholesale or to jobbers, or selling any such product at retail, or selling any such product at retail, or selling any such product at both wholesale and at retail, or any and every person contracting for or agreeing to manufacture, process, fabricate, design or engineer product, commodity, airplane, ship, machine, vehicle, instrumentality, tool or other thing for fee, charge, valuable consideration, or otherwise agreed upon sum of money.

[c] Senior Citizen exception: All persons 65 and over engaged in any home occupation shall pay 50% of the annual flat rate tax in the first year. In subsequent years, provided that the annual income derived from such home occupation does not exceed \$10,000 in any calendar year, the licensee shall be exempt from paying the annual flat tax rate but will be subject to the Exempt Business License Processing fee. In order to qualify for this reduced rate, licensees shall submit a copy of their most recent tax return to substantiate that the annual income derived from the home occupation does not exceed \$10,000 per year.

# City of Seal Beach

## NEWS RACKS

Activity Description	Fee	Charge Basis	Note
1 News Rack Permit – Non-Lottery Locations	\$75	every 3 years	
2 News Rack Permit – Lottery Locations	\$115	every 3 years	
3 News Rack Summarily Impound	\$126	every 3 years	
4 News Rack Non-Summarily Impound	\$64	every 3 years	
5 News Rack Non-Summarily Impound after Required	\$105	every 3 years	

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# City of Seal Beach

## UNSPECIFIED COSTS

Activity Description	Fee	Charge Basis	Note
1 Whenever costs are charged for services provided by the City and no method for the calculation is specified through this Resolution/Schedule, other City Council resolutions, the Municipal Code of the City of Seal Beach, or other State or Federal statutes, the costs shall be the actual cost (fully burdened), including the proportionate part of the salaries, wages, or other employee compensation of any deputy or employee, material and equipment cost and the cost of overhead at 40% of the total.			



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The City of Seal Beach provides  
excellent city services to  
enhance the quality of life and  
to preserve our small town  
character.

The City of Seal Beach Values:  
Excellent Customer Service  
Mutual Respect  
Teamwork  
Professionalism  
Honest & Ethical Behavior